



TOWN COUNCIL STUDY SESSION AGENDA
October 10, 2022
5:00 PM

I. Staff/Council Updates

II. Study Session Items

1. Parker Chamber of Commerce Update - T.J. Sullivan - 20 minutes
2. Land Development Ordinance Modernization Update - Munekata, Nerger & Clarion Associates - 45 minutes
3. PWSD Update - Ron Redd - 30 minutes
4. Douglas County Homeless Initiative Signs - Matthews, Babler & Degenhart - 30 minutes
5. School Traffic Update - Babler - 10 minutes
6. Proposed 2023 Budget - Brown - 15 minutes

III. Town Council Items



MEMORANDUM

TO: Michelle Kivela

FROM: Mary Munekata, Senior Planner
Stacey Nerger, Senior Planner
Bryce Matthews, Assistant Director - Planning

DATE: October 10, 2022

SUBJECT: Land Development Ordinance Modernization Update

ISSUE:

Community Development staff and project consultant Clarion Associates will present an update to Town Council regarding Module 3 of the Land Development Ordinance (LDO) Modernization Project. This Module will update the Administration and Procedures section of the LDO (Title 13 of the Parker Municipal Code).

FISCAL/BUDGET IMPACT:

None.

BACKGROUND:

The LDO was originally adopted in 1981 from Douglas County zoning as part of the incorporation of the Town. It includes administrative provisions and regulations governing the use and development of land in the Town. Portions of LDO have remained unchanged for over 30 years, while others have been amended and expanded incrementally over time in response to growth issues, changing market conditions and Town Council priorities. This has caused an increasing number of issues with certain administrative provisions, lack of clarity, overly complex standards and regulations that may be inflexible. The LDO Modernization project is intended to address these issues.

The updating of the LDO to incorporate best practices, modernize standards and provide greater transparency is intended to provide the following benefits:

- Greater alignment and consistency with the Parker 2035 Master Plan
- Improved development standards
- Adoption of modernized zoning approaches and best practices
- Reduced reliance on Planned Development (PD) zoning
- More predictable and efficient processes
- Easier to read and use for the public, staff and applicants

The LDO Modernization project commenced in October 2018 with Phase 1 (of 2). Phase 1 included community engagement and analysis of the current LDO resulting in a Diagnostic Report, Annotated Outline and a Project Charter.

Upon the successful completion of Phase 1 in mid-2019, the Town Council directed staff to

proceed with Phase 2 and the project consultant moved into the next Phase with the drafting of the revised LDO. A total of two of the three (2 of 3) installments of the LDO, Module 1, Zoning Districts and Uses, and Module 2, Development Standards, have been completed. Staff and the project consultant presented the public draft of Modules 1 and 2 to the Town Council at the April 13, 2020 and January 24, 2022 Study Sessions respectively. The Council indicated its support and gave staff direction to proceed with the final Module 3, Administration and Procedures.

The October 10, 2022 Study Session presentation will focus on Module 3, Administration and Procedures, and also provide a brief overview of the LDO Modernization Project. The key proposed changes from the new Chapter 13.01, General Provisions, and Chapter 13.03, Administration and Procedures, will be highlighted. Following the presentation, staff and the consultant will complete Module 3 resulting in a public draft that will be posted to the project website this Fall. This action will afford the Mayor and Town Council, Planning Commission, public, stakeholders, staff and any other interested parties the opportunity to review and comment on the public draft through the project website on Let'sTalk Parker at **www.parkeronline.org/LDO**. Staff will inform the Mayor and Town Council when the public draft is available for review on Let's Talk Parker.

Following the completion and review of the public draft for Module 3, staff and the consultant will prepare the draft Consolidated LDO taking into account public input and review comments that may be received. Staff and the consultant will provide a future update to the Town Council and additional opportunities for public input with the draft Consolidated LDO.

RECOMMENDATION:

For presentation and update purposes only subject to direction that Town Council may wish to provide for Module 3, Administration and Procedures.

