



TOWN COUNCIL STUDY SESSION AGENDA
June 13, 2022
5:00 PM

I. Staff/Council Updates

II. Study Session Items

1. Douglas County Housing Partnership Community Contribution Update - Maria Ciano - 20 minutes
2. Communications Update - Anderson - 45 minutes
3. O'Brien Park Streetscape Design Update - Collins, Colton, & Feazell - 15 minutes
4. Review Future Council Agendas - Hoffman - 15 minutes

III. Town Council Items

IV. Study Session Follow-Up Items to Council

These items are not intended for discussion, but are another resource to provide follow-up information to the Town Council and public.

1. April Contracts Memo



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Andy Anderson, Communications Manager
DATE: June 13, 2022
SUBJECT: Communications Update

ISSUE:

The Town Administrator's Office Communications staff will provide an update at the June 13, 2022 Town Council Study Session.

FISCAL/BUDGET IMPACT:

None

BACKGROUND:

The Town Administrator's Office Communications staff will present information on the following topics at the June 13, 2022 Town Council Study Session:

- New Communications Structure and Staff Roles/Responsibilities
- Public Meeting Live Video Streaming – Platform Change
- Website Redesign Projects: Town, Parks and Recreation, Police, Intranet Websites
- Parker Stars and Stripes Celebration
- Social Media and Video Projects

RECOMMENDATION:

For informational purposes only.

REQUESTED DIRECTION:

For informational purposes only.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Mary Colton, Parks and Recreation Director
Brett Collins, Projects Administrator
Weldy Feazell, Redevelopment Manager

DATE: June 13, 2022

SUBJECT: O'Brien Park Streetscape Design Update

ISSUE:

Conceptual plans for a new streetscape design have been developed for O'Brien Park.

FISCAL/BUDGET IMPACT:

There is \$600,000 budgeted in 2022 for upgrades to the O'Brien Park streetscape.

BACKGROUND:

As part of the upgrades related to the P3 Downtown Placemaking Improvements, there is funding in the 2022 budget to design improvements to the streetscape along the east, south, and west perimeter of O'Brien Park. The 2022 funding will be used to design all three streetscapes and construct the south edge streetscape. It is anticipated that additional funding will be needed to complete the east and west park edges and cost estimates will be prepared based on the conceptual plans.

A site plan will be created using the conceptual plans and submitted to the planning department. The Planning Commission and Town Council will have an opportunity to review and approve the site plan for the project.

Staff will present and review the attached conceptual plans at the study session to update the Council and answer any questions on the proposed design.

RECOMMENDATION:

Staff recommends moving forward with the consultant to complete the site plan drawings and submit them to the Planning Commission and Town Council for approval.

