



PARKER AUTHORITY FOR REINVESTMENT AGENDA
June 5, 2023
Immediately following the Adjournment of the Town Council Meeting

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

A. January 3, 2023

3. PUBLIC COMMENTS - 3 Minute Limit (No action will be taken on these items.)

4. RESOLUTIONS

A. RESOLUTION NO. 2023-02 A Resolution Approving the Second Amended and Restated Cooperation Agreement Between the Town of Parker, Colorado, and the Parker Authority for Reinvestment Cooperation Agreement

Staff: Weldy Feazell, Director

B. RESOLUTION NO. 2023-03 A Resolution Approving the Bylaws for the Parker Authority for Reinvestment, As Amended

Staff: Weldy Feazell, Director

5. ADJOURNMENT

**PARKER AUTHORITY FOR REINVESTMENT
MINUTES
JANUARY 3, 2023**

Chair Jeff Toborg called the meeting to order at 8:22 p.m. All members were present, except for Todd Hendreks.

APPROVAL OF MINUTES

Joshua Rivero moved to approve the December 5, 2022 minutes.

John Diak seconded the motion.

A voice vote was taken:

Joshua Rivero – Yes

Brandi Wilks – Yes

John Diak – Yes

Anne Barrington - Yes

Laura Hefta – Yes

The motion was approved unanimously.

PUBLIC COMMENTS

None.

RESOLUTIONS

RESOLUTION NO. 2023-01

A Resolution Establishing a Designated Public Place for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law

Staff: Weldy Fezell, Director

Parker Authority for Reinvestment (PAR) is required by the Colorado Open Meetings Law to set the public posting location for meeting notices. This resolution designates <https://parkeronline.org> as the posting location for all PAR meeting notices. PAR may also post at the Town Hall or on PAR social media accounts. If there is a known outage or an emergency meeting, PAR will post a physical notice on the bulletin board at Town Hall.

Public Comment: None.

Joshua Rivero moved to approve Resolution No. 2023-01.

Anne Barrington seconded the motion.

A voice vote was taken:

Joshua Rivero – Yes

Brandi Wilks – Yes

John Diak – Yes

Anne Barrington - Yes

Laura Hefta – Yes

The motion was approved unanimously.

ADJOURNMENT

Joshua Rivero moved to adjourn the meeting at 8:26 p.m.

Brandi Wilks seconded the motion.

A voice vote was taken:

Joshua Rivero – Yes

Brandi Wilks – Yes

John Diak – Yes

Anne Barrington - Yes

Laura Hefta – Yes

The motion was approved unanimously.

Susan L. Irvine, Deputy Clerk

Jeff Toborg, Chair



Request for Authority Board Action

Date: June 5, 2023

Submitted By: Weldy Feazell, PAR & Economic Development Director

Reviewed By: Michelle Kivela, Executive Director

Title: **RESOLUTION NO. 2023-02 A Resolution Approving the Second Amended and Restated Cooperation Agreement Between the Town of Parker, Colorado, and the Parker Authority for Reinvestment Cooperation Agreement**

Staff: **Weldy Feazell, Director**

EXECUTIVE SUMMARY

The Second Amended and Restated Cooperation Agreement between the Town and Parker Authority for Reinvestment (PAR) is needed to clean up several administrative items which allow PAR to implement the Town's Urban Renewal Plans.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

PAR and the Town originally entered into a Cooperation Agreement for Administrative Services on August 21, 2006, which has subsequently been amended on three occasions, on June 4, 2012 (the "First Amendment"); March 17, 2014 (the "Second Amendment"); and on May 15, 2017 (the "Third Amendment"). Subsequently, on December 4, 2017, the Town and PAR entered into the Amended and Restated Cooperation Agreement which has also been amended twice on April 15, 2018 (the "First Amendment") and September 8, 2020 (the "Second Amendment").

