



# Parks, Recreation and Open Space (PROS) Commission Meeting Agenda

**Meeting Title:** PROS Commission

**Meeting Date:** March 25, 2025

**Attendance:**

- Candace Sotwick, Vice Chair
- Toby Levy, Secretary
- Matthew Lunn, Member
- Mike Doyle, Member
- Andrei Teudean, Member
- Jody Walker, Member

**Facilitator:** Candace Sotwick, Vice Chair

**Meeting Timeframe:** 5:30 p.m. until 7:30 p.m.

- Mary Colton, PROS Director
- Brett Collins, Parks Project Manager
- Jared Musil, Deputy Director of PFOS
- Meagan Arvidson, Deputy Director of Recreation
- Brenda Mooney, Special Projects Analyst
- Steve Hanson, Recreation Manager – Operations
- Paul Smith, Recreation Supervisor – Facilities
- Kati Janssen, Administrative & Membership Analyst

## Meeting Items

Topic	Facilitator	Vote Required?	Details/Notes	Action Items?
Call to Order	Candace			
Roll Call	Toby			Yes
Public Comment	Candace			
Approval of March 25, 2025 Agenda	Candace	Yes		Yes
Approval of January 28, 2025 Minutes	Candace	Yes		Yes
Discussion Items - Below	Varies	Varies		Varies
Open Discussion and New Business	Candace			
Upcoming Engagement Opportunities	Brenda			Yes
Next Meeting Date: April 29, 2025	Candace			
Adjourn	Candace			

## Discussion Items

Topic	Facilitator	Notes	Action Item?
Parks and Recreation Update - Staff Spotlight: Facilities - Financial Overview Presentation	Meagan, Steve, Paul, Kati		No
Capital Projects - Trails at Crowfoot Sign	Brett		Yes
Director Update - Douglas County Grant Update - Update on ParkerRec Website and GPF - Tour at Rueter-Hess Reservoir	Mary		No
Commission Update: - Earth Day Project - Update on Short Term Goals: o Public education regarding trails, open space and community parks.	Toby, All		Yes

<ul style="list-style-type: none"> <li>○ Investigate options for making Prairie Voice Loop more accessible.</li> <li>- Update on Long Term Goals: <ul style="list-style-type: none"> <li>○ Initiate Friends of Salisbury Park.</li> <li>○ Become champions for Open Space acquisitions and look for funding partners.</li> </ul> </li> </ul>			
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## Upcoming Engagement Opportunities

Event	Date	Contact	Location
Princess Ball	April 11	Diane Lange	PACE
Arbor Day Celebration	April 26	Jaime Vollertsen	Discovery Park
Miles Over the Meadow Mother's Day 5K	May 10	Todd Panik	Tallman Meadow Park
Senior Stroll (TENT)	May 28	Heather Ballantyne	Salisbury Park
Dash Across the Dam Father's Day 5K	June 14	Todd Panik	Rueter-Hess Reservoir
Bike to Work Day (TENT)	June 25	Brenda Mooney	Trails/Recreation Center
Farmers Market (TENT)	July 13	Brenda Mooney	Mainstreet
Kids TRY-athlon	July 19	Todd Panik	H2O'Brien Pool
H2O Glow	Aug 15	Nateal Wiefert	H2O'Brien Pool
So Long to Summer 5K/10K (TENT)	Sept 13	Todd Panik	Salisbury Park
Parker Proud Showcase (TENT)	Sept 20	Brenda Mooney	O'Brien Park

## Action Item Summary

Topic	Responsible Party	Due Date
Obtain signatures on January 28 minutes, Send to Town Clerk	Brenda	March 26
Let Brenda know if you can attend the April 7 Town Council Meeting	All	April 1
Connect with Toby regarding the Earth Day Project	All	TBD
Add your name to the Engagement Opportunities listed in Teams	All	Varies