

TOWN OF PARKER COUNCIL AGENDA
May 18, 2026
PARKER WATER & SANITATION DISTRICT OFFICES
13939 ANCESTRY DRIVE, PARKER, CO

Notes:

Town Council meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Councilmembers eliminating lengthy discussions to gain a basic understanding. Timely action and short discussion on agenda items do not reflect lack of thought or analysis on the part of Council.

Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Public comment for items that are not on the agenda may be made in person or electronically at <http://parkerCO.gov/CouncilPublicComment>. For those unable to provide comments in person or electronically through the website, please contact the Clerk's Office to make alternative arrangements. The Town Clerk can be reached at 303-805-3198. Public comments submitted electronically through the website that are received by 5:00 p.m. on the day of the regular or special Town Council meeting will be provided to the Town Council and will be included with the approved minutes of the Town Council meeting.

Public Viewing Only - YouTube: Town Council meetings may be viewed live on YouTube at www.youtube.com/townofparkerco.

PLEASE NOTE: Public participation is NOT available through YouTube.

1. TOWN COUNCIL MEETING SCHEDULE

- A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call**
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)**
- C. Council Updates/Work Session - Immediately following Executive Session, if time allows.**
- D. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

- 2. PUBLIC COMMENTS (No action will be taken on these items.) *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting. As any matters raised by individuals during public comment are not on the agenda and other potentially interested parties would not, therefore, be aware of the discussion of these matters, the Town Council will not engage in dialogue regarding any items raised during public comment.***

3. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

4. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

- A. *APPROVAL OF MINUTES - May 4, 2026***

- B. *ORDINANCE NO. 5.64.1 - First Reading*
A Bill for an Ordinance to Repeal and Readopt Section 7.01.020 of the Parker Municipal Code Concerning the 2024 Model Traffic Code With Certain Amendments
Department: Town Attorney, Lisa Gramer
Second Reading: June 1, 2026
- C. *ORDINANCE NO. 1.391.4 - First Reading*
A Bill for an Ordinance Amending Sections 2.03.020, 11.13.020, and 11.13.030 of the Parker Municipal Code Concerning Delegated Authorities to the Town Manager
Department: Town Attorney, Jamie Wynn
Second Reading: June 1, 2026
- D. *RESOLUTION NO. 26-039*
A Resolution Accepting a Nonexclusive Recreational Trail Easement from Compark 190, LLC for the E-470 Trail West of Chambers Road
Department: Parks, Recreation and Open Space, Jared Musil
- E. *RESOLUTION NO. 26-040*
A Resolution Approving an Intergovernmental Agreement Between the Town of Parker and the Parker Water and Sanitation District Regarding Cost Sharing for 2026 Manhole and Water Valve Maintenance (CIP 26-001)
Department: Engineering and Public Works, Chris Hudson
- F. *RESOLUTION NO. 26-041*
A Resolution Assigning and Transferring to the Douglas County Housing Partnership All of the Town of Parker's 2026 Private Activity Bond Volume Cap Allocation from the State Ceiling for Private Activity Bonds, and Authorizing the Execution and Delivery of an Assignment and Other Documents in Connection Therewith
Department: Community Development, Bryce Matthews
- G. *CONTRACTS OVER \$100,000*
1. *2026 Townwide Roadway Reconstruction Program CIP 26-005*
Amount: \$949,486.80
Contractor: Alpine Civil Construction
Department: Engineering & Public Works, Nathan Klass
 2. *Dransfeldt Widening Project - Lincoln Avenue to Pony Express Drive - 30% Design Contract (CIP26-008)*
Amount: \$471,533.71
Contractor: Merge Resource Group Ltd.
Department: Engineering & Public Works, Nathan Klass

3. *First Amendment to Agreement for Commission and Purchase of Public Artwork*
Amount: \$59,687 addition to original contract amount of \$350,000 for a new total of \$409,687
Contractor: Towers Painting LLC
Department: Engineering and Public Works, Nathan Klass
Cultural, Carrie Glassburn

5. **ORDINANCES**

ORDINANCE NO. 5.35.5 - Second Reading

A Bill for an Ordinance to Amend Title 7 of the Parker Municipal Code by Adding Section 7.06.050 to Authorize Local Enforcement of Vehicle Registration Requirements

Department: Town Attorney, Lisa Gramer

6. **PUBLIC COMMENTS CONTINUED IF NECESSARY**

7. **ADJOURNMENT**

Parker Town Council

Executive Session Agenda

May 18, 2026

“To consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f).”

1. Town Attorney Evaluation Discussion

“To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).”

2. Discussion regarding jury verdict issued in Dial v Brukbacher and legal consideration involving next steps
3. Discussion regarding recently filed litigation against Town and employees related to 2024 PrideFest and legal considerations involving next steps

**TOWN OF PARKER COUNCIL
MINUTES
MAY 4, 2026**

Mayor Joshua Rivero called the meeting to order at 5:33 p.m. All Councilmembers were present, except for Laura Hefta.

Town Attorney Jamie Wynn advised that there were two topics for discussion in the Executive Session to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b) and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e). The first topic was a discussion regarding a Pick N' Tap application to participate in the Town's Tax and Fee Assistance Program pursuant to Parker Municipal Code 4.02, and related legal considerations. The second topic was regarding a requested amendment to the Annexation Agreement between the Town and Douglas County Associates, LLLP, and Ordinance No. 3.331, Series of 2017, concerning the real property commonly known as Highlands at Kings Point (the "Property") to permit rezoning of the Property.

EXECUTIVE SESSION

Brandi Wilks moved and Anne Barrington seconded to enter into Executive Session at 5:34 p.m. to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b) and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e).

The motion carried unanimously.

Anne Barrington moved and Todd Hendreks seconded to come out of the Executive Session at 6:17 p.m.

The motion carried unanimously.

COUNCIL UPDATES/WORK SESSION

No Work Session was held.

Erik Frandsen moved and Brandi Wilks seconded to recess the regular meeting until 7:00 p.m.

The motion carried unanimously.

REGULAR MEETING

Mayor Rivero reconvened the meeting at 7:00 p.m.

Mayor Rivero led the Council and audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS

Mayor Rivero and Judge White awarded the Teen Court Scholarship to Rohan Aggarwal.

PUBLIC COMMENTS

None.

REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

Each Councilmember reported on meetings and activities they attended since the last Town Council meeting.

CONSENT AGENDA

- A. *APPROVAL OF MINUTES - April 20, 2026*
- B. *ORDINANCE NO. 5.35.5 - First Reading*
A Bill for an Ordinance to Amend Title 7 of the Parker Municipal Code by Adding Section 7.06.050 to Authorize Local Enforcement of Vehicle Registration Requirements
Department: Town Attorney, Lisa Gramer
Second Reading: May 18, 2026
- C. *RESOLUTION NO. 26-034*
A Resolution Approving the Amendment to the Agreement Regarding Design and Construction of Drainage and Flood Control Improvements for Cherry Creek at Mainstreet (Agreement No. 25-08.17A, Project No. 110510) By and Between Urban Drainage and Flood Control District d/b/a Mile High Flood District and the Town of Parker
Department: Engineering and Public Works, Michael Grabczyk
- D. *RESOLUTION NO. 26-035*
A Resolution Accepting a Drainage Easement from O'Reilly Auto Enterprises, LLC for a Portion of Lot 1, Parker Pointe Subdivision Filing No. 1
Department: Engineering and Public Works, Charles Kudlauskas
- E. *RESOLUTION NO. 26-036*
A Resolution Accepting a Drainage Easement from MRD3, LLC for a Portion of Lot 2, Cottonwood Highlands Filing No. 2, Amendment No. 4
Department: Engineering and Public Works, Charles Kudlauskas
- F. *RESOLUTION NO. 26-037*
A Resolution Approving an Intergovernmental Agreement By and Between the Town of Parker and the State of Colorado, Acting By and Through the Colorado Department of Transportation, Regarding SH 83 (Parker Road) Traffic Signal Maintenance
Department: Engineering and Public Works, David Aden
- G. *RESOLUTION NO. 26-038*
A Resolution to Amend Resolution No. 24-056, Series of 2024, by the Adoption of Supplement 15 of the Town of Parker Records Retention Schedule, and to Amend Supplement 15 with Certain Exceptions
Department: Town Clerk, Susan Irvine

*H. CONTRACTS OVER \$100,000**1. Irving Berlin's White Christmas Contract*

Amount: Payout Based on Ticket Sales Which May Exceed \$100,000
Contractor: Veritas Productions & Theatre Arts
Department: Cultural, Carrie Glassburn

2. Jordan Road Intersection Improvements CIP25-032

Amount: \$288,009.89
Contractor: Western Plains Construction
Department: Engineering and Public Works, Nathan Klass

3. Pine Drive (Parker Square Drive to Rodeo Circle) Reconstruction CIP 26-014

Amount: \$779,540
Contractor: TALL Contracting & Consulting Co.
Department: Engineering and Public Works, Nathan Klass

4. Purchase of Additional Portable and Mobile Radios for Police Department

Amount: \$98,997.13 - Addition to a previous Public Works Purchase
Contractor: Motorola Solutions
Department: Police, Ron Combs

5. Professional Services Agreement for Town Hall Moving Services

Amount: \$132,614.40
Contractor: Buehler Moving Companies (BMC)
Department: Engineering and Public Works, Bob Exstrom

6. 2026 Townwide Pole Painting Projects

Amount: \$106,955.85
Contractor: OLS Restoration, Inc.
Department: Engineering and Public Works, Eli Vidales

7. E-470/Parker Road/Twenty Mile Road Mobility Improvements Final Design (CIP25-029)

Amount: \$460,126
Contractor: Felsbug Holt & Ullevig
Department: Engineering and Public Works, Chris Hudson

Brandi Wilks moved and Anne Barrington seconded to approve Consent Agenda Items 5A through 5H.

A roll call vote was taken:

Todd Hendreks - yes
 Anne Barrington - yes
 Brandi Wilks - yes
 John Diak - yes
 Erik Frandsen - yes

The motion was approved unanimously.

ORDINANCES

A. ORDINANCE NO. 1.61.2 - Second Reading

A Bill for an Ordinance Repealing and Replacing Chapter 2.05 of the Parker Municipal Code Concerning the Code of Ethics for the Mayor, Town Council, and Boards and Commissions of the Town of Parker

Department: Town Attorney, Kelsey Hall

This ordinance repealed and readopted Chapter 2.05 of the Parker Municipal Code, which contains the Code of Ethics. Additionally, it adopted a Code of Conduct and Ethics that is applicable to the Mayor, Town Councilmembers, and the Town's boards and commissions.

Public Comments: None.

Brandi Wilks moved and Erik Frandsen seconded to approve Ordinance No. 1.61.2 on second reading.

A roll call vote was taken:

Todd Hendreks - yes
 Anne Barrington - yes
 Brandi Wilks - yes
 John Diak - yes
 Erik Frandsen - yes

The motion was approved unanimously.

B. ORDINANCE NO. 5.06.42.4 - Second Reading

A Bill for an Ordinance to Amend Chapter 7.03 of the Parker Municipal Code Concerning Restrictions on the Use of Certain Vehicles

Department: Town Attorney, Jamie Wynn

Passage of this ordinance amended Chapter 7.03 and amended the term "recreational vehicle" to "off-road vehicle." The definition was clarified to list additional specific types of vehicles. Additional clarifications and updates were approved with respect to the title of Town Manager and clarifications about areas where the use of certain motor vehicles and/or "off-road vehicles" is prohibited were made.

Public Comments: None.

Erik Frandsen moved and Brandi Wilks seconded to approve Ordinance No. 5.06.42.4 on second reading.

A roll call vote was taken:

Todd Hendreks - yes

Anne Barrington - yes

Brandi Wilks - yes

John Diak - yes

Erik Frandsen - yes

The motion was approved unanimously.

ADJOURNMENT

Mayor Rivero adjourned the meeting at 7:43 p.m.

Susan L. Irvine, Deputy Town Clerk

Joshua Rivero, Mayor



Request for Town Council Action

Date: May 18, 2026

Submitted By: Lisa Gramer, Assistant Town Attorney
Lindsay Jordan, Deputy Town Attorney

Reviewed By: Michelle Kivela, Town Manager

Title: **ORDINANCE NO. 5.64.1 - First Reading**
A Bill for an Ordinance to Repeal and Readopt Section 7.01.020 of the Parker Municipal Code Concerning the 2024 Model Traffic Code With Certain Amendments
Department: Town Attorney, Lisa Gramer
Second June 1, 2026
Reading:

EXECUTIVE SUMMARY

This ordinance, if passed, would repeal and readopt Chapter 7.01.020 of the Parker Municipal Code. In its current form, the Parker Municipal Code operates off the 2010 Model Traffic Code. The ordinance, if adopted, implements the 2024 version of the Model Traffic Code with amendments that address the Town of Parker's needs.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

Chapter 7 of the Parker Municipal Code governs vehicle use within the Town's boundaries. In 2011, the Town adopted the 2010 Model Traffic Code with amendments. Over the years, the Colorado Department of Transportation revised the Model Traffic Code, reflecting changes in state traffic laws and vehicle use. The Town did not incorporate these revisions. The 2010 Model Traffic Code lacks numerous provisions and presents enforcement challenges. Updating the code to incorporate the most recent Model Traffic Code is the best practice. Staff recommends repealing Parker Municipal Code Section 7.01.020 in its entirety and readopting Code Section 7.01.020 to include the 2024 Model Traffic Code with specific amendments addressing the needs of the Town, to include but not limited to muffler noise prevention, personal mobility devices, pedestrian right of way in crosswalks, enforcement of vehicle registration, and reserved parking for persons with disabilities.

FINANCIAL IMPACT

The implementation of the 2024 Model Traffic Code will not have a financial impact on the Town. The enhanced ability to govern vehicle use in the Town may generate violations that result in monetary penalties. However, such penalties would likely have a minimal financial effect.

STRATEGIC GOAL(S)



PROMOTE A SAFE AND
HEALTHY COMMUNITY

ATTACHMENTS

1. Ordinance No. 5.64.1

RECOMMENDED MOTION

I move to introduce Ordinance No. 5.64.1 on first reading, as part of the consent agenda, and to schedule second reading for June 1, 2026.

ORDINANCE NO. 5.64.1, Series of 2026

TITLE: A BILL FOR AN ORDINANCE TO REPEAL AND READOPT SECTION 7.01.020 OF THE PARKER MUNICIPAL CODE CONCERNING THE 2024 MODEL TRAFFIC CODE WITH CERTAIN AMENDMENTS

WHEREAS, the Town of Parker (“Town”), is a home rule municipality, organized and existing under Article XX, Section 6 of the Colorado Constitution;

WHEREAS, Title 7 of the Town of Parker Municipal Code sets for various provisions addressing the use of vehicles within the boundaries of the Town;

WHEREAS, Chapter 7.01, section 7.01.020 – Adoption of the Model Traffic Code, adopted, with amendments, the 2010 edition of the Model Traffic Code;

WHEREAS, in November of 2024, the Colorado Department of Transportation revised the *Model Traffic Code* for Colorado; and

WHEREAS, the Town of Parker continues to operate pursuant to the 2010 *Model Traffic Code* and desires to repeal Town of Parker Municipal Code 7.01.020 which implemented the 2010 *Model Traffic Code* and replace it by adopting the revised 2024 *Model Traffic Code* with certain amendments.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Repeal and Readoption. Section 7.01.020 of the Parker Municipal Code is repealed in its entirety and readopted to read as follows:

7.01.020 Adoption of Model Traffic Code.

- (a) Adoption. Pursuant to Parts 1 and 2 of Article 16 of Title 31 and Part 4 of Article 15 of Title 30, C.R.S., there is hereby adopted by reference the 2024 edition of the *Model Traffic Code* promulgated and published by the Colorado Department of Transportation, Safety and Traffic Engineering Branch, as modified in Subsection (b) of this Section. The subject matter of the *Model Traffic Code* relates primarily to comprehensive traffic control regulations for the Town. The purpose of this Chapter and the Code adopted herein is to provide a system of traffic regulations consistent with State law and generally conform to similar regulations throughout the State and the nation. One (1) copy of the *Model Traffic Code* adopted herein shall be filed in the office of the Town Clerk and may be inspected during regular business hours.
- (b) Amendments. The 2024 edition of the *Model Traffic Code* is adopted in its entirety, except as revised as follows:
 - (1) Any time the *Model Traffic Code* references the Colorado Revised Statute without citing “C.R.S.” as part of the reference, the “C.R.S.” shall be read as if included in the reference.
 - (2) Section 105. Local Traffic Control Devices is hereby deleted in its entirety.

(3) Section 110. Provisions uniform throughout jurisdiction. Section 110(1)(d) of the Model Traffic Code is amended by deleting the phrase, “the registration of vehicles and ...”

(4) Section 117. Personal mobility devices is amended to read as follows:

"(2) Unless otherwise prohibited by, any Town Municipal Code sections or any Policies, Procedures, Rules, or Regulations of the Town or Town Departments, an EPAMD may be operated on a roadway in conformity with vehicle use.

(3) An EPAMD shall not be operated:

(a) On a limited-access highway;

(b) On a bike or pedestrian path in a manner inconsistent with any Town Municipal Code sections or any Policies, Procedures, Rules, or Regulations of the Town or Town Departments;

(c) At a speed greater than fifteen (15) miles per hour along Town trails that are specifically designated with fifteen miles per hour speed limit signs or twelve and one-half (12-1/2) miles per hour in all other areas."

(5) Section 225. Mufflers-prevention of noise is amended to read as follows:

"(1.5) It shall be unlawful for any vehicle to use engine compression brakes while operating a motor vehicle upon any Town street, except on the traveled through lanes, turn lanes and shoulders of Colorado State Highway 83.

a. As used in this Section, the term 'engine compression brakes' means the use of an engine retarder or dynamic braking device used primarily on large trucks for the conversion of the engine from an internal combustion engine to an air compressor for the purpose of braking without the use of wheel brakes. Such braking systems are commonly referred to as 'Jacobs Brakes,' 'Jake Brakes,' 'Dynatard Brakes' or 'Compression Brakes.'

b. Signs shall be posted at reasonable locations within the boundaries of the Town indicating that 'engine compression brakes prohibited' or substantially similar wording."

(6) Section 235. Minimum standards for commercial vehicles is amended to read as follows:

"235. Minimum standards for commercial vehicles - spot inspections.

"(1) A police officer or sheriff's officer may, at any time, require the driver of any commercial vehicle, as defined in Section 42-4-235, C.R.S., to stop so that the officer or deputy may inspect the vehicle and all required documents for compliance with the rules and regulations promulgated by the Colorado Department of Public Safety, Colorado Code of Regulations Volume 8, 1507-1 *Minimum Standards for the Operation of Commercial Vehicles*.

"(2) A police officer or sheriff's officer may immobilize, impound, or otherwise direct the disposition of a commercial vehicle when it is determined that the motor vehicle or operation thereof is unsafe and when such immobilization, impoundment or disposition is appropriate under the rules and regulations promulgated by the Colorado

Department of Public Safety, Colorado Code of Regulations Volume 8, 1507-1 *Minimum Standards for the Operation of Commercial Vehicles*.

"(3) Any person, as defined in Section 42-1-102(69), C.R.S., who violates Subsection (2) of this Section commits a traffic offense."

(7) Section 509. Vehicles weighed excess removed is amended by deleting therefrom the existing Section 509 and substituting in its place the following:

"a. Any police officer who has stopped a vehicle for inspection under Part 5 of the *Model Traffic Code*, as amended, or has reason to believe that the weight of a vehicle and load is otherwise unlawful, is authorized to require the driver to stop and submit to a weighing of the same, either by means of portable or stationary scales or to require that such vehicle be driven to the nearest certified public scales, port-of-entry portable or stationary scales, or portable or stationary scales operated by the Town, in the event such scales are within a five-mile radius of the location of such stop.

"b. Except as provided in Paragraph c. of this Section, whenever an officer, upon weighing a vehicle and load, determines that the weight is unlawful, such officer shall require the driver to stop the vehicle in a suitable place and leave such vehicle standing until such portion of the load is removed or shifted as may be necessary to reduce the gross weight of such vehicle or the weight upon a single axle or tandem axle of such vehicle, to such limit as permitted under Part 5 of the *Model Traffic Code*, as amended. All material so unloaded shall be cared for by the owner or operator of such vehicle at the risk of such owner or operator.

"c. Whenever an officer, upon weighing a vehicle and load, determines that the weight is unlawful and the load consists of either explosives or hazardous materials, such officer shall permit the driver of such vehicle to proceed to his or her destination without requiring the driver to unload the excess portion of such load.

"d. It shall be unlawful for any driver of a vehicle, when directed by a police officer, to fail or refuse to stop and submit the vehicle and load to a weighing or to fail or refuse when directed by an officer to allow the unloading of the vehicle to the gross weight of such vehicle or the weight upon any single axle or tandem axle of such vehicle, permitted in Part 5 of the *Model Traffic Code*, or otherwise to fail or refuse to comply with the provisions of this Section.

"e. In the event that a police officer or other Town employee must take any action in shifting or removing any portion of an excess load, the driver and/or owner of such vehicle shall reimburse the Town for the officers' or employees' efforts in removing or shifting such load at the rate of one hundred dollars (\$100.00) per hour, or a minimum of one hundred dollars (\$100.00) for any efforts lasting less than one (1) hour."

(8) Section 602. Local traffic control devices is hereby deleted in its entirety.

(9) Section 613. Failure to pay toll established by regional transportation authority, the reference to "Code 4" is amended to read "Article 4."

(10) Section 614. Designation of highway maintenance, repair, or construction zones- signs-increase in penalties for speeding violations is amended to read as follows:

"(1)(a) If maintenance, repair, or construction activities are occurring or will occur within four hours on a portion of a State highway, the department of transportation may designate such portion of the highway as a highway maintenance, repair, or construction zone. Any person who commits the equivalent to certain State violations listed in Section 42-4-1701(4), C.R.S., in a maintenance, repair, or construction zone that is designated pursuant to this Section is subject to the increased penalties and surcharges imposed by Section 42-4-1701(4)(c), C.R.S.

(1)(b) If maintenance, repair, or construction activities are occurring or will occur within four hours on a portion of a roadway that is not a State highway, the public entity conducting the activities may designate such portion of the roadway as a maintenance, repair, or construction zone. A person who commits the equivalent to certain State violations listed in Section 42-4-1701(4), C.R.S., in a maintenance, repair, or construction zone that is designated pursuant to this Section is subject to the increased penalties and surcharges imposed by Section 42-4-1701(4)(c), C.R.S."

(11) Section 615. School zones-increase in penalties for moving traffic violations, the reference to "Section 1701(4)(d)" is amended to read "Section 42-4-1701(4)(d), C.R.S."

(12) Section 802. Pedestrians' right- of-way in crosswalks is hereby amended with the following revision to Subsection 802(1) and the addition of Subsection 802(1.5) as follows:

"(1) Except as provided in Subsection (1.5) of this Section 802, when traffic control signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in immediate danger.

(1.5) In all safety sensitive zones within the Town of Parker that are two lane roadways, regardless of whether a median is present, when traffic signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk, regardless of whether the pedestrian is upon the half of the roadway upon which the vehicle is traveling."

(13) Section 805. Pedestrians walking or traveling in a wheelchair on highways, the reference to "Section 110" is amended to read "Section 42-4-110, C.R.S.," "Section 111" is modified to read "Section 42-4-111, C.R.S.," and the reference to "Section 111(2)" is modified to read "Section 42-4-111(2), C.R.S."

(14) Section 1010. Driving on divided or controlled-access highways is amended to read as follows:

"(3) Local authorities may by ordinance consistent with the provisions of Section 43-2-135(1)(g), C.R.S., with respect to any controlled-access highway under their respective jurisdictions, prohibit the use of any such highway by any class or kind of traffic which is found to be incompatible with the normal and safe movement of traffic. After adopting such prohibitory regulations, local authorities, or their designees, shall install official traffic control devices in conformity with the standards established by Section 601 at entrance points or along the highway on which such regulations are

applicable. When such devices are so in place, giving notice thereof, no person shall disobey the restrictions made known by such devices."

(15) Section 1012. High occupancy vehicle (HOV) and high occupancy toll (HOT) lanes-penalty is amended to read as follows:

"(2.5) (c) Local authorities, with respect to streets and highways under their respective jurisdictions, shall provide information via official traffic control devices to indicate that ILEVs and, subject to Subparagraph (I) of Paragraph (a) of this Subsection (2.5), hybrid vehicles may be operated upon high occupancy vehicle lanes pursuant to this Section. Such information may, but need not, be added to existing printed signs, but as existing printed signs related to high occupancy vehicle lane use are replaced or new ones are erected, such information shall be added. In addition, whenever existing electronic signs are capable of being reprogrammed to carry such information, they shall be so reprogrammed."

(16) Section 1101. Speed limits, shall be amended by:

Section 1101(1) of the *Model Traffic Code* is deleted and replaced with the following:

"(1) No person shall drive a vehicle on a street or highway within this municipality at a speed greater than is authorized in this Section 1101, and in no event greater than seventy-five (75) miles per hour, unless the vehicle is an authorized emergency vehicle and the applicable conditions of exemption, as set forth in 42-4-108, C.R.S., exist."

Section 1101(4) of the *Model Traffic Code* is deleted and replaced with the following:

"(4) The speed limits specified in Subsection 1101(2) hereof shall be considered maximum lawful speed limits and not prima facie speed limits."

(17) Section 1105. Speeding contests-speed exhibitions-aiding and facilitating-immobilization of motor vehicle- definitions is amended to read as follows:

"(7)(c) The failure of the owner of the immobilized motor vehicle to request removal of the immobilization device and pay the fee within fourteen days after the end of the immobilization period ordered by the court or within the additional time granted by the court pursuant to Paragraph (d) of this Subsection (7), whichever is applicable, shall result in the motor vehicle being deemed an 'abandoned vehicle,' as defined in Section 1802(1)(d) and Section 42-4-2102(1)(d), C.R.S., and subject to the provisions of Part 18 of this Code and Part 21 of Article 4 of Title 42, C.R.S., whichever is applicable. The law enforcement agency entitled to payment of the fee under this Subsection (7) shall be eligible to recover the fee if the abandoned motor vehicle is sold, pursuant to Section 1809(2)(b.5) or Section 42-4-2108(2)(a.5), C.R.S.; " and

"(8)(b) No person may remove the immobilization device after the end of the immobilization period except the law enforcement agency that placed the immobilization device and that has been requested by the owner to remove the device and to which the owner has properly paid the fee required by Subsection (7) of this Section. Nothing in this Subsection (8) shall be construed to prevent the removal of an

immobilization device in order to comply with the provisions of Part 18 of this Code or Part 21 of Article 4 of Title 42, C.R.S."

(18) Section 1203. Ski areas to install signs is deleted in its entirety.

(19) Section 1204. Stopping, standing, or parking prohibited in specified places shall be amended by adding Subsection 1204(1)(l) to read as follows:

"(1)(l) Within emergency access lanes designated pursuant to powers designated to the Town under State law, so as to obstruct designated and marked emergency access lanes anywhere within the municipality of the Town of Parker. This prohibition against stopping, standing or parking a vehicle within said designated emergency access lanes shall be applicable to all property, whether public or private within the Town of Parker, and shall prohibit the parking, stopping or standing of any vehicle within said emergency access lanes except emergency vehicles (*i.e.*, police cars, fire department vehicles, ambulances, EMT vehicles, etc.) during the answering of an emergency call."

(20) Section 1208. Reserve parking for persons with disabilities-applicability-rules shall be amended by deleting Section 1208 and replacing it with the following:

"1208. Parking for persons with mobility handicaps.

a. Any motor vehicle with distinguishing license plates or an identifying placard obtained by a person with a mobility handicap as prescribed by law, may be parked in a parking space identified as being reserved for use by the handicapped, whether on public property or private property available for public use; or in any public parking area along any public street in one and two-hour time limit zones or at parking meters during hours parking is permitted regardless of any time limitation imposed upon parking along such streets.

b. It shall be unlawful for persons with mobility handicaps to be parked along public streets, or in designated parking spaces on public or private property:

1. During such times when all stopping, standing or parking of all vehicles is prohibited;
2. When only special vehicles may be parked;
3. When parking is not allowed during specific periods of the day in order to accommodate heavy traffic.

c. The owner of private property available for public use may install signs prescribed by the traffic engineer identifying parking spaces designated to specifications of the traffic engineer and reserved for use by the handicapped. Such installations shall be a waiver of any objection the owner may assert concerning enforcement of this Section by officers, or parking control persons, and said persons are hereby authorized and empowered to enforce this Section of the Code.

d. It shall be unlawful for any person who does not have a mobility handicap to exercise the parking privilege defined in this Section.

e. It shall be unlawful for any motor vehicle without distinguishing license plates or any identifying placard obtained by a person with mobility handicap as prescribed by law to be parked in a parking space identified as being reserved for use by the

handicapped. Notwithstanding any other provisions of the *Model Traffic Code*, the penalty resulting from conviction of a violation of this Section 1208 or any subpart thereof shall be a fine of not less than fifty dollars (\$50.00) nor more than four hundred ninety-nine dollars (\$499.00). In enforcing this Section 1208, the municipal court shall not have the authority to suspend all or any part of any fine or violation hereof so as to result in a fine of less than fifty dollars (\$50.00), it being the intent of the Town Council of the Town of Parker that Section 1208 of this Code be strictly and diligently enforced so as to provide adequate parking of persons with mobility handicaps free from the interference of those not so handicapped."

(21) Section 1408. Operation of motor vehicles on property under control of or owned by parks and recreation districts the reference to "Code 1" is amended to read "Article 1" and the reference to "Code 20" is modified to read "Article 20."

(22) Section 1412. Operation of bicycles and other human-powered vehicles, all references to "Section 111" are amended to read "Section 42-4-111, C.R.S."; the reference to "Code 10" is amended to read "Article 10"; and all references to "Section 127" are amended to read "Section 42-2-127, C.R.S."

