



Parks, Recreation and Open Space (PROS) Commission Meeting Agenda

Meeting Title: PROS Commission

Meeting Date: April 30, 2024

Attendance:

- Heather Bennett, Chair - [present](#)
- Candace Sotwick, Vice Chair - [present](#)
- Toby Levy, Secretary - [present](#)
- Mike Doyle, Member - [present](#)
- Matthew Lunn, Member - [absent](#)
- Andrei Teudean, Member - [present](#)
- Jody Walker, Member - [present](#)

Facilitator: Heather Bennett, Chair

Meeting Timeframe: 5:30 p.m. until 7:30 p.m.

- Mary Colton, PROS Director - [present](#)
- Brett Collins, Parks Project Manager - [present](#)
- Jared Musil, Deputy Director of PFOS - [present](#)
- Meagan Arvidson, Deputy Director of Recreation - [present](#)
- Brenda Mooney, Special Projects Analyst - [present](#)

Meeting Items

Topic	Facilitator	Vote Required?	Details/Notes	Action Items?
Call to Order	Heather	No	5:32 pm	No
Roll Call	Toby	No	see above	No
Public Comment	Heather	No	No public comment	No
Approval of April 30, 2024 Agenda	Heather	Yes	Motion: Candace Second: Toby In Favor: All	No
Approval of March 26, 2024 Minutes	Heather	Yes	Motion: Toby Second: Candace In Favor: All	Yes
Discussion Items - Below	Heather	No		Yes
Upcoming Engagement Opportunities - Below	Brenda	No		No
Action Item Summary – Below	Brenda	No		Yes
Next Meeting Date: August 27	Heather	No		No
Adjourn	Heather	No	7:09 pm	No

Discussion Items

Topic	Facilitator	Notes	Action Item?
Director Update - Update on Grocery Tax - Schoolhouse Tree - Study Session with Aging Resources of Douglas County - Placer.ai	Mary	• Grocery tax proposal will not go forward. The group behind the proposal withdrew their application. • City staff removed the large Elm tree at the Schoolhouse. After monitoring it for the last 5 years the decision was made to remove the tree due to its deteriorating health and possibility of large branches falling on passersby in the street. During the last snow storm a large branch fell in the road. Jody and Toby	

		volunteered to be on the Cultural Commission committee determining what will be done with the large stump that was left. • Study session with Aging Resources of Douglas County will be on May 13th at 5:00 pm. They will do a presentation for the Town Council on services they offer. • Placer.ai is a new software tool available to all town departments. Cell phone data is used to track event attendance and report on demographics. Purchase was made through the General Fund.	
Capital Projects Update - Update on Community Parks - Connectivity to Pinery	Brett	See presentation • Salisbury Park North Phase 1 projected to be done 2025/2026 and will consist of 4 ballfields (grass) and 2 multi-use fields (synthetic). Phase 2 is scheduled for 2026/2027 and will be 16 pickleball courts and 2 tennis courts. Candace made the point that local high schools don't have enough practice tennis courts and would like to see some of the pickleball courts turned into tennis courts. Brett said the number of pickleball and tennis courts was decided in the Master Plan years ago in response to town survey responses. • In an effort to help with funding for Salisbury Park North, Greater Parker Foundation is being resurrected to give town citizens an option for charitable giving.	No

		• Three community parks in Looking Glass are projected to be complete in 2026/2027. Tanterra community park completion is projected in the next 2 years. • Kinney Creek Trail connection to the Pinery is in the 2033-2034 10-year CIP Plan • Harvie Open Space sign is up now and looks great!	
Parks, Forestry and Open Space Update - Branching Out Parker update - New legislation, regulation updates	Jared	See presentation • Branching Out Parker is in the 5th or 6th year of the program. So far 95 applications have been submitted. • SB-24-005 passed that prohibits installation of non-functional turf in right of way & commercial settings. • Regulation 29 passed. Beginning 6/1/25 prohibits local government agencies from using gas powered lawn & garden equipment of 10 hp or less from June 1 to August 31 AND must report gas powered equipment to the state every year beginning 6/1/26.	No
Recreation Update - Membership overview	Meagan	See presentation • Meagan reported on the cost of passes, rec center/ fieldhouse membership and fieldhouse only (upstairs track & equipment) membership. • Membership fees were raised in 2023 by 12%. Previous increase was in 2021 by 10-15%. Scholarships are available for memberships. In 2023 approximately \$5,000 was awarded.	No
Commission Update - New Form for Comments and Questions	Heather	• Brenda created a feedback form for Commission	

