

**TOWN OF PARKER COUNCIL  
MINUTES  
NOVEMBER 5, 2018**

Mayor Mike Waid called the meeting to order at 5:38 P.M. All Councilmembers were present.

Town Attorney Jim Maloney announced that the topics for discussion in Executive Session were nine (9) items. Under C.R.S. § 24-6-402(4)(e) there were three (3) items, the first was a proposed intergovernmental agreement with Arapahoe County concerning the design and construction of the High Plains Trail, the second was a proposed annexation agreement concerning the Norton property and the third was a proposed annexation agreement concerning the Lincoln Professional Park property; under C.R.S. § 24-6-402(4)(a) there was one (1) item concerning the Kulback property; under C.R.S. § 24-6-402(4)(b) there were four (4) items, the first was to receive legal advice on specific legal questions concerning Park 64 Stop Work Order-Parker Central Area, Filing 8, Third Amendment, the second was to receive legal advice on specific legal questions concerning South Metro Fire Rescue Fire Protection District v. Parker Authority for Reinvestment, et al., Douglas County District Court Case No. 17CV30549, the third was to receive legal advice on specific legal questions concerning Vista South, LLC, et al., v. City of Centennial, et al., Douglas County District Court, Case No. 2018CV030354 and the fourth was to receive legal advice on specific legal questions concerning Colorado Revised Statute Section 24-10-109 (Notice of Claim); under C.R.S. § 24-6-402(4)(f) there was one (1) item concerning Town Administrator evaluation process.

**EXECUTIVE SESSION**

Josh Martin moved and Amy Holland seconded to go into Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b) and to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f).

Debbie Lewis advised that she is the listing agent for Janis Jenson.

Mayor Waid advised that Diane Kulback owned a business a few years ago and advertised in the Mayor's Magazine.

Renee Williams moved and Amy Holland seconded that there were no conflicts.

The motion was approved unanimously.

The motion to go into Executive Session was approved unanimously.

Amy Holland moved and Debbie Lewis seconded to come out of Executive Session at 6:36 P.M.

The motion was approved unanimously.

**REGULAR MEETING**

Mayor Waid reconvened the meeting at 7:00 P.M.

The Pledge of Allegiance was led by Josh Martin's two children.

**SPECIAL PRESENTATIONS****A. Colorado Parks and Recreation Association (CPRA) Annual Awards**

**Deni Jacobs (staff) - Certified Therapeutic Recreation Specialist of the Year**

**Cathy Berends (staff) - PLAY Section Professional of the Year**

**Marc Hossack (volunteer coach) - Community Champion - Individual Award**

**Accreditation through CAPRA**

Allison Kincaid with Colorado Parks and Recreation Association advised that the Town of Parker received three awards and recognized Cathy Berends and Demi Jacobs individually.

Erin Kuhn of Parks and Recreation recognized Marc Hossack.

Councilmember Josh Martin, whose children played on Marc's team, personally thanked him.

Dick Richwine of the National Recreation and Park Association (NRPA) presented Parks and Recreation with their accreditation. He pointed out that this puts Parker in the top accredited agencies. He also advised that he lives in Parker and was happy to present this award.

**PARKER CHAMBER OF COMMERCE UPDATES**

Dennis Houston gave updates of the Chamber's current and upcoming events.

**DOWNTOWN BUSINESS ALLIANCE UPDATES**

Shelly Mango advised that the Chili Cook-Off was very successful and they sold 415 tickets. Shelly stated that every dollar made will go directly to downtown.

**PUBLIC COMMENTS - None****REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL**

Each Councilmember reported on meetings they attended since the last Town Council meeting.

**CONSENT AGENDA****A. APPROVAL OF MINUTES - October 15, 2018**

**B. LINCOLN PROFESSIONAL PARK PROPERTY - Annexation and Zoning**

*Applicant: Kevin Beck, Equity Ventures Commercial Development, L.C.*  
*Location: Southeast Corner of Lincoln Avenue and Dransfeldt Road*  
*Department: Community Development, Stacey Nerger*  
*Second Reading: November 19, 2018*  
*TRAKiT No.: Z18-017*

- (1) **ORDINANCE NO. 2.264 - First Reading**  
*A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Lincoln Professional Park Property in Douglas County*
- (2) **ORDINANCE NO. 3.338 - First Reading**  
*A Bill for an Ordinance Zoning Certain Property within the Town of Parker, Colorado, Known as the Lincoln Professional Park Property to Modified Commercial District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith*

**C. ORDINANCE NO. 3.326.1 - First Reading**

*A Bill for an Ordinance to Amend Section 13.10.200 of the Parker Municipal Code Concerning the Town of Parker Architectural and Design Standards For Commercial, Industrial and Multiple-Family Projects*