(23) Section 1701. Traffic offenses and infractions classified-penalties-penalty and surcharge schedule- is deleted in its entirety. Any references to Section 1701 in the *Model Traffic Code* shall be deemed to refer to Section 7.01.025 of the Parker Municipal Code.

(24) Section 1702(6) of the *Model Traffic Code* is amended to read as follows:

"The Town Council may adopt a fine and surcharge schedule for penalty assessment violations."

(25) Section 1705. Person arrested to be taken before the proper court, is deleted in its entirety as it is inapplicable to municipal charges.

(26) Section 1707. Summons and complaint or penalty assessment notice for misdemeanors, petty offenses, and misdemeanor traffic offenses—release—registration, is deleted in its entirety as it is inapplicable to municipal charges.

(27) Section 1803. Abandonment of motor vehicles- public property, Subsections (1)(a) and (2), is amended to read as follows:

"(1)(a) No person shall abandon any motor vehicle upon public property. Any sheriff, undersheriff, deputy sheriff, police officer, Parker Community Service Officer, marshal, Colorado state patrol officer, or agent of the Colorado bureau of investigation who finds a motor vehicle, that such officer has reasonable grounds to believe has been abandoned, shall require such motor vehicle to be removed or cause the same to be removed and placed in storage in any impound lot designated or maintained by the law enforcement agency employing such officer.

(2) Whenever any sheriff, undersheriff, deputy sheriff, police officer, Parker Community Service Officer, marshal, Colorado state patrol officer, agent of the Colorado bureau of investigation, or agency employee finds a motor vehicle, vehicle, cargo, or debris, attended or unattended, standing upon any portion of a highway right-of-way in such a manner as to constitute an obstruction to traffic or proper highway maintenance, such officer or agency employee is authorized to cause the motor vehicle,

vehicle, cargo, or debris to be moved to eliminate any such obstruction; and neither the officer, the agency employee, nor anyone acting under the direction of such officer or employee shall be liable for any damage to such motor vehicle, vehicle, cargo, or debris occasioned by such removal. The removal process is intended to clear the obstruction, but such activity should create as little damage as possible to the vehicle, or cargo, or both. No agency employee shall cause any motor vehicle to be moved unless such employee has obtained approval from a local law enforcement agency of a municipality, county, or city and county, the Colorado bureau of investigation, or the Colorado state patrol."

(28) Section 1804. Report of abandoned motor vehicles- owner's opportunity to request hearing is deleted in its entirety. Any references to Section 1804 in the *Model Traffic Code* shall be deemed to refer to Section 7.04.080 of the Parker Municipal Code

(29) Section 1805. Appraisal of abandoned motor vehicles-sale, the reference to "Part 1 of Code 6 of this Title" is amended to read "Part 1 of Article 6 of Title 42, C.R.S."; and the reference to "Code 6 of Title 12, C.R.S." is amended to read "Article 6 of Title 12, C.R.S."

- (c) Application. The 2024 edition of the *Model Traffic Code* shall apply to every street, alley, sidewalk area, driveway, park and to every other public way or public parking area, either within or outside the corporate limits of the Town, the use of which this Town has jurisdiction and authority to regulate. The provisions of Sections 1401, 1402, and part 16 of the adopted *Model Traffic Code*, respectively concerning reckless driving, careless driving, and accidents and accident reports shall apply not only to public places and ways but also throughout the municipality.
- (d) Interpretation. This Chapter shall be so interpreted and construed as to effectuate its general purpose to conform with the State's uniform system for the regulation of vehicles and traffic. Article and Section headings of this Chapter and adopted *Model Traffic Code* shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any Article or Section thereof.

Section 2. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 3. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2026.

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2026.

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

APPROVED AS TO FORM:

Jamie Wynn, Town Attorney



Request for Town Council Action

Date: May 18, 2026

Submitted By: Jamie Wynn, Town Attorney

Reviewed By: Michelle Kivela, Town Manager

Title: **ORDINANCE NO. 1.391.4 - First Reading**
A Bill for an Ordinance Amending Sections 2.03.020, 11.13.020, and 11.13.030 of the Parker Municipal Code Concerning Delegated Authorities to the Town Manager
Department: Town Attorney, Jamie Wynn
Second Reading: June 1, 2026

EXECUTIVE SUMMARY

As discussed during recent Town Council meetings, Town staff has undertaken a thorough review of the Town of Parker's Municipal Code ("Code") and has determined that various sections are appropriate for proposed amendments. These proposed amendments for Town Council's consideration are for clarification purposes, to come into compliance with updated State law requirements, for the purpose of updating outdated language in the Code, and for other needed changes and additions.

These proposed amendments are to update the modified title of Town Administrator to Town Manager, as well as to update certain duties and authorities of the Town Manager based on changes that have occurred since prior Code sections were adopted.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

As has been discussed in recent Town Council meetings, Town staff has been conducting a review of various provisions of the Parker Municipal Code ("Code") to propose amendments that will assist with clarity, bring the Code into compliance with State law where necessary, update provisions that are outdated, and for other needed and appropriate amendments. One such area where proposed amendments were deemed appropriate is with respect to the duties and authorities of the Town Manager under Code sections 2.03.020, 11.13.020, and 11.13.030.

Specifically, Town Council updated the title of Town Manager, from the prior Town Administrator title. While the title was updated, numerous Code sections still include the title of Town Administrator. The Code does specify that the terms are interchangeable, but for clarity purposes, it was deemed appropriate to update the title to Town Manager along with the other proposed updates to these Code sections.

Additionally, since the Town of Parker was established, the form of government has changed and, over time, the Town Council-Town Manager form of government was determined to be the form of government by the town's citizens. Since that time, the authority of the Town Manager to oversee the day-to-day operations of the Town has been established and, when determined appropriate, has been updated or modified by the Town Council for efficiency and economic purposes. Certain authorities and duties provided to the Town Manager by the Town Council, are with respect to the employment decisions for most Town staff members. Based on this authority, it was determined that certain clarifications were necessary for the Town Manager's authority over most Town staff, and these clarifications are included in the proposed amendments.

Finally, the Town Manager's current signature authority over contracts was established nearly thirty (30) years ago. Since that time, costs and expenses have continued to increase with respect to the contracts that are necessary for the Town's day-to-day operations. Town Council retains full authority over approving the Town's budget, and with that approval, does retain the authority for any contracts which are entered into by the Town, as the Town cannot enter into contracts when the funds have not been appropriated. However, for efficiency purposes, it is being proposed that the Town Manager's signing authority be increased above the current amount included in the Town Code. The proposal is for Town Council to set the Town Manager's contract signing authority by Resolution and to review this amount on an annual basis, at which time Town Council can determine that the amount of the Town Manager's contracting authority can be reduced or increased. In addition to the Town Manager's signing authority, an increase is being proposed to the monetary limit for fees established by the Town Manager, and for an increase in the estimated value of surplus property for which the Town Manager would have authority to sell prior to seeking Town Council approval.

FINANCIAL IMPACT

No financial impacts will occur based on these updates.

STRATEGIC GOAL(S)



ENHANCE ECONOMIC
VITALITY



INNOVATE WITH
COLLABORATIVE
GOVERNANCE

ATTACHMENTS

1. Ordinance No. 1.391.4

RECOMMENDED MOTION

I move to introduce Ordinance No. 1.391.4 on first reading, as part of the consent agenda, and to schedule second reading for June 1, 2026.

ORDINANCE NO. 1.391.4, Series of 2026

TITLE: A BILL FOR AN ORDINANCE AMENDING SECTIONS 2.03.020, 11.13.020, AND 11.13.030 OF THE PARKER MUNICIPAL CODE CONCERNING DELEGATED AUTHORITIES TO THE TOWN MANAGER

WHEREAS, the Town of Parker (“Town”), is a home rule municipality, organized and existing under Article XX, Section 6 of the Colorado Constitution;

WHEREAS, the Town Council desires to amend Sections 2.03.020, 11.13.020, and 11.13.030 of the Parker Municipal Code to clarify and update delegated duties, including employment, contracting, and purchasing authorities, of the Town Manager consistent with Town Council-adopted resolutions;

WHEREAS, the Town Council finds that the amendments set forth herein promote efficient administration of Town operations while maintaining appropriate oversight of Town policies, budget, contracts, and expenditures.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Section 7.01.020 of the Parker Municipal Code is amended to read as follows:

2.03.020 Town ~~Administrator~~ Manager; functions and duties.

- (b) The Town ~~Administrator~~ **Manager** shall in general have the following functions and duties:
 - (2) Appoint, suspend, transfer and remove all employees of the Town subject to the personnel regulations of the Town, **including at-will appointments and terminations of Department Directors, including Deputy or Assistant Town Administrators/Managers, with the exception of any employees of the Town Attorney’s Office and the appointed Town Attorney and Judge(s).**
- (c) Neither the Mayor nor any member of the Town Council shall be appointed Town ~~Administrator~~ **Manager** during the term of office for which he or she has been elected or appointed, or within one (1) year after the expiration of the term of office of Mayor or Town Councilmember.
- (d) The Town ~~Administrator~~ **Manager** shall have the following qualifications:
 - (1) The Town ~~Administrator~~ **Manager** shall be selected solely on the basis of administrative qualifications with special reference to training and experience.
 - (2) The entire time and business interest of the Town ~~Administrator~~ **Manager** shall be devoted to the management of the Town's affairs, and the Town ~~Administrator~~ **Manager** shall not, while in office, be an employee of, or perform any executive duty for any person, firm, corporation or institution other than the Town except where approved by Council.
- (e) The Town ~~Administrator~~ **Manager** shall have the following additional functions and duties:

- (2) To be responsible to the Council for the administration of all departments, ~~and~~ offices, **and employees** of the Town, save and except the **appointed** Municipal **Judge(s)** Court, and the **appointed** Town Attorney, **and any employees of the Town Attorney's Office, which shall fall under the authority of the Town Attorney.**
- a. To have the authority to appoint and terminate the employment of any person holding a Department Director position, including Assistant or Deputy Town Administrator/Manager positions, on an at-will basis in accordance with the Town's employee handbook.**
- (3) To issue such administrative regulations and outline such general administrative procedures applicable to areas and departments confided to the Town ~~Administrator~~ **Manager's** supervision, in the form of rules which are not in conflict with the Town Charter, the personnel regulations of the Town and the laws of the State or the ordinances of the Town.
- (5) To recommend to the Council for adoption such measures, resolutions, acts and policies as the Town ~~Administrator~~ **Manager** may deem necessary or desirable for the efficient and proper operation of the Town and the performance of its functions.
- (6) To supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; let contracts necessary for operation or maintenance of Town services, ~~for amounts up to and including one hundred thousand dollars (\$100,000.00)~~ **and** receive sealed bids for purchases or contracts ~~not in excess of one hundred thousand dollars (\$100,000.00)~~ **up to the Town Manager's purchasing authority.** No purchase shall be made, contract let or obligation incurred for any item or service which exceeds the current budget appropriation without a supplemental appropriation by the Council. **The Town Council shall, by Resolution, set the amount for the Town Manager's contract signing authority. The Town Council shall, on an annual basis, review the prior year's contracts to determine if any adjustments to the Town Manager's signing authority are appropriate. Should the Town Council determine an adjustment is necessary, an amended Resolution may be considered by the Town Council and, if approved, shall become effective as of January 1 of the subsequent calendar year.** No contract in excess of ~~one hundred thousand dollars (\$100,00.00)~~ **the Town Manager's authority as provided in such Resolution** shall be let except by the Town Council, **unless otherwise specifically provided for in this Code.** The Town ~~Administrator~~ **Manager** may issue such rules governing purchasing policies within the administrative organization as the Council shall approve.
- (8) To cause full and complete records to be kept of the governmental, proprietary and financial business of the Town, including the maintenance of a system of accounts of the Town which shall conform to any uniform system required by the Town Council and to generally accepted principles and procedures of governmental accounting. The Town ~~Administrator~~ **Manager** shall submit financial statements to the Town Council quarterly, or more often as the Town Council directs.
- ~~(9) To propose for adoption by the Council, at any time or from time to time, a plan~~

~~of administrative organization of the Town government, which plan shall be adopted by the Council by resolution or ordinance.~~

- (9) To prepare and submit to the Council an annual report of the Town's affairs, including a summary of the activities of each department
 - (11) To establish, by regulation, fees up to and including ~~one~~ **two** thousand dollars (\$2,000.00) to be charged for Town services which are not services generally provided by the Town unless such fees are otherwise set by ordinance or resolution adopted by the Town Council.
 - (12) To sell surplus Town property, without Town Council approval, when the estimated value of the item is less than ~~five~~ ten thousand dollars (\$10,000.00).
 - (15) To exercise and perform all administrative functions of the Town that are not imposed by the Charter or this Article upon some other official. The Town ~~Administrator~~ **Manager** may, in the event of an emergency, exercise complete administrative authority over any department, department head or Town employee and all Town-owned property. The Town ~~Administrator~~ **Manager** shall determine when such emergency exists. It is the intent of this Paragraph to delegate to the Town ~~Administrator~~ **Manager** the authority within Sections 15.14 and 15.15 of the Charter to provide for the continuity of government and to provide for the necessary organization, powers and authority to enable the timely and effective use of all available Town resources to prepare for, respond to and recover from civil emergencies, emergencies or local disasters. It is also intended to grant as broad a power as permitted within the letter of the Charter and the Town Council-Town ~~Administrator~~ **Manager** form of government, including but not limited to, upon the declaration of an emergency, the authority to establish a curfew, order an evacuation, regulate distribution of food and water, close businesses, limit sales of alcohol, firearms and explosives, close streets, buildings and transportation routes, commandeer private property, appropriate funds, temporarily close governmental offices, including the Municipal Court, in the event that conducting court operations is not practical or prudent, and issue any order believed necessary to protect the Town. The Town Council retains the power to direct the Town ~~Administrator~~ **Manager** during the pendency of a declaration.
- (f) The Town ~~Administrator~~ **Manager** is authorized to delegate the following:
- (1) The Town ~~Administrator~~ **Manager** shall have the authority to delegate to a deputy or assistant appointed by the Town ~~Administrator~~ **Manager**, to the heads of departments or to other officers or employees designated by the Town ~~Administrator~~ **Manager**, such part of the power and authority vested in the Town ~~Administrator~~ **Manager** by this Section as the Town ~~Administrator~~ **Manager** shall deem necessary and proper, at any time and from time to time.
 - (2) The Town ~~Administrator~~ **Manager** shall have the further authority to delegate any power, jurisdiction or authority vested by Town ordinance or by law in a Town officer subordinate to the Town ~~Administrator~~ **Manager**, to the deputy or assistant or to other officers or employees designated by the Town ~~Administrator~~ **Manager**, at any time and from time to time.