		members. She will email the link to all members. - Questions from commission members (Brenda provided answers in an email to the PROSC on May 13th): <i>Do we know anything about the project that was mentioned at the last Douglas Land Conservancy meeting regarding water conservancy and agriculture in Parker?</i> <i>Does the Town have a community garden for citizens to reserve/use plots?</i> <i>Will the PROSC be needed at the Farmers Market this summer?</i> <i>Mike mentioned that there is a section of the trail near Heirloom that is not well maintained.</i>	
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Upcoming Engagement Opportunities

Event	Date	Contact	Location
Senior Stroll	May 29	Heather Ballantyne	Salisbury Park
Princess Ball	June 7	Diane Lange	PACE
Cattle Crossing 5K & Family Fun Trek	June 15	Todd Panik	Tallman Meadow Park
Kids' TRY-athlon	July 13	Todd Panik	O'Brien Park
PROS Commission Dinner with Town Council	Sept 24	Brenda Mooney	Black Bear Golf Club

Action Item Summary

Topic	Responsible Party	Due Date
Obtain signatures on March 26 minutes, Send to Town Clerk	Toby, Brenda	April 30
Update "Engagement Opportunities" document in Teams, if interested	All	Varies

Parks, Recreation and Open Space Advisory Commission

April 30, 2024

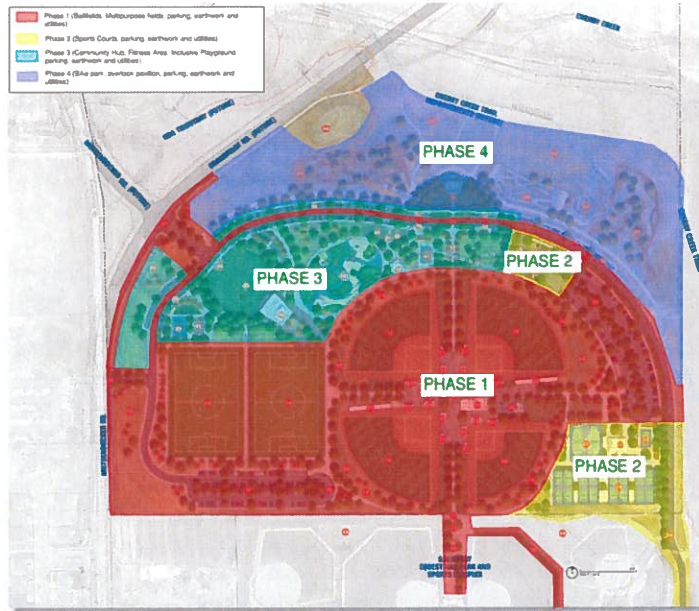


Community Park Update

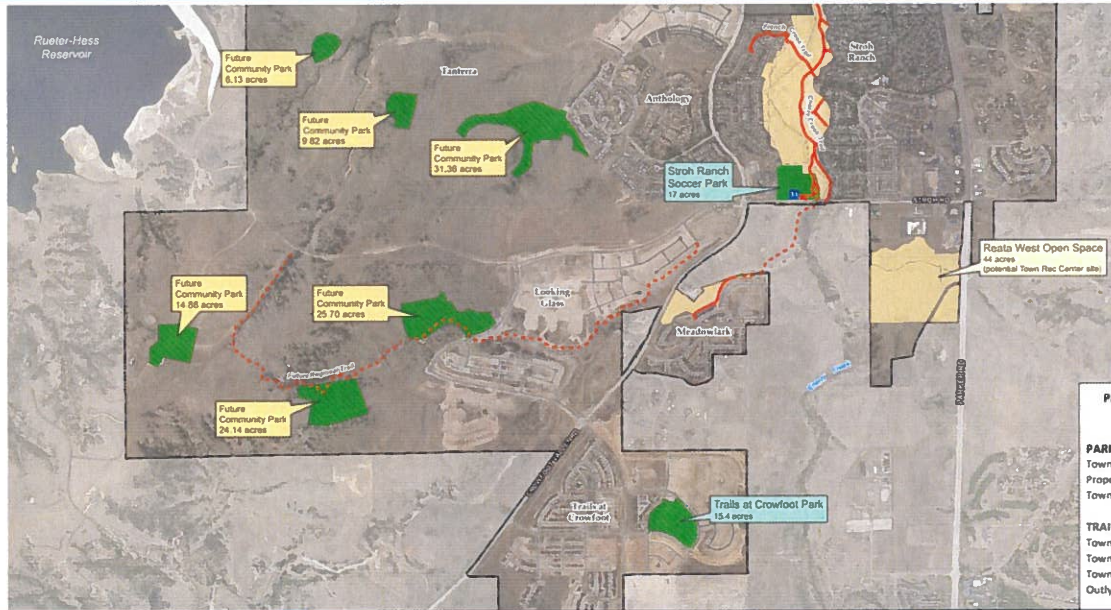


Salisbury Park North Budget and Phasing

- \$36,250,000 in 2025 CIP Plan
- \$75,000,000 Estimated total cost
- Four or more phases anticipated
- Phase I in (2025-2026)
 - Ballfields/Multi-use fields
- Phase 2 (2026-2027)
 - Pickleball/Tennis
- Phase 3 (2028)
 - Community Hub Pavilion
 - Fitness Area
 - Inclusive Playground
- Phase 4 (2029)
 - Bike Park
 - Overlook Pavilion



PARKS AND RECREATION DEPARTMENT



PARKS AND RECREATION DEPARTMENT



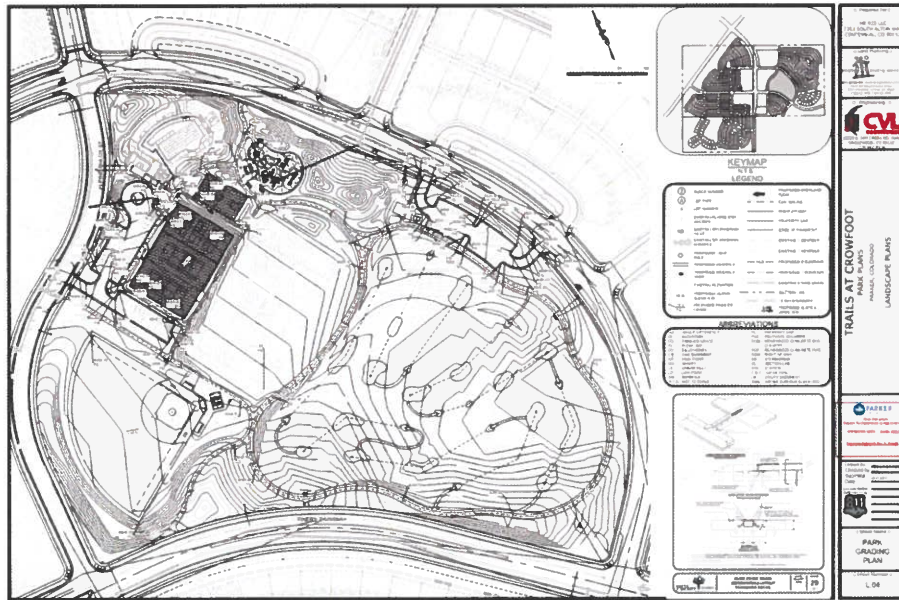
Trails at Crowfoot 15.4 Acre Community Park