The proposed Second Amended and Restated Cooperation Agreement ("Agreement") includes the following:

- **Staff Costs:** PAR reimburses the Town for the cost of salaries and benefits for staff, and these dollar amounts will be updated to reflect the 2023 expenses.
 - Salary and benefit reimbursement to the Town has been included in PAR's 2023 budget for the following staff:
 - PAR Executive Director - 25% of the Town Manager's salary and benefits
 - PAR Director – 50% PAR and Economic Development Director's salary and benefits
 - PAR Redevelopment Coordinator – 100% salary and benefits
- **Administrative Fee:** For the budget year, PAR reimburses the Town \$46,000 for the cost of support functions from Town Departments: Human Resources, Finance/Accounting, Information Technology, Risk Management and the Clerk.
- In the future, allows the Town to modify the budget numbers annually by means of the Town submitting a budget to PAR annually for budget allocation.

- Office Rent: PAR reimburses the Town \$22,000 for the cost of office space in Town Hall.
- Identifies the PAR funded Capital Projects that are occurring in the Urban Renewal Areas including the funding PAR for the projects. The construction of the projects utilizing the Town's processes and Town staff for constructing the projects.

FINANCIAL IMPACT

\$68,000 for administrative services to the Town per the 2023 budget appropriations

ATTACHMENTS

1. Resolution No. 2023-02

RECOMMENDED MOTION

I move to approve Resolution No. 2023-02

PAR RESOLUTION NO. 2023-02

TITLE: A RESOLUTION APPROVING THE SECOND AMENDED AND RESTATED COOPERATION AGREEMENT BETWEEN THE TOWN OF PARKER, COLORADO, AND THE PARKER AUTHORITY FOR REINVESTMENT

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parker Authority for Reinvestment that:

Section 1. The Second Amended and Restated Cooperation Agreement between the Town of Parker, Colorado, and the Parker Authority for Reinvestment (the "Authority"), attached hereto as **Exhibit A**, is hereby approved, and the Chairman of the Authority is authorized to execute the same on behalf of the Authority.

INTRODUCED, READ AND ADOPTED by a vote of for and against at a regular meeting of the Board of Commissioners of the Parker Authority for Reinvestment on June 5, 2023 at _____ p. m., at Parker Town Hall, Parker, Colorado.

Jeff Toborg, Chair

ATTEST:

By: _____
Chris Vanderpool, Clerk

EXHIBIT A

SECOND AMENDED AND RESTATED COOPERATION AGREEMENT BETWEEN THE TOWN OF PARKER, COLORADO, AND THE PARKER AUTHORITY FOR REINVESTMENT

THIS SECOND AMENDED AND RESTATED COOPERATION AGREEMENT (the "Cooperation Agreement") dated as of the ____ day of _____, 2023, is entered into by and between the Town of Parker, Colorado (the "Town"), a home rule municipal corporation of the State of Colorado, and the Parker Authority for Reinvestment (the "Authority"), a body corporate duly organized and existing as an urban renewal authority under the laws of the State of Colorado and the Charter of the Town.

RECITALS:

WHEREAS, the Town is a home rule municipality and municipal corporation duly organized and existing under and pursuant to Article XX of the Colorado Constitution and the Charter of the Town the Charter;

WHEREAS, the Authority is a body corporate and has been duly organized established and authorized by the Town to transact business and exercise its powers as an urban renewal authority, all under and pursuant to the Charter and the Colorado Urban Renewal Law, C.R.S. § 31-25-101, *et seq.* (the "Act");

WHEREAS, pursuant to C.R.S. § 31-25-109 of the Act the Authority has the power and authority to issue or to incur notes, interim certificates or receipts, temporary bonds, certificates of indebtedness, debentures, advances or other obligations including refunding obligations (collectively, the "Obligations"), for the purpose of financing the activities and operations authorized to be undertaken by the Authority with respect to the projects in accordance with an adopted urban renewal plan and the Act as approved by the Town;

WHEREAS, the Town and the Authority entered into the Cooperation Agreement for Administrative Services on August 21, 2006 (the "Original Cooperation Agreement");

WHEREAS, the Town and the Authority entered into the First Amendment to Cooperation Agreement for Administrative Services on June 4, 2012 (the "First Amendment");

WHEREAS, the Town and the Authority entered into the Second Amendment to Cooperation Agreement for Administrative Services on March 17, 2014 (the "Second Amendment");

WHEREAS, the Town and the Authority entered into the Third Amendment to Cooperation Agreement for Administrative Services on May 15, 2017 (the "Third Amendment");

WHEREAS, the Town and the Authority entered into the Amended and Restated Cooperation Agreement for Administrative Services on December 4, 2017 (the "Original Restated Cooperation Agreement");

WHEREAS, the Town and the Authority entered into the First Amendment to Amended and Restated Cooperation Agreement on April 15, 2019 (the "First Amendment to the Original Restated Cooperation Agreement");

WHEREAS, the Town and the Authority entered into the Second Amendment to Amended and Restated Cooperation Agreement on September 8, 2020 (the "Second Amendment to the Original Restated Cooperation Agreement");

WHEREAS, the Town and the Authority now desire to enter into this Second Amended and Restated Cooperation Agreement to memorialize all updated aspects of the relationship between the Town and the Authority; and

WHEREAS, the Act, and Section 18 Article XIV of the Colorado Constitution authorize the Town and the Authority to enter into cooperative agreements such as this Cooperation Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the following terms and conditions, the Town and the Authority hereby agree to this Amended and Restated Cooperation Agreement as follows:

1.0 USE OF TOWN EMPLOYEES/ADMINISTRATIVE SERVICES.

A. Use of Town Employees. The Town hereby authorizes the Authority to utilize the services of certain specified Town employees to assist the Authority in work related to urban renewal projects in the Town. Retroactive to April 15, 2023, the Town hereby assigns the following positions to perform such services for the percentage of their time specified below as follows:

1. The Authority Executive Director: The Town Manager shall perform the function of Executive Director, and the Authority shall pay twenty-five percent (25%) of the total cost of the Town Manager's salary and benefits for performing such functions;
2. The Authority Director: The Parker Authority for Reinvestment/Economic Development Director shall perform the function of Authority Director, and the Authority shall pay fifty percent (50%) of the total cost of the salary and benefits for performing such functions; and
3. The Authority Redevelopment Coordinator: The Authority shall pay one hundred percent (100%) of the total cost of the salary and benefits for performing such functions.

B. Administrative Services.

1. Town Administrative Fee: In addition to the specific staff positions set forth above, the Town shall charge the total amount of Forty-Six Thousand Dollars (\$46,000) for administrative support, including, but not limited to, Town human resources, finance, information technology, and Town Clerk support.

2. The use of Town employees by the Authority and the proportionate cost of their services shall be deemed an advance by the Town and an obligation of the Authority. The annual charge for administrative support shall also be deemed an obligation of the Authority.
3. The costs incurred by the Authority as set forth in this Section 1.0 shall be allocated equally one-third each to each of the three urban renewal plans set forth in Section 4.0 of this Agreement.
4. The Town shall retain the right to establish the employees' wages or salaries and benefits, and the right to discharge, reassign, or hire employees to perform the services required by the Authority. The Town, as the employer, has the responsibility for payment of salary or wages to the employee and for reporting withholding and paying any applicable taxes with respect to the employees' wages or salaries and payment of Town-sponsored employee benefit plans and payment of unemployment compensation insurance as may be required. The Town also retains the right to provide for the welfare and benefit of employees through such programs as professional training. The Authority shall not have any responsibility for the payment or reporting of remuneration paid to the Town's employees, all of such responsibilities being the obligation of the Town. The Town intends to retain the right to maintain the employment relationship between the Town and its employees on a long term, and not a temporary basis.
5. In the event any employment-related issues arise with employees assigned to work with the Authority, these issues shall be addressed in the manner provided by the Town's Personnel Manual as the same may be amended from time to time.
6. Employees assigned to work with the Authority shall further be subject to the Town's Operations Manual as the same may be amended from time to time, concerning administrative expenditures made on behalf of the Authority, including, by way of example, the use of purchasing cards for Authority expenditures.

2.0 TOWN FACILITIES. The Authority shall pay the Town rent in the amount of Twenty-Two Thousand Dollars (\$22,000.00), which amount reflects the rent on a price per square foot basis for those employees identified in 1.0 above. The costs incurred by the Authority as set forth in this Section 2.0 shall be allocated equally one-third each to each of the three urban renewal plans set forth in Section 4.0 of this Agreement.

