

**TOWN OF PARKER COUNCIL
MINUTES
NOVEMBER 26, 2018**

Mayor Waid called the meeting called to order at 5:35 P.M. All Councilmembers were present.

Town Attorney Jim Maloney announced. that the topics for Executive Session were four (4) items. Under C.R.S. § 24-6-402(4)(e) there was one (1) item which was a proposed annexation agreement concerning the Norton property; under C.R.S. § 24-6-402(4)(b) there were three (3) items, the first was to receive legal advice on specific legal questions concerning Sections 13.01.100 and 13.07.020(h) of the Parker Municipal Code (partial waiver-Anthology North/plat exemption Hess Ranch); the second was to receive legal advice on specific legal questions concerning E-470 Public Highway Authority Establishing Contract; and the third was to receive legal advice on specific legal questions concerning Section 10.11.150 of the Parker Municipal Code.

EXECUTIVE SESSION

Josh Martin moved and Amy Holland seconded to go into Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiations, pursuant to C.R.S. § 24-6-402(4)(e) and to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).

The motion was approved unanimously.

Josh Rivero moved and Josh Martin seconded to come out of Executive Session at 6:48 P.M.

The motion was approved unanimously.

REGULAR MEETING

Mayor Waid reconvened the meeting at 7:21 P.M.

Jeff Toborg led the Council and audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS

2018 Parker Civic Academy - Participant Recognition

Mayor presented certificates to graduates who went through Civic Academy.

PARKER CHAMBER OF COMMERCE UPDATES – None.

PUBLIC COMMENTS

Susan Willis, 18705 Carob Cr., member of Parker Cultural Arts, supported the Parker Arts 2019-2023 Strategy Scorecard.

REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL – None.

CONSENT AGENDA

- A. *APPROVAL OF MINUTES - November 5, 2018*
- B. *ORDINANCE NO. 9.252.3 - First Reading*
A Bill for an Ordinance to Approve the Third Amendment to Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas Regarding the Design, Construction and Maintenance of Belford Avenue (Peoria Street to Compark Village South) Improvement Project
Department: Engineering/Public Works, Alex Mestdagh
Second Reading: December 3, 2018
- C. *ORDINANCE NO. 9.280 - First Reading*
A Bill for an Ordinance to Approve the Second Replacement Intergovernmental Dispatch Services Agreement
Department: Finance, Mary Lou Brown
Police, David King
Second Reading: December 3, 2018
- D. *ORDINANCE NO. 9.281 - First Reading*
A Bill for an Ordinance to Approve the Second Replacement Intergovernmental Agreement By and Between the Town of Parker and the City of Lone Tree Concerning Certain Services and Evidence Storage
Department: Finance, Mary Lou Brown
Police, David King
Second Reading: December 3, 2018
- E. *ORDINANCE NO. 9.282 - First Reading*
A Bill for an Ordinance to Approve the Intergovernmental Agreement By and Between the Town of Parker and the City of Lone Tree Concerning Vehicle Fleet Maintenance Services
Department: Finance, Mary Lou Brown
Engineering/Public Works, Jim Gilbert
Second Reading: December 3, 2018
- F. *NORTON PROPERTY - Annexation and Zoning*
Applicant: Robert and Meredith Norton
Location: Northeast Corner of Pine Drive and Summerset Lane
Department: Community Development, Stacey Nerger
Community Development, Carolyn Parkinson
TRAKiT No.: Z17-005
Second Reading: December 3, 2018

- (1) *ORDINANCE NO. 2.265 - First Reading*
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Norton Property in Douglas County
- (2) *ORDINANCE NO. 3.339 - First Reading*
A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Norton Property to Modified Commercial District and Modified Multiple-Family District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith
- G. *ORDINANCE NO. 9.283 - First Reading*
A Bill for an Ordinance to Approve the Intergovernmental Agreement Regarding the Design of Improvements to the High Plains Trail By and Between the Town of Parker and the Arapahoe County Board of County Commissioners
Department: Parks & Recreation, Dennis Trapp
Second Reading: December 3, 2018
- H. *ORDINANCE NO. 5.82 - First Reading*
A Bill for an Ordinance to Repeal in its Entirety and Readopt Section 7.02.100 of the Parker Municipal Code Concerning Residential On-Street Parking Permits and Fees
Department: Engineer and Public Works, Tom Williams
Second Reading: December 3, 2018
- I. *ORDINANCE NO. 1.525 - First Reading*
A Bill for an Ordinance to Levy General Property Taxes for the Year 2018 to Help Defray the Costs of Government for the Town of Parker, Colorado, for the 2019 Budget Year
Department: Finance, Mary Lou Brown
Second Reading: December 3, 2018
- J. *RESOLUTION NO. 18-085*
A Resolution to Approve the Parker Arts 2019-2023 Strategy Scorecard
Department: Cultural, Elaine Mariner
- K. *RESOLUTION NO. 18-087*
A Resolution to Approve the My Mainstreet Strategic Framework
Department: P3 - Weldy Feazell
Community Development, Jason Rogers
- L. *CONTRACTS OVER \$100,000*
1. *Data Storage Lease Agreement*

Amount: \$108,487.28
Contractor: Bank of the West d/b/a NetApp Capital Solutions
Department: Finance, Mike Aggson

Josh Martin moved and Amy Holland seconded to approve Consent Agenda Items 6A through 6L.