- Multi-purpose ballfield
- Multi-purpose field
- Playground
- Two pavilions
- Six pickleball courts
- Tennis court
- Basketball court
- 9-hole disc golf course
- Two parking lots
- Loop trail

- Funding by developer

Updates:

- Final construction complete-developer needs to finish punch list



PARKS AND RECREATION DEPARTMENT



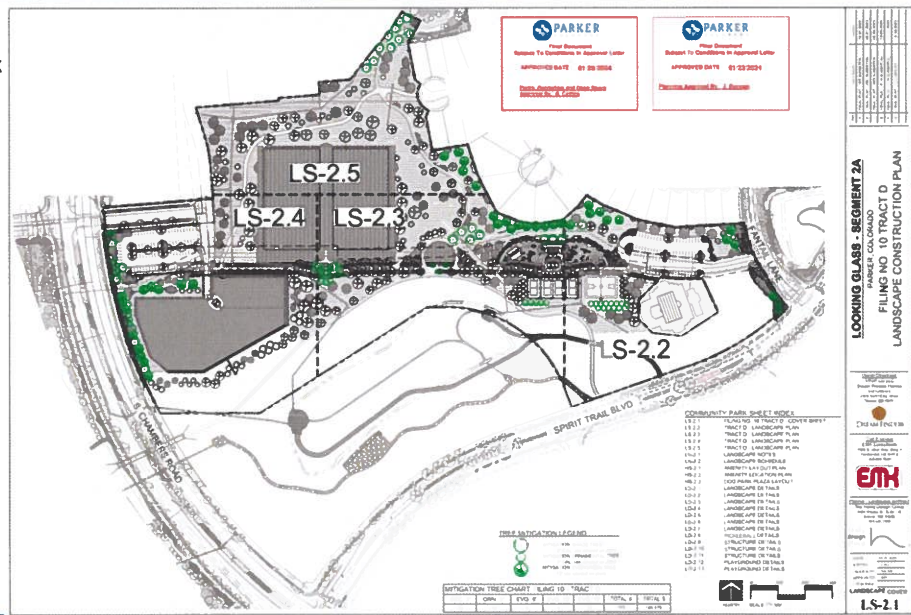
Looking Glass Segment 2A 25.70 Acre Community Park

- Two lighted multi-purpose fields
- Playground
- Three pavilions
- Four pickleball courts
- Basketball court
- Dog park
- Loop trail
- Two parking lots

- Funding by developer

Updates:

- Final construction drawings complete



PARKS AND RECREATION DEPARTMENT



- Multi-purpose field
- Playground
- Pavilion
- Ninja fitness course
- Basketball court
- Zipline
- Pump track/bike park
- Trail connections
- Parking

- Funding by developer

- Second sketch and preliminary plan submittal



- Multi-purpose ballfield
- Playground
- Net climber/spire
- Tennis courts
- Pavilion
- Outdoor classroom
- Decorative garden
- Loop trail
- Trail connections
- Parking

- Funding by developer

- Second sketch and preliminary plan submittal



**Tanterra Filing 1
31.36 Acre Community Park**

- Multi-purpose field
 - Playground
 - Three pavilions
 - Trike track
 - Four pickleball courts
 - Single-track trail
 - Sledding hill
 - Loop trail
 - Trail connections
 - Parking
- Funding by developer

Updates:

- Final construction drawings complete

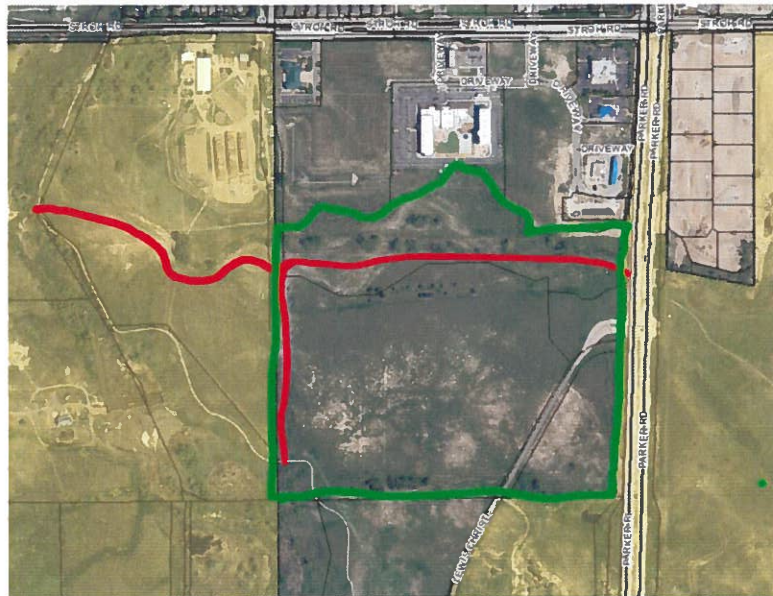


PARKS AND RECREATION DEPARTMENT



**Kinney Creek Trail Connection
to the Pinery**

- 2033-2034 10-Year CIP Plan



PARKS AND RECREATION DEPARTMENT



Parks, Forestry and Open Space Update

- Branching Out Parker Update: applicants, processed
- New legislation:
 - Passed SB-24-005 which prohibits the installation of non-functional turf;
 - Passed Regulation 29
 - Beginning June 1, 2025 will prohibit local government agencies from using gas-powered lawn and garden equipment of 10 hp or less from June 1 to August 31;
 - We must report our gas-powered equipment to the State every year beginning June 1, 2026;
 - Proposed HB24-1178 which will allow local governments to regulate the use of pesticides by pesticide applicators regulated by state or federal law.



Recreation Update

Membership Overview

- Membership includes access to the Recreation Center indoor pool area, weight rooms, cardio equipment, group fitness classes, Fieldhouse indoor track and fitness loft. Membership also includes all other venues during open, non-programmed times.
- Silver Sneakers/PRIME and Renew Active/One Pass Memberships Accepted

Passes

Age Groups	Daily	10-Visit Pass	20-Visit Pass
Youth/Adult (15 to 61)	\$8	\$66	\$119
Child/Senior (3 to 14, 62+)	\$7	\$55	\$96



Recreation Center and Fieldhouse

Membership Type	Annual Paid-In-Full	Monthly Auto-Pay
Youth/Adult (15 to 61)	\$506	\$46
Child/Senior (3 to 14, 62+, valid student ID)	\$396	\$36
Adult Couple	\$704	\$64
Senior Couple	\$550	\$50
Household (2 adults, all dependent children under 20 living in same household)	\$825	\$75

Fieldhouse Only

Membership Type	Annual Paid-In-Full	Monthly Auto-Pay
Youth/Adult (15 to 61)	\$297	\$27
Child/Senior (3 to 14, 62+, valid student ID)	\$275	\$25
Adult Couple	\$484	\$44
Senior Couple	\$319	\$29
Household (2 adults, all dependent children under 20 living in same household)	\$583	\$53



Recreation Update

Memberships

- Fees last raised in 2023 by 12 percent. Previous increase was in 2021.

	2023 Revenue
Memberships	\$1,742,094
Recreation Center Admissions	\$400,817
Fieldhouse Admissions	\$105,847
H2O'Brien Admissions	\$172,201
H2O'Brien Season Passes	\$16,660
Discovery Park Admissions	\$281,509

Facility and Park Rentals

- Fees last raised in 2023 by 14 percent. Previous increase was in 2021.

	2023 Revenue
Recreation Center Facility Rentals	\$11,020
Fieldhouse Facility Rentals	\$391,465
H2O'Brien Rentals	\$53,308
Park and Field Rentals	\$130,252



Minutes Prepared By:

Brenda Mooney 8/27/24

Brenda Mooney, Special Projects Analyst

Minutes Approved By:

Heather Bennett 8/27/24

Heather Bennett, Chair – PROS Commission