3.0 CAPITAL PROJECTS WITHIN AN URBAN RENEWAL PROJECT AREA.

The Town and the Authority desire to continue to have the Authority fund or otherwise provide the Capital Projects more particularly described in **Exhibit A**, attached

hereto and incorporated herein by this reference, pursuant to C.R.S. § 31-25-103(10)(c), and C.R.S. § 31-25-105(1)(c), and seek to utilize the process set forth in this Agreement.

The Town and the Authority therefore agree the provisions of this Agreement shall continue to apply if the Authority approves the funding for the providing of any of the Capital Projects identified in **Exhibit A**.

The Parties agree that the Authority shall provide the necessary funds for any Capital Project identified on **Exhibit A**, including necessary soft costs, and said funds shall thereafter be appropriated by the Town for such Capital Projects as more particularly described in the contracts of the Town approving any of the identified Capital Projects. The Town shall use the Town procurement processes and Town employees in order to contract for the completion of the Capital Projects with the segregated funds as set forth herein. The Authority shall have no obligation after providing the funds to the Town to be segregated hereunder for construction of the Capital Projects.

4.0 URBAN RENEWAL AREAS. The Parties acknowledge and agree that as of the date of this Cooperation Agreement, three (3) urban renewal areas exist within the boundaries of the Town, more particularly described as the Parker Central Area Reinvestment Plan Area, the Cottonwood Commercial Urban Renewal Plan Area, and the Parker Road Urban Renewal Plan Area.

5.0 PAYMENT FOR ADMINISTRATIVE FEES AND USE OF TOWN FACILITIES; CALCULATION IN FUTURE YEARS.

A. Yearly Statements by the Town and Payment by the Authority. All amounts due under Sections 1.0 and 2.0 shall be invoiced by the Town to the Authority annually on or before December 5 of each year and shall be due to the Town annually on or before December 15 of the year in which the invoice is received.

B. Calculation of Costs for Future Years. The Town's charges to the Authority of the Administrative Fee pursuant to Section 1.0 and the amount charged by the Town to the Authority for rent of Town Facilities pursuant to Sections 2.0 shall be adjusted on an annual basis based on the Town's prior year's audited actual costs, and the Town shall present a final budget for the Authority's review and approval on or before October 15 of each year.

6.0 MISCELLANEOUS.

A. Governing Law. This Cooperation Agreement shall be governed by and construed in accordance with the laws of the State of Colorado and shall be subject to the limitations if any that are applicable under the Charter or ordinances of the Town.

B. Notices. All notices and other communications hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by first-class mail postage prepaid addressed as follows:

If to the Town:

Town of Parker Colorado
20120 E Mainstreet
Parker Colorado 80138

If to the Authority:

Parker Authority for Reinvestment
20120 E Mainstreet
Parker Colorado 80138

The Town or the Authority may, by notice given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

C. Termination. Either party may terminate this Agreement upon thirty (30) days' written notice to the other party provided however there are no outstanding amounts payable by the Authority to the Town, unless satisfactory arrangements have been made in the sole discretion of the Town for the payment of such amounts.

D. Subject to Annual Appropriation. Consistent with Article X, Section 20 of the Colorado Constitution, any financial obligations of the Town or the Authority that are not to be performed during the current fiscal year are subject to annual appropriation, and thus any obligations of the Town or the Authority hereunder shall extend only to monies currently appropriated.

E. Severability. In the event that any provision of this Amended and Restated Cooperation Agreement other than the requirement of the Authority to reimburse the Town for obligations incurred by the Authority hereunder shall be held invalid or unenforceable by any court of competent jurisdiction such holding shall not invalidate or render unenforceable any other provision hereof.

F. Entire Agreement — Amendments. This Second Amended and Restated Cooperation Agreement embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained within this Second Amended and Restated Cooperation Agreement. This Second Amended and Restated Cooperation Agreement shall supersede all previous communications, representations or agreements, either verbal or written, between the parties hereto relating to the matters set forth herein. This Agreement may be further amended by written agreement between the Town and the Authority.

IN WITNESS WHEREOF, the parties hereto have caused this Second Amended and Restated Cooperation Agreement to be duly executed and delivered by their duly authorized officers as of the date first above written.