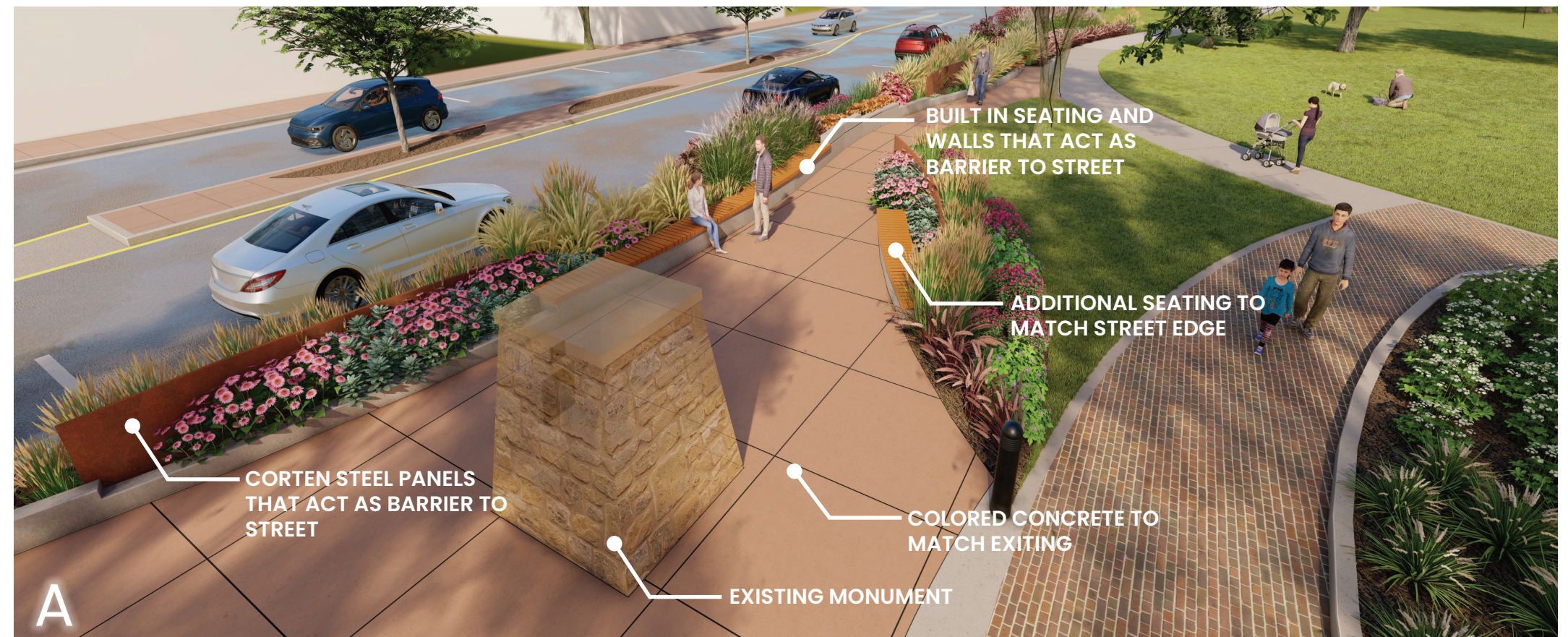
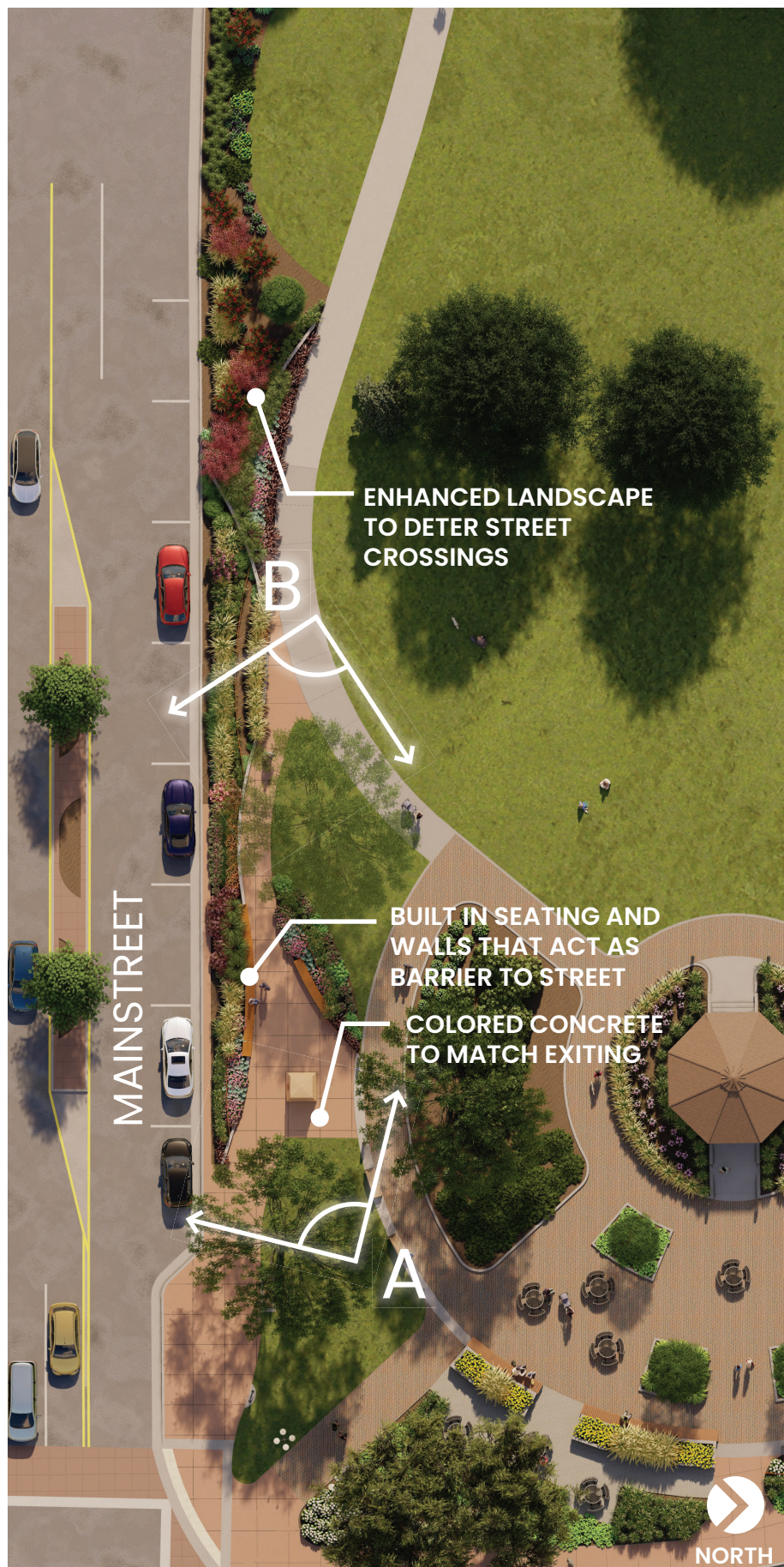
REQUESTED DIRECTION:

