



Parks, Recreation and Open Space (PROS) Commission Meeting Agenda

Meeting Title: PROS Commission

Meeting Date: August 26, 2025

Attendance:

- Matthew Lunn, Chair
- Candace Sotwick, Vice Chair
- Toby Levy, Secretary
- Heather Crosby, Member
- Andrei Teudean, Member
- Jody Walker, Member

Facilitator: Matthew Lunn, Chair

Meeting Timeframe: 5:30 p.m. until 7:30 p.m.

- Mary Colton, PROS Director
- Brett Collins, Parks Project Manager
- Jared Musil, Deputy Director of PFOS
- Meagan Arvidson, Deputy Director of Recreation
- Brenda Mooney, Special Projects Analyst
- Kelsey Hall, Assistant Town Attorney
- Nateal Wiefert, Recreation Supervisor – Aquatics
- Ashley Boyd, Recreation Coordinator – Aquatics

Meeting Items

Topic	Facilitator	Vote Required?	Details/Notes	Action Items?
Call to Order	Matthew			
Roll Call	Toby			Yes
Public Comment	Matthew			
Approval of August 26, 2025 Agenda	Matthew	Yes		Yes
Approval of April 29, 2025 Minutes	Matthew	Yes		Yes
Discussion Items - Below	Varies	Varies		Varies
Upcoming Engagement Opportunities	Brenda			Yes
Next Meeting Date: October 28, 2025	Matthew			
Adjourn	Matthew			

Discussion Items

Topic	Facilitator	Notes	Action Item?
Staff Spotlight: Aquatics Team (Nateal, Ashley)	Meagan, Staff		
Director Update - Reminders from the Legal Team	Mary, Kelsey Mary		
Department Update - Trail Naming: Lemon Gulch, PSCO	Brett Brett Brett Mary		No
Commission Update: - New Business: o Safety on Trails (Cherry Creek) o Reflect on Onboarding Components o Open Space Items	Matt		Yes

<ul style="list-style-type: none"> - Meeting Considerations <ul style="list-style-type: none"> o Frequency, Timing o Optional Meeting Date: Oct. 28 - Upcoming Selection Process <ul style="list-style-type: none"> o Dec 2025 Expiring Terms: Matt, Jody, Heather 			
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Upcoming Engagement Opportunities

Recap of Summer Events - Brenda

Event	Date	Contact	Location
So Long to Summer 5K/10K (TENT)	Sept 13	Todd Panik	Salisbury Regional Park
Salisbury Regional Park – Groundbreaking	Sept 15	Brenda Mooney	Salisbury Regional Park
Parker Proud Showcase (Help Needed!)	Sept 20	Brenda Mooney	O’Brien Park

Action Item Summary

Topic	Responsible Party	Due Date
Obtain signatures on April 29 minutes, Send to Town Clerk	Brenda	August 27
Add your name to the Engagement Opportunities listed in Teams	All	Varies