- (g) The relationship of the Council to the Town ~~Administrator~~ **Manager** is as follows:
- (2) To recommend to the Town Council for adoption such measures as the Town ~~Administrator~~ **Manager** may deem necessary or expedient; and to attend Council meetings with the right to take part in discussions but not to vote.
 - (3) The Council and its members shall deal with that portion of the administrative service for which the Town ~~Administrator~~ **Manager** is responsible solely through the Town ~~Administrator~~ **Manager**, and neither the Council nor any member thereof shall give orders to any subordinate officer or employee of the Town either publicly or privately. *Administrative service* means and includes every department, officer, function and service for which or for whom the Town ~~Administrator~~ **Manager** is responsible under the provisions of this Section.
 - (4) Neither the Town Council nor any of its members shall direct or request the appointment of any person to, or removal from, office by the Town ~~Administrator~~ **Manager** or any of the Town ~~Administrator~~ **Manager's** subordinates, or in any manner take part in the appointment or removal of officers and employees in the administrative services of the Town. Except for the purpose of inquiry, the Town Council and its members shall deal with the administrative service solely through the Town ~~Administrator~~ **Manager** and neither the Town Council nor any member thereof shall give orders to any subordinates of the Town ~~Administrator~~ **Manager**, either publicly or privately.
 - (5) Directives issued by the Council concerning policies or operations of the Council affecting the administrative service of the Town or directing the Town ~~Administrator~~ **Manager** in the administration of the government of the Town shall be made so as to direct the Town ~~Administrator~~ **Manager** to accomplish the desired purposes, objectives or action. A majority of Council shall direct the Town ~~Administrator~~ **Manager** to accomplish specific desired purposes, objectives or action, and not individual Councilmembers.
- (i) The Council may appoint or designate an acting Town ~~Administrator~~ **Manager** during the period of vacancy in the office of Town ~~Administrator~~ **Manager**. During the absence of the Town ~~Administrator~~ **Manager** from the Town, the Town ~~Administrator~~ **Manager** may appoint or designate an acting Town ~~Administrator~~ **Manager** during the period of absence not to exceed fourteen (14) consecutive days unless Town Council approval is obtained by the Town ~~Administrator~~ **Manager**. In the event of a disability of the Town ~~Administrator~~ **Manager**, the Council may appoint or designate an acting Town ~~Administrator~~ **Manager** during the absence of the Town ~~Administrator~~ **Manager**. Such acting Town ~~Administrator~~ **Manager** shall, while in such office, have all the responsibilities, duties, functions and authority of the Town ~~Administrator~~ **Manager**.

Section 2. Section 11.13.020 of the Parker Municipal Code is amended to read as follows:

11.13.020 General requirements.

- (b) Every contract for a capital improvements project(s) in an amount which exceeds **the Town Manager's signing authority, as established by Town Council Resolution**

~~one hundred thousand dollars (100,000.00)~~ shall be approved or ratified by the Town Council.

- (c) Every contract for a capital improvements project(s) in an amount greater than fifty thousand dollars (\$50,000.00) but less than **the Town Managers signing authority, as established by Town Council Resolution** ~~one hundred thousand dollars (\$100,000.00)~~ shall be approved or ratified by the Town ~~Administrator~~ **Manager**.

Section 3. Section 11.13.020 of the Parker Municipal Code is amended to read as follows:

11.13.030 Bidding required.

- (a) Every contract for a capital improvements project(s) in an amount that exceeds one hundred thousand dollars (\$100,000.00) shall be by bid, unless the Town Council determines, upon recommendation of the Town ~~Administrator~~ **Manager**, that the public interest will be best served by competitive proposal or by negotiating a contract with a single contractor.
- (b) Every contract for a capital improvements project(s) in an amount greater than fifty thousand dollars (\$50,000.00) but less than one hundred thousand dollars (\$100,000.00) shall be by bid, unless the Town ~~Administrator~~ **Manager** determines, upon recommendation of the Public Works Director, that the public interest will be best served by competitive proposal or by negotiating with a single contractor.
- (d) In case of emergency affecting the public peace, health or safety, the Town Council may waive all requirements for bidding or competitive proposals for an expenditure of more than one hundred thousand dollars (\$100,000.00). In such cases, the Town ~~Administrator~~ **Manager** may direct the appropriate department head to procure emergency needs by informal, open-market procedures, at no more than commercial prices, as expeditiously as possible. The Town ~~Administrator~~ **Manager** shall present a full report of the circumstances necessitating the emergency action at the next Town Council meeting.

Section 3. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 4. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2026.

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2026.

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

APPROVED AS TO FORM:

Jamie Wynn, Town Attorney



Request for Town Council Action

Date: May 18, 2026
Submitted By: Jared Musil, Parks and Open Space Manager
Reviewed By: Michelle Kivela, Town Manager
Title: **RESOLUTION NO. 26-039**
A Resolution Accepting a Nonexclusive Recreational Trail Easement from Compark 190, LLC for the E-470 Trail West of Chambers Road
Department: Parks, Recreation and Open Space, Jared Musil

EXECUTIVE SUMMARY

Staff is seeking approval of this resolution accepting the conveyance of a nonexclusive recreational trail easement associated with the E-470 trail located west of Chambers Road and south of E-470 roadway from Compark 190 LLC.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

On November 21, 2016, and as amended on July 20, 2023, the Town entered into an agreement with the E-470 Authority for the Town's perpetual maintenance of the E-470 Trail between the Cherry Creek Regional Trail and the Town's western boundary, contingent upon completion of the High Plains Trail.

During development of the maintenance agreement, it was discovered that the E-470 Authority lacked the necessary easements for a portion of the E-470 Trail at the Happy Canyon Trail intersection. This section of trail is not located within E-470's right-of-way but is on private property.

As a result of assuming responsibility for the trail under the 2016 agreement, the Town initiated and carried out the process to acquire the required easements. Working with the property owner, Compark 190 LLC, the Town has secured one of the two needed easements. This easement encompasses approximately 10,576 square feet of trail area located within Tract B, Chambers High Point Filing No. 1. The second easement is anticipated to be acquired soon.

FINANCIAL IMPACT

The acquired easement has no financial impact.

STRATEGIC GOAL(S)



SUPPORT AN
ACTIVE COMMUNITY



INNOVATE WITH
COLLABORATIVE
GOVERNANCE

ATTACHMENTS

1. Compark Trail Easement Vicinity Map
2. Resolution No. 26-039

RECOMMENDED MOTION

I move to approve Resolution No. 26-039, as part of the consent agenda.

Compark Blvd

Compark 190 LLC E-470 Trail Easement Vicinity Map



E-470 Trail

E-470

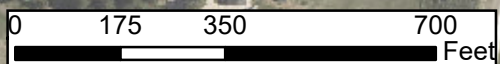
E-470 Trail Easement

Chambers Rd

E-470 Trail

Belford Ave

Chambers Rd



RESOLUTION NO. 26-039 , Series of 2026

TITLE: A RESOLUTION ACCEPTING A NONEXCLUSIVE RECREATIONAL TRAIL EASEMENT FROM COMPARK 190, LLC FOR THE E-470 TRAIL WEST OF CHAMBERS ROAD

WHEREAS, Compark 190, LLC (“Grantor”) is the owner of certain real property located within a portion of Tract B, Chambers High Point Filing No. 1, Town of Parker, County of Douglas, State of Colorado;

WHEREAS, the Grantor has granted to the Town a nonexclusive recreational trail easement for a bike, pedestrian, and equestrian trail across the property, including the construction, use, maintenance, repair, and replacement of such trail and related appurtenances as set forth in that certain Recreational Trail Easement Agreement attached hereto as **Exhibit 1** and incorporated herein by this reference (the “Easement Agreement”);

WHEREAS, the Easement Agreement provides for the Town’s use and maintenance of the trail, together with rights of ingress and egress and the right to remove obstructions that interfere with the use of the easement;

WHEREAS, the Town Council of the Town of Parker finds that acceptance of the Easement Agreement is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, AS FOLLOWS:

Section 1. Acceptance. The Town Council of the Town of Parker hereby accepts the Nonexclusive Recreational Trail Easement Agreement from Compark 190, LLC, granting a nonexclusive easement for a bike, pedestrian, and equestrian trail, including access, use, operation, and maintenance, for the E-470 Trail West of Chambers Road, as more particularly described in the Easement Agreement attached hereto as Exhibit 1 and incorporated herein by this reference.

RESOLVED AND PASSED this _____ day of _____, 2026.

TOWN OF PARKER, COLORADO

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

RECREATIONAL TRAIL EASEMENT AGREEMENT

THIS RECREATIONAL TRAIL EASEMENT AGREEMENT (the "Easement Agreement") is made this 20th day of April, 2026, between Compark 190 LLC, a Colorado limited liability company (the "Grantor"), and the Town of Parker, a Colorado home rule municipal corporation (the "Town").

AGREEMENT

1. Grant of Easement. In consideration of good and valuable consideration, the receipt and sufficiency of which is mutually acknowledged, the Grantor hereby grants to the Town an easement for a bike, pedestrian and equestrian trail, including the maintenance, repair, removal and replacement of such trail and appurtenances thereto, in, under, through and across the property described in **Exhibit A**, which is attached hereto and hereinafter referred to as the "Trail Easement Across the Grantor's Property."

2. Infringement and Correction. The Town is hereby given and granted possession of the above-described easement, and the Grantor covenants and agrees that no structure, fixture, improvement or other obstruction above or below ground that will interfere with the purposes aforesaid will be placed, erected, installed or permitted on the above-described easement. The Grantor further covenants and agrees that in the event the terms of this paragraph are violated by the Grantor, or any person acting by, through or on behalf of the Grantor, such violation will be corrected and eliminated within a reasonable time upon receipt of written notice of such violation from the Town, after which the Town shall have the right, following a reasonable period of time, to correct or eliminate such violation and the Grantor shall promptly pay the actual costs thereof.

3. Obligations of the Town. The Town shall maintain the above-described easement in good condition at all times. All work performed by the Town on the property of the Grantor shall be done with care, and all damage to the Grantor's land and improvements, to the extent said improvements are constructed or installed in accordance with this Easement Agreement, shall be promptly paid for or repaired at the expense of the Town. The Town's obligation herein shall include the restoration of the land and improvements to their condition prior to the damage.


4. Insurance. The Town shall maintain general liability insurance in an amount not less than the limits specified in the Colorado Governmental Immunity Act, as amended, for the Trail Easement Across the Grantor's Property for bodily injury and property damage losses attributable to the maintenance, operation and use of the trail.

5. Binding Effect. The terms and provisions of this Easement Agreement shall be binding upon and inure to the benefit of the respective heirs, personal representatives, beneficiaries, successors, grantees, and assigns of the parties hereto, and the burdens or benefits of the provisions of this Easement Agreement shall be deemed covenants running with said easement.

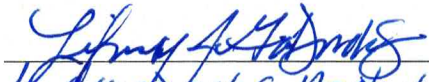
6. Recordation. This Easement Agreement shall be recorded in the real estate records of the Douglas County Clerk and Recorder's Office.

WHEREFORE, the parties hereto have executed this Easement Agreement on the day and year first above written.

GRANTOR: COMPARK 190 LLC

By: 
Jeffrey S. Robinson, Manager [Print name/Title]

ATTEST:


Lindsey A. Anderson, Assistant [Print name/Title]

GRANTEE: TOWN OF PARKER

By: _____
Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

APPROVED AS TO FORM:

Jamie Wynn, Town Attorney

**EXHIBIT A
LEGAL DESCRIPTION**

A PORTION OF TRACT B, CHAMBERS HIGH POINT FILING NO. 1, AS RECORDED AT RECEPTION NO. 2022034471 IN THE OFFICIAL RECORDS OF DOUGLAS COUNTY, IN THE SOUTHWEST QUARTER OF SECTION 6 AND THE SOUTHEAST QUARTER OF SECTION 5, TOWNSHIP 6 SOUTH, RANGE 66 WEST OF THE 6TH PRINCIPAL MERIDIAN, TOWN OF PARKER, COUNTY OF DOUGLAS, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 6, AND CONSIDERING THE EAST LINE OF SAID SOUTHWEST QUARTER OF SECTION 6 TO BEAR SOUTH 00°08'29" EAST, A DISTANCE OF 2680.73 FEET, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO;

THENCE ALONG SAID EAST LINE OF THE SOUTHWEST QUARTER, SOUTH 00°08'29" EAST, A DISTANCE OF 1613.04 FEET TO A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 48.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 44°29'37" EAST, AND **THE POINT OF BEGINNING**;

THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 54°28'56" AND AN ARC LENGTH OF 45.64 FEET TO A COMPOUND CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 461.49 FEET;

THENCE EASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 01°59'06" AND AN ARC LENGTH OF 15.99 FEET TO THE NORTHERLY BOUNDARY OF SAID TRACT B AND A NON-TANGENT CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 2,918.21 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 30°15'07" WEST;

THENCE ALONG SAID NORTHERLY BOUNDARY SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 01°58'58" AND AN ARC LENGTH OF 100.99 FEET TO A NON-TANGENT CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 1,851.86 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 32°09'27" WEST;

THENCE CONTINUING ALONG SAID NORTHERLY BOUNDARY SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 04°18'01" AND AN ARC LENGTH OF 138.99 FEET TO A NON-TANGENT CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 1,961.40 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 34°36'16" WEST;

THENCE DEPARTING SAID NORTHERLY BOUNDARY NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 01°30'26" AND AN ARC LENGTH OF 51.60 FEET;

THENCE NORTH 56°54'10" WEST, A DISTANCE OF 21.96 FEET TO A CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 431.49 FEET;

THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 14°14'44" AND AN ARC LENGTH OF 107.28 FEET TO A COMPOUND CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 431.49 FEET;

THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 08°51'48" AND AN ARC LENGTH OF 66.75 FEET TO A COMPOUND CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 18.00 FEET;

THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 71°17'10" AND AN ARC LENGTH OF 22.40 FEET TO A COMPOUND CURVE CONCAVE EASTERLY HAVING A RADIUS OF 73.51 FEET;

THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 36°38'32" AND AN ARC LENGTH OF 47.01 FEET;

THENCE SOUTH 07°56'22" EAST, A DISTANCE OF 17.78 FEET TO A CURVE CONCAVE WESTERLY HAVING A RADIUS OF 77.05 FEET;

THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 34°27'39" AND AN ARC LENGTH OF 46.34 FEET TO A COMPOUND CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 40.00 FEET;

THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 88°34'27" AND AN ARC LENGTH OF 61.84 FEET;

THENCE NORTH 64°54'17" WEST, A DISTANCE OF 86.86 FEET TO THE WESTERLY BOUNDARY OF SAID TRACT B, AND A NON-TANGENT CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 200.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS NORTH 36°13'22" WEST;

THENCE ALONG SAID WESTERLY BOUNDARY NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 09°24'59" AND AN ARC LENGTH OF 32.87 FEET;

THENCE DEPARTING SAID WESTERLY BOUNDARY, SOUTH 64°54'17" EAST, A DISTANCE OF 73.52 FEET TO A CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 10.00 FEET;

THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 88°34'27" AND AN ARC LENGTH OF 15.46 FEET TO A COMPOUND CURVE CONCAVE WESTERLY HAVING A RADIUS OF 47.05 FEET;

THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 34°27'39" AND AN ARC LENGTH OF 28.30 FEET;

THENCE NORTH 07°56'22" WEST, A DISTANCE OF 17.78 FEET TO A CURVE CONCAVE EASTERLY HAVING A RADIUS OF 103.51 FEET;

THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 36°38'32" AND AN ARC LENGTH OF 66.20 FEET TO A COMPOUND CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 48.00 FEET;

THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 16°48'14" AND AN ARC LENGTH OF 14.08 FEET TO THE **POINT OF BEGINNING**.

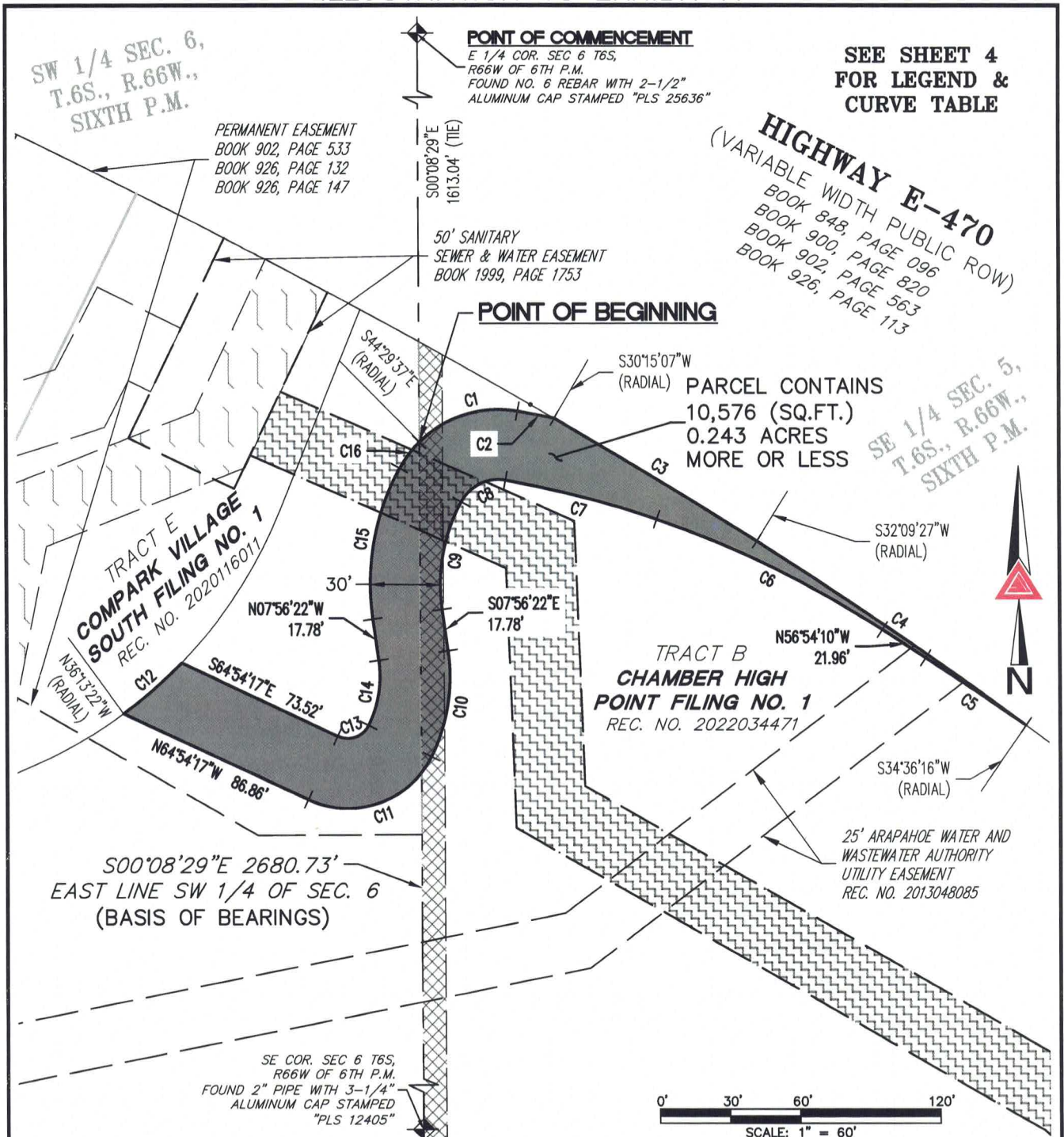
CONTAINING 0.243 ACRES (10,576 SQUARE FEET), MORE OR LESS.

ILLUSTRATION ATTACHED AND MADE A PART HEREOF.



JUSTIN C. SCHEITLER, PLS 38430
COLORADO LICENSED PROFESSIONAL LAND SURVEYOR
FOR AND ON BEHALF OF AZTEC CONSULTANTS, INC.
300 E. MINERAL AVENUE, SUITE 1, LITTLETON, CO 80122

ILLUSTRATION TO EXHIBIT A



**SEE SHEET 4
FOR LEGEND &
CURVE TABLE**

HIGHWAY E-470
(VARIABLE WIDTH PUBLIC ROW)
BOOK 848, PAGE 096
BOOK 900, PAGE 820
BOOK 902, PAGE 563
BOOK 926, PAGE 113

SE 1/4 SEC. 5,
T.6S., R.66W.,
SIXTH P.M.

SW 1/4 SEC. 6,
T.6S., R.66W.,
SIXTH P.M.

PERMANENT EASEMENT
BOOK 902, PAGE 533
BOOK 926, PAGE 132
BOOK 926, PAGE 147

POINT OF COMMENCEMENT
E 1/4 COR. SEC 6 T6S,
R66W OF 6TH P.M.
FOUND NO. 6 REBAR WITH 2-1/2"
ALUMINUM CAP STAMPED "PLS 25636"

50' SANITARY
SEWER & WATER EASEMENT
BOOK 1999, PAGE 1753

POINT OF BEGINNING

PARCEL CONTAINS
10,576 (SQ.FT.)
0.243 ACRES
MORE OR LESS

TRACT E
COMPARK VILLAGE
SOUTH FILING NO. 1
REC. NO. 2020116011

TRACT B
CHAMBER HIGH
POINT FILING NO. 1
REC. NO. 2022034471

S00°08'29"E 2680.73'
EAST LINE SW 1/4 OF SEC. 6
(BASIS OF BEARINGS)

SE COR. SEC 6 T6S,
R66W OF 6TH P.M.
FOUND 2" PIPE WITH 3-1/4"
ALUMINUM CAP STAMPED
"PLS 12405"

0' 30' 60' 120'
SCALE: 1" = 60'

NOTE: THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED LAND SURVEY AND IS ONLY INTENDED TO DEPICT THE ATTACHED LEGAL DESCRIPTION.





AZTEC
CONSULTANTS, INC.
300 East Mineral Ave, Suite 1
Littleton, Colorado 80122
Phone: (303)713-1898
Fax: (303)713-1897
www.aztecconsultants.com

30' TRAIL EASEMENT
SW 1/4 SEC. 6 & SE 1/4 SEC. 5, T.6S., R.66W., SIXTH P.M.
SUB TITLE - 2


PATH: Q:\24926-01 - E-470 BELFORD OFFSITE TRAIL\DWG\EXHIBITS\E-470 COMPARK OFFSITE TRAIL EASEMENT 30FT.DWG
JOB NUMBER: 24926-01 DATE: 02/13/2026 DWG: BMB CHK: JCS 3 OF 4 SHEETS

ILLUSTRATION TO EXHIBIT A

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	54°28'56"	48.00'	45.64'
C2	1°59'06"	461.49'	15.99'
C3	1°58'58"	2918.21'	100.99'
C4	4°18'01"	1851.86'	138.99'
C5	1°30'26"	1961.40'	51.60'
C6	14°14'44"	431.49'	107.28'
C7	8°51'48"	431.49'	66.75'
C8	71°17'10"	18.00'	22.40'
C9	36°38'32"	73.51'	47.01'
C10	34°27'39"	77.05'	46.34'
C11	88°34'27"	40.00'	61.84'
C12	9°24'59"	200.00'	32.87'
C13	88°34'27"	10.00'	15.46'
C14	34°27'39"	47.05'	28.30'
C15	36°38'32"	103.51'	66.20'
C16	16°48'14"	48.00'	14.08'

<i>LEGEND</i>	
	30' TRAIL EASEMENT DEDICATED BY THIS EXHIBIT
	30' S.V.M.D. EASEMENT REC. NO. 201703879
	30' STONEGATE METROPOLITAN DISTRICT WATER LINE EASEMENT BOOK 1999, PAGE 1762
	10' IREA ELECTRIC RIGHT-OF-WAY AND EASEMENT REC. NO. 2011014724 REC. NO. 2011014726

NOTE: THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED LAND SURVEY AND IS ONLY INTENDED TO DEPICT THE ATTACHED LEGAL DESCRIPTION.

 <p style="font-size: small; margin-top: 5px;">300 East Mineral Ave, Suite 1 Littleton, Colorado 80122 Phone: (303)713-1898 Fax: (303)713-1897 www.aztecconsultants.com</p>	<p>30' TRAIL EASEMENT SW 1/4 SEC. 6 & SE 1/4 SEC. 5, T.6S., R.66W., SIXTH P.M. SUB TITLE - 2</p>
	<p>PATH: Q:\24926-01 - E-470 BELFORD OFFSITE TRAIL\DWG\EXHIBITS\E-470 COMPARK OFFSITE TRAIL EASEMENT 30FT.DWG JOB NUMBER: 24926-01 DATE: 02/13/2026 DWG: BMB CHK: JCS 4 OF 4 SHEETS</p>



Request for Town Council Action

Date: May 18, 2026

Submitted By: Chris Hudson, Deputy Director of Engineering

Reviewed By: Michelle Kivela, Town Manager

Title: **RESOLUTION NO. 26-040**
A Resolution Approving an Intergovernmental Agreement Between the Town of Parker and the Parker Water and Sanitation District Regarding Cost Sharing for 2026 Manhole and Water Valve Maintenance (CIP 26-001)

Department: Engineering and Public Works, Chris Hudson

EXECUTIVE SUMMARY

The purpose of the resolution is to approve the intergovernmental agreement (IGA) with Parker Water & Sanitation District (PWSD) for the maintenance of PWSD's infrastructure as part of the Town's annual roadway maintenance program. This IGA is needed to formalize negotiations and fund the construction effort.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

The Town's annual roadway maintenance program includes resurfacing (milling/overlaying) asphalt roadways throughout the Town. In advance of that annual asphalt work, the Town completes an inventory of Parker Water & Sanitation District (PWSD) infrastructure within the roadway that will be adjusted as part of the asphalt pavement work. This visual inspection of PWSD's water valves and manholes identifies maintenance required. Typical maintenance work can include, but is not limited to, cleaning debris from PWSD's infrastructure or removing/replacing damaged infrastructure such as a manhole lid. In the past, the maintenance inventory was provided to PWSD for their action. However, in 2025, PWSD staff asked if the Town's resurfacing contractor could complete this maintenance work concurrently with our annual contracted work. This coordination resulted in an IGA that was approved via Ordinance No. 9.389 on August 18, 2025. The 2025 PWSD work was completed successfully and PWSD has requested that we do the same for 2026.

The 2026 resurfacing contract was awarded to Amrize West Central by Town Council on February 2, 2026, which included bid items for typical PWSD maintenance. Following completion of an inventory of PWSD maintenance needs, pricing was compiled, reviewed by PWSD and found to be acceptable. To formalize this arrangement, an IGA is being proposed.

PWSD would be responsible for funding the maintenance of their infrastructure with payment within thirty (30) days of notification. The total for the identified PWSD maintenance is \$54,150 and may change if field conditions determine the need for more or less work.

FINANCIAL IMPACT

None to the Town. PWSD is responsible for the costs associated with the maintenance of their infrastructure.

STRATEGIC GOAL(S)



INNOVATE WITH
COLLABORATIVE
GOVERNANCE



DEVELOP A VISIONARY
COMMUNITY THROUGH
BALANCED GROWTH

ATTACHMENTS

1. Resolution No. 26-040

RECOMMENDED MOTION

I move to approve Resolution No. 26-040, as part of the consent agenda.

RESOLUTION NO. 26-040 , Series of 2026

TITLE: A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PARKER AND THE PARKER WATER AND SANITATION DISTRICT REGARDING COST SHARING FOR 2026 MANHOLE AND WATER VALVE MAINTENANCE (CIP 26-001)

WHEREAS, pursuant to C.R.S. § 29-1-203, the Town of Parker (“Town”) and the Parker Water and Sanitation District (“PWSD”) are authorized to cooperate and contract with one another for the provision of services and facilities;

WHEREAS, the Town is undertaking the 2026 Townwide Resurfacing Program (CIP 26-001), which includes milling and asphalt overlay of various Town-owned roadways, as more particularly described in **Exhibit 1** attached hereto;

WHEREAS, the Town and PWSD desire to enter into an Intergovernmental Agreement to allow the Town to incorporate such maintenance work into its resurfacing contract and for PWSD to pay costs associated with such work;

WHEREAS, the Town Council of the Town of Parker finds that entering into this Intergovernmental Agreement is in the best interests of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO:

Section 1. Approval of Agreement. The Town Council of the Town of Parker hereby approves the Intergovernmental Agreement between the Town of Parker and the Parker Water and Sanitation District regarding cost sharing for the manhole and water valve maintenance associated with the 2026 Townwide Resurfacing Program (CIP 26-001), which is attached hereto as Exhibit 1 and incorporated herein by this reference.

RESOLVED AND PASSED this _____ day of _____, 2026.

TOWN OF PARKER, COLORADO

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

EXHIBIT 1

INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PARKER AND THE PARKER WATER AND SANITATION DISTRICT REGARDING COST SHARING OF MANHOLE AND WATER VALVE MAINTENANCE FOR THE 2026 TOWNWIDE RESURFACING PROGRAM (CIP 26-001)

THIS INTERGOVERNMENTAL AGREEMENT ("the Agreement") is made and entered into this _____, by and between the Town of Parker, a Colorado home-rule municipality (the "Town"), and the Parker Water and Sanitation District, a quasi-municipal special district organized and existing pursuant to the provisions of Title 32 of the Colorado Revised Statutes (the "District").

RECITALS

WHEREAS, C.R.S. § 29-1-203 authorizes the Town and the District as political subdivisions to cooperate and contract with one another regarding functions, services and facilities each is authorized to provide;

WHEREAS, the Town and the District desire to cooperate in coordinating their respective public improvement projects to minimize their impact on the community;

WHEREAS, the Town will be conducting the 2026 Townwide resurfacing program, which involves milling and asphalt overlay of several Town-owned roadways (the "Townwide Resurfacing Program") which can facilitate the maintenance of District infrastructure within the roadways identified as in need of maintenance as part of a preconstruction process;

WHEREAS, the District desires to complete maintenance of its facilities located within Town roadways as part of the Townwide Resurfacing Program;

WHEREAS, the Town desires to incorporate the maintenance of the District's facilities (the "Project") into its contract for the Townwide Resurfacing Program;

WHEREAS, the District shall pay the costs of the Project to the Town; and

WHEREAS, the Town and the District agree that it is in the best interests of the residents of both the Town and the District for the Town and the District to cooperate and coordinate the maintenance work in the manner set forth in this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises set forth below, the receipt and sufficiency of which are mutually acknowledged, the Town and the District hereby agree as follows:

1. Project Improvements. The Town will construct the entire Project, as described in **Exhibit A**, which is attached hereto and incorporated by this reference, subject to the allocation of costs described in Paragraph 2 herein being paid directly to the Town.

