



TOWN COUNCIL STUDY SESSION AGENDA
August 24, 2026
5:00 PM

I. Study Session Items

1. Axon Countywide Drone as First Responder (DFR) and License Plate Reader (LPR) Program - Axon Representatives/Schuster/Douglas County Sheriff's Department - 45 minutes
2. Town Risk Management Update - Gallagher/Gentilini/Moreno - 1 hour
3. Merchant Patrol Ordinance Update - Schuster/Jordan - 30 minutes
4. Publications & Legal Notices Ordinance Update - Jordan - 15 minutes

II. Staff Updates

III. Town Council Updates/Items



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Jacob Schuster, Commander
DATE: August 24, 2026
SUBJECT: Axon Countywide Drone as First Responder (DFR) and License Plate Reader (LPR) Program

ITEM OVERVIEW:

Informational session regarding ALPR and DFR Technology

BACKGROUND AND ANALYSIS:

The Police Department has been researching the new Axon Countywide Drone as First Responder (DFR) and License Plate Reader (LPR) programs to be implemented in the Town of Parker. This technology can assist officers with solving crimes and protecting the community. DFR technology can respond within minutes to a call for service and provide critical information and on-scene assessments to responding officers before they arrive. Douglas County recently voted to incorporate the technology, as well.

FINANCIAL AND POLICY IMPACTS:

DFR technology will increase the Police Department's contract with Axon \$175,000 annually over the next 5 years.

A policy will need to be developed regarding use. Skydio and Axon will assist with best practices.

COUNCIL DISCUSSION:

Discussion surrounding transparency, accountability, and retention of video.

STRATEGIC GOALS:



ATTACHMENT:

1. DFR PPD 2

Technology in Law Enforcement



Overview of how DFR/Real Time Information/Automated License Plate Readers can enhance response times, safety, and situational awareness for officers and the Town of Parker.

Confronting a growing public safety crisis



The **workforce** is stretched thin

Staffing shortages and recruiting difficulties constrain operations



Risks to **officer safety** are rising

Constant threat of injury or death increases stress, burnout, and attrition



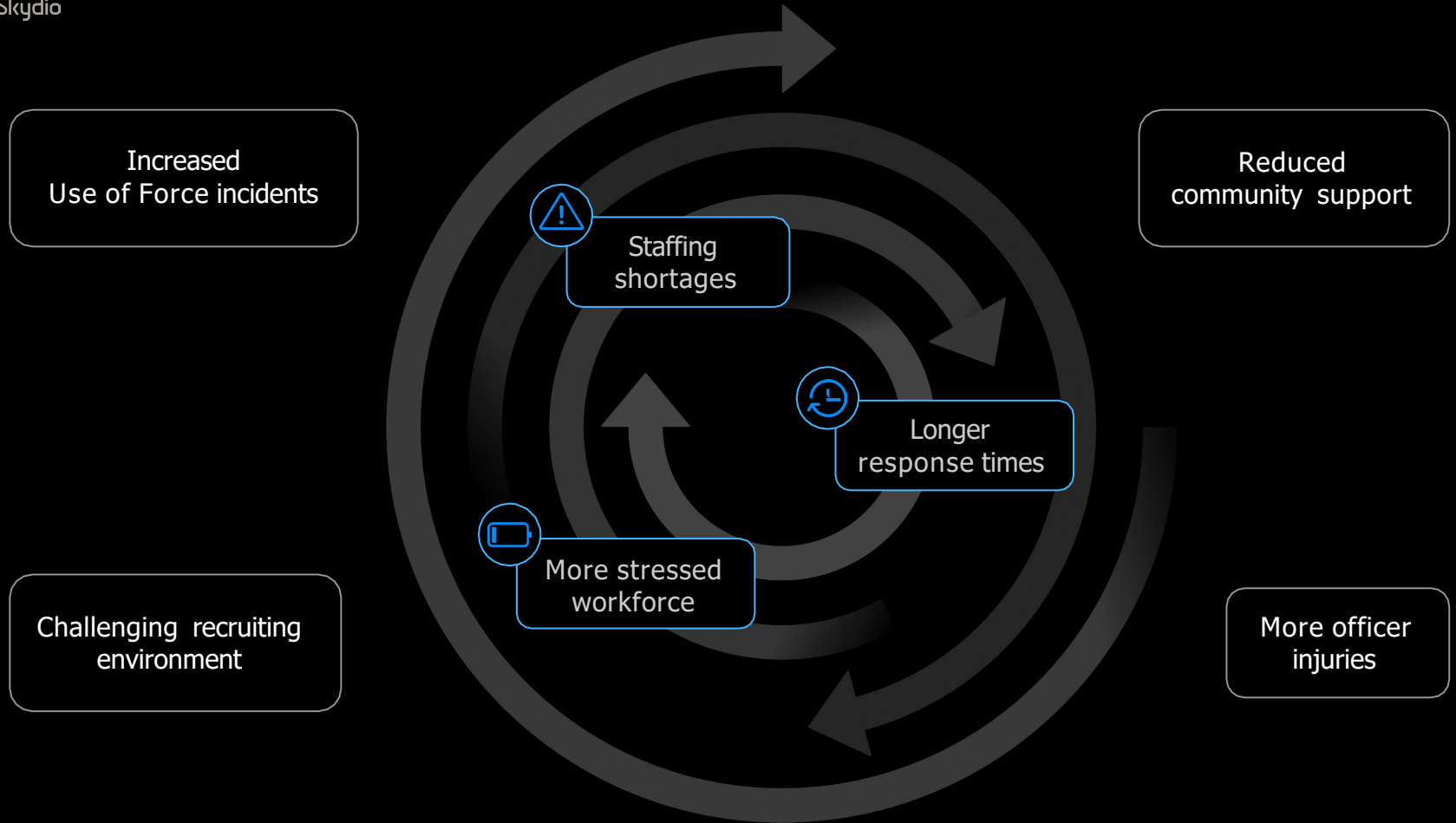
Declining **public trust** in law enforcement

Increased tensions and reduced cooperation from strained community relations



Emergency **response times** are increasing

Lower clearance rates from increasing call volumes and geographic coverage issues



DETECT & OBSERVE

COMMUNICATE & ACT

REPORT & INVESTIGATE



LVT



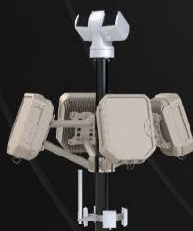
Threatnet Official Website



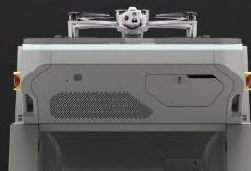
AXON HUSKYLEAP H9 4K camera



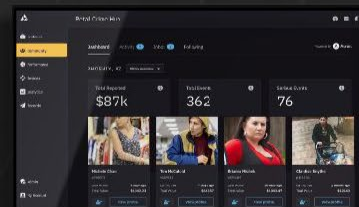
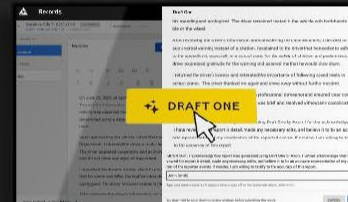
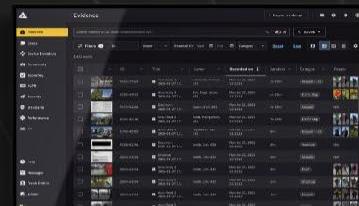
Verkada



