TOWN COUNCIL STUDY SESSION AGENDA
August 8, 2022
5:00 PM

I. Staff/Council Updates

II. Study Session Items

1. Douglas County Community Foundation IGA Presentation - Commissioner Laydon - 15 minutes
2. Rueter-Hess Reservoir Management Transition - Amy Knopp - 30 minutes
3. 2022 Parker Road Access Control Plan Update - Mestdagh, Babler - 15 minutes
4. Conference Room AV System - Lynch - 15 minutes
5. Municipal Court & Teen Court Update - Sidel - 30 minutes
6. IGA with Douglas County Concerning Joint Animal Sheltering - Wynn - 15 minutes
7. Review Future Council Agendas - Hoffmann - 15 minutes

III. Town Council Items

MEMORANDUM

TO:	Mayor and Town Council
FROM:	Mary Colton, Parks and Recreation Director
DATE:	August 8, 2022
SUBJECT:	Rueter-Hess Recreation Authority Management Transition update.

ISSUE:

The Rueter-Hess Recreation Authority is currently in the process of transitioning the management of the Authority to Douglas County who has recently hired a Manager specifically to oversee daily operations at the Rueter-Hess Reservoir.

FISCAL/BUDGET IMPACT:

There is no change to the current budget impact anticipated. The Town plans to continue with the annual assessment paid to the Recreation Authority in the amount of $210,000.

BACKGROUND:

In 2015, an IGA was formed to establish the Rueter-Hess Recreation Authority that includes the Parker Water and Sanitation District, the Town of Parker, Town of Castle Rock, City of Lone Tree, City of Castle Pines and Douglas County. The intended purpose of the Recreation Authority is to plan, develop and provide recreational opportunities, uses and amenities at the Rueter-Hess Reservoir for the members of the Authority, their constituents and the public. Since 2015, the management of the Rueter-Hess Recreation Master plan and recreational programming at the reservoir has been shared at different times by member agencies of the Authority, most recently South Suburban Parks and Recreation for summer activities. Alternating the management and administrative responsibilities of the reservoir activities year to year has resulted in confusion among the community and Authority members alike in terms of specific roles and long term vision for the reservoir. It is the Authority's goal to improve access to the reservoir for fishing, paddle boarding, kayaking and general access based on community input and feedback, but without a central point of coordination and administration, this goal is difficult to achieve. Currently, public access to the reservoir is only available on Friday, Saturday and Sunday during the summer months. In order to improve public access for recreational purposes year-round and administer the Authority more efficiently and effectively, Douglas County hired a Manager (funded by the Authority) for the Rueter-Hess Reservoir that will transition during the next several months to oversee the daily operations including scheduling and administering recreational activities, managing contracts and capital projects associated with the master plan and coordinating maintenance, park ranger patrol and other recreational activities and events in conjunction with the Authority members. The Authority members agreed that this was the best path forward to ensure greater success to improved public access. The existing IGA will eventually be revised to reflect these changes along with clarifying the role of the Authority partners and brought to Council for review and feedback in the coming months.

RECOMMENDATION:
There is no recommendation being requested and this presentation is for information only.

REQUESTED DIRECTION:
For information only.

ATTACHMENT:
None

MEMORANDUM

TO:

FROM: Alex Mestdagh, Engineering Service Manager

DATE: August 8, 2022

SUBJECT:

ISSUE:

The Colorado Department of Transportation (CDOT) is currently working on an update to the State Highway 83 (Parker Road) Access Control Plan (ACP) through Douglas County. The State Highway 83 ACP analyzes potential roadway access points on Parker Road and sets a future plan for new accesses and modifications to existing accesses. Staff wishes to provide Town Council with background and information on this project as it nears the public outreach phase.

FISCAL/BUDGET IMPACT:

BACKGROUND:

RECOMMENDATION:

REQUESTED DIRECTION:

No action requested.

ATTACHMENT:

None

MEMORANDUM

TO:	Honorable Mayor and Members of Town Council:
FROM:	Rachel Black, Court Administrator
DATE:	August 8, 2022
SUBJECT:	Municipal Court and Teen Court Updates

ISSUE:
Judge Sidel and staff will provide an update to Council on Municipal Court items.

FISCAL/BUDGET IMPACT:
None.

BACKGROUND:
Updates regarding the following items will be provided during the Study Session:

- Introduction of new Court Administrator
- Teen Court
- Dog cases/Town outreach

RECOMMENDATION:
For information purposes only.

REQUESTED DIRECTION:
For informational purposes only.

ATTACHMENT:
None

MEMORANDUM

TO:	Honorable Mayor and Members of Town Council
FROM:	Jamie Wynn, Deputy Town Attorney
DATE:	August 8, 2022
SUBJECT:	IGA with Douglas County re: Animal Sheltering Services

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ISSUE:

Since 2014, the Town has been under an Intergovernmental Agreement (IGA) with Douglas County to utilize the Denver Dumb Friends League as the sheltering service for animals needing to be housed for various reasons including found animals as well as animals on court holds. The Town and Douglas County worked together to update the IGA to ensure it reflects the most current circumstances occurring as well as provisions that are now standard for each entity's IGAs.

FISCAL/BUDGET IMPACT:

$8,900 was budgeted and paid for in 2022 and $9,427 will be due for 2023.

BACKGROUND:

Prior to 2014, the Town of Parker was utilizing animal sheltering services as an independent entity. In 2014, the Town entered into an IGA with Douglas County for the ability to utilize the services of the Dumb Friends League (DFL) under Douglas County's agreement with the DFL. The Town received significant cost savings by entering into this IGA with Douglas County, and has continued to utilize the services of the DFL for animals that are in the custody of the Town for various reasons and require sheltering and certain other services. The costs for each year are provided by the County to the Town by July 1 of the year prior, so the Town can properly budget for the expense. The Town and Douglas County recently met to discuss the IGA, and updated or removed certain provisions to comply with the actual procedures in place under the IGA or to conform with the form of current standard agreement provisions. Neither the process by which the yearly costs are calculated nor the services available to the Town through the IGA have been modified under these updates.

