



Parks, Recreation and Open Space (PROS) Commission Meeting Agenda

Meeting Title: PROS Commission

Meeting Date: October 7, 2024

Attendance:

- Heather Bennett, Chair
- Candace Sotwick, Vice Chair
- Toby Levy, Secretary
- Mike Doyle, Member
- Matthew Lunn, Member
- Andrei Teudean, Member
- Jody Walker, Member

Facilitator: Heather Bennett, Chair

Meeting Timeframe: 5:30 p.m. until 7:30 p.m.

- Mary Colton, PROS Director
- Brett Collins, Parks Project Manager
- Jared Musil, Deputy Director of PFOS
- Meagan Arvidson, Deputy Director of Recreation
- Brenda Mooney, Special Projects Analyst

Meeting Items

Topic	Facilitator	Vote Required?	Details/Notes	Action Items?
Call to Order	Heather	No		No
Roll Call	Toby	No		No
Public Comment	Heather	No		No
Approval of October 7, 2024 Agenda	Heather	Yes		Yes
Approval of August 27, 2024 Minutes	Heather	Yes		Yes
Discussion Items - Below	Heather	Yes		Yes
Upcoming Engagement Opportunities - Below	Brenda	No		No
Action Item Summary – Below	Brenda	No		Yes
Next Meeting Date: December 10	Heather	No		No
Adjourn	Heather	No		No

Discussion Items

Topic	Facilitator	Notes	Action Item?
Director Update - Council Elections - Preparation for DC Park Advisory Board Meeting on 10/9 -	Mary		No
Parks and Recreation Update - Memberships - More staff interaction – what would we like to do?	Meagan		No
Commission Update - Recap from Council Dinner - Update on Expiring PROSC Terms - Update on Schoolhouse Elm Tree Project - Update on Salisbury Art Project - Goals for Next Year	Heather, Toby		No

Upcoming Engagement Opportunities

Event	Date	Contact	Location
Fieldhouse Fright Night	Oct 12	Diane Lange	Fieldhouse
Princess Ball	Nov 15	Diane Lange	PACE
Turkey Day 5K	Nov 28	Todd Panik	Recreation Center

Action Item Summary

Topic	Responsible Party	Due Date
Obtain signatures on August 27 minutes, Send to Town Clerk	Toby, Brenda	October 7
Return completed Membership form to Brenda	All	October 17
Update "Engagement Opportunities" document in Teams, if interested	All	Varies