Skydio



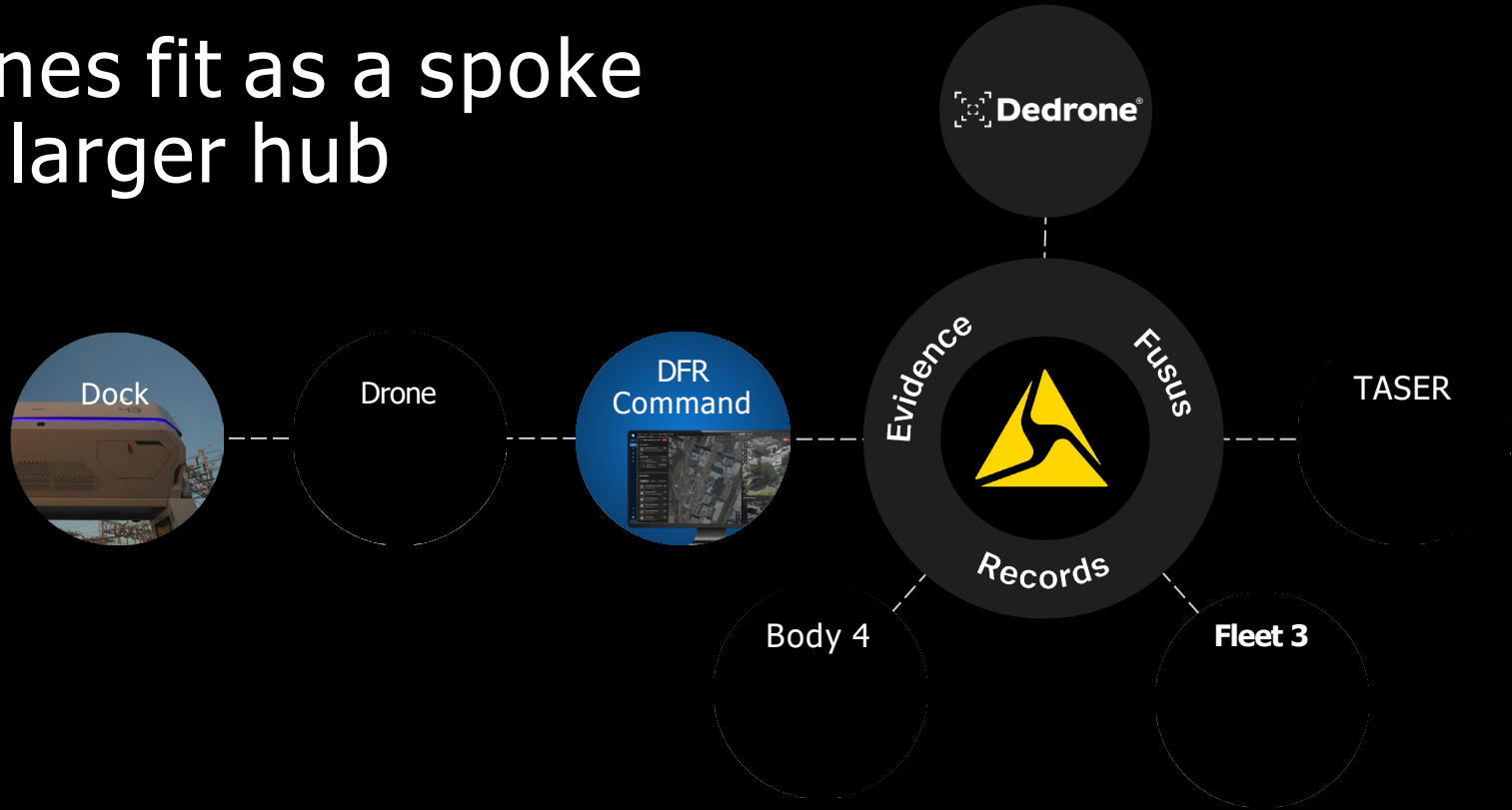
ring



Auror.

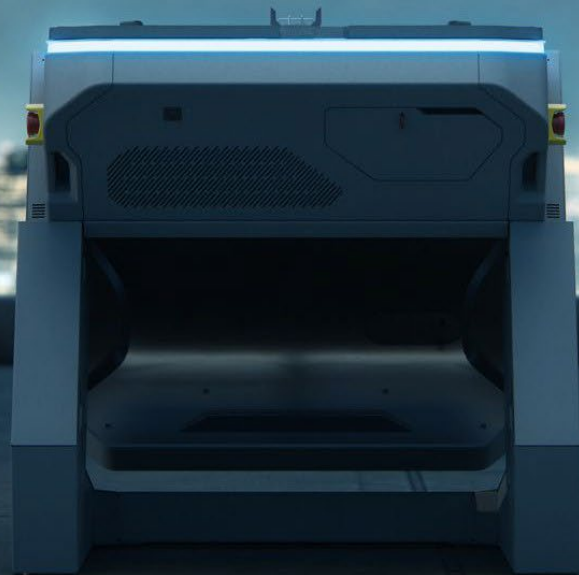


Drones fit as a spoke in a larger hub

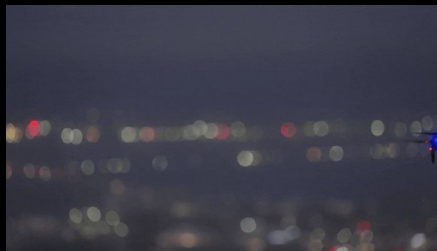


 Skydio

DFR



DFR breaks the cycle...



Respond faster

Arrive on scene in less than
2 minutes



Increase arrests, reduce crime

Capture crime in progress,
locating subjects and
vehicles



Reduce use of force

More information, faster,
allows for the time &
distance needed to make
better tactical decisions



Clear unnecessary calls for service

Avoid sending ground units
and clear calls with drone
and operator

Skydio is the largest U.S. drone manufacturer

U.S.

Born and
manufactured

2014

Founded

3,800

Customers

60,000

Drones shipped

20

Industries served

\$700M

Investment

Real results from real deployments



SAN FRANCISCO POLICE DEPT

42% reduction in auto theft
500 arrests
30% drop in overall crime



LAKEWOOD POLICE DEPT

768 flights in 15 weeks
33% of CFS received DFR
38% of CFS cleared without patrol



REDMOND POLICE DEPT

88 sec average response time
48% faster than officers on P1
25% of CFS cleared without patrol



OKLAHOMA CITY POLICE DEPT

40% flights for fire-related calls

OUTPOST ALPR/FLEET 3 ALPR – By Axon

Axon Outpost combines ALPR, livestreaming, and vehicle attribute recognition in one fixed device — going beyond just a hit to provide the full picture in real time

Axon Fleet 3 is an advanced in-car video system designed to boost safety, transparency, and efficiency with mobile ALPR, real-time awareness features, and deep integrations with connected technologies.



Community Accountability

Responsible Innovation at Axon

Every Axon product is developed under our **Responsible Innovation** framework. Connected cameras have revolutionized public safety, but legal and ethical rigor must remain paramount. For cameras, sensors, and software, we prioritize privacy, fairness, accountability, and transparency, and commit to the following principles:

Our devices help solve crime and promote transparency.

Data and evidence collected by law enforcement through Axon devices is intended to help solve crimes, reduce threats, improve training, and promote transparency and accountability.

Our customers own their ALPR data, we protect its privacy.

Agencies **own and control** all data collected by Axon devices. We protect that data by investing in and remaining committed to world-class **information security and privacy**.

We safeguard privacy as a human right.

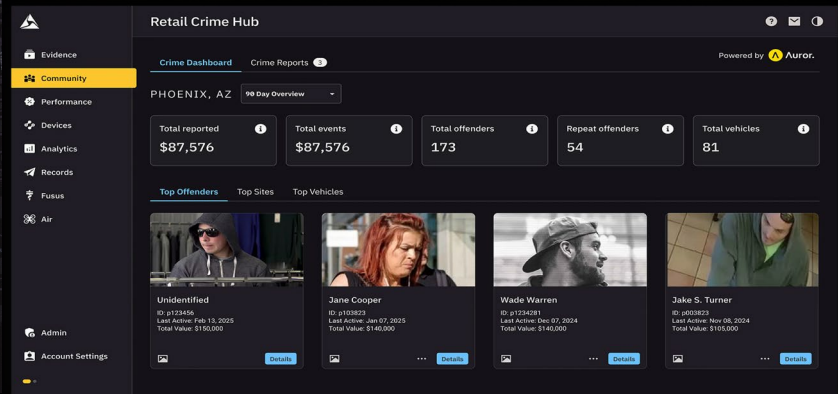
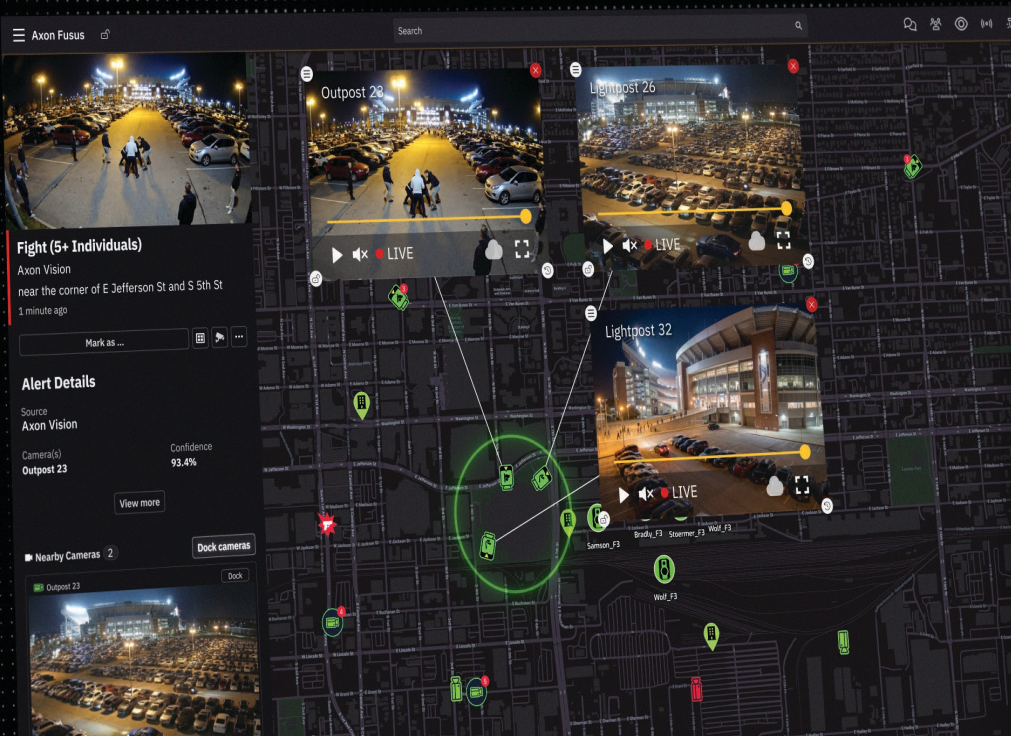
We further enable agencies to safeguard the privacy, human rights, and dignity of individuals with tools such as access controls and redaction.