REQUESTED DIRECTION:

Staff and the project consultant request feedback and direction on Module 3, Administration and Procedures, of the LDO Modernization Project.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Bryce Matthews, Assistant Director - Planning
Alisa Babler, Engineering Service Manager
Joe Degenhart, Commander

DATE: October 10, 2022

SUBJECT: Douglas County Homeless Initiative Signs

ISSUE:

Staff is seeking directions on whether the Town should display Douglas County Homeless Initiative Signs, if so, what locations may be appropriate?

FISCAL/BUDGET IMPACT:

None, Douglas County has stated that the County will provide the signs at no cost.

BACKGROUND:

The Douglas County Homeless Initiative (DCHI) was created at the direction of the Douglas County Board of County Commissioners (BCC) to assess the current state of homelessness across the county and provide recommendations to address the identified issues. The Douglas County Homeless Initiative Executive Committee consists of representatives from Douglas County, Castle Pines, Castle Rock, Lone Tree and Parker.

The DCHI has identified the need to develop a public awareness campaign that supports a compassionate response for those experiencing homelessness while maintaining the safety of the Douglas County community as one of the action items. This campaign would be developed in cooperation with communication professionals from the County, municipalities and local partner agencies using a multi-prong approach to provide education on the current state of homelessness, resources available and how residents can safely help.

The DCHI is recommending that this campaign include uniform signage strategically located throughout the county that encourages residents and businesses to contribute towards local agencies supporting the homeless, rather than giving money directly to panhandlers.

CDOT has reviewed the proposed sign program and has determined that it will not allow these signs in CDOT right-of-way (Parker Road), but is willing to consider other options such as 'No Trespassing' signs.

Town staff has reviewed the proposed signage in regards to the Town Sign Code (Section 13.09 of the Municipal Code) and the Manual of Unified Traffic Control Devices (MUTCD). In addition, panhandling in Town, when it occurs, is generally located on private commercial properties and generally does not occur on public rights of way. Staff will provide a summary of

the relevant information regarding the proposed sign at the Study Session.

RECOMMENDATION:

Staff does not recommend the signs for Town right-of-way and is requesting direction from Council regarding the possible use of signs in other potential locations.

REQUESTED DIRECTION:

Staff is seeking direction regarding proposed Douglas County Homeless Initiative Signs.

ATTACHMENT:

1. Picture of Sign

Handouts Don't Help

GIVE safely through
DouglasHasHeart.org



For help CALL HEART

**Your compassionate law
enforcement team @ 303-660-7301**



DOUGLAS COUNTY
COLORADO



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Alisa Babler, Engineering Service Manager
DATE: October 10, 2022
SUBJECT: School Traffic Update

ISSUE:

A discussion of traffic issues associated with several different schools, modifications that have been made, planned changes as well as ongoing challenges.

FISCAL/BUDGET IMPACT:

Funding for modifications will come from existing operations budget.

BACKGROUND:

As school starts this fall, some roads and areas around the schools have experienced operational issues. This update will include information regarding several schools along with planned projects to address operations and/or safety.

RECOMMENDATION:

This is for informational purposes only.

REQUESTED DIRECTION:

For information only.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of the Town Council
FROM: Mary Lou Brown, Finance Director
DATE: October 10, 2022
SUBJECT: 2023 Town of Parker Budget

ISSUE:

The 2023 Budget was presented to Town Council during the October 7, 2022 retreat. Town Council had the opportunity to comment or ask questions at the time. Due to the amount of information and data presented, there may be additional thoughts and questions prior to the first public hearing on November 7. This study session topic provides the opportunity to bring those forward and not have to wait an entire month.

FISCAL/BUDGET IMPACT:

Proposed 2023 Budget appropriations total \$169,339,406.

BACKGROUND:

The 2023 Budget was presented to Town Council during the October 7, 2022 retreat. Town Council had the opportunity to comment or ask questions at the time. Due to the amount of information and data presented, there may be additional thoughts and questions prior to the first public hearing on November 7. This study session topic provides the opportunity to bring those forward and not have to wait an entire month.

RECOMMENDATION:

The agenda topic provides Town Council members the opportunity to further discuss the 2023 Budget presentation.

REQUESTED DIRECTION:

Finance staff is available to respond to questions and comments related to the 2023 Budget presentation.

ATTACHMENT:

None