

TOWN OF PARKER COUNCIL AGENDA

June 20, 2023

Notes:

Town Council meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Councilmembers eliminating lengthy discussions to gain a basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the part of Council.

Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Public comment for items that are not on the agenda may be made in person or electronically at <http://parkeronline.org/CouncilPublicComment>. For those unable to provide comments in person or electronically through the website, please contact the Clerk's Office to make alternative arrangements. The Town Clerk can be reached at 303-805-3198. Public comments submitted electronically through the website that are received by 5:00 p.m. on the day of the regular or special Town Council meeting will be provided to the Town Council and will be included with the approved minutes of the Town Council meeting.

Public Viewing Only - YouTube: Town Council meetings may be viewed live on YouTube at www.youtube.com/townofparkerco.

PLEASE NOTE: Public participation is NOT available through YouTube.

1. TOWN COUNCIL MEETING SCHEDULE

- A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)
- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.

2. SPECIAL PRESENTATIONS

- Citizens Police Academy Graduation
- Outgoing Youth Commissioners Recognition

3. PUBLIC COMMENTS (No action will be taken on these items.) *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

4. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

5. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

- A. *APPROVAL OF MINUTES - June 5, 2023*

- B. *ORDINANCE NO. 3.361 - First Reading*
A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Coyle/Perkins Property to PD-Planned Development District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith
Department: *Community Development, Julia Duncan*
Trakit No.: *Z22-017*
Second *July 10, 2023*
Reading:
- C. *ORDINANCE NO. 1.582 - First Reading*
A Bill for an Ordinance to Approve the Right-of-Way Purchase and Sale Agreement By and Between Savanna Properties LLC and the Town of Parker for a Portion of Lot 22A, Block 1, Twenty Mile Village Filing No. 2
Department: *Engineering and Public Works, Bob Exstrom*
Second Reading: *July 10, 2023*
- D. *ORDINANCE NO. 4.52.4 - First Reading*
A Bill for an Ordinance to Amend Ordinance Nos. 4.52.1, Series of 2004, 4.52.2, Series of 2006, and 4.52.3, Series of 2008, to Amend the Title to Chapter 10.10, Subsection 10.10.010(a), and Sections 13.06.070, 13.07.080, 13.07.140 and 13.10.110 of the Parker Municipal Code Concerning the Parks, Trails, Open Space & Streetscape Design and Construction Manual
Department: *Community Development, Mary Munekata*
Parks, Recreation, and Open Space, Brett Collins
Second *July 17, 2023*
Reading:
- E. *ORDINANCE NO. 3.36.5 - First Reading*
A Bill for an Ordinance to Amend the Stroh Ranch Planned Development Master Plan 2nd Amendment - PD Development Guide Pursuant to the Parker Land Development Ordinance
Department: *Community Development, Julia Duncan*
Trakit No.: *Z22-016*
Second *July 17, 2023*
Reading:
- F. *RESOLUTION NO. 23-050*
A Resolution to Amend Resolution No. 14-027, Series of 2014, to Adopt the Town of Parker, Colorado, Policy for Access to Public Records
Department: *Town Clerk, Chris Vanderpool*
- G. *RESOLUTION NO. 23-051*
A Resolution to Amend Resolution No. 19-090, Series of 2019, Concerning the Town of Parker, Colorado, Policy for Access to Criminal Justice Records
Department: *Town Attorney, Kelsey Hall*

- H. **RESOLUTION NO. 23-052**
A Resolution to Amend Resolution No. 16-073, Series of 2016, by the Adoption of Supplement 13 of the Town of Parker Records Retention Schedule, and to Amend Supplement 13 with Certain Exceptions
Department: Town Clerk, Chris Vanderpool
- I. **RESOLUTION NO. 23-053**
A Resolution to Appoint a Member to the Investment Advisory Committee
Department: Finance, Mary Lou Brown
- J. **RESOLUTION NO. 23-054**
A Resolution to Determine, Upon Recommendation of the Town Manager, that the Public Interest will be Served by a Single Source Contract Concerning the Hilltop Road and Canterbury Parkway Area Improvements Project
Department: Engineering and Public Works, Michael Grabczyk
- K. **CONTRACTS OVER \$100,000**
1. *Purchase of Recreation Accessible Bus*
Amount: \$110,000
Contractor: Creative Bus Sales
Department: Parks, Recreation and Open Space, Mary Colton
2. *Jordan Road/Parkerhouse Road Traffic Signal (CIP 19-009) and Chambers Road/Red Sky Drive Traffic Signal (CIP 22-040) Contract Modification*
Amount: \$20,000 Addition to Original Contract of \$932,988.20 for a Revised Total of \$952,988.20
Contractor: Interface Communications Co.
Department: Engineering & Public Works, Nathan Klass
3. *Tanterra Development Bridge Inspections - Chambers Road and Tammy Lane (Chargeback to Developer)*
Amount: \$221,745
Contractor: Alfred Benesch & Company
Department: Engineering and Public Works, Alex Mestdagh

