

Parks, Recreation and Open Space (PROS) Commission Meeting Agenda

Meeting Title: PROS Commission

Meeting Date: August 29, 2023

Attendance:

- Heather Bennett, Chair
- Candace Sotwick, Vice Chair
- Toby Levy, Secretary
- Austin Craddock, Member
- Matthew Lunn, Member
- Andrei Teudean, Member
- Jody Walker, Member

Facilitator:

Heather Bennett, Chair

Meeting Timeframe: 5:30 p.m. until 7:30 p.m.

- Mary Colton, PROS Director
- Brett Collins, Parks Project Manager
- Meagan Arvidson, Deputy Director - Recreation
- Jared Musil, Deputy Director - Parks
- Brenda Mooney, Special Projects Analyst
- Robyn Bartling: Hord, Coplan, Macht

Meeting Items

Topic	Facilitator	Vote Required?	Details/Notes	Action Items?
Call to Order	Heather	No		No
Roll Call	Toby	No		No
Public Comment	Heather	No		No
Approval of August 29, 2023 Agenda	Heather	Yes		No
Approval of April 25, 2023 Minutes	Heather	Yes		Yes
Discussion Items - Below	Heather	No		Yes
Upcoming Engagement Opportunities - Below	Brenda	No		No
Action Item Summary - Below	Brenda	No		No
Next Meeting Date: October 24, 2023	Heather	No		No
Adjourn	Heather	No		No

Discussion Items

Topic	Facilitator	Notes	Action Item?
Salisbury Park North Conceptual Plan Presentation - Robyn Bartling from HCM	Brett	Presentation materials provided at meeting.	Commission recommendation
Capital Projects Update - Harvie Open Space Construction - Park Naming Policy Recommendation	Brett	Presentation materials provided at meeting.	Commission recommendation
PROS – Recreation & Parks Updates - CAPRA Reaccreditation - Rueter-Hess Reservoir - Parks Update – Storm Damage	Mary	Presentation materials provided at meeting.	No
Cost Recovery Strategy	Mary	Presentation materials provided at meeting.	No
Commission Update - Members – Expiring Terms o Next steps - Discussion on 2024 Meetings - Let's Talk Parker Platform	Heather	No presentation materials.	Commission recommendation

Upcoming Engagement Opportunities

Event	Date	Staff Contact	Location	Interested?
Farmers' Market	Sept 10	Brenda Money	Mainstreet	
Runabilities Walk	Sept 16	Heather Ballantyne	PACE Parking Lot	
So Long to Summer 5k/10k	Sept 23	Todd Panik	Salisbury Park	
Fieldhouse Fright Night	Oct 21	Diane Lange	Fieldhouse	
Princess Ball	Nov 3	Diane Lange	PACE	
Turkey Day 5K	Nov 23	Todd Panik	Recreation Center	
Milk and Cookies with Santa	Dec 10	Diane Lange	Fieldhouse	

Action Item Summary

Topic	Responsible Party	Due Date
Obtain signatures for April 25 minutes, Send to Town Clerk	Toby, Brenda	Aug 29
Decision on Meeting Frequency for 2024	Heather	Aug 29
Let's Talk Parker Platform – Plan for 2024	Heather	Aug 29
Notify Brenda of interest in engagement opportunities	All	Varies