2. Allocation of Costs. The District shall pay the entire cost of the Project, which includes the maintenance of manhole and water valves, but which shall not include other unrelated costs for the Town's 2026 Townwide Resurfacing Program.
 - a. Within thirty (30) calendar days after the Town notifies the District that it has awarded a bid for the Project, including the dollar amount of the awarded contract, the District will pay the full amount set forth in the notice to the Town. The Town shall disburse payment to the contractor for the Project using the funds provided by the District. In the event that the Project requires additional funds for completion, the Town will provide the District notice of the additional amount required, and the District shall pay such amount to the Town within thirty (30) days of receipt of such notice. In the event that there are funds remaining upon completion of the Project, the Town will refund such remaining amount to the District upon the later of the completion of the Project or the expiration of any warranty period required by the construction contract for the Project.
 - b. In the event that the District fails to pay the amount required for the Project within thirty (30) days from the receipt of the Town's notice, interest will accrue at the legal rate of interest.
3. Bidding of the Project. The Town did include unit pricing in the bid schedule for typical District maintenance work when conducting the bid process for the Townwide Resurfacing Program. The scope of the Project was unknown at that time of bidding as the preconstruction process was not complete. An estimate of the Project was assembled following the preconstruction process but due to issues in completing a complete inspection of District infrastructure, the estimate is subject to change. By executing this Agreement, the District acknowledges that it has reviewed the estimate, agrees that it is acceptable but subject to change due to field conditions.
4. Time for Performance. The parties agree to use their best efforts to substantially complete the Project by December 31, 2026.
5. Remedies. The parties hereto acknowledge and agree that each party may exercise all rights and remedies in law or in equity, by a decree in specific performance, or such other legal or equitable relief as may be available, including a return of the funds described in Paragraph 2 of this Agreement.
6. Notices.
 - a. Key Notices. "Key Notices" under this Agreement are notices regarding Agreement default, contractual dispute, or termination of the Agreement. Key Notices shall be given in writing and shall be deemed received if given by: (i) electronic mail (as set forth in subsection (b) below) when transmitted, if transmitted on a business day and during normal business hours of the recipient, and otherwise on the next business day following transmission; (ii) certified mail, return receipt requested, postage prepaid, three (3) business days after being deposited in the United States mail; or (iii) overnight carrier service or personal delivery, when received. For Key Notices, the parties will follow up any electronic mail with a hard copy of the communication by the means

described in subsection (a)(ii) or (a)(iii) above. The requirement for following up a Key Notice made by electronic mail with a hard copy shall be deemed waived by the receiving party upon acknowledgement, via electronic mail, within three business day of transmission of the Key Notice, that the Key Notice has been received. All other communications or notices between the parties that are not Key Notices may be done via electronic mail. Notice shall be given to the parties at the following addresses:

To the Town: Town of Parker
Attn: Engineering/Public Works Department
20120 E. Mainstreet
Parker, Colorado 80138
Publicworks@parkerco.gov

and
(send to all) Town of Parker
Attn: Legal/Town Attorney
20120 E. Mainstreet
Parker, Colorado 80138
contracts@parkerco.gov

To the District: Parker Water and Sanitation District
Attn: Ron Redd, District Manager
18100 E. Woodman Drive
Parker, Colorado 80134
rredd@pwsd.org

All Key Notices to the Town shall include a reference to the Agreement, including the District's name and the date of the Agreement.

- b. Electronic Mail. The parties agree that: (i) any notice or communication transmitted by electronic mail shall be treated in all manner and respects as an original written document; (ii) any such notice or communication shall be considered to have the same binding and legal effect as an original document; and (iii) at the request of either party, any such notice or communication shall be re-delivered or re-executed, as appropriate, by the party in its original form. The parties further agree that they shall not raise the transmission of a notice or communication, except for Key Notices, by electronic mail as a defense in any proceeding or action in which the validity of such notice or communication is at issue and hereby forever waive such defense. For purposes of this Agreement, the term "electronic mail" means email.
7. Appropriation. Pursuant to C.R.S. § 29-1-110, the financial obligations of the Town and the District contained herein which are payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available.
8. Additional Documents. The parties agree to execute any additional documents or take any additional action that is necessary to carry out the intent of this Agreement.

9. Colorado Law. This Agreement shall be governed by the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado and the parties waive any right to remove any action to any other court, whether state or federal.
10. Separate Entities. The parties enter into this Agreement as separate, independent governmental entities and shall maintain such status throughout.
11. No Third-Party Beneficiaries. The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement. Any beneficiary of the terms and conditions of this Agreement are not intended beneficiaries but are incidental beneficiaries only.
12. Recitals. The Recitals to this Agreement are incorporated herein by this reference.
13. Execution by Counterparts; Electronic Signatures. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The parties approve the use of electronic signatures for execution of this Agreement. All documents must be properly notarized, if applicable. All use of electronic signatures shall be governed by the Uniform Electronic Transactions Act, C.R.S. §§24-71.3-101 to -121.

[Signatures on following page.]

IN WITNESS WHEREOF, this Agreement is executed by the parties hereto as of the date first written above.

TOWN OF PARKER, COLORADO

By: _____
Joshua Rivero, Mayor

Date: _____

ATTEST:

Chris Vanderpool, Town Clerk

APPROVED AS TO FORM:

Jamie Wynn, Town Attorney

PARKER WATER AND SANITATION DISTRICT

By: _____
Ron Redd, District Manager

Date: _____

ATTEST:

Lisa Sindall, Engineering Coordinator

EXHIBIT A

DESCRIPTION OF THE PROJECT

The limits of the proposed 2026 Townwide Resurfacing Program (CIP 26-001) within the District's boundary are as follows:

- Mainstreet – Chambers Road to Bradbury Ranch Drive
- Newlin Gulch Boulevard – Mainstreet to Chambers Road
- Pine Drive – Mainstreet to Parker Road (State Highway 83)
- Canterbury Parkway – Canterbury Trail (south intersection) to Hilltop Road

The Town's project includes milling and repaving the upper portion of roadway asphalt pavement which necessitates the adjustment of the District's water valve boxes and manholes (infrastructure) located in the roadway. As part of the preconstruction activities, the Town completed an inspection/assessment of maintenance for the existing District's infrastructure and provided this information to the District. Given the District infrastructure that could not be fully inspected, this inspection/assessment is subject to change. This inspection/assessment information was utilized in conjunction with bid unit pricing from the Town's contractor for the Project's cost and is attached (following).

(See attached)

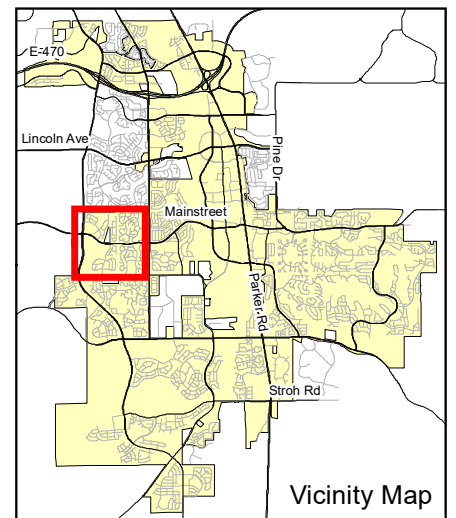
Mainstreet Resurfacing Measurements Bradbury Ranch Dr to Chambers Rd



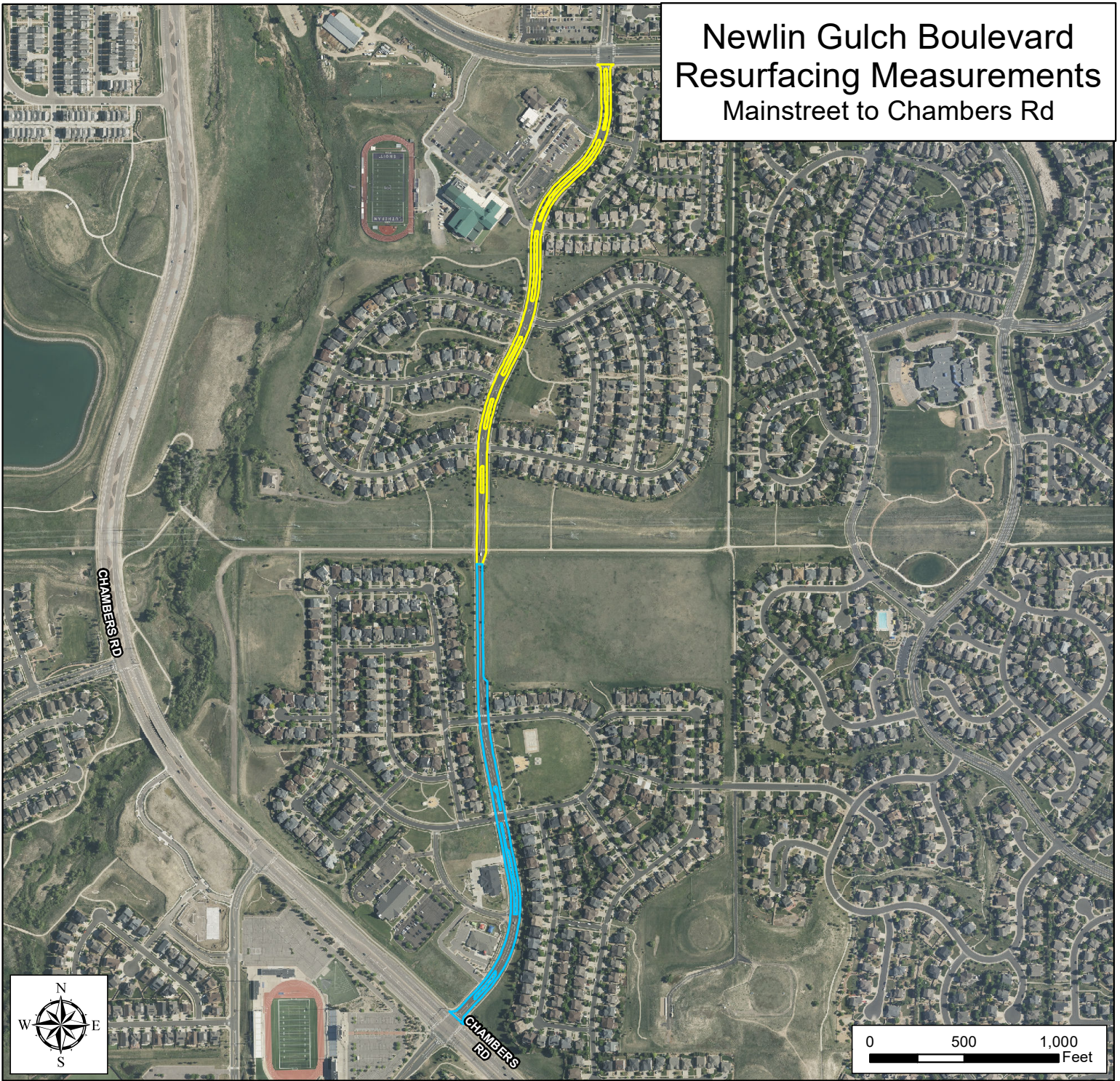
Pavement Measurements

 MAINSTREET (BRADBURY RANCH DR TO CHAMBERS RD) - 31,914 SQ YDS

Total Area of Pavement: 31,914 Square Yards



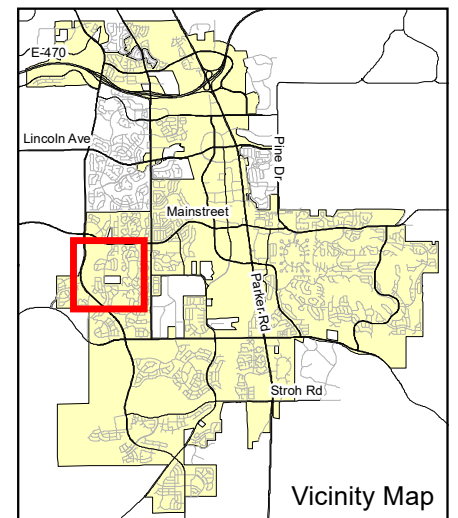
Newlin Gulch Boulevard Resurfacing Measurements Mainstreet to Chambers Rd



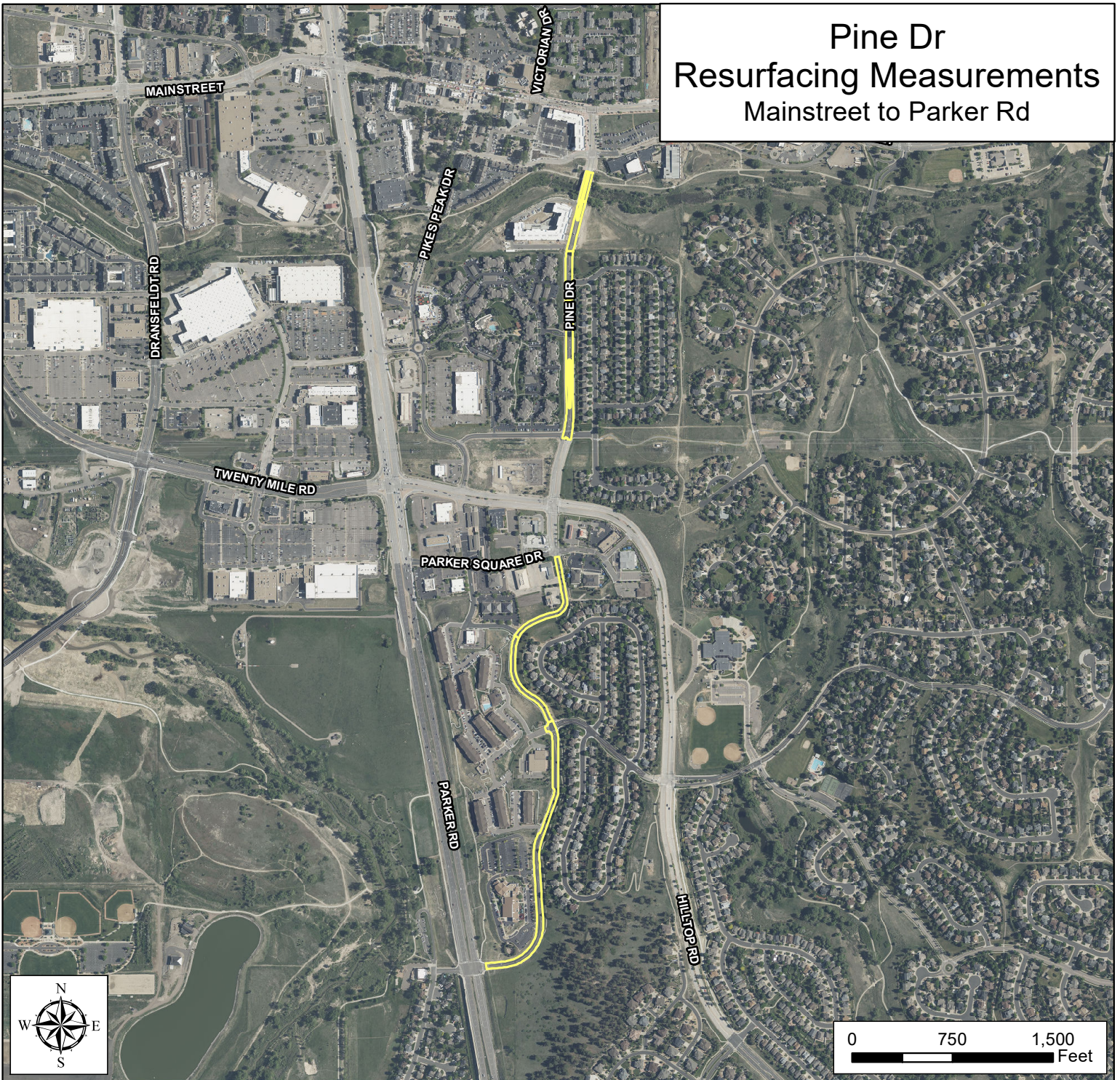
Pavement Measurements

- NEWLIN GULCH BLVD (NORTH) - 12,549 SQ YDS
- NEWLIN GULCH BLVD (SOUTH) - 11,362 SQ YDS

Total Area of Pavement: 23,911 Square Yards



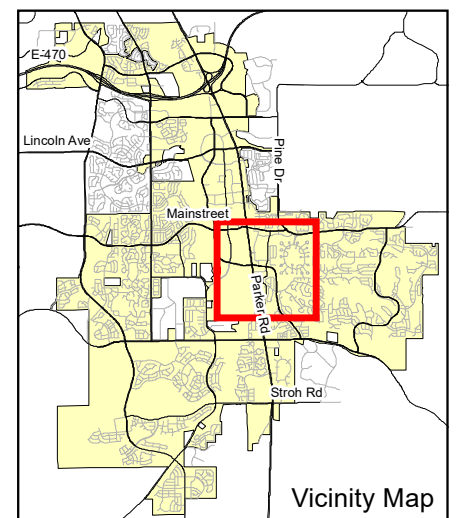
Pine Dr Resurfacing Measurements Mainstreet to Parker Rd