6. **RESOLUTIONS**

- A. **RESOLUTION NO. 23-046**
A Resolution to Appoint the Presiding Municipal Court Judge and Approve the Presiding Municipal Court Judge Employment Agreement
Department: Town Council

- B. RESOLUTION NO. 23-055**
A Resolution to Appoint the Chair and to Appoint Members and Alternates to the Town of Parker Planning Commission
Department: Community Development, Bryce Matthews
- C. RESOLUTION NO. 23-057**
A Resolution Approving the Waiver of Bidding Requirements and Ratifying a Contract Related to Emergency Storm Drainage and Roadway Repairs for Bradbury Ranch Drive
Department: Town Manager, Michelle Kivela
Engineering and Public Works, Chris Hudson

7. ORDINANCES

- A. ORDINANCE NO. 5.28.32 – Second Reading**
A Bill for an Ordinance to Amend Chapter 5.02 of the Parker Municipal Code to Conform to Recent Changes to State Law Regarding the Sale of Wine and Allowing for Administrative Approval of Temporary Sales Rooms
Department: Town Attorney, Kristin Hoffmann
Town Clerk, Chris Vanderpool
- B. ORDINANCE NO. 9.260.1 – Second Reading**
A Bill for an Ordinance to Approve the First Amendment to the Intergovernmental Agreement By and Between the E-470 Public Highway Authority and the Town of Parker Regarding the Extension of the Existing E-470 Trail
Department: Parks, Recreation, and Open Space, Brett Collins
- C. ORDINANCE NO. 1.583 – Second Reading**
A Bill for an Ordinance Submitting a Ballot Question to the Registered Electors of the Town of Parker at the November 7, 2023, Special Election to Amend Town of Parker Home Rule Charter Section 3.1 Titled Town Council
Department: Town Attorney, Kelsey Hall
- D. ORDINANCE NO. 1.584 – Second Reading**
A Bill for an Ordinance Submitting a Ballot Question to the Registered Electors of the Town of Parker at the November 7, 2023, Special Election to Amend Town of Parker Home Rule Charter Section 4.6 Titled Departments Created
Department: Town Attorney, Kelsey Hall
- E. ORDINANCE NO. 1.585 – Second Reading**
A Bill for an Ordinance Submitting a Ballot Question to the Registered Electors of the Town of Parker at the November 7, 2023, Special Election to Amend Town of Parker Home Rule Charter Section 8.3, Entitled Department of Police, Subsection c., Concerning the Oath of Office
Department: Town Attorney, Kelsey Hall

F. ORDINANCE NO. 1.586 – Second Reading

A Bill for an Ordinance Submitting a Ballot Question to the Registered Electors of the Town of Parker at the November 7, 2023, Special Election to Amend Town of Parker Home Rule Charter Section 15.7 Titled Bequests, Gifts and Donations

Department: Town Attorney, Kelsey Hall

8. PUBLIC COMMENTS CONTINUED IF NECESSARY

9. ADJOURNMENT

Parker Town Council

Executive Session Agenda

June 20, 2023

“To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).”

1. C.R.S. § 32-1-1101.7 concerning the establishment of a special improvement district within the boundaries of a special district

2. C.R.S. § 31-25-1201, *et seq.*, the Business Improvement District Act, concerning the formation of a business improvement district

3. Potential legal claim

“To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e).”

4. Negotiations related to the proposed Annexation Agreement between the Town and the Denver Pope Family Limited Partnership concerning the real property commonly known as the Pope property, generally located adjacent to and west of the Kohl’s Shopping Center

5. Proposed acquisition of right-of-way and easements for the Lincoln Road Widening Project between Keystone Drive to Parker Road