*Department: Community Development Department, Carolyn Washee-Freeland*

*Second Reading: November 19, 2018*

**D. ORDINANCE NO. 3.01.116 - First Reading**

*A Bill for an Ordinance to Repeal Section 13.10.160, to Renumber Section 13.10.161 to 13.10.160, and to Amend Section 13.10.160 of the Parker Municipal Code Concerning Residential Design Minimums*

*Department: Community Development, Stacey Nerger*  
*Community Development, Carolyn Washee-Freeland*

*Second Reading: November 19, 2018*

**E. ORDINANCE NO. 3.01.117 - First Reading**

*A Bill for an Ordinance to Amend Sections 13.02.010 and 13.06.050 of the Parker Municipal Code Concerning Off-Street Parking and Internal Circulation*

*Department: Community Development, Carolyn Washee-Freeland*

*Second Reading: November 19, 2018*

**F. ORDINANCE NO. 1.524 - First Reading**

*A Bill for an Ordinance to Approve the Memorandum of Understanding for the Formal Creation of the Centennial Airport Community Noise Roundtable*

*Department: Town Attorney, Jim Maloney*

*Second Reading: November 19, 2018*

- G. *ORDINANCE NO. 1.507.4 - First Reading*  
*A Bill for an Ordinance to Adopt the 2018 Revised Budget for the Town of Parker and to Make Appropriations for the Same*  
*Department: Finance, Rhonda Willey*  
*Second Reading: November 19, 2018*
- H. *RESOLUTION NO. 18-068*  
*A Resolution to Adopt the Town of Parker, Colorado, Three-Mile Area Plan*  
*Department: Community Development, Carolyn Washee-Freeland*
- I. *PARKER AUTOMOTIVE PLAZA*  
*Department: Engineering/Public Works, Alex Mestdagh*
- (1) *RESOLUTION NO. 18-073*  
*A Resolution Approving the Release of the Slope Easement By and Between Parker Automotive Plaza, LLLP, and the Town of Parker Concerning Lot 1, Cherry Park Business Center Filing No. 1 and Lot 1, Block 1, Stonegate East Filing No. 1*
- (2) *RESOLUTION NO. 18-074*  
*A Resolution to Approving the Release of Agreement for Possession and Use By and Between State Farm Mutual Automobile Insurance Company and the Town of Parker Concerning Lot 1, Cherry Park Business Center Filing No. 1*
- (3) *RESOLUTION NO. 18-075*  
*A Resolution Accepting the Conveyance of a Traffic Signal/Pedestrian Easement from Faris Properties LLC to Regulate Traffic at the Intersection of Twenty Mile Road and Lincoln Avenue*
- (4) *RESOLUTION NO. 18-076*  
*A Resolution Accepting The Conveyance Of A Drainage Easement From Faris Properties LLC for a Portion of Lot 1a, Block 1, Parker Auto Plaza Filing No. 2, 1st Amendment*
- J. *RESOLUTION NO. 18-077*  
*A Resolution to Supplement Exhibit A to the Amended and Restated Cooperation Agreement Between the Town of Parker, Colorado, and the Parker Authority for Reinvestment for Administrative Services to Include the Real Property Commonly Known as the Parker Tap House Property*  
*Department: Community Development, Jason Rogers*

Amy Holland moved to approve Items 7A-7J on the Consent Agenda.

Renee Williams seconded the motion.

The motion was approved unanimously.

**PUBLIC HEARINGS****ORDINANCE NO. 1.523 - First Reading****A Bill for an Ordinance to Adopt the 2019 Budget and to Make Appropriations for the Same****Department: Finance, Mary Lou Brown****Second Reading: November 19, 2018****7:36 P.M.**

Mary Lou Brown presented the first reading of the 2019 Budget. The document was posted on the Town of Parker internet site on Friday, October 12, 2018 in compliance with that requirement. In addition, a budget retreat was held on September 21, 2018 where the financial environment of the Town was reviewed. On October 22, 2018 a Study Session was held with Town Council. At the Study Session the major components of the budget, including capital outlay, contributions to others and the compensation plan, were presented along with an overview of revenue and appropriations.

The projected budget is balanced across all funds. The General Fund cash balance meets the requirement of maintaining a 25% reserve equal to the total annual General Fund appropriations.

Josh Rivero moved to approve Ordinance No. 1.523 on first reading and to schedule second reading and Public Hearing for November 19, 2018.

John Diak seconded the motion.

The motion was approved unanimously.

