

Parks, Recreation and Open Space (PROS) Commission Meeting Agenda

Meeting Title: PROS Commission

Meeting Date: August 27, 2024

Attendance:

- Heather Bennett, Chair-present
- Candace Sotwick, Vice Chair-present
- Toby Levy, Secretary-present
- Mike Doyle, Member-present
- Matthew Lunn, Member-present
- Andrei Teudean, Member-present
- Jody Walker, Member-present

Facilitator: Heather Bennett, Chair

Meeting Timeframe: 5:30 p.m. until 7:30 p.m.

- Michael Lawson, Assistant Town Manager-present
- Mary Colton, PROS Director-present
- Brett Collins, Parks Project Manager-present
- Jared Musil, Deputy Director of PFOS-present
- Meagan Arvidson, Deputy Director of Recreation-present
- Brenda Mooney, Special Projects Analyst-present

Meeting Items

Topic	Facilitator	Vote Required?	Details/Notes	Action Items?
Call to Order	Heather	No	5:31 pm	No
Roll Call	Toby	No	See above	No
Public Comment	Heather	No	No public comment	No
Approval of August 27, 2024 Agenda	Heather	Yes	Motion: Candace Second: Toby In Favor: All	Yes
Approval of April 30, 2024 Minutes	Heather	Yes	Motion: Jody Second: Toby In Favor: All Abstain: Matt Lunn	Yes
Discussion Items - Below	Heather	Yes		Yes
Upcoming Engagement Opportunities - Below	Brenda	No		No
Action Item Summary – Below	Brenda	No		Yes
Next Meeting Date: October 29, if needed	Heather	No		No
Adjourn	Heather	No	7:26 pm	No

Discussion Items

Topic	Facilitator	Notes	Action Item?
Director Update - Greater Parker Foundation	Michael, Mary	Michael gave a presentation on updated website for Greater Parker Foundation, a Colorado 501 (c)(3) tax-exempt charitable organization (https://parkerco.gov/2153/Greater-Parker-Foundation). We have partnered with Colorado Gives Foundation to receive donations online-they receive a 2.05% processing fee. Donors can choose a designated program-including Parks & Rec Salisbury Park and Parks & Rec. Scholarships and other	No

		departments. Individuals can do fundraisers on our behalf. We will be listed as a charity for Colorado Gives Day which is on Dec. 10 this year. We would like to promote the Foundation at the So Long to Summer Event with posters and flyers that have a QR code for donations. Suggestion was made to put the QR code on Salisbury Park North signage as well.	
Capital Projects Update - Salisbury Park North Site Plan Recommendation - GOCO Grant process - Funding for Project	Brett	Brett asked for PROS to make a recommendation to go forward with the site plan process so it can move to the Planning Commission. Jody moved to recommend moving forward with the site plan of Salisbury Park North; Second from Matt; Approved by all. We have found out that Douglas County has funds available they can give to town park projects (separate from the annual share back funds from the DougCo Open Space sales tax). Brett is requesting \$9M for Salisbury Park North; he will submit the request at the Oct. 9 meeting of the county Parks Advisory Board. They will make a decision that night and then it goes before the county Commissioners to make the final decision. Brett is also applying for a \$500K grant from GoCo for Salisbury Park North; those grants will be awarded in mid 2025. Construction on Phase 1 of the park begins July/Aug 2025 and will include 4 ball fields and 2 multipurpose fields.	Yes – Recommendation of Salisbury Park North Site Plan
Parks and Recreation Update - Motorized Vehicles on Trails	Jared	Jared reviewed definitions of Vehicle Classes and Motorized Vehicles from Parker municipal codes as well as Types of vehicles allowed on Town	No

		trails. It was suggested we should have more signage about speed limits and yield etiquette on the trails.	
Commission Update - Optional Meeting Date: Oct 29 - Expiring Terms - Consider Goals for Next Year - Update on Schoolhouse Elm Tree Project	Heather, Toby	The group decided we will meet again on Oct. 7, 2024. Brenda will find a meeting room and let us know where. Toby and Candace's terms are expiring this year. Applications will be open to the public on Sept. 3 at 7 am and close at 5 pm on Sept. 9. Interviews will be on Oct. 2. Some goals to consider for next year: • Can we have staff give us an overview of their involvement with the CPRA and NRPA groups • Make a plan for PROS members to help engage the community for giving to the GPF • PROS members should help develop a Parks & Rec Wish List to put on the GPF website. Also, create a list of focused campaigns. Toby and Jody are on the Schoolhouse Elm Tree Wood Carving committee. An RFQ was issued to artists in Colorado and we received 6 responses. The committee chose 3 artists who were asked to submit a detailed concept, and a finalist will be chosen from those. Budget for the project is \$10K and is scheduled to be completed by the end of this year. Heather is on the Public Art committee tasked with choosing a piece for Salisbury Park North. An RFQ will go out soon; they want one big object at the entrance to the park. Budget for the project is \$200K.	