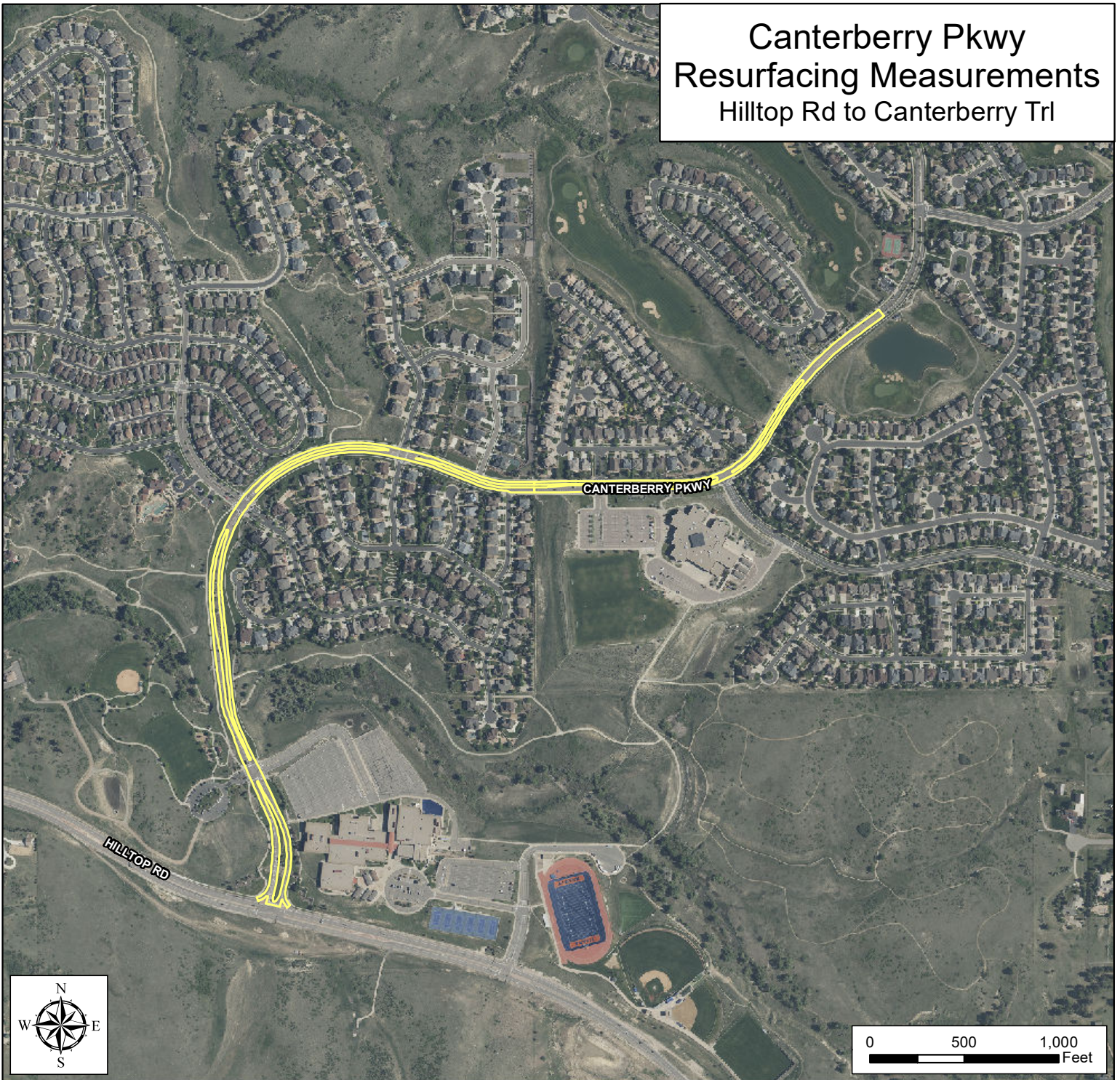
Pavement Measurements

 PINE DR (MAINSTREET TO PARKER RD) - 25,128 SQ YDS

Total Area of Pavement: 25,128 Square Yards



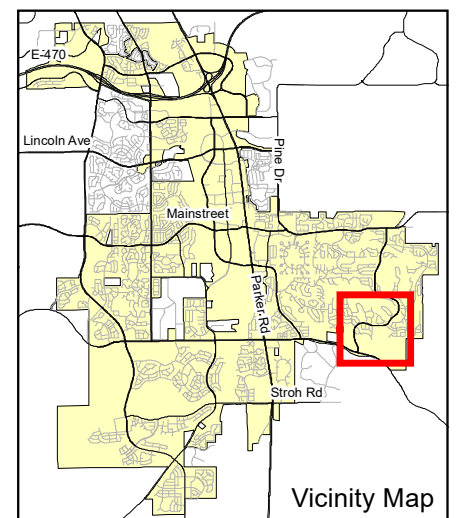
Canterberry Pkwy Resurfacing Measurements Hilltop Rd to Canterbury Trl



Pavement Measurements

 CANTERBERRY PKWY (HILLTOP RD TO CANTERBERRY TRL) - 28,612 SQ YDS

Total Area of Pavement: 28,612 Square Yards





Request for Town Council Action

Date: May 18, 2026

Submitted By:

Reviewed By: Michelle Kivela, Town Manager

Title: **RESOLUTION NO. 26-041**
A Resolution Assigning and Transferring to the Douglas County Housing Partnership All of the Town of Parker's 2026 Private Activity Bond Volume Cap Allocation from the State Ceiling for Private Activity Bonds, and Authorizing the Execution and Delivery of an Assignment and Other Documents in Connection Therewith

Department: Community Development, Bryce Matthews

EXECUTIVE SUMMARY

Private Activity Bonds (PAB) are tax-exempt bonds issued by or on behalf of a local or state government to provide financing for IRS qualified projects having a public benefit. PAB financing may be used for projects such as workforce housing, sewer/water facilities, transportation infrastructure, educational projects, small manufacturing facilities and redevelopment activities.

The State of Colorado receives PAB capacity from the federal government each year and allocates some of it to local governments, including the Town of Parker. For 2026, the Town has received an allocation of \$4,544,722 in PAB capacity. Assigning the Town's PAB capacity to the Douglas County Housing Authority will support the Housing Partnership's workforce, affordable and first-time home buyer housing activities.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

The State of Colorado receives PAB capacity from the federal government each year and allocates some of it to local governments, including the Town of Parker. PABs are tax-exempt bonds issued by (or on behalf of) local or state governments to provide financing for IRS qualified projects having a public benefit.

For 2026, the Town has received an allocation of \$4,544,722 in PAB capacity from the State. There are no proposed projects in the Town of Parker that could use the 2026 Private Activity Bond capacity.

Generally, the Town has three (3) options for how to address its annual PAB capacity:

1. Take no action by the September 16 deadline and let the capacity revert back to the State;
2. Rollover and assign the capacity to a qualified project (if the Town had such a project); or
3. Assign the capacity to another eligible issuing entity.

Since 2013, the Town Council has directed staff to assign the Town's PAB capacity to the Douglas County Housing Partnership on an annual basis. The Housing Partnership uses this capacity, in combination with capacity from Douglas County and Castle Rock, as a piece of the financing packages for the development of affordable and workforce housing for low and moderate income residents throughout Douglas County.

The benefits of assigning the Town's PAB capacity to the Douglas County Housing Partnership include:

1. The capacity stays local to Douglas County;
2. The Town has representation on the Douglas County Housing Partnership Board and has a say in how the capacity is used; and
3. The Town's capacity will provide the Douglas County Housing Partnership with an additional financing tool to support affordable and workforce housing in Douglas County, including in Parker.

FINANCIAL IMPACT

None

STRATEGIC GOAL(S)



INNOVATE WITH COLLABORATIVE GOVERNANCE



DEVELOP A VISIONARY COMMUNITY THROUGH BALANCED GROWTH



ENHANCE ECONOMIC VITALITY

ATTACHMENTS

1. Resolution No. 26-041

RECOMMENDED MOTION

I move to approve Resolution No. 26-041, as part of the consent agenda.

RESOLUTION NO. 26-041 , Series of 2026

TITLE: A RESOLUTION ASSIGNING AND TRANSFERRING TO THE DOUGLAS COUNTY HOUSING PARTNERSHIP ALL OF THE TOWN OF PARKER’S 2026 PRIVATE ACTIVITY BOND VOLUME CAP ALLOCATION FROM THE STATE CEILING FOR PRIVATE ACTIVITY BONDS, AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN ASSIGNMENT AND OTHER DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, the Town of Parker, Colorado (the “Town”) has been awarded on January 1, 2026, \$4,544,722 (the “2026 Allocation”) of the bond ceiling for the State of Colorado (the “State”) and its issuing authorities pursuant to the Colorado Private Activity Bond Ceiling Allocation Act, constituting Part 17 of Article 32 of Title 24, Colorado Revised Statutes, as amended (the “Allocation Act”), for use in the issuance of private activity bonds

WHEREAS, the Allocation Act provides for the assignment of bond allocations between issuing authorities (as defined in the Allocation Act) of the State;

WHEREAS, the Douglas County Housing Partnership, a Multijurisdictional Housing Authority (the “Assignee”), is authorized to issue housing revenue bonds constituting private activity bonds pursuant to §§ 29-1-204.5, Colorado Revised Statutes, as amended, the Amended and Restated Establishing Intergovernmental Agreement for the Douglas County Housing Authority, a Multijurisdictional Housing Authority, dated December 30, 2020, as amended, by and among the City of Lone Tree, the City of Castle Pines, the Town of Castle Rock, the Town of Parker and Douglas County, Colorado and the Supplemental Public Securities Act, Part 2, Article 57, Title 11 of the Colorado Revised Statutes, as amended (the “Supplemental Act”);

WHEREAS, the Town desires to assign and transfer to the Assignee all of the Town’s 2026 Allocation, which the Town and the Assignee will commit and reserve for the issuance of such private activity bonds;

WHEREAS, it is necessary to evidence such assignment and transfer and the acceptance thereof by the execution and delivery by the Town of an Assignment (the “Assignment”), by and between the Town and the Assignee, which is attached hereto as **Exhibit A** and incorporated by this reference;

WHEREAS, the Assignee proposes to issue its housing revenue bonds pursuant to the Act and the Supplemental Act, to finance “projects” under the Act (the “Project”);

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, AS FOLLOWS:

Section 1. Project Financing. In order to finance the Project, the Town hereby (i) assigns and transfers to the Assignee an amount equal to all of the Town’s 2026 Allocation and (ii) approves, authorizes and directs the Mayor of the Town to sign and deliver and the Town Clerk

to attest and deliver the Assignment in substantially the form presented to the Town Council. A copy of the proposed Assignment is on file in the office of the Town Clerk and is available for inspection by the public.

Section 2. Execution Authority. The Mayor of the Town is hereby authorized and directed to execute and deliver and the Town Clerk is hereby authorized and directed to attest and deliver such other agreements and certificates and to take such other actions as may be necessary or convenient to carry out and give effect to the Assignment and this Resolution.

Section 3. Action Ratification. All actions not inconsistent with the provisions of this Resolution heretofore taken by the Town Council and the officers of the Town directed toward the assignment of the 2026 Allocation and the authorization of the Assignment hereby are ratified, approved, and confirmed.

Section 4. No Debt Obligation. Nothing contained in this Resolution or the Assignment shall constitute a debt, indebtedness or multiple-fiscal year direct or indirect debt or other financial obligation of the Town within the meaning of the Constitution or statutes of the State of Colorado, nor give rise to a pecuniary liability of the Town or a charge against its general credit or taxing powers.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Effective Date. This Resolution shall be in full force and effect upon its passage and approval.

RESOLVED AND PASSED this _____ day of _____, 2026.

TOWN OF PARKER, COLORADO

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

EXHIBIT A

ASSIGNMENT

THIS ASSIGNMENT (the “Assignment”), dated _____, is by and between the **TOWN OF PARKER, COLORADO**, a municipal corporation and political subdivision of the State of Colorado (the “Assignor”), and **DOUGLAS COUNTY HOUSING PARTNERSHIP**, a Multijurisdictional Housing Authority (the “Assignee”);

W I T N E S S E T H :

WHEREAS, the Assignor has been awarded \$4,544,722 (the “2026 Allocation”) of private activity bond volume cap allocation for the State of Colorado and its issuing authorities (the “State Ceiling”) computed under Section 146(d) of the Internal Revenue Code of 1986, as amended (the “Code”), and under the Colorado Private Activity Bond Ceiling Allocation Act, Part 17 of Article 32 of Title 24, Colorado Revised Statutes, as amended (the “Allocation Act”), for use in the issuance of private activity bonds; and

WHEREAS, subject to the terms and conditions set forth herein, the Assignor desires to assign to the Assignee, and the Assignee desires to accept all of the Assignor’s 2026 Allocation, which the Assignor has committed and reserved for the issuance of such private activity bonds; and

WHEREAS, the private activity bonds will be issued by the Assignee pursuant to § 29-1-204.5, Colorado Revised Statutes, as amended (the “Act”), and the Supplemental Public Securities Act, constituting Title 11, Article 57, Part 2, Colorado Revised Statutes, as amended (the “Supplemental Act”), and such bonds will be used only for “projects” as described in the Act;

NOW THEREFORE, in exchange for the agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Section 1. The Assignor hereby assigns and transfers to the Assignee all of the Assignor’s 2026 Allocation. The Assignee agrees to use all of the Assignor’s 2026 Allocation only for “projects” as described in the Act. In addition, the Assignor hereby consents to the election by the Assignee, if the Assignee in its discretion so decides, to treat all of the Assignor’s 2026 Allocation as an allocation for a project with a carryforward purpose, thus avoiding reversion of such 2026 Allocation to the statewide balance under the Allocation Act, or to assign such 2026 Allocation or a portion thereof to another Assignee.