**RESOLUTIONS****RESOLUTION NO. 18-078****A Resolution to Adopt the Town of Parker Complete Streets Policy****Department: Community Development, Mary Munekata  
Community Development, Carolyn Parkinson**

In the Town of Parker streets are an important part of the local transportation system and comprise 15 percent of total land area. Streets also serve other purposes such as:

1. Access for land use and development
2. Support for economic vitality
3. Contribute to community character and quality of life
4. Public space for biking, walking and gathering
5. Multi-modal infrastructure for travel choice and safety

The 2014 Transportation Master recommends that the Town prepare and adopt a Complete Streets policy because of the importance of streets and the substantial land area that they occupy in Town.

The adoption of a Complete Streets policy will implement a key recommendation of the Transportation Master Plan and establish a policy framework for how the town approaches streets, the transportation system and adjacent land use in the future. The policy promotes a multi-modal approach to streets while recognizing that vehicular travel will continue to be the dominant mode of travel.

**Public Comment- None**

Amy Holland moved to approve Resolution No. 18-078.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

**ORDINANCES**

**A. ORDINANCE NO. 5.81 - Second Reading**

**A Bill for an Ordinance to Amend Title 3 of the Parker Municipal Code Authorizing the Municipal Court to Maintain a Supervision Office Through the Court Clerk's Office**

**Department:      Municipal Court, Kevin Sidel  
                            Municipal Court, Sue Ratcliff**

Municipal Judge Kevin Sidel presented the ordinance.

The purpose of this ordinance is to amend Title 3 of the Parker Municipal Code to authorize the Municipal Court to maintain a Supervision Office through the Court Clerk's Office. This will allow the Municipal Court to provide supervision to juveniles and adult defendants who may pose a risk to the community or, in the case of juveniles, who may be at higher risk to re-offend or fail to thrive, and thus become a greater burden to the community. Supervision will further the goals of rehabilitation and community safety.

**Public Comment - None**

Josh Martin moved to approve Ordinance No. 5.81 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

Randy Sale consolidated Items 10B through 10L.

Randy advised that all these ordinances deal with the adoption of the 2018 building codes. This is the sixth time we have done it (every three years).

A correction was made to Item 10J:

Pursuant to Section 7.7 of the Town of Parker Home Rule Charter, the International Property Maintenance Code, 2018 Edition, as published by the International Code Council (ICC), 500 New Jersey avenue, NW, 6<sup>th</sup> Floor, Washington, DC 20001 is adopted by reference and incorporated into this Chapter as though fully set forth herein. Except as otherwise provided hereafter, such code is adopted in full, including the outline of contents, index and appendices contained herein.

**Public Comments for all Ordinances - None**

**B. ORDINANCE NO. 4.89.5 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.01.030, 11.01.060 and 11.01.080 of the Parker Municipal Code Concerning the Parker Administrative Code**

**Department: Building, Randy Sale**

Josh Rivero moved to approve Ordinance No. 4.89.5 on second reading.

Amy Holland seconded the motion.

The motion was approved unanimously.

**C. ORDINANCE NO. 4.91.6 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.02.020, 11.02.050, 11.02.060 and 11.02.080 of the Parker Municipal Code Concerning the Parker Residential Code for One- and Two-Family Dwellings Building Code**

**Department: Building, Randy Sale**

Josh Martin moved to approve Ordinance No. 4.91.6 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

**D. ORDINANCE NO. 4.92.5 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.03.020, 11.03.050, 11.03.060 and 11.03.080 of the Parker Municipal Code Concerning the Parker Building Code**

**Department: Building, Randy Sale**

Josh Rivero moved to approve Ordinance No. 4.92.5 on second reading.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

**E. ORDINANCE NO. 4.93.5 - Second Reading**  
**A Bill for an Ordinance to Amend Sections 11.04.020, 11.04.050, 11.04.060 and 11.04.080 of the Parker Municipal Code Concerning the Parker Fire Protection Code**

**Department: Building, Randy Sale**

Renee Williams moved to approve Ordinance No. 4.93.5 on second reading.

Amy Holland seconded the motion.

The motion was approved unanimously.

**F. ORDINANCE NO. 4.94.4 - Second Reading**  
**A Bill for an Ordinance to Amend Sections 11.06.020, 11.06.050, 11.06.060 and 11.06.080 of the Parker Municipal Code Concerning the Parker Mechanical Code**

**Department: Building, Randy Sale**

Josh Rivero moved to approve Ordinance No. 4.94.4 on second reading.

Amy Holland seconded the motion.

The motion was approved unanimously

**G. ORDINANCE NO. 4.95.4 - Second Reading**  
**A Bill for an Ordinance to Amend Sections 11.07.020, 11.07.050, 11.07.060 and 11.07.080 of the Parker Municipal Code Concerning the Parker Plumbing Code**

**Department: Building, Randy Sale**

John Diak moved to approve Ordinance No. 4.95.4 on second reading.

Josh Rivero seconded the motion.

The motion was approved unanimously.