FUSUS and Auror

Fusus gives officers, command and RTCC staff the same live operational picture, collapsing time from signal to response so agencies see more, decide faster and act with confidence through unified visibility, actionable intelligence and rapid response

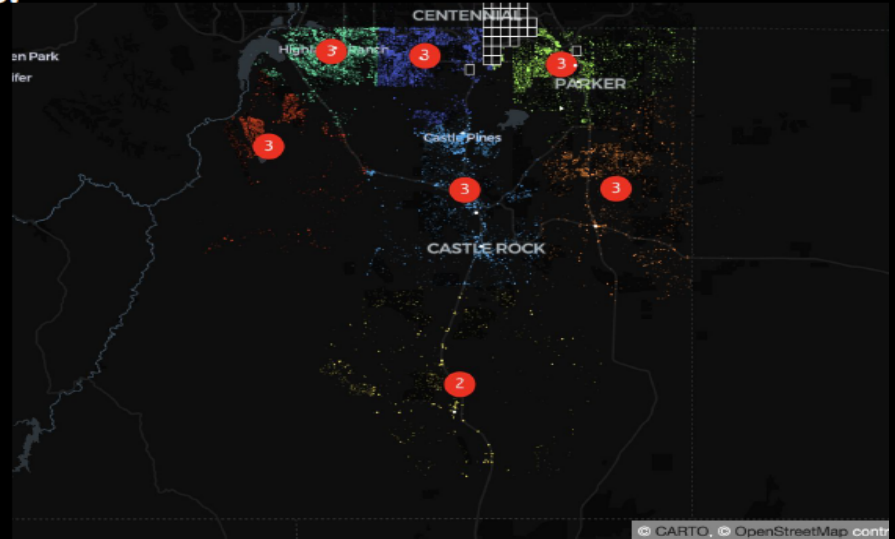
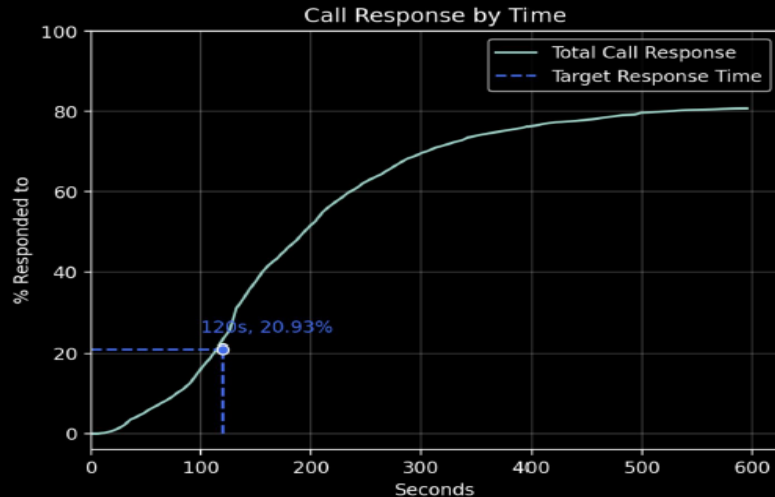
Auror gives you full visibility of retail crime in your area, plus access to comprehensive reports and real-world evidence. Delivering the oversight needed to spot organized retail crime (ORC) and take action. Secure by design, with privacy built-in.



Douglas County Deployment

20 Dock Deployment - All CFS

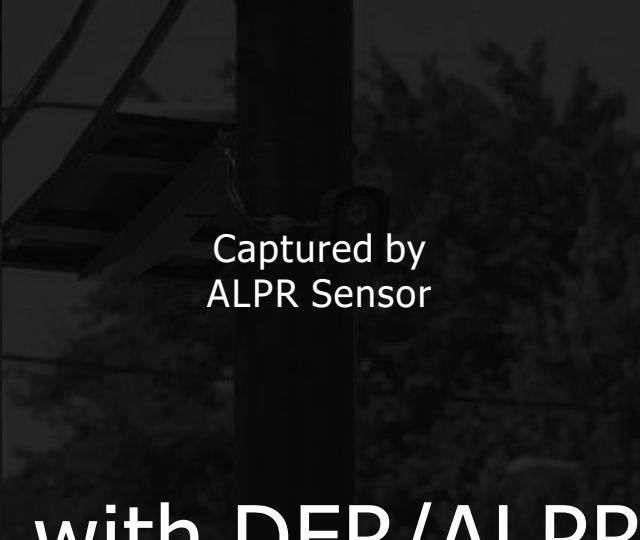
20 docks in 7 hives can address ~69K calls (79% of calls in selection) with ~18K (20% of all calls) handled in under 120 seconds.