The motion was approved unanimously.

PUBLIC HEARINGS

A. LINCOLN PROFESSIONAL PARK PROPERTY - Annexation and Zoning

Applicant: Kevin Beck, Equity Ventures Commercial Development, L.C.
Location: Southeast Corner of Lincoln Avenue and Dransfeldt Road
Department: Community Development, Stacey Nerger
TRAKiT No.: Z18-017

- (1) **RESOLUTION NO. 18-084**
A Resolution to Set Forth Town Council's Findings of Fact and Conclusions as to the Eligibility of the Lincoln Professional Park Property for Annexation into the Town of Parker
- (2) **ORDINANCE NO. 2.264 - Second Reading**
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Lincoln Professional Park Property in Douglas County
- (3) **ORDINANCE NO. 3.338 - Second Reading**
A Bill for an Ordinance Zoning Certain Property within the Town of Parker, Colorado, Known as the Lincoln Professional Park Property to Modified Commercial District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith
- (4) **ANNEXATION AGREEMENT**

The property owner requested that this item be withdrawn.

Josh Rivero moved to accept the request by the property owner to withdraw the annexation petition for the annexation and zoning of the Lincoln Professional Park property which is the subject of tonight's public hearing.

John Diak seconded the motion.

The motion was approved unanimously.

B. ORDINANCE NO. 1.507.4 - Second Reading**A Bill for an Ordinance to Adopt the 2018 Revised Budget for the Town of Parker and to Make Appropriations for the Same****Department: Finance, Rhonda Willey**

The purpose of this budget revision is to increase budgeted 2018 expenditures and revenues. The Communications Department has raised more sponsorship revenue than originally budgeted and therefore increased their special event programming. The Cultural Department has increased rentals and programming and therefore, more expenditures are necessary. These are offsetting revenues in this budget revision for the expenditures.

Additionally, the Public Improvements Fund expenditures will increase due to the power line undergrounding project on the east side of Parker Road adjacent to Robinson Ranch. The Town receives annual funding through the IREA franchise agreement to fund this type of project.

The financial impacts to the budget are as follows:

General Fund increase revenue and expenditures by \$8,650 for a net effect of \$0.

Cultural Fund increase revenue \$151,645 and increase expenditures \$85,166 for a net effect of \$66,479 additional revenue.

Capital Improvement Fund increase expenditures of \$209,000.

Public Comment -- None

John Diak moved to approve Ordinance No. 1.507.4 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

C. ORDINANCE NO. 1.523 - Second Reading**A Bill for an Ordinance to Adopt the 2019 Budget and to Make Appropriations for the Same****Department: Finance, Mary Lou Brown**

The 2019 Town of Parker Annual Budget has been prepared for Town Council consideration and approval.

The budget document was posted on the Town of Parker's website on October 12, 2018, in compliance with that requirement and an email was sent to Mayor and Town Council members providing the link. In addition a budget retreat was held on September 21, 2018, where the financial environment of the Town was reviewed. On October 22, 2018, a Study Session was held with Town Council. At the Study Session, the major components of the budget including

capital outlay, contributions to others and the compensation plan were presented along with an overview of revenue and appropriations.

The proposed budget is balanced across all funds. The General Fund cash balance meets the requirement of maintaining a 25% reserve equal to the total annual General Fund appropriations.

Public Comment -- None

Joshua Rivero moved to approve Ordinance No. 1.523 on second reading.

Josh Martin seconded the motion.

The motion was approved unanimously.

ORDINANCES

A. OFF-STREET PARKING

Department: Community Development, Carolyn Washee-Freeland

- (1) ORDINANCE NO. 3.01.117 - Second Reading**
A Bill for an Ordinance to Amend Sections 13.02.010 and 13.06.050 of the Parker Municipal Code Concerning Off-Street Parking and Internal Circulation
- (2) RESOLUTION NO. 18-086**
A Resolution to Approve the Model Shared Parking Agreement Form

The Community Development Department prepared and the Town Council adopted a Downtown Parking Study and Plan in May, 2017. One of the major outcomes of the Study and Plan is the recommendation to update parking standards in Downtown including for new development. Town Council directed staff to implement this recommendation during the public hearing process for the project.

