



Cultural and Scientific Commission
AGENDA

Tuesday, March 19, 2024
5:30pm - PACE Center

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from January 23, 2024
- IV. Ice Breaker
- V. Committee Updates - 15 min
 - a. Parker Arts Lecture Series
 - b. Art in Public Places
 - c. History Committee
 - d. Honey Festival Committee
 - e. Science Committee
 - f. Strategic Planning Committee
- VI. Housekeeping items – 10 min
 - a. Commissioner Terms
 - b. Appoint a Secretary/Minutes
- VII. Director’s Report – Carrie Glassburn – 10 min
 - a. Priorities and Overview of the Coming Year
 - b. Strategic Plan
 - c. Budget
- VIII. Staff Spotlight – Sara Crowe, Development Manager – 10 min
- Vi. Future Meetings Discussion – 30 min
- IX. Adjournment

Next Meetings:

May 21, 2024, 5:30 pm to 7:00 pm – Location TBD

July 16, 5:30 pm to 7:00 pm – Location TBD

September 17, 5:30 pm to 7:00 pm – Location TBD

November 19, 5:30 pm to 7:00 pm – Location TBD

Bethany Wood 5-21-24



Cultural and Scientific Commission
MINUTES

Tuesday, March 19, 2024
5:30pm - PACE Center

- I. Call to Order
 - Bethany called the meeting to order at 5:34pm
- II. Roll Call
 - Commissioners: Terri Tillis, Michael Montoya, Tabitha LaRose-Burroughs, Tom O'Malley, Katie Milazzo, Diana Norton, Christine Kennedy, *Bethany Wood*
 - Staff: Carrie Glassburn, Sara Crowe, Suzanne Velasquez
 - Excused Absent: Annie Day, Phil Kramer, Allen Rosen
 - Unexcused Absent: NA
- III. Approval of Minutes from January 23, 2024
 - Robert motioned to approve the minutes; Tom seconded the motion which carried unanimously.
- IV. Ice Breaker
 - Bethany led an icebreaker where each person shared their favorite dessert
- V. Committee Updates - 15 min
 - Parker Arts Lecture Series - Terri
 - i. Next season is fully planned, upcoming titles and topics:
 - AI is changing Medicine, Día de los Muertos (to coincide with the PACE art exhibit), PFAS chemicals in drinking water, Douglas County Coroner: 'A Coroner Does What?', 'Why is the Signal Always Red?', Reuter-Hess reservoir excavation, 'Creating Sustainable Change in your Community'
 - ii. Beginning in January the committee will start planning the next season
 - Art in Public Places - Carrie
 - i. The committee has reviewed the draft of the Public Art Master Plan
 - ii. Upcoming projects: mural projects, lamppost banners, utility wraps, itty bitty art
 - History Committee - Bethany
 - i. Crime and Wine restaging – May 10th commissioner volunteers needed for check-in table and group escorts
 - ii. In the process of researching crimes for the next event
 - Honey Festival Committee – Tom/Tabitha
 - i. Planning ideas for new crafts
 - ii. Reconfiguring the layout for better flow and to better track attendance #s
 - iii. Vendors – 16 already committed
 - iv. Volunteers needed
 - Science Committee - Robert

- i. Working on a mission and what they can do as a committee and how to facilitate science through existing events and activities
 - ii. Demonstration garden and developing education opportunities in schools
 - iii. The committee has lesioned with Denver Metro Science and Education Fair and volunteered to serve as judges at their science fair
 - iv. A new citizen member has joined the committee
 - Strategic Planning Committee - Carrie
 - i. The committee has not met yet because the current focus is on finalizing the Public Art Master Plan
 - ii. Committee members are researching examples of other cultural strategic plans
- VI. Housekeeping items – Suzanne
- Commissioner Terms were reviewed – terms are listed on the commissioner contact list
 - i. Terms are renewable without needing to reapply
 - Appoint a Secretary/Minutes
 - i. Diana Norton motioned to self-nominate herself as the secretary, Bethany seconded the motion which carried unanimously
 - Responsibilities of Secretary, Chair, Vice Chair and Committee Chairs were all reviewed and the document which lists them was given
- VII. Director’s Report – Carrie Glassburn
- Priorities and Overview of the Coming Year
 - i. Implement the public art master plan
 - ii. Strategic Plan
 - Booking a strong upcoming season – competition with other theaters for securing acts is higher than ever before and pricing is higher than previous years
 - Rentals
 - i. Bringing in Tier III SCFD organizations at an affordable rental rate
 - ii. Daytime rentals
 - Education – adding new programming
 - i. Acting for film classes for youth and adults
 - ii. Circus arts summer camp
 - Strategic Plan
 - i. New residents and changing demographics
 - ii. Gap analysis
 - iii. Trends and culture
 - iv. Talking to artists, groups and organizations
 - v. Expanding or adding facilities
 - vi. Preparing an RFP (Request for Proposal) for a consultant to hire for the plan
 - Budget
 - i. Reviewed the 2023 budget and compared with the 2024 budget
- VIII. Staff Spotlight – Sara Crowe, Development Manager. Sara shared some highlights of her position with Parker Arts, upcoming events and ways to support:

- Membership Program
 - i. Meet & Mingle at Black Haus, April 21
 - ii. Season Announcement Party, June 24 and 25
- Fundraisers
 - i. Adult Prom; Neon Nights, June 1
 - ii. Flapjacks and Flannels, November 2
- Donations - At the end of the year, we will do a Giving Campaign. I would love for you to share with friends and on social. Colorado Gives Day is December 10 this year
- Sponsorship
- The guide can be found on our website Become a Sponsor - Parker Arts

Vi. Future Meetings Discussion - Bethany

- Some questions and ideas that were brought discussed:
 - i. How should we structure our meetings? Speakers? Learning opportunities?
 - ii. How do we make sure that the commission is focusing on what is useful?
 - iii. How do we make the most effective use of our time here?
 - iv. Diana recommended the book 'The Art of Gathering' by Priya Parker
 - v. Synergy as a commission with priorities as a larger group beyond committees
 - vi. Thinking big picture and focusing on the upcoming growth and development of downtown Parker. Urban planning and what can we do to advocate for arts and culture?
 - vii. How best to support Parker Arts?
 - viii. Offsite events

IX. Adjournment

- Diana motioned to end the meeting at 7:10pm; Michael seconded the motion which carried unanimously

Next Meetings:

May 21, 5:30 pm to 7:00 pm – Location TBD

July 16, 5:30 pm to 7:00 pm – Location TBD

September 9, Town Council Meeting – Town Hall, Council Chambers

September 17, 5:30 pm to 7:00 pm – Location TBD

November 19, 5:30 pm to 7:00 pm – Location TBD