**H. ORDINANCE NO. 4.96.4- Second Reading**  
**A Bill for an Ordinance to Amend Sections 11.14.020, 11.14.050, 11.14.060 and 11.14.080 of the Parker Municipal Code Concerning the Parker Energy Code**

**Department: Building, Randy Sale**

Debbie Lewis moved to approve Ordinance No. 4.96.4 on second reading.

Renee William seconded the motion.

The motion was approved unanimously.

**I. ORDINANCE NO. 4.97.4 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.15.020, 11.15.050, 11.15.060 and 11.15.080 of the Parker Municipal Code Concerning the Parker Fuel Gas Code**

**Department: Building, Randy Sale**

Amy Holland moved to approve Ordinance No. 4.97.4 on second reading.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

**J. ORDINANCE NO. 4.101.5 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.16.010, 11.16.050, 11.16.060 and 11.16.080 of the Parker Municipal Code Concerning the Parker Property Maintenance Code**

**Department: Building, Randy Sale**

Josh Martin moved to approve Ordinance No. 4.101.5, with the changes, on second reading.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

**K. ORDINANCE NO. 4.105.2 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.08.020, 11.08.050, 11.08.060 and 11.08.080 of the Parker Municipal Code Concerning the Parker Existing Building Code**

**Department: Building, Randy Sale**

John Diak moved to approve Ordinance No. 4.105.2 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

**L. ORDINANCE NO. 4.106.2 - Second Reading**

**A Bill for an Ordinance to Amend Sections 11.09.020, 11.09.050, 11.09.060 and 11.09.080 of the Parker Municipal Code Concerning the Parker Swimming Pool and Spa Code**

**Department: Building, Randy Sale**

Amy Holland moved to approve Ordinance No. 4.106.2 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

**STROH ROAD WIDENING PROJECT****Stroh Road Widening Project****Department: Engineering & Public Works, Chris Hudson**

- (1) RESOLUTION NO. 18-079**  
**A Resolution Accepting the Conveyance of a Temporary Construction Easement from Parker Water and Sanitation District for Stroh Road**
- (2) RESOLUTION NO. 18-080**  
**A Resolution Accepting the Conveyance of Real Property from Parker Water and Sanitation District for Stroh Road**
- (3) RESOLUTION NO. 18-081**  
**A Resolution Accepting the Conveyance of a Traffic Signal Easement from Parker Water and Sanitation District for Stroh Road**
- (4) RESOLUTION NO. 18-082**  
**A Resolution Accepting the Conveyance of Real Property from Parker Water and Sanitation District (Slope Easement) for Stroh Road**
- (5) ORDINANCE NO. 1.520 - Second Reading**  
**A Bill for an Ordinance Conveying a 50-Foot Nonexclusive Easement to Parker Water and Sanitation District for Water and Sewer Lines to be Located in Stroh Road**

These resolutions will accept the conveyance of right-of-way and easements from Parker Water & Sanitation District associated with the planned Stroh Road widening project west of Cherry Creek. Following the resolutions accepting these conveyances, the Town will convey a nonexclusive easement to Parker Water & Sanitation District associated with the planned Stroh Road widening project west of Cherry Creek subject to Town Council approval of the ordinance.

The ordinance is related to conveying an easement to Parker Water and Sanitation District on real property that they dedicated by a resolution. This proposed real property has existing Parker Water & Sanitation District water and sewer improvements. Since Parker Water & Sanitation District is the owner of the property, they cannot grant themselves an easement. Had the property been owned by someone else, Parker Water & Sanitation District would have an easement in place and the right- of-way conveyance would be subject to that easement. This ordinance will create this condition.

**Public Comment – None**

Town Council asked the Town Attorney if they could approve the Resolutions in one motion. Town Attorney stated that they could.

Renee Williams moved to approve Resolution No. 18-079, Resolution No. 18-080, Resolution No. 18-081 and Resolution No. 18-082.

Debbie Lewis seconded the motion.

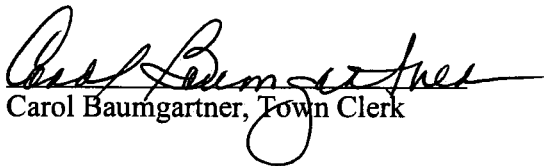
The motion was approved unanimously.

John Diak moved to approve Ordinance No. 1 .520 on second reading.

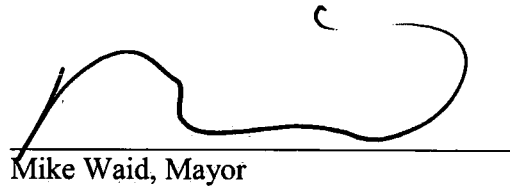
Amy Holland seconded the motion.

The motion was approved unanimously.

The meeting was adjourned at 8:26 P.M.



Carol Baumgartner, Town Clerk



Mike Waid, Mayor