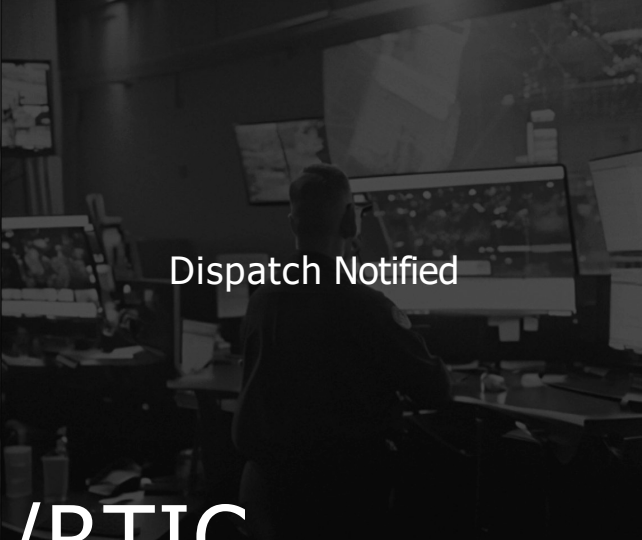
DCSO 20 Docks



Event Detected

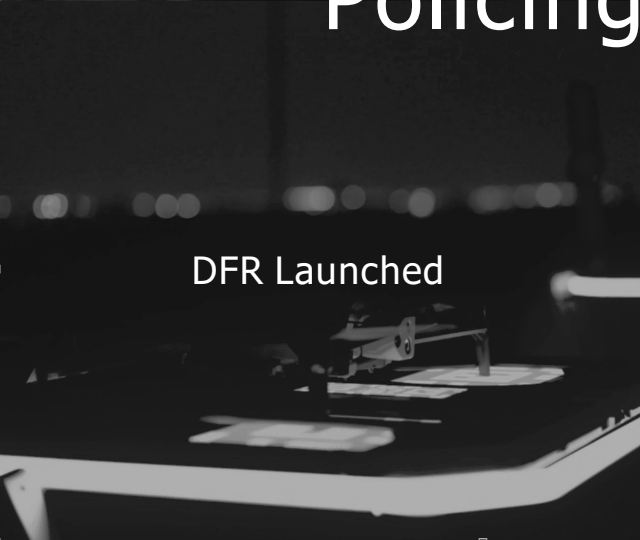


Captured by
ALPR Sensor



Dispatch Notified

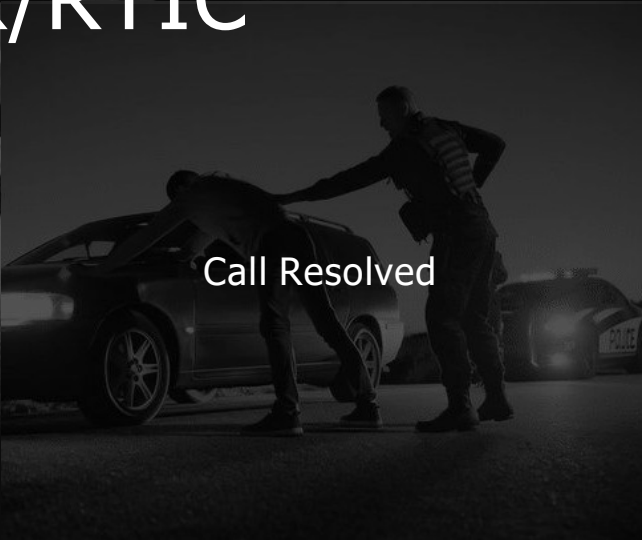
Policing with DFR/ALPR/RTIC



DFR Launched



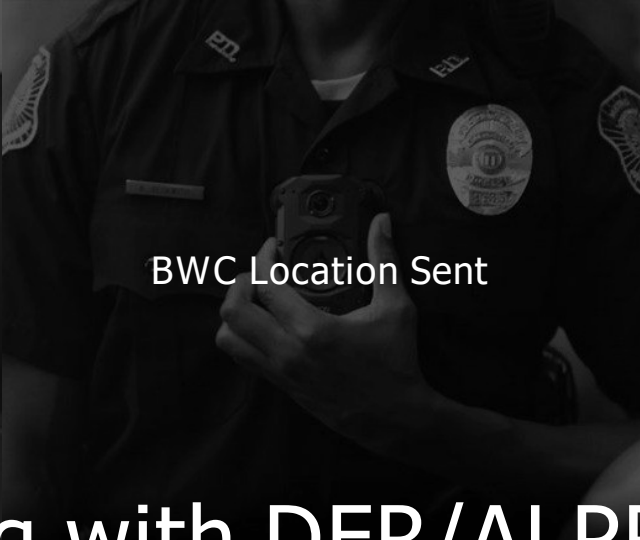
Real-Time Info Shared



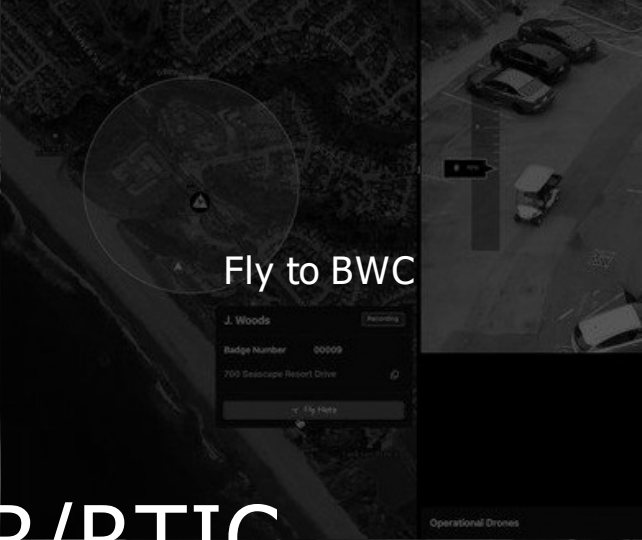
Call Resolved



Incident Occurred

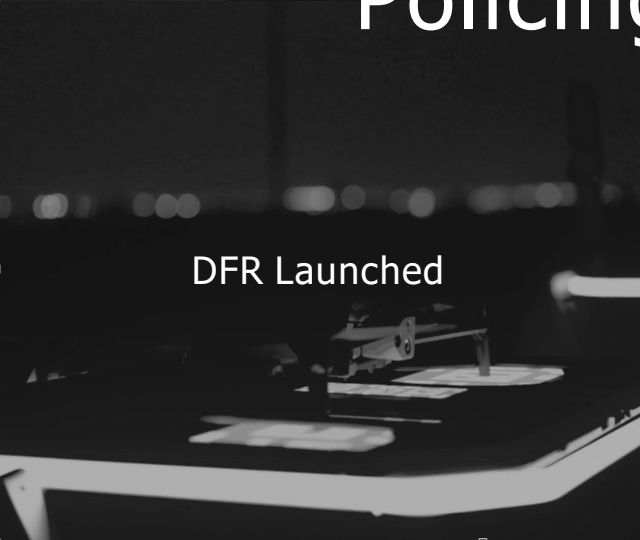


BWC Location Sent



Fly to BWC

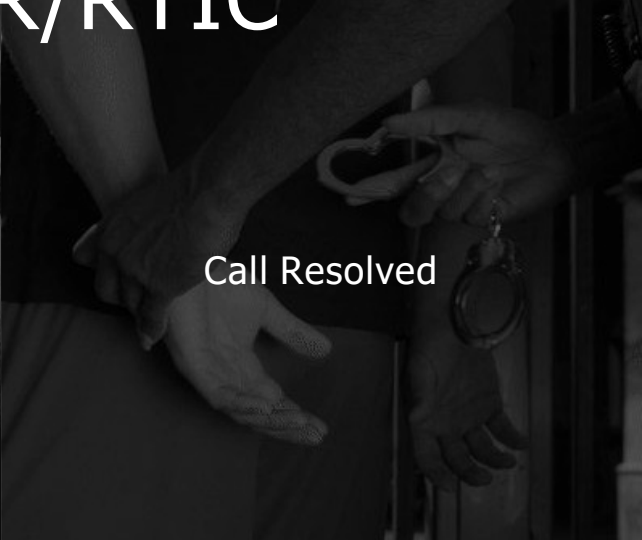
Policing with DFR/ALPR/RTIC



DFR Launched



Real-Time Info Shared



Call Resolved

Advantages



Common DFR/ALPR/RTIC Use Cases

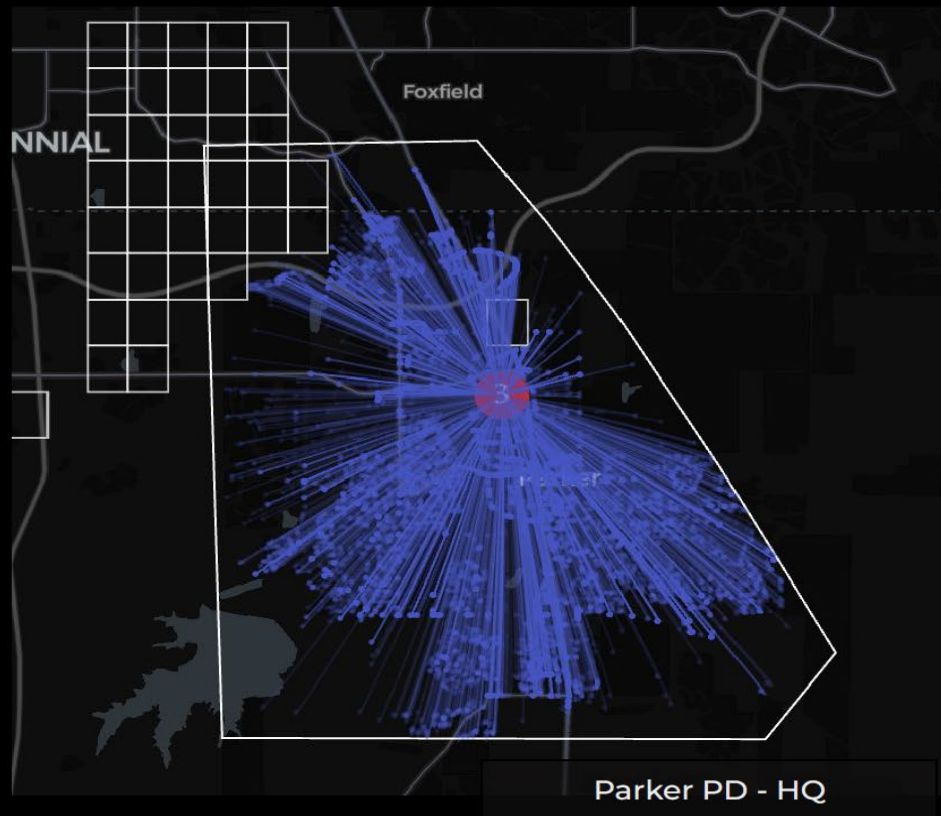
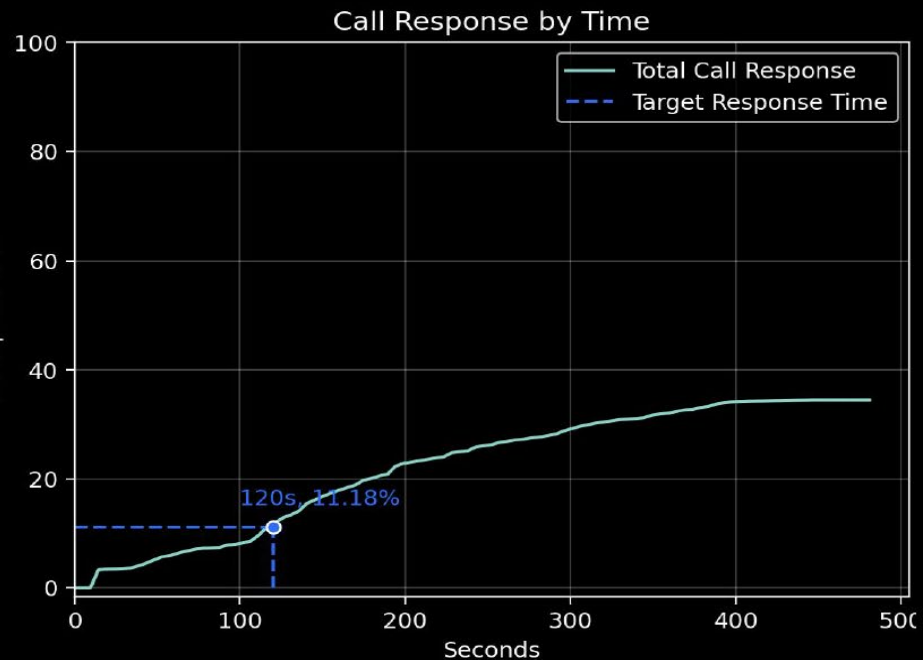