TOWN OF PARKER, COLORADO

By: _____
Jeff Toborg, Mayor

Attest:

Chris Vanderpool, Town Clerk

**PARKER AUTHORITY FOR
REINVESTMENT**

By: _____
Jeff Toborg, Chairman

Attest:

Chris Vanderpool, Authority Clerk

EXHIBIT A
Capital Projects

PAR CIP BONDING PROJECTS		CAPITAL TOTAL	Funding Status	Project Status
PARKER CENTRAL				
Infrastructure	Mainstreet Safety Enhancements and Circulation phase 1 Safety and circulation improvements on Mainstreet between Parker Road and Pine Drive intersections.	\$ 1,500,000	Funding Provided in 2020 with Loan	Project Complete 2022
Placemaking	Mainstreet Beautification and Safety Enhancements (Twenty Mile to Dransfeldt) - Design for Streetscape, pedestrian, sidewalk, lighting and landscaping improvements along Mainstreet	\$ 250,000	Funding Provided in 2020 with Loan	Design Complete 2023
Placemaking	O'Brien Park Southern edge/Mainstreet improvements Pedestrian and landscape improvements along the southern edge of O'Brien Park adjacent to Mainstreet.	\$ 600,000	Funding Provided in 2020 with Loan	Under Construction 2023
Infrastructure	Mainstreet and 20 Mile Intersection improvements - Turn lane additions at intersection for improved traffic operations, including 3/4 movement from 20 Mile to Stage Run.	\$ 1,800,000	Funding Provided in 2020 with Loan	Under Construction 2023
Placemaking	Pikes Peak Sidewalk improvements on Pikes Peak Drive	\$ 3,000,000	Funding Provided in 2020 with Loan	Under Construction 2023
Placemaking	Mainstreet Northside Sidewalk (T&C Area) Pedestrian improvements and sidewalk widening and landscaping North side of Mainstreet in front of Town and Country Village	\$ 2,600,000	Funding Provided in 2020 with Loan	Under Construction 2023
Infrastructure	Dransfelt widening and improvements from Mainstreet to Pony Express	\$ 3,000,000	Funding Provided in 2020 with Loan	Under Construction 2023
Infrastructure	Pilgrims Place Sidewalk - pedestrian, sidewalk, lighting and landscaping between Tailgate and Parker Garage	\$ 500,000	2023 Budget Appropriation	Under Construction 2023
Infrastructure	PACE Center Parking Garage per the the Development Agreement with Confluence Companies and the Town of Parker.	\$ 10,100,000	Funding through Budget Appropriation	Construction Estimated to start 2024
PARKER CENTRAL TOTAL		\$ 23,350,000	\$ -	
COTTONWOOD				
Infrastructure	Cottonwood Bridge Widening	\$ 8,000,000	Funding Provided in 2020 with Loan	Project Complete 2022
Infrastructure	Beckett Drive Acquisition and Rebuilding	\$ 250,000	2023 Budget Appropriation for Design	Construction of Road cost and budget appropriation pending
COTTONWOOD TOTAL		\$ 8,000,000		



Request for Authority Board Action

Date: June 5, 2023
Submitted By: Weldy Feazell, PAR & Economic Development Director
Reviewed By: Michelle Kivela, Executive Director
Title: **RESOLUTION NO. 2023-03 A Resolution Approving the Bylaws for the Parker Authority for Reinvestment, As Amended**
Staff: Weldy Feazell, Director

EXECUTIVE SUMMARY

Minor text updates to the PAR Bylaws to reflect current staff titles.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

The PAR Bylaws Amendment makes two minor changes.

Section 4 - Executive Director: Removes the Town Administrator title and replaces it with Town Manager.
Section 7 - Director: Updates the Director's position to be determined by the Executive Director. Previously, this also listed specific staff title or determined by the Executive Director.

All other aspects of the PAR Bylaws remain unchanged.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. Resolution No. 2023-03

RECOMMENDED MOTION

I move to approve Resolution No. 2023-03.

PAR RESOLUTION NO. 2023-03

**TITLE: A RESOLUTION APPROVING THE BYLAWS OF THE PARKER
AUTHORITY FOR REINVESTMENT, AS AMENDED**

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parker Authority for Reinvestment, that:

Section 1. The Bylaws of the Parker Authority for Reinvestment, as amended, in the form attached hereto as **Exhibit A**, are hereby approved.

RESOLVED AND PASSED this ____ day of _____, 2023.

