



TOWN COUNCIL STUDY SESSION AGENDA
October 3, 2022
4:30 PM

I. Staff/Council Updates

II. Study Session Items

1. Community Events Update - Spain - 30 minutes

III. Town Council Items

IV. Study Session Follow-Up Items to Council

These items are not intended for discussion, but are another resource to provide follow-up information to the Town Council and public.

1. August Contracts Memo - Engineering and Public Works



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Brooke Spain, Events Manager
DATE: October 3, 2022
SUBJECT: Community Events Update

ISSUE:

The purpose is to review the 2022 event season, share plans for 2023 and receive direction for Parker's 2023 Independence Day Celebration event.

FISCAL/BUDGET IMPACT:

Items in this discussion will utilize the existing budget.

BACKGROUND:

In keeping with the mission of the Town of Parker to enrich the lives of residents by furthering an authentic hometown feel, the Town of Parker hosts a number of internally planned activities and events. An existing budget line item is pre-set for these events.

In addition to the events the Town hosts internally, The Town of Parker is proud to have a variety of community events hosted on Town of Parker public property that contribute to the social, economic and environmental health and well-being of our community. The Town of Parker Municipal Code, Chapter 10.08, states that a Community Event Permit is required for all planned and promoted public activities conducted on, or directly impacting, Town property or roadways within Town limits. In early 2022, the Community Event Permit Process was streamlined and enhanced.

More information will be provided at the Study Session.

RECOMMENDATION:

Seeking input and direction to move forward with the 2023 Community Event planning process.

REQUESTED DIRECTION:

Seeking input and direction to move forward with the 2023 Community Event planning process.

ATTACHMENT:

None



MEMORANDUM

TO: Mayor and Town Council

FROM: Tom Williams, PE, Director of Engineering/Public Works 

THROUGH: Michelle Kivela, Town Manager 

DATE: September 6, 2022

SUBJECT: August Contracts

The following contracts (over \$50,000 under \$100,000) were approved in August 2022:

Professional Services Agreement for Parker Road North-Additional Design Services for Advertisement and Construction with Felsburg, Holt & Ullevig dated August 12, 2022.

This contract provided for additional utility potholing and coordination largely related to the Magellan gas line, along with additional coordination items and design related to CDOT requests. This work is necessary to gain CDOT approvals to advertise the project, and is scheduled to be completed in September.

Project Cost: \$85,476.00

Professional Services Agreement for Clarke Farms Drainage Improvements-Final Design with Felsburg, Holt & Ullevig dated August 12, 2022.

This contract will provide for the final design of stormwater improvements within the Clarke Farms subdivision. The project will consist of capacity improvements to a drainageway within the subdivision, and to several older storm sewer systems at roadway low points. The design is scheduled to be completed by the end of 2022.

Project Cost: \$83,160.00