Section 2. The Assignor represents that it has received no monetary consideration for the assignment set forth above.

Section 3. The Assignee hereby accepts the assignment of all of the Assignor’s 2026 Allocation from the State Ceiling described above, subject to the terms and conditions contained herein.

Section 4. The Assignor and Assignee each agree that it will take such further action and adopt such further proceedings as may be required to implement the terms of this

Agreement, including but not limited to the Assignee filing an IRS Form 8328 “Carryforward Election of Unused Private Activity Bond Volume Cap” with respect to all of the Assignor’s 2026 Allocation.

Section 5. This Assignment is effective upon execution and is irrevocable.

IN WITNESS WHEREOF, the Assignor and the Assignee have caused this instrument to be executed to be effective as of the date and year first written above.

TOWN OF PARKER, COLORADO, as
Assignor

By: _____
Joshua Rivero, Mayor

[SEAL]

ATTEST:

Chris Vanderpool, Town Clerk

**DOUGLAS COUNTY HOUSING
PARTNERSHIP**, as Assignee

By: _____
Maria Ciano, Executive Director

[SEAL]

ATTEST:

By _____
Its: _____



Request for Town Council Action

Date: May 18, 2026

Submitted By: Tom Gill, Associate Project Manager
Nathan Klass, Engineering Service Manager

Reviewed By: Michelle Kivela, Town Manager

Title: **2026 Townwide Roadway Reconstruction Program CIP 26-005**

Amount: **\$949,486.80**

Contractor: **Alpine Civil Construction**

Department: **Engineering & Public Works, Nathan Klass**

EXECUTIVE SUMMARY

The purpose of this agenda item is to approve the construction contract with Alpine Civil Construction for the 2026 Town Wide Reconstruction Program project for the amount of \$949,486.80.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

The Town opened competitive bids on April 28, 2026, for the 2026 Townwide Roadway Reconstruction Program (CIP 26-005). Work includes, but is not limited to, removal of existing pavement and roadbase, cement treatment of subgrade, concrete removal and replacement, and asphalt paving.

The Town received bids from six (6) contractors with Alpine Civil Construction being the lowest responsible bidder. Alpine Civil Construction has successfully completed similar projects in the past with good results. Staff recommends moving forward with the contract award. The bids were as follows:

Alpine Civil Construction	\$949,486.80
TALL Contracting & Consulting Co.	\$1,017,691.00
Asphalt Specialties Co. Inc.	\$1,018,625.50
Schmidt Construction Company	\$1,120,574.25
RME Ltd. LLC dba Elite Surface Infrastructure	\$1,179,666.55
Brannan Sand & Gravel Company	\$1,222,862.40

FINANCIAL IMPACT

This expense is budgeted in the Highway and Streets Capital Projects Fund (301-4310) for 2026.

STRATEGIC GOAL(S)



PROMOTE A SAFE AND
HEALTHY COMMUNITY



ENHANCE ECONOMIC
VITALITY

ATTACHMENTS

None

RECOMMENDED MOTION

I move to approve the staff recommendation as a part of the consent agenda.



Request for Town Council Action

Date: May 18, 2026

Submitted By: Nathan Klass, Engineering Service Manager

Reviewed By: Michelle Kivela, Town Manager

Title: **Dransfeldt Widening Project - Lincoln Avenue to Pony Express Drive - 30% Design Contract (CIP26-008)**

Amount: \$471,533.71

Contractor: Merge Resource Group Ltd.

Department: Engineering & Public Works, Nathan Klass

EXECUTIVE SUMMARY

This agenda item is for the approval of a professional services agreement with Merge Resource Group Ltd., for the 30% design of the Dransfeldt Widening Project - Lincoln Avenue to Pony Express Drive.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

In 2024, the Town completed the West Mainstreet Operational Improvements project. This project included widening Dransfeldt Road from Mainstreet to Pony Express Drive. This widening project allowed for two (2) through lanes in both the northbound and southbound directions from Pony Express Drive to Mainstreet. As traffic has increased since the installation of the additional lane, the need to continue the widening of Dransfeldt Road North of Pony Express Drive has increased, as well. This design contract will address this need by adding an additional lane of southbound Dransfeldt Road North of Pony Express Drive that is approx. 2,500 feet long.

Earlier this year, the Town issued a request for proposals for the design services required for this roadway widening project. The Town received proposals from ten (10) design consulting firms which were evaluated based on selection criteria. Of the ten (10) that submitted proposals, three (3) were selected for interviews to determine which firm was the most qualified for the work. Based on the interviews conducted by Town staff, Merge Resource Group was determined to be the most qualified and selected to prepare a scope and fee for the design effort.

The contract amount for 30% design services is \$471,533.71, which is in line with typical costs for a project of this size and scope. Preliminary design services will generally include: utility coordination, topographic survey and right-of-way mapping, pavement design and geotechnical report, preliminary roadway and drainage design, cost estimating, surveying, and project management services. The estimated duration of this effort is approximately seven (7) months

from notice to proceed. Additional design contracts will be needed to finalize the design and for select construction administration services. Construction is tentatively scheduled for 2027.

FINANCIAL IMPACT

Funding has been appropriated for the preliminary design effort in the Highway and Streets Capital Project Fund (301-4310).

STRATEGIC GOAL(S)



ENHANCE ECONOMIC
VITALITY



PROMOTE A SAFE AND
HEALTHY COMMUNITY

ATTACHMENTS

None

RECOMMENDED MOTION

I move to approve the staff recommendation as a part of the consent agenda.



Request for Town Council Action

Date: May 18, 2026

Submitted By: Carrie Glassburn, Cultural Director
Nathan Klass, Engineering Service Manager

Reviewed By: Michelle Kivela, Town Manager

Title: **First Amendment to Agreement for Commission and Purchase of Public Artwork**

Amount: \$59,687 addition to original contract amount of \$350,000 for a new total of \$409,687

Contractor: Towers Painting LLC

Department: Engineering and Public Works, Nathan Klass
Cultural, Carrie Glassburn

EXECUTIVE SUMMARY

The purpose of this agenda item is to request Town Council approval of an amendment to the existing contract with artist Bimmer Torres for the installation of a history-themed mural on the PACE Parking Garage. Following initial approval, staff determined that installation on the east wall of the parking garage would require a prolonged power shutdown of the overhead powerlines for approximately three (3) weeks. The owner of the powerlines, CORE Electric, is not able to sustain a prolonged outage of these critical transmission lines. As a result, the artist and staff identified an alternative installation approach that achieves the intended artistic outcome while avoiding a potential service disruption. The revised approach requires additional materials and a modified installation method, resulting in a contract increase of \$59,687. Staff recommends approval of the contract amendment to allow completion of the mural project as intended.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

On October 6, 2025, representatives from the Cultural and Public Works Departments presented the selected concept for the PACE Center Parking Garage mural and requested Town Council approval of a \$350,000 contract with artist Bimmer Torres and Towers Painting LLC. Council approved the contract, and the project proceeded into design development and installation planning.

During coordination of installation logistics, staff identified a significant constraint associated with the east wall of the structure. The originally proposed installation method would require deenergizing the overhead powerlines adjacent to the building for a period exceeding three weeks. After discussing the issue with the overhead powerline owner, CORE Electric, it was

determined that the powerlines are transmission lines powering a large portion of the Town. The risk of deenergizing these lines and relying on the other half of the system was too high, and the originally agreed-upon mural installation method was deemed unfeasible, requiring staff to explore alternative solutions.

The artist conducted extensive research into alternative fabrication and installation methods, taking into account project schedule, site constraints, durability, and visual quality. Several options were evaluated. Vinyl wrap systems were considered due to their lower cost and ease of installation. However, they do not replicate the appearance of a hand-painted mural and have a shorter lifespan of approximately 5–10 years with higher maintenance needs. Aluminum panel systems offer a longer lifespan of 30+ years but are significantly more expensive, require drilling into the building structure and a specialized grounding system due to the metal material.

Based on this evaluation, staff and the artist recommend the use of a PolyTab fabric system. PolyTab is a lightweight, flexible, non-woven material that is adhered to the wall using an acrylic gel. The mural will be hand-painted offsite on the fabric, preserving the artistic integrity and closely matching the appearance of the mural planned for the west wall. Installation is expected to take approximately 2–4 days, significantly reducing site impacts. The material has an anticipated lifespan of 30+ years, performs well in freeze/thaw conditions and can be coated with UV- and anti-graffiti protection. Additionally, because the system is installed in panels, future repairs can be completed more efficiently.

While this alternative approach results in additional upfront costs, it provides a durable, high-quality solution that maintains the original artistic intent and may ultimately exceed the longevity of the mural planned for the west wall.

FINANCIAL IMPACT

Funding for this additional cost of \$59,687 is available in the parking garage project budget in the Capital Renewal and Replacement Fund, in the Urban Renewals Projects (309-4652) account. This was confirmed with Public Works.

STRATEGIC GOAL(S)



**ENHANCE ECONOMIC
VITALITY**



**INNOVATE WITH
COLLABORATIVE
GOVERNANCE**



**FOSTER COMMUNITY
CREATIVITY AND
ENGAGEMENT**

ATTACHMENTS

None

RECOMMENDED MOTION

I move to approve the staff recommendation as a part of the consent agenda.



Request for Town Council Action

Date: May 18, 2026

Submitted By: Lisa Gramer, Assistant Town Attorney

Reviewed By: Michelle Kivela, Town Manager

Title: **ORDINANCE NO. 5.35.5 - Second Reading**
A Bill for an Ordinance to Amend Title 7 of the Parker Municipal Code by Adding Section 7.06.050 to Authorize Local Enforcement of Vehicle Registration Requirements

Department: Town Attorney, Lisa Gramer

EXECUTIVE SUMMARY

In 2025, the Colorado General Assembly passed HB25-1112, Local Authorities Enforce Vehicle Registration, authorizing local governments to enforce the state requirement that a vehicle, trailer, semitrailer, or motor vehicle (collectively referred to as "vehicle") be registered with Colorado's Department of Revenue. Ordinance No. 5.35.5 allows the Town to prosecute vehicle registration violations in the municipal court and sets forth the reasons the municipal court may dismiss a violation. Specifically, a court may dismiss a violation for failing to register a vehicle if: (1) the vehicle was unregistered for no more than 4 months at the time of the violation; (2) the owner registered the vehicle before the owner's first court date; and the owner pays a \$30 administrative dismissal fee. Ordinance No. 5.35.5 also requires that a peace officer, charging a person for a vehicle registration violation, must notify the defendant of the opportunity to have the charge dismissed by the court. Any person cited for a vehicle registration violation, who does not meet the dismissal requirements, may be fined up to \$499.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

In 2025, the General Assembly passed HB25-1112, removing the prohibition on local authorities from enacting regulations governing the registration of vehicles from C.R.S. § 42-4-110(1)(b). Municipalities may now pass ordinances that allow for the enforcement of vehicle registration requirements in municipal court. Ordinance No. 5.35.5, sets forth the authority for the Town to enforce vehicle registration requirements in our Municipal Court. Although the goal of this ordinance is to improve vehicle registration compliance, there is a penalty provision for defendants who either do not qualify for the dismissal process or fail to bring their registration into compliance.

FINANCIAL IMPACT

There is little financial impact on the Town, as enforcement of the ordinance falls within the scope of the Parker Police Department's traffic enforcement duties. Although a fine amount for a

violation, if convicted, is up to \$499, the intent of the ordinance is not to generate revenue. The fine amount is left to the discretion of the Municipal Court. Additionally, for violations that complete the dismissal process, a \$30 administrative dismissal fee is required to offset the cost to the municipal court.

STRATEGIC GOAL(S)



PROMOTE A SAFE AND
HEALTHY COMMUNITY

ATTACHMENTS

1. Ordinance No. 5.35.5

RECOMMENDED MOTION

I move to approve Ordinance No. 5.35.5 on second reading.

ORDINANCE NO. 5.35.5, Series of 2026

TITLE: A BILL FOR AN ORDINANCE TO AMEND TITLE 7 OF THE PARKER MUNICIPAL CODE BY ADDING SECTION 7.06.050 TO AUTHORIZE LOCAL ENFORCEMENT OF VEHICLE REGISTRATION REQUIREMENTS

WHEREAS, the Town of Parker (“Town”), is a home rule municipality organized and existing under Article XX, Section 6 of the Colorado Constitution;

WHEREAS, Title 7 of the Parker Municipal Code sets forth various provisions addressing the use of vehicles within the boundaries of the Town;

WHEREAS, in 2025, by enacting HB25-1112, the Colorado General Assembly removed the prohibition on local authorities from enacting regulations governing the registration of vehicles from C.R.S. § 42-4-110(1)(b);

WHEREAS, the Town desires to amend Title 7 to allow the enforcement of vehicle registration violations in municipal court as permitted by C.R.S. § 42-4-110, as amended.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. New Section. Other Offenses the Parker Municipal Code is amended by adding a new Section 7.06.050, entitled “Vehicle Registration Violations – dismissal upon compliance – notice required,” to read as follows:

7.06.050 – Registration violations- dismissal upon compliance – notice required.

(1) It shall be unlawful for any person to operate or park a vehicle, trailer, semitrailer, or motor vehicle upon any public street, alley, roadway, highway, or other public right of way within the Town of Parker, when such vehicle does not display current license plates with visible and valid year and month registration tabs as required by C.R.S. §§ 42-3-103 and 42-3-114.

(2) A court may dismiss a violation for failing to register a vehicle, trailer, semitrailer, or motor vehicle in violation of this section if:

- (a) The vehicle, trailer, semitrailer, or motor vehicle was unregistered for no more than four months at the time of the violation;
- (b) The owner registered the vehicle, trailer, semitrailer, or motor vehicle before the owner's first court date as listed on the citation or summons; and
- (c) The owner pays to the court a thirty-dollar administrative dismissal fee if the court is a municipal court.

(3) A peace officer who charges a person for a violation described in subsection (1) of this section must notify the defendant of the opportunity to have the charge dismissed by the court, if the registration that led to the citation or summons is expired for four months or less at the time of the violation and if registration is renewed prior to the first court date listed on the citation or summons, by either:

(a) Oral means if notification by electronic means on the citation is not implemented;
or

(b) Electronic means on the citation if implemented.

(4) Any person convicted of a violation of subsection (1) of this section shall be subject to a fine not to exceed four hundred ninety-nine dollars (\$499.00).

Section 2. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative objective sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two (2) days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 3. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2026.

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2026.

Joshua Rivero, Mayor

ATTEST:

Chris Vanderpool, Town Clerk

APPROVED AS TO FORM:

Jamie Wynn, Town Attorney