RECOMMENDATION:

Staff recommends Council authorize staff to proceed with an ordinance for Council's approval of the amended IGA.

REQUESTED DIRECTION:

Staff is seeking Council direction for moving forward on an ordinance to approve the amended IGA.

ATTACHMENT:

None

TOWN OF PARKER COUNCIL AGENDA
August 15, 2022

Notes:
Town Council meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Councilmembers eliminating lengthy discussions to gain a basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the part of Council.

Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Start times for regular agenda items are tentative; some items may be held earlier than scheduled time.

Public comment for items that are not on the agenda may be made in person or electronically at http://parkeronline.org/CouncilPublicComment. For those unable to provide comments in person or electronically through the website, please contact the Clerk's Office to make alternative arrangements. The Town Clerk can be reached at 303-805-3198. Public comments submitted electronically through the website that are received by 5:00 p.m. on the day of the regular or special Town Council meeting will be provided to the Town Council and will be included with the approved minutes of the Town Council meeting.

Public Viewing Only - Facebook Live: Town Council meetings may be viewed through Facebook Live from the Town of Parker website: www.facebook.com/townofparkerco.

PLEASE NOTE: Public participation is NOT available through Facebook Live.

1. TOWN COUNCIL MEETING SCHEDULE

A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call

B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)

C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.

2. SPECIAL PRESENTATIONS

3. PUBLIC COMMENTS (No action will be taken on these items.) *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

4. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

5. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. APPROVAL OF MINUTES - August 1, 2022

B. ORDINANCE NO. 1.563 - First Reading
A Bill for an Ordinance Approving the Purchase and Sale Agreement Between the Town of Parker and Confluence Companies Concerning the Sale of the Five (5) My Mainstreet Parcels Owned by the Town of Parker
Department: Town Administrator, Bo Martinez
Town Attorney, Kristin Hoffmann and Jim Maloney
Second Reading: September 6, 2022

C. ORDINANCE NO. 9.213.1 - First Reading
A Bill for an Ordinance to Approve the Amended and Restated Intergovernmental Agreement Between the Town of Parker and Douglas County Concerning Joint Animal Sheltering
Department: Town Attorney, Jamie Wynn
Second Reading: September 6, 2022

D. CONTRACTS OVER $100,000

1. Relocate/Upgrade Facilities Related to the Future J. Morgan Boulevard Extension Project
Amount: $376,994.00
Contractor: CORE Electric Cooperative
Department: Engineering and Public Works, Tom Gill

6. ORDINANCES

A. ORDINANCE NO. 9.170.2 - Second Reading
A Bill for an Ordinance to Approve the Second Amendment to the Intergovernmental Agreement for the Administration and Operation of a Joint Service Facility Between and Among South Metro Fire Rescue Authority, Douglas County School District RE-1 and the Town of Parker
Department: Engineering and Public Works, Jim Gilbert

B. ORDINANCE NO. 9.351 - Second Reading
A Bill for an Ordinance to Approve the Memorandum of Understanding Between the Board of County Commissioners of the County of Douglas, Douglas County School District, the Town of Castle Rock, the City of Castle Pines, the Town of Larkspur, the City of Lone Tree, the Town of Parker, Highlands Ranch Metro District, Douglas County Libraries, the Castle Rock Economic Development Corporation, Denver South, and the Northwest Douglas County Chamber and Economic Development Corporation Concerning the Formation of the Douglas County Economic Development Collaborative.
Department: Town Manager, Bo Martinez

7. PUBLIC COMMENTS CONTINUED IF NECESSARY

8. ADJOURNMENT

TOWN OF PARKER COUNCIL AGENDA
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A. APPROVAL OF MINUTES - August 15, 2022

B. ORDINANCE NO. 1.564 - First Reading
A Bill for an Ordinance to Approve the Memoranda of Understanding Between Agencies By and Between the Town of Parker and Various Law Enforcement Agencies Concerning License Plate Recognition Sharing Detection Data and Hotlists
Department: Commander, Jim Prior
Second Reading: September 19, 2022

C. ORDINANCE NO. 2.280 - First Reading
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Chambers Road North of Belford Avenue Right-of-Way Property in Douglas County
Department: Community Development, Carson Byerhof
Second Reading: September 19, 2022

D. CONTRACTS OVER $100,000

1. Final Design Contract for Dransfeldt Widening (Mainstreet to Pony Express)
Amount: TBD
Contractor: Fellsburg Holt & Ullevig
Department: Engineering and Public Works, Bob Exstrom

6. PUBLIC HEARINGS

A. TWENTY MILE VILLAGE F2 AMD 1 L9 B1 – Gas Station - Use by Special Review
(Continued from June 27 & July 18, 2022)
Applicant: LAI Design Group
Location: The site is located at the southeast corner of Twenty Mile Road and Pony Express Drive
Department: Community Development, Carson Byerhof
TRAKiT No.: Z22-003

B. RESOLUTION NO. 22-045
A Resolution to Set Forth Town Council's Findings of Fact and Conclusions as to the Eligibility of the Coyle Property for Annexation into the Town of Parker
Department: Community Development, Julia Duncan

C. COMPARK VILLAGE SOUTH REPLAT
Applicant: Century at Compark Village
Location: South side of future Belford Avenue west of Chambers Road
Department: Community Development, Julia Duncan
TRAKiT No.: SUB21-065

7. ORDINANCES

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