Upcoming Engagement Opportunities

Event	Date	Contact	Location
So Long to Summer 5K/10K	Sept 21	Todd Panik	Salisbury Park
PROS Commission Dinner with Town Council	Sept 24	Brenda Mooney	Wolf Peach in Parker
Fieldhouse Fright Night	Oct 12	Diane Lange	Fieldhouse
Princess Ball	Nov 15	Diane Lange	PACE
Turkey Day 5K	Nov 28	Todd Panik	Recreation Center

Action Item Summary

Topic	Responsible Party	Due Date
Obtain signatures on April 30 minutes, Send to Town Clerk	Toby, Brenda	August 28
RSVP for Council Dinner	All All members said they would attend	September 16
Update "Engagement Opportunities" document in Teams, if interested	All	Varies



Greater Parker Foundation Briefing for PROS Commission

August 27, 2024



Background – what's the GPF?

- The Greater Parker Foundation is the Town's official 501(c)3 arm.
- Has a board, staff support.
- Mission statement:
 - GPF was established to enhance programs and projects that benefit the Parker community. GPF supports parks, recreation and open space, education, public safety, cultural arts, and historical legacy.
- Creates a way for donors to give to their favorite Town programs directly without giving directly to "The Town."
- **NEW & IMPROVED:** An easy way to solicit and collect donations!



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Webpage updated for ease of use

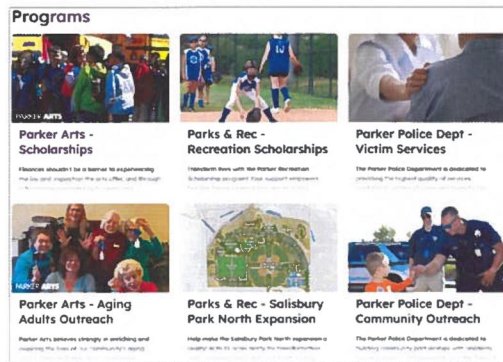
- The Town's Greater Parker Foundation webpage updated to bring clarity on:
 - What is the Foundation? What is its mission?
 - What are donations used for?
 - Are donations tax deductible?
 - How can I make a donation?
 - Do donations go to pay Town expenses?
- Instructions on three ways to give:
 1. Write a check (still preferred)
 2. Donate online
 3. Donate from an investment vehicle (i.e. stocks, DAFs, etc.)



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Colorado Gives 365 platform

- The Greater Parker Foundation donation platform makes 'casual' giving easier than ever.
- Donors can view different Town programs and donate directly to their favorites.



Colorado Gives 365 platform

Why are we excited about the 365 platform?

- Donors can give directly to their favorite program(s).
- Fees are very low—2.05%. Donor can also opt to absorb the fee, passing 100% of the donation to GPF.
- No annual fee to GPF for use of the platform.
- Donors can donate via credit card, PayPal, Apple Pay/Google Pay, bank account (ACH/EFT), stocks, IRAs, wire transfers or donor advised funds.
- Platform integrates easily with social media sites and marketing tools.
- Private individuals/organizations can hold fundraisers to benefit GPF via 365 platform.



What's next?



What's next - growing awareness for GPF

- Marketing plan from Communications team is promoting GPF across multiple platforms and venues.
- Materials for promoting GPF and making quick donations at Town events (e.g. banners and QR codes).
- Beneficiary departments briefed on ways to give, marketing efforts.
- Prepare for Colorado Gives Day—December 10, 2024.
- Working on first Parker Arts scholarship fund through GPF (Parker Arts).



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Questions?