Jeff Toborg, Chair

ATTEST:

By: _____
Chris Vanderpool, Clerk

EXHIBIT A

BYLAWS OF THE PARKER AUTHORITY FOR REINVESTMENT

ARTICLE I.

Name

Section 1. Name. The urban renewal authority for the Town of Parker , created pursuant to Colorado Revised Statutes Part 1 of Title 31, Article 25, shall be known as the Parker Authority for Reinvestment (hereinafter "Authority").

ARTICLE II.

Officers

Section 1. Officers. The officers of the Authority shall be the Chair, the Vice Chair, the Executive Director, the Treasurer, the Director and the Secretary.

Section 2. Chair. The Chair of the Authority shall at all times be the Mayor of the Town of Parker .

Section 3. Vice Chair. The Vice Chair of the Authority shall at all times be the Mayor pro tem of the Town of Parker.

Section 4. Executive Director. The Executive Director shall at all times be the Town Manager of the Town of Parker. The Executive Director shall:

1. Execute all deeds, conveyances, deeds of trust, and bonds under seal of the Authority.
2. Sign all contracts of the Authority.
3. Be the chief executive officer of the Authority and shall exercise supervision over the business of the Authority and of those members of the Town Staff as may be assigned to Authority business.
4. Perform all duties which may from time to time be assigned to the Executive Director by the Board of Commissioners of the Authority.

Section 5. Clerk. The Clerk of the Authority shall at all times be the Town Clerk of the Town of Parker. The Clerk shall:

1. Attest to any resolutions or bylaws adopted by the Authority.
2. Keep correct and complete minutes of the proceedings of the Board of Commissioners and any committees of the Authority.
3. Give all notices required by law.

4. Attest to all contracts, deeds, and other documents of the Authority.
5. Perform such other duties as directed by the Executive Director.

Section 6. Treasurer. The Treasurer of the Authority shall at all times be the Director of Finance of the Town of Parker. The Treasurer shall:

1. Have charge and custody of, and be responsible for, all funds and securities of the Authority.
2. Keep or cause to be kept correct and complete books and records of account.
3. Receive and give receipts for moneys due and payable to the Authority from any source whatsoever.
4. Render financial statements upon request of the Board of Commissioners of the Authority.
5. Perform all duties incident to the Office of Treasurer and perform such other duties as may be assigned by the Executive Director.

Section 7. Director. The Director shall at all times be determined by the Executive Director. The Director shall:

1. Supervise Town Staff as may be assigned to Authority business.
2. Perform such other duties as directed by the Executive Director.

Section 8. Secretary. The Secretary shall at all times be determined by the Executive Director. The Secretary shall:

1. Sign and approve invoices, check requests and contracts up to a certain dollar amount as determined by the Executive Director.
2. Perform such other duties as assigned by the Executive Director.
3. Administer PAR's small business programs.

Section 9. General Counsel. The General Counsel of the Authority shall be employed under contract by the Authority Board. The General Counsel shall provide legal advice to the Board of Commissioners of the Authority and shall provide such other legal representation as directed by the Board of Commissioners of the Authority.

ARTICLE III.

Meetings

Section 1. Annual and Regular Meetings. The Annual Meeting of the Board of Commissioners of the Authority shall be held in the month of January. The Board of Commissioners shall hold such other regular meetings at such time or times as the Chairman shall determine.

Section 2. Place of Meetings. The meetings of the Board of Commissioners and any committee of the Board of Commissioners shall be held at the Parker Town Hall or such other place as the Board of Commissioners shall determine.

Section 3. Notice of Meetings. Notice of meetings shall be given as required in Colorado Open Meetings Law, Revised Statutes § 24-6-401 and 402, which requires posting of the notice of the time and place of the meeting and posting of an agenda for the meeting at least twenty-four (24) hours prior to the holding of the meeting in the Parker Town Hall.

Section 4. Quorum and Manner of Acting. A majority of the Board of Commissioners shall constitute a quorum for the transaction of business at the annual or other regular meeting of the Board of Commissioners. The act of a majority of those Commissioners present at the meeting shall be the act of the Board of Commissioners on all matters.

Adopted this ____ day of _____, 2023.

Jeff Toborg, Chairman

ATTEST:

Chris Vanderpool, Clerk