Town of Parker

1 Hive Deployment -

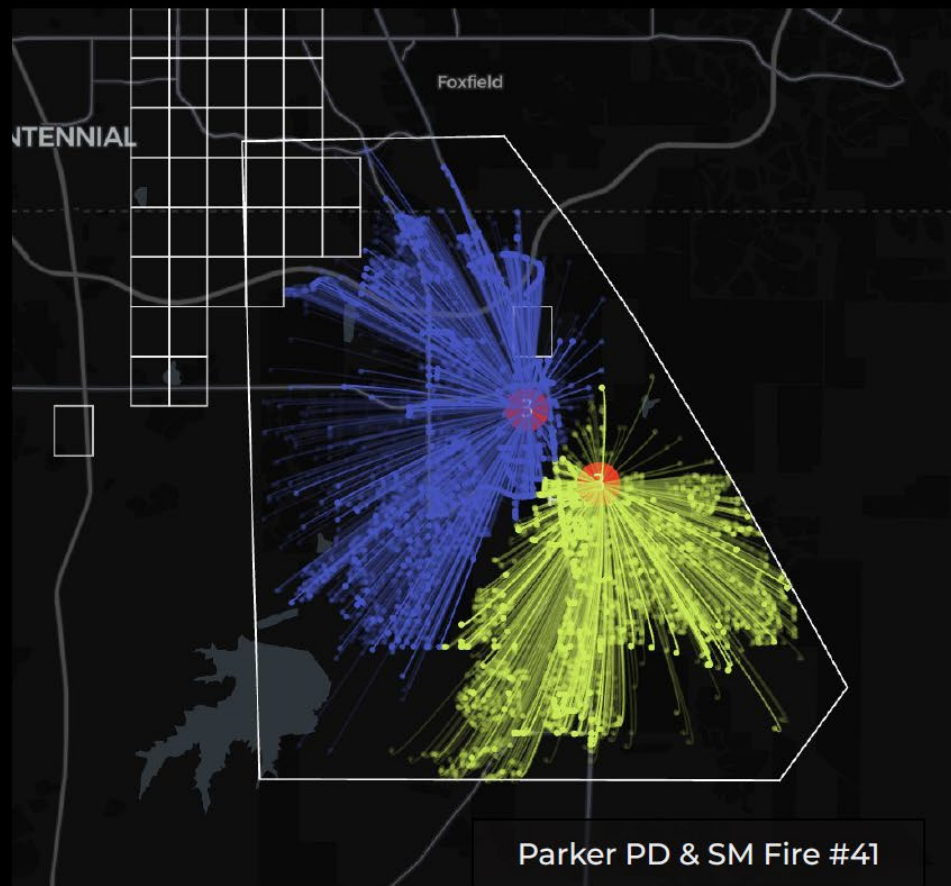
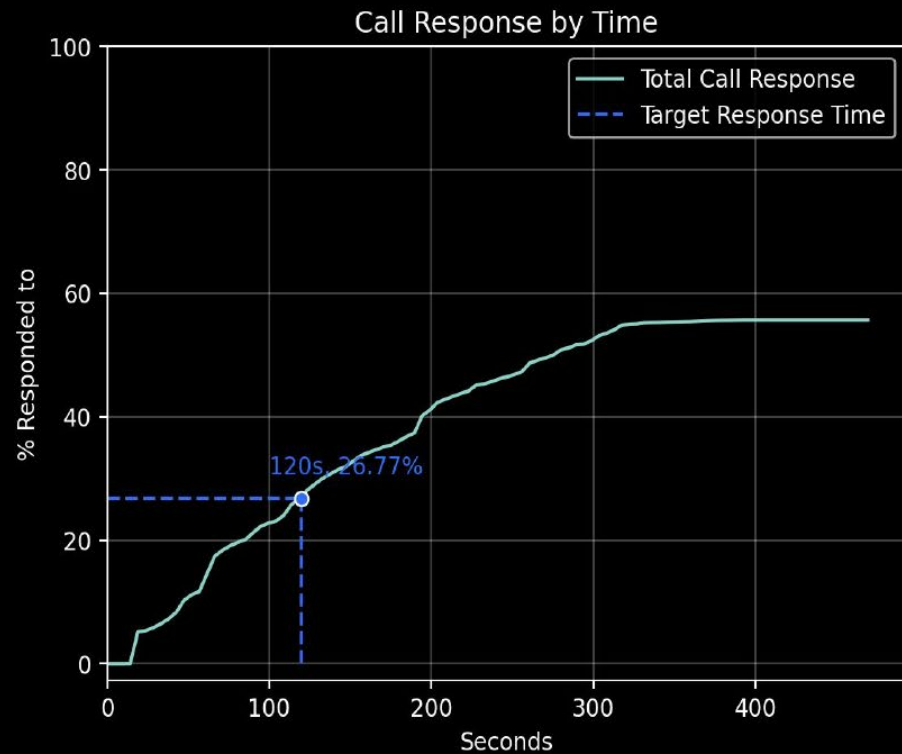
3 docks in 1 hive can address

~19.5K calls (34% of all CFS), with
11% handled in under 120 seconds.

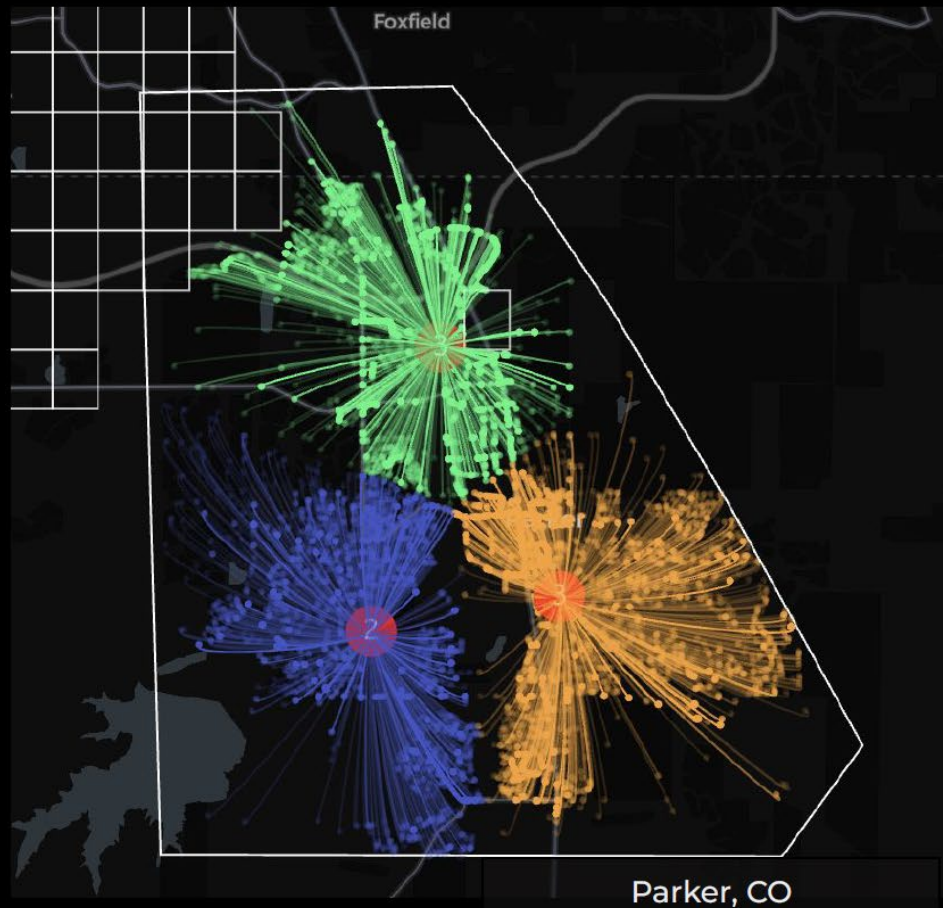
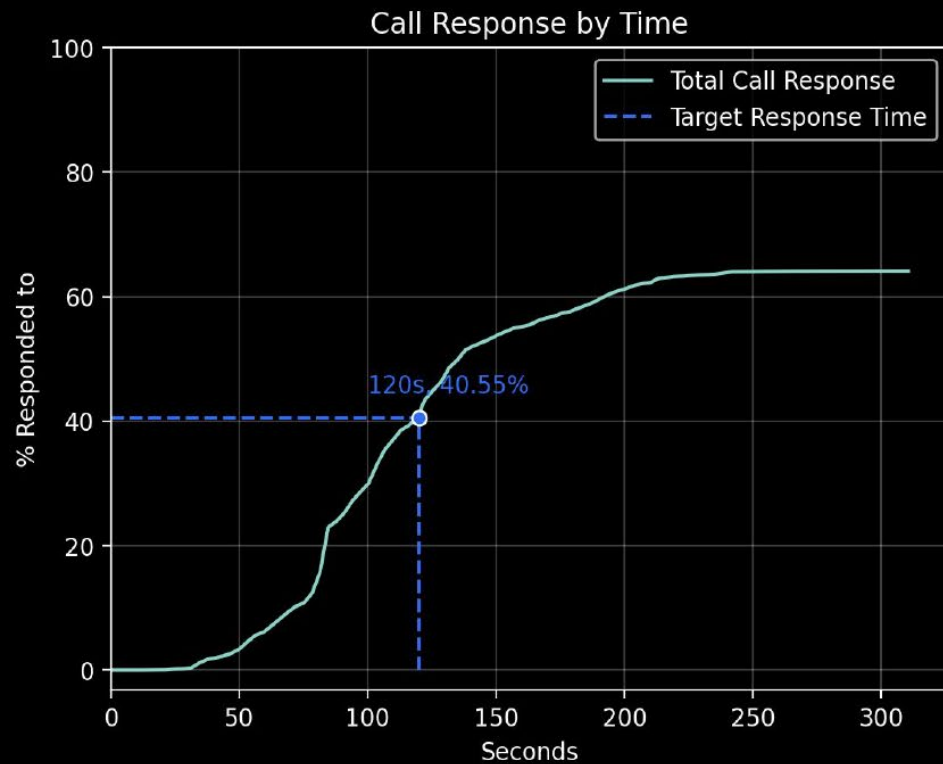


2 Hive Deployment -

6 docks in 2 hives can address
~**31.5K** calls (55% of all CFS), with
26% handled in under 120 seconds.



City Wide Deployment -
8 docks in 3 hives can address ~36K
calls (64% of all CFS), with 40%
handled in under 120 seconds.



Since implementing the DFR program in the City of Redmond, we've seen the ability to **cancel our ground response about 25% of the time.** That gives time back to the officers to do more proactive patrol or to be available for other emergency calls.



Chief Darrell Lowe

PPD Dock Trial Parker Days 2026

DFR Outcomes

Enter Fullscreen

Flights with a submitted report only, excluding training and ongoing responses.

Jun 8, 2026 12:00 AM → Jun 14, 2026 11:59 PM  Flight Type ▾ Drone type ▾ Stats ▾  More Filters Clear filters

Total Flights ⓘ 112	Avg. Flights Per Day ⓘ 18.7	Report Submission Rate ⓘ 98.2%	First On Scene 21.8% (24)	Cleared Call Without Patrol 4.5% (5)	Helpful Intel Provided ⓘ 90% (99)
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Type of Intel ⓘ		
● Provided Overwatch	86	78.2%
● Located Person	11	10%
● Located Vehicle	7	6.4%
● Other	5	4.5%
● Located Object	3	2.7%

Type of Incident ⓘ		
● Event Overwatch	68	61.8%
● Dispatch Call For Service	45	40.9%
● Demo	2	1.8%
● Search Area For Suspect Vehicle	1	0.9%
● Reported Missing Child At Parker Days Child Found By Units On Scene	1	0.9%



Staff Recommendation

- Implementation of DFR (Skydio) in conjunction with ALPR/FUSUS/Auror (Axon) Technology will greatly increase the Police Departments ability to detect/deter/investigate/solve crime within the Town of Parker while reducing officer response times, improving officer safety, and providing a higher level of service to the community.
 - One hive (3 docks/3 drones)
 - 10 ALPR's to combine with current FLOCK ALPR's
 - FUSUS/AUROR software's
 - AI Translation features on current BWC's
- Staff recommends an increased scaled approach over the following years through transparency, consistency, data-driven results, and community trust.
- Staff recommends exploration of future return on investment (ROI) with other departments within the Town that may benefit from DFR technology



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Bryan Gentilini, Risk Manager
Amber Moreno, Human Resources Director
DATE: August 24, 2026
SUBJECT: Town Risk Management Update

ITEM OVERVIEW:

Staff and the Town's insurance broker, Gallagher, will present a proposed redesign of the Town's property and liability risk management program for the 2027 renewal. The proposed approach would increase the amount of risk retained by the Town while maintaining insurance protection for larger losses.