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Parks, Recreation and Open Space Advisory Commission

August 27, 2024

PARKS, RECREATION AND OPEN SPACE



Salisbury Park North Site Plan Recommendation



PARKS, RECREATION AND OPEN SPACE



Lemon Gulch Regional Trail Connection

- .5 Mile 10' Wide Concrete Trail
- Connects Trails at Crowfoot, Looking Glass, and Meadowlark Subdivisions to the Cherry Creek Trail and Stroh Soccer Park
- Sculpted Concrete Drop Structure
- Underpass at Stroh Road



PARKS, RECREATION AND OPEN SPACE

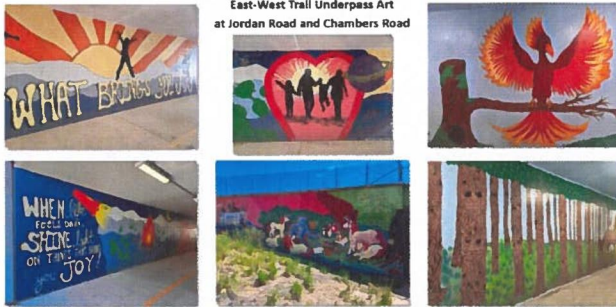




O'Brien Park Streetscape Parker Road and Mainstreet

- Wall Topper Bench Seating
- Sandstone Block Seating
- Custom Steel Fin Panels
- Art Encounters-Rotating Public Art
- Enhanced Landscape

PARKS, RECREATION AND OPEN SPACE



East-West Trail Underpass Art
at Jordan Road and Chambers Road

PARKS, RECREATION AND OPEN SPACE



Parker PSCO Trail

- 1.5 Mile 8' Wide Crusher Fine Trail
- Connects Multiple Neighborhoods
- Benches
- Multiple Drainage Crossings
- Starting in August
- Completion April 2025



PARKS, RECREATION AND OPEN SPACE



Motorized Vehicles on Trails

Motorized Vehicle

7.07.050 - Definitions.

For purposes of this Chapter:

Driver means a person who drives or has actual physical control of a **motorized vehicle**.

Motorized vehicle means any self-propelled vehicle which is designed primarily for travel on public roadways and which is generally and commonly used to transport persons or property over public roadways. This definition includes but is not limited to automobiles, cars, trucks, buses, motorcycles, farm tractors and other farm equipment, motor scooters, recreational vehicles, construction and road maintenance equipment, and road tractors or truck tractors, whether or not such tractors have a semitrailer or trailer attached.

Right-of-way means the right of one (1) person or operator to proceed in a lawful manner in preference to another person, operator or driver approaching under such circumstances of speed, direction and proximity as to give rise to danger of collision unless one grants precedence to the other.

(Ord. 5.23.1 §1(5), 1989)

PARKS, RECREATION AND OPEN SPACE



12.02.020 - Definitions - Definitions of Vehicle Classes

Electrical assisted bicycles or e-bikes, means a vehicle having two or three wheels, fully operable pedals, and an electric motor not exceeding seven hundred fifty watts of power. Electrical assisted bicycles are further defined under one of three classes as follows:

- a. *Class 1 electrical assisted bicycle* means an electrical assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of twenty miles per hour.
- b. *Class 2 electrical assisted bicycle* means an electrical assisted bicycle equipped with a motor that provides assistance regardless of whether the rider is pedaling but ceases to provide assistance when the bicycle reaches a speed of twenty miles per hour. A class 2 electrical assisted bicycle must operate in a manner so that the electric motor is disengaged or ceases to function when the brakes are applied.
- c. *Class 3 electrical assisted bicycle* means an electrical assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of twenty-eight miles per hour. A Class 3 electrical assisted bicycle must be equipped with a speedometer that displays, in miles per hour, the speed the electrical assisted bicycle is traveling.

PARKS, RECREATION AND OPEN SPACE



12.02.210 - Types of vehicles allowed on Town trails.

The following specific types of vehicles or devices are allowed on the Town's trails subject to any restrictions specified in this Code, or any Town rules and regulations, adopted pursuant to Section [12.02.220](#) of this Chapter:

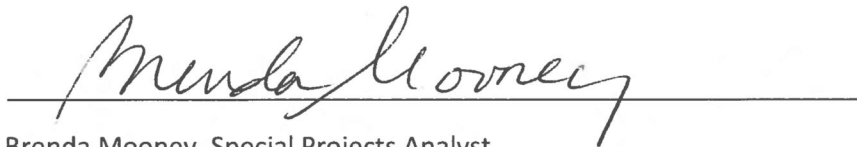
- (1) Any fully human-powered wheeled device, such as a stroller, wagon, skateboard, bicycle, recumbent bicycle, or other similar types of devices;
- (2) Class 1 and Class 2 electrical assisted bicycles. Class 3 electrical assisted bicycles are prohibited on Town trails;
- (3) Other Power-Driven Mobility Devices ("OPDMD"), subject to the following provisions and restrictions:
 - a. The operator or passenger of an OPDMD must be a person with a mobility disability and Town personnel may ask patrons if they are using the OPDMD because of a disability in accordance with Americans with Disabilities Act (ADA) regulations;
 - b. The operator of an OPDMD must remain in control of the device at all times;
 - c. An OPDMD is allowed only in areas of park lands, hard surface trails, or facilities in which the general public is allowed;
 - d. The operator of an OPDMD must abide by all speed limits either as specified in this Code, or as otherwise posted on park lands;
 - e. All OPDMD devices shall be driven, to the extent possible, on the right side of the circulation route;
 - f. An OPDMD shall not exceed more than one-half the width of any trail;
 - g. An OPDMD shall not weigh more than 500 pounds;
 - h. The operator of an OPDMD shall not use such a device on any park lands if the use of the device will cause damage to the land, infrastructure or facilities;
 - i. The operator of an OPDMD shall not use the device while intoxicated;
 - j. The operator of an OPDMD is prohibited from carrying another person on the device, unless it is specifically made to carry more than one passenger;
 - k. The operator of an OPDMD is prohibited from carrying any object on the device that may make the device less stable;
 - l. The operator of an OPDMD shall not operate the device in a dangerous or reckless manner;
 - m. An OPDMD may not be operated on park lands or Town trails between dusk and dawn;
 - n. The parking of an OPDMD shall not impede normal pedestrian or other vehicle/device movements;
 - o. An individual without a mobility disability is prohibited from using an OPDMD, unless they are the operator of an OPDMD on which a person with a mobility disability is a passenger and the device is specifically manufactured for more than one individual;
 - p. An operator of an OPDMD must abide by any other Town rules and regulations adopted pursuant to Section [12.02.220](#) of this Chapter.
- (4) Electric personal assistive mobility devices (EPAMD) or electric-powered wheeled devices, subject to the following provisions and restrictions:
 - a. The operator of such a device must remain in control of the device at all times;
 - b. The operator of an EPAMD or electric-powered wheeled device must abide by all speed limits either as specified in this Code, or as otherwise posted on park lands;
 - c. All EPAMD or electric-powered wheeled devices shall be driven or ridden, to the extent possible, on the right side of the circulation route;
 - d. An EPAMD or electric-powered wheeled device shall not exceed more than one-half the width of any trail;
 - e. An EPAMD or electric-powered wheeled device shall not weigh more than 500 pounds;
 - f. The operator of an EPAMD or electric-powered wheeled device shall not use such a device on any park lands if the use of the device will cause damage to the land, infrastructure or facilities;
 - g. The operator of an EPAMD or electric-powered wheeled device shall not use the device while intoxicated;
 - h. The operator of an EPAMD or electric-powered wheeled device is prohibited from carrying another person on the device, unless the device is specifically manufactured for more than one individual, and any operator is prohibited from carrying any object on the device that may make the device less stable;
 - i. The operator of an EPAMD or electric-powered wheeled device shall not operate the device in a dangerous or reckless manner;
 - j. The parking of an EPAMD or electric-powered wheeled device shall not impede normal pedestrian or other vehicle/device movements;
 - k. An operator of an EPAMD or electric-powered wheeled device must abide by any other Town rules and regulations adopted pursuant to Section [12.02.220](#).

(5) While certain gas-powered OPDMD devices may be allowed if compliant with Paragraph 3 above, no other gas-powered device shall be allowed on Town trails, unless a permit has been issued as provided in Paragraph (3) above.

PARKS, RECREATION AND OPEN SPACE

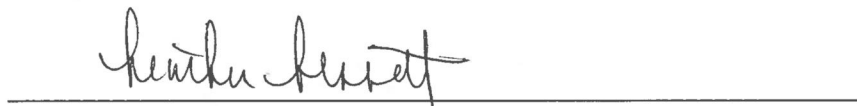


Minutes Prepared By:

A handwritten signature in cursive script, reading "Brenda Mooney", is written over a horizontal line.

Brenda Mooney, Special Projects Analyst

Minutes Approved By:

A handwritten signature in cursive script, reading "Heather Bennett", is written over a horizontal line.

Heather Bennett, Chair – PROS Commission