The Community Development Department has prepared updated parking standards for Downtown in follow-up to Town Council direction. Staff proposes to amend Section 13.06.050, Off-Street Parking and Internal Circulation, of the Land Development Ordinance (LDO) to include revised parking standards for the Greater Downtown District. This amendment includes the requirement for off-street parking with new development in the Greater Downtown District Historic and Pikes Peak Centers along Mainstreet east of Parker Road. The LDO does not require parking with new development in these areas at present.

Resolution No. 18-086 updates the Model Shared Parking Agreement Form for consistency with the revised parking standards.

On October 25, 2018 the Planning Commission unanimously recommended Town Council

approve Ordinance No. 3.01.117.

Public Comment -- None

Josh Martin moved to approve Ordinance No. 3.01.117 on second reading.

Joshua Rivero seconded the motion.

The motion was approved unanimously.

Josh Martin moved to approve Resolution No. 18-086.

John Diak seconded the motion.

The motion was approved unanimously.

B. ORDINANCE NO. 3.326.1 - Second Reading

A Bill for an Ordinance to Amend Section 13.10.200 of the Parker Municipal Code Concerning the Town of Parker Architectural and Design Standards For Commercial, Industrial and Multiple-Family Projects

Department: Community Development Department, Carolyn Washee-Freeland

The Community Development Department proposes to amend the Commercial, Industrial and Multiple-Family (CIMF) Design Standards. The current CIMF Design Standards were originally adopted by Town Council on November 1, 1999 and were last updated on January 17, 2017. Community Development staff discussed the need for this project with Town Council in 2017 and this action represents the first of several major updates to the Design Standards that will be advanced for Town Council consideration over the next few months.

The proposed amendments to the CIMF Design Standards include a complete update to the Multi-Family Residential Design Standards, the addition of new definitions and minor revisions to the existing Commercial and Industrial Design Standards as an interim measure. Community Development staff are currently drafting a complete update to the Commercial and Industrial Design Standards that will be ready for Town Council action in 2019.

The new CIMF Design Standards will promote higher quality development, improve the development review process and implement the Parker 2035 Master Plan vision for development design throughout Town.

The Planning Commission unanimously recommended Town Council approve

Public Comment -- None

Joshua Rivero moved to approve Ordinance No. 3.326.1 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

C. ORDINANCE NO. 3.01.116 - Secone Reading

A Bill for an Ordinance to Repeal Section 13.10.160, to Renumber Section 13.10.161 to 13.10.160, and to Amend Section 13.10.160 of the Parker Municipal Code Concerning Residential Design Minimums

**Department: Community Development, Stacey Nerger
Community Development, Carolyn Washee-Freeland**

The Community Development Department proposes to repeal Sections 13.10 .160 and amend 13.10.161 of the Municipal Code regarding the Residential Design Minimum Standards, also known as the anti-monotony regulations. The purpose of this Code section is to promote high quality design, architectural variety and a desirable visual character in new residential development. The proposed amendments will improve the process for reviewing single-family home models and create a matrix to demonstrate Code compliance that is easier to use and understand.

The proposed amendments will also add paired home (duplex) model requirements to promote architectural variety and prevent identical paired home (duplex) models from being repeated too often within a development.

Public Comment -- None

John Diak moved to approve Ordinance No. 3.01.116 on second reading.

Amy Holland seconded the motion.

The motion was approved unanimously.

D. ORDINANCE NO. 1.524 - Second Reading

A Bill for an Ordinance to Approve the Memorandum of Understanding for the Formal Creation of the Centennial Airport Community Noise Roundtable

Department: Town Attorney, Jim Maloney

The purpose of this item is for the Town Council to approve the Memorandum of Understanding ("MOU") between the Town and the counties of Arapahoe and Douglas, as well as several municipalities, including Aurora, Castle Pines, Castle Rock, Centennial, Cherry Hills Village, Foxfield, Greenwood Village and Lone Tree ("Participation Jurisdictions") to formalize the Centennial Airport Community Noise Roundtable (the "Roundtable"), which is an advisory association to the Centennial Airport Authority and funding of the Roundtable.

The financial commitment of the Town under the MOU is \$1,000 a year, for the next two (2) years.

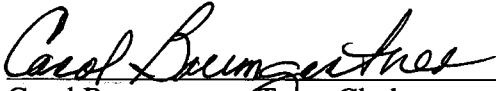
Public Comment -- None

Amy Holland moved to approve Ordinance No. 1.524 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

The meeting was adjourned at 8:14 P.M.


Carol Baumgartner, Town Clerk


Mike Waid, Mayor