BACKGROUND AND ANALYSIS:

For many years, the Town has maintained a largely bundled insurance program for its primary property and liability coverage, transferring much of its risk to commercial carriers. As the Town has grown, its operations, exposures, and coverage needs have become more complex. Combined with recent claims experience and anticipated limitations of the expiring program offerings, staff has engaged Gallagher to evaluate alternative structures that will be most responsive to the Town's evolving needs.

In consideration of this redesign, the proposed approach would:

- Establish a \$500,000 self-insured retention for primary casualty exposures.
- Increase total casualty liability limits from \$10 million to \$15 million.
- Strategically retain certain risks while maintaining commercial insurance for larger or less predictable losses.
- Diversify coverage across insurance markets where appropriate.
- Balance the Town's total cost of risk with market conditions and coverage levels maintained by comparable public entities.

The proposed redesign would allow the Town to assume greater responsibility for losses it has the financial capacity to retain while continuing to transfer significant loss exposure to the insurance market.

FINANCIAL AND POLICY IMPACTS:

Pending approval as part of the 2027 budget process, the proposed structure anticipates approximately \$1.5 million in annual fixed expenses and an initial \$2 million reserve or fund balance for retained risk.

The reserve would be separate from annual fixed expenses and provide financial capacity to absorb claims within the Town's self-insured retention and other self-insured exposures.

Actual annual costs will vary based on claims experience and final 2027 insurance placement.

COUNCIL DISCUSSION:

Staff is seeking Council feedback on the proposed redesign of the Town's property and liability risk management program, including the approach of retaining greater risk, diversifying insurance markets, and maintaining appropriate coverage for significant loss exposures.

Subject to Council feedback and subsequent budget approval, staff would continue working with Gallagher to finalize the program structure for the 2027 renewal.

STRATEGIC GOALS:



ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Lindsay Jordan, Deputy Town Attorney
Jacob Schuster, Commander

DATE: August 24, 2026

SUBJECT: Merchant Patrol Ordinance Update

ITEM OVERVIEW:

Staff proposes a repeal and re-adoption of Chapter 5.06 - Security Guards. This item is before Town Council for general discussion and direction on the proposed updates.

Below are the main highlights for the proposed changes to the Security Guard (also referred to at times as Merchant Patrol) Code:

- Only allowing companies, not individuals, to obtain a security guard license, which requires minor clean up in several provisions;
- Requiring the company to conduct and submit a criminal background check for each listed employee who will be working under the license within the town;
- Changing various provisions to reference that the Parker Police Department will perform certain activities under the Code, not the Chief of Police;
- Revising the application fee to include a license fee, structure fee related to the number of employees who will be working within the town as a security guard;
- Updating the investigation process in the application;
- Expanding insurance requirements and making companies show proof of Workers' Compensation;
- Updating license revocations and having the Special Licensing Authority, rather than Town Council, hold a license revocation hearing.

BACKGROUND AND ANALYSIS:

The Town of Parker's security guard ordinance, Chapter 5.06, was originally adopted in 1994 and was last amended in 2004. The current ordinance contains several outdated, unnecessary, and inefficient requirements that no longer reflect current practices or legal standards.

Since the ordinance was last updated, many of the criminal offenses that currently disqualify employees of security guard companies have been downgraded and should no longer prevent an individual from working for a licensed security company. The proposed revisions modernize these requirements while shifting the licensing obligation from individual security guards to the companies that employ them. Requiring companies, rather than individual employees, to obtain and maintain the appropriate license also helps reduce liability and risk to the Town.

The revisions also update the ordinance's insurance requirements. Currently, the Code requires only general liability insurance. The proposed changes would additionally require proof of workers' compensation insurance and automobile liability insurance when a vehicle is used for providing security services.

Lastly, the proposed amendments would provide greater flexibility in establishing licensing fees by authorizing the Town Manager or designee to set fees administratively. Maintaining specific fees in the Code requires a formal ordinance amendment each time a minor adjustment is needed. Allowing fees to be established administratively would create a more efficient and responsive process.

A significant benefit of the proposed changes is a more streamlined licensing process that will reduce administrative burdens and free up staff resources. Many requirements in the existing Code are outdated and unnecessarily burdensome. Leaving those requirements in place may also discourage compliance and increase the likelihood that individuals or companies operate outside the Town's licensing requirements.

The proposed updates do not restrict the ability of companies to provide security guard services within the Town, nor do they change how security guards may be used. Instead, the revisions modernize the licensing framework by requiring the security guard company, rather than each individual guard, to obtain a license. An individual wishing to operate independently could still obtain a license by establishing a qualifying business entity and satisfying the other applicable requirements of the Code.

FINANCIAL AND POLICY IMPACTS:

Financial impact on the Town is likely minimal. The Town will collect application and license fees. These fees are not intended to generate revenue but rather to cover administrative costs, including the investigation of the application.

COUNCIL DISCUSSION:

Staff is seeking feedback from Town Council on the proposed amendments to the Code. The proposed changes are intended to modernize and streamline the licensing process, reduce administrative burdens, and limit the Town's potential liability.

A redline of the proposed revisions is included to facilitate Town Council's discussion.

STRATEGIC GOALS:



ATTACHMENT:

1. Chapter 5.06 Security Guards with redlines

CHAPTER 5.06 Security Guards

5.06.010 Definitions.

When used in this Chapter, the following words and phrases, unless the context indicates a different meaning, shall be interpreted as follows:

Business guard or industrial guard means an individual who while uniformed or armed accepts employment from a single employer for the purpose of watching, guarding or otherwise protecting the persons or property of his or her employer only, or to preserve the peace in the conduct of that employer's business, except any individual so employed by any common carrier engaged in interstate commerce, but shall exclude maintenance men and installers, janitors, repairmen or persons engaged in similar occupations.

Company means and includes any ~~person~~, firm, association or corporation engaged in the business or occupation of merchant patrol, as defined by this Section.

Merchant patrol means the business or occupation of providing uniformed or armed protection of persons or property of others, or the furnishing of any uniformed or armed guard, patrol or protection service to others for valuable consideration (except a business or industrial guard).

Patrolman or merchant patrolman means and includes any person employed by or acting at the direction of a company, except clerical and stenographic employees, to perform merchant patrol services, [also referred to as "Security Guards"](#).

Peace officer means a sheriff, undersheriff, deputy sheriff, police officer, State patrol officer, coroner, marshal, any officer, guard or supervisory employee of any institution within the Colorado Department of Institutions, a district attorney or the Attorney General, a probation or parole officer, an officer or member of the National Guard while acting under the call of the Governor in cases of emergency or civil disorder, an agent of the Colorado Bureau of Investigation, a wildlife conservation officer, and security guard employed by the State.

5.06.020 License required.

It is unlawful for any person:

- (1) To carry on, engage in or conduct a merchant patrol business in the Town without first having obtained a license as provided in this Chapter; or
- (2) To act as a merchant patrolman or supervisor of merchant patrolmen in the Town for a company that has not obtained a license as provided in this Chapter.

5.06.030 Applicability.

The provisions of this Chapter shall not apply to or regulate activities of:

- (1) Any peace officer while acting or employed in his or her official capacity.
- (2) Any private detective not engaged in providing merchant patrol or business or industrial guard service.
- (3) Any person engaged in the direction, escort or protection of a funeral procession.

-
- (4) Any merchant patrolman or business or industrial guard engaged in the business or providing to others a pick-up and delivery service for the purpose of distributing money or other negotiable securities.

5.06.040 Licensing requirements; ~~age; corporate applicants.~~

Only companies, not individuals, may be licensed in the Town of Parker. If the applicant is a corporation, the corporation shall be organized or authorized to do business in the State.

No company licensed under the provisions of this Chapter, shall allow an employee to have authority to act as a merchant patrolman or supervisor of a merchant patrolmen in the Town of Parker unless: ~~No person shall be licensed under the provisions of this Chapter unless:~~

- (1) ~~(1)~~—The applicant is a citizen of the United States of the age of eighteen (18) years or more, except that if the applicant is required to carry a weapon, then of the age of twenty-one (21) years or more.

~~(2) If the applicant is a corporation, the corporation shall be organized or authorized to do business in the State.~~

The company must conduct a criminal background check on each listed employee from the FBI or CBI. The background check must occur within thirty (30) days prior to submitting the application. Such criminal background check shall be included with the application. Should the applicant receive approval for a license, the company has an ongoing obligation to keep the list of employees current and provide background checks for employees added to the list within thirty (30) days of the addition. ;

5.06.050 Licensing requirements.

No ~~company person~~ shall be eligible to obtain or hold any license provided by this Chapter if ~~the applicant, or~~ any member, partner, officer, director or the holder of more than ten percent (10%) of the stock of the corporate applicant, has been convicted of:

- (1) Any crime of murder, rape, aggravated assault, kidnapping, burglary, assault with a deadly weapon or armed robbery within the ten (10) years immediately preceding the date of the application.
- (2) Any felony sex offense, felony drug offense, any crime involving infliction of violence upon the person of another, within five (5) years immediately preceding the date of application.

5.06.050 - RESERVED

5.06.060 Company license, application.

Any- ~~company person~~, firm, association or corporation desiring to carry on the merchant patrol business in the Town shall make application in writing to the Parker Police Department ~~Chief of Police~~ for a license, which application shall set forth:

- (1) A description of the nature and type of business to be conducted.
- (2) ~~The names and places of residence of the persons making such application; or~~ Ithe names and places of residence of the officers and directors of a corporation making such application, together with the

names and addresses of any persons holding more than ten percent (10%) of the stock of such corporation.

- (3) As to each person whose name is required to be furnished by Paragraphs (5) and (6) below, a statement containing all information required by Section 5.06.110 of this Chapter.
- (4) The address of the principal office or place of business of such ~~person~~, firm, association or corporation.
- (5) The name of the individual in charge of such ~~business~~company.
- (6) The name of the individual in charge of or responsible for the operations of such ~~business~~company in the Town.
- ~~(7) The names and addresses of not less than three (3) persons, as references, of whom inquiry can be made as to the character, standing and reputation of the person, firm, association or corporation making such application.~~
- (8) ~~For the corporate applicant, A~~ duly certified copy of the articles or certificate of incorporation, and, if a foreign corporation, the qualifications of such corporation to conduct business in the State.
- (9) A statement of the number of persons to be employed as merchant patrolmen.
- (10) A statement of the number of vehicles to be used in the conduct of the ~~business~~company and a description thereof.
- (11) Written acknowledgment by the licensee of the conditions to be expressed in the license, and that the license may be revoked.
- (12) Such further and additional information as the ~~Parker Police Department Chief of Police~~ may require for the investigation of the application and the enforcement of this Chapter.

5.06.070 Company license; issuance.

After the receipt and investigation of such application, and upon being satisfied that ~~the person~~the company, firm, association or corporation making the same is in good repute, and intends to carry on an honest and legitimate business, and that all requirements of this Chapter have been met, ~~the Chief of Police shall direct the Parker Police Department Town Clerk to will~~ issue to such applicant a license authorizing the applicant to carry on a merchant patrol business within the Town for the period of two (2) years from and after the date of such license.

5.06.080 Company license; list of employees to be submitted with application.

The applicant shall submit with the application a list of the names and addresses of the persons ~~who will be~~ employed by the applicant as merchant patrolmen ~~and will provide services~~ in the Town., ~~a copy of the permit defined in Section 18-12-202(6), C.R.S., as amended, f~~For any person ~~who will be~~ employed by the applicant as a merchant patrolman ~~and may who be carrying a firearm has been issued such permit and~~ a copy of the current and valid ~~firearm~~ training certificate, as defined by Section 18-12-202(8), C.R.S., as amended, for the firearm that will be carried, used or exhibited by any person ~~who will be~~ employed by the applicant as a merchant patrolman. Copies of the permits and certificates described herein shall be maintained by the applicant at the applicant's place of business and be available for inspection and copying by the Town. The applicant shall provide the Town with an updated list of names and addresses of the persons ~~who are~~ employed as merchant patrolmen, including copies of any new permits and certificates, after the issuance of the company license. The list, permits and certificates described herein shall be updated and provided to the Town on a quarterly basis, commencing on the date that the company license is issued or upon request of the Town.

The applicant shall submit with an application a criminal background check completed by the FBI or CBI for each person that ~~would~~will work as a merchant patrolmen in the Town. The background check must have been completed within - thirty (30) days of the application submission. The applicant is obligated to update the list when/if it decides to have additional and/or new employees work within the boundaries of the Town. When adding individuals to the list, the Company shall provide Parker Police Department with a background check within thirty (30) days. The Parker Police Department reserves the right to deny a ~~company~~license to a company if any of the persons listed have been convicted of any of the following:

- (1) Any crime of murder, rape, aggravated assault, kidnapping, burglary, assault with a deadly weapon or armed robbery within the ten (10) years immediately preceding the date of the application.
- (2) Any felony sex offense, felony drug offense, any crime involving infliction of violence upon the person of another, within five (5) years immediately preceding the date of application. :

5.06.090 Application ~~and~~ license fee.

The application shall be accompanied by an application fee ~~and license fee amount will be delegated by the Town Manger or designee.~~ in the amount of one hundred dollars (\$100.00) for a company of five (5) or less employees; two hundred fifty dollars (\$250.00) for a company of six (6) to ten (10) employees; and five hundred dollars (\$500.00) for a company of more than ten (10) employees, which fee is based upon the direct and indirect cost associated with the processing of the application. The application fee shall be nonrefundable and shall be applied to payment of the license fees provided by this Chapter if a license is granted.

5.06.100 Patrolman not employed by licensed company ~~unlawful~~.

~~It shall be unlawful for any person~~ Any person ~~desiring~~ to engage in the occupation of merchant patrolman in the Town without being employed by a company licensed under the provisions of this Chapter ~~shall make application for and obtain a company license as provided by Sections 5.06.060 through 5.06.090 above.~~ ~~be unlawful.~~

5.06.110 Investigations.

- (a) Upon receipt, each application shall be referred to the ~~Chief of Police Parker Police Department~~, who shall immediately institute such investigation of the applicant's ~~business company~~ and moral character as he or she deems necessary for the protection of the public, and shall endorse the application within thirty (30) business days after the date of receipt.
- (b) If, as a result of such investigation, ~~the character and business responsibilities of the applicant's character or business company responsibility is are~~ found to be unsatisfactory, the ~~Parker Police Department Chief of Police shall endorse on such application his or her disapproval and his or her reasons for the same, and return the application to the Town Clerk, who~~ shall notify the applicant that ~~his or her~~the company's application is disapproved and that no license shall be issued.
- (c) If, as a result of such investigation, the character and business responsibility of the applicant's ~~s company~~ are found to be satisfactory, ~~the Chief of Police shall endorse on the application his or her approval and return the application to the Town Clerk~~ Parker Police Department shall issue a license.

(Ord. 5.42.1 §1, 2004; Ord. 5.42 §1, 1994)

5.06.120 License issuance requirements; insurance; and firearms certificate.

- (a) An applicant for a company license ~~or a business license~~ shall procure and maintain minimum insurance coverage as set forth herein. The coverage shall be procured and maintained from a company satisfactory to the Town and in a form satisfactory to the Town. All coverage shall be continuously maintained to cover all liability, claims, demands and other obligations assumed by the applicant during the period of the license. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. The amount of general liability insurance coverage shall be minimum combined single limits of one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) aggregate for General Liability, one million dollars (\$1,000,000) Auto Liability (if vehicles are utilized) and proof of Worker's Compensation coverage with limits required by the State of Colorado. The applicant shall submit a certificate of insurance to the Town with the application. The certificate of insurance shall provide that the coverage will not be terminated without providing thirty (30) days' written notice to the Town.
- (b) ~~The Town Clerk shall not issue any license without the authority and direction of the Chief of Police as provided in this Chapter.~~
- (c) No employee of a company licensed under this Chapter shall carry, use or exhibit any firearm, unless that employee has a current and valid training certificate, as defined by Section 18-12-202(8), C.R.S., as amended, for the firearm that is carried, used or exhibited.

(Ord. 5.42.2 §2, 2008; Ord. 5.42.1 §1, 2004; Ord. 5.42 §1, 1994)

5.06.130 License renewal.

A license, having once been granted under the provisions of this Chapter, may be renewed by filing an application for renewal and payment of the license fee, unless such previous license ~~shall have been~~was revoked or the ~~Chief of Police Parker Police Department~~ shall otherwise direct. An application for renewal shall be made at least thirty (30) days before the expiration of the term for which the previous license was granted.

5.06.140 Licenses not transferable.

No license granted under the provisions of this Chapter shall be transferable. This Section shall not be so construed as to prevent or prohibit a change by the licensee in the manager, superintendent or other person in charge of the ~~business company~~, provided that a certificate setting forth the change is first filed by the licensee with the ~~Chief of Police Parker Police Department~~.

5.06.150 Vehicle marking.

The vehicles used in the conduct of the merchant patrol business within the Town by the licensee shall not exhibit ~~the word "police" and shall clearly state they are security. coloring, marking or equipment so similar to marked police vehicles of the Town that citizens are confused.~~ In addition, the merchant patrol vehicles shall not be equipped with red and blue ~~any~~ lights or sirens in violation of the traffic code of the Town, or the laws of the State, nor shall any insignia be painted on the sides of the vehicle with the word "police" ~~which are similar to~~, or which could be confused with, the insignia on police vehicles.

5.06.160 License revocation.

After a hearing by the ~~Town Council~~Special Licensing Authority, any license or permit issued under the provisions of this Chapter may be revoked for any of the following causes:

(1) ~~(1)~~—Material misrepresentation or concealment in the application for a license.

~~(1)(2)~~ Any employee who knowingly makes false statements on official records, during testimony, or during a criminal investigation.

(2) Any employee who commits a ~~Violation-violation~~ of any state, county, or municipal law or ordinance relating to use or possession of firearms or weapons.

(3) Any employee who impersonates ~~Impersonation of~~ a peace officer.

(4) Any employee who is convicted ~~Conviction of~~ any felony offense, ~~under the laws of this State or the United States;~~

~~(5) or the~~ Any employee is convicted who has a conviction of any criminal offense or Town ordinance violation, except traffic violations, committed while acting as a merchant patrolman.

(6) Any employee who engages in sexual misconduct, harassment, or abuse while acting as a merchant patrolman.

(7) Failing to provide information required in this Chapter.

(8) Failing to pay fees required in this Chapter.

(59) Any violation of the provisions of this Chapter.

5.06.170 License suspension.

Whenever grounds for revocation of a license exist, as provided in Section 5.06.160 above, such license may be suspended by the Parker Police Department for a specified term of not more than two (2) years, in which event:

- (1) The license shall not be revoked.
- (2) The applicant shall not act or engage in business in the licensed capacity in the Town during the period of suspension.
- (3) The suspended license shall not be renewed while the suspension continues in effect.

Any appeal of a suspension of License by the Parker Police Department may be made to the Special Licensing Authority.

5.06.180 Hearings.

The ~~Town Council~~ Special Licensing Authority shall hold hearings required by this Chapter pursuant to the procedures set forth in the Town Charter and ordinances of the Town.

5.06.190 Unlawful acts.

In addition to other acts prohibited by this Chapter, it shall be unlawful:

- (1) For any licensee to fail to turn over any person arrested by such licensee's employee pursuant to the laws of the State, immediately to the Police Department or other public law enforcement agency. Nothing contained in this Chapter shall be construed as authorizing any licensee to make an arrest not authorized under the laws of the State to be made by a private citizen.

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- (2) For any licensee whose employee fires a firearm within the Town to fail to immediately (but not more than six [6] hours) report such incident to the Parker Police Department.
 - (3) For any licensee's employee to carry a firearm that was not previously identified to the Parker Police Department while operating in their employment as a security guard within the boundaries of the Town that was not provided to the Parker Police Department.
 - (43) For any licensee whose employee to hinders or interferes with any investigation under the jurisdiction of the Police Department.
 - (5) For any licensee's employee to fail to have their identification card displayed and on their person while operating in their employment while in the Town of Parker
 - (4) For any licensee or licensee employee who to fails to report immediately to the Police Department all violations of Town ordinances or to fail to report to the Police Department or other public law enforcement agency all violations of state or federal laws which constitute crimes.
 - (5) For any employee working for a company with a valid licensee, while engaged in his or her course of employment, to wear a uniform or insignia that says "POLICE". It is not a violation of this section if the employee's outfit is clearly marked "SECURITY". similar to that worn by any peace officer.
 - (6) For any employee working for a company with a valid license ~~For any licensee~~ under this Chapter to represent himself or herself to be an officer of the Police Department.
 - (7) For any person other than a peace officer or member of the armed forces of the United States or Colorado National Guard acting in the lawful discharge of his or her duties or a person who has a valid permit and license pursuant to the Federal Code for such weapon to knowingly possess an illegal weapon. As used in this Subsection, the term *illegal weapon* means a ballistic knife, blackjack, bomb, firearm silencer, gas gun, machine gun, short shotgun, stun gun, short rifle, metallic knuckles, ~~gravity knife or switchblade knife~~, as these terms are defined at Section 18-12-101, C.R.S.

5.06.200 Penalty.

It is unlawful for any person to violate the provisions of this Chapter. Any person who is convicted of such a violation shall be punished by a fine of not more than four hundred ninety-nine dollars (\$499.00) for each day of a violation.



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Lindsay Jordan, Deputy Town Attorney
DATE: August 24, 2026
SUBJECT: Publications & Legal Notices Ordinance Update

ITEM OVERVIEW:

Staff has identified revisions that will improve the efficiency of the administration of the Town's publication of legal notices. The proposed revision allows for the Town's publication of legal notices to reach a widespread audience, as well as allowing for individuals without readily available access to the internet to obtain physical copies of the Town's publication of legal notices.

BACKGROUND AND ANALYSIS:

Staff identified the following Section that would benefit from updating and minor revisions:

Section 1.04.030 - Publication of legal notices. Currently, Town's Code states that legal notices shall be published in a newspaper of general circulation. Updating and revising this requirement to the Town's official website, allows for any legal notice to be found by anyone who visits the page.

- Today, most people are getting away from the use of physical newspapers and obtaining information from the internet.
- Changing this requirement does not exclude the Town from still publishing legal notices in a newspaper of general circulation within the Town, on a case-by-case basis.
- Proposed revisions would require the Town Clerk to determine that legal notices are accurate, timely and reliable upon publication.
- The Town Clerk would also attest that the publication was proper.

Proposed revision to state:

- In general. Except where otherwise provided in this Municipal Code, every legal notice of the Town shall be published on the Town's official website. Except where otherwise provided, the Clerk shall have primary responsibility for ensuring that the publication of the Town's legal notices substantially complies with the Town Charter, the Town's ordinances and any applicable law of the State. The Clerk shall determine that legal notices are accurate, timely and reliable.

Section 1.05.030 - Publication. Currently, Town Code requires the agenda stating the title of a bill for an ordinance to be introduced at a regular or special meeting of Town Council be posted at least two (2) days before the meeting in a conspicuous place in at least two (2) public places,

with one (1) being a public place viewable from directly outside the main entrance of Town Hall and other being the Town of Parker website (www.parkeronline.org). Updating and revising this requirement allows for the Town's operations to change without having to amend code, digitize its agendas, and eliminate costs by allowing for physical copies upon request.

- The Town no longer utilizes the www.parkeronline.org web address (it is now www.parkerco.gov). Deleting this reference eliminates confusion. Additionally, generally stating the Town's official website, without providing a site, allows for the Town to change its web address without having to amend code.
- Transitioning publication of agendas to the Town's official website provides greater access, i.e. people do not have to physically come to the building, can access the agendas at all hours of the day.
- The revision would allow for anyone who cannot access the agendas online to come to Town Hall and obtain copies.

Proposed revision to state:

A bill for an ordinance may not be introduced, passed or approved at a regular or specially scheduled meeting of the Council unless the entire text of the ordinance is made available to members of the Council at least four (4) days before said meeting. Prior to the regular or special meeting at which the bill is to be introduced, passed or approved, an agenda which gives the title of the bill shall be posted at least two (2) days before said regular or special meeting on the Town's official website designated in compliance with the Colorado Open Meeting Laws, or a physical copy made available upon request at the Town Clerk's Office. If the Town of Parker's website is not operable, then the Town Clerk shall post the agenda at the public entrance of Town Hall for the Town of Parker, where the bulletin board is located or in another public place selected by the Town Clerk in the manner provided herein. Publication of an ordinance, upon approval, shall follow the provisions of Subsection 1.04.030(b) of this Code.

FINANCIAL AND POLICY IMPACTS:

Proposed revisions may have a minor financial effect on the Town. Potentially the revisions would eliminate administrative fees associated with posting notices in newspapers, and reduce paper waste from posting physical copies of agendas.

COUNCIL DISCUSSION:

Staff requests Council discuss the following points:

1. Updating code from requiring physical publication of legal notices in the newspaper to the Town's official website.
2. Updating code to allow posting of agendas on the Town's official website.

STRATEGIC GOALS:



ATTACHMENT:

1. 1.04.030 & 1.05.030 with redlines

1.04.030 Publication of legal notices.

- (a) In general. Except where otherwise provided in this Municipal Code, every legal notice of the Town shall be published ~~on the Town's official website in a newspaper of general circulation within the Town.~~ Except where otherwise provided, the Clerk shall have primary responsibility for ~~insuring~~ensuring that the publication of the Town's legal notices substantially complies with the Town Charter, the Town's ordinances and any applicable law of the State. The Clerk shall determine ~~that publications are which newspapers adequately satisfy the Town's needs for~~ accurate, timely and reliable ~~publication at a competitive or reasonable publication cost.~~ The Town Clerk shall complete an affidavit of publication.
- (b) Ordinances. At least two (2) days prior to any regular or special council meeting at which the Town Council intends to introduce or consider any ordinance, the Clerk shall cause to be published an agenda describing any such ordinance. After final passage of the ordinance by a roll call vote of Council, the Clerk shall publish the ordinance, but publication of the title thereof together with a statement that the full text is available for public inspection and acquisition in the Clerk's office during the Town's regular business hours, shall be sufficient publication. This Subsection (b) shall not apply to emergency ordinances.
- (c) Emergency ordinances. Emergency ordinances enacted by the Town Council pursuant to Section 7.6 of the Town Charter shall be posted and published in full by the Clerk as soon after passage as is reasonably practicable.
- (d) Notices by order of court. This Section shall not apply to the publication of legal notices by order of a court. Notices by order of a court shall be made in strict compliance with the terms of such court order.

(Ord. 1.53 §1, 1992)

1.05.030 Publication.

A bill for an ordinance may not be introduced, passed or approved at a regular or specially scheduled meeting of the Council unless the entire text of the ordinance is made available to members of the Council at least four (4) days before said meeting. Prior to the regular or special meeting at which the bill is to be introduced, passed or approved, an agenda which gives the title of the bill shall be posted at least two (2) days before said regular or special meeting on the Town's official website designated in compliance with the Colorado Open Meeting Laws, or a physical copy made available upon request at the Town Clerk's Office . in a conspicuous place in at least two (2) public places, with one (1) such public place being viewable from directly outside the main entrance of the Town Hall and the other being the Town of Parker Web site (www.parkeronline.org). ~~In the event that~~If the Town of Parker's ~~Web site~~website is not operable, then the Town Clerk shall post the agenda at the public entrance of Town Hall for the Town of Parker, where the bulletin board is located or in another public place selected by the Town Clerk in the manner provided herein. Publication of an ordinance, upon approval, shall follow the provisions of Subsection 1.04.030(b) of this Code.

(Ord. 1.65.1 §1, 2005; Ord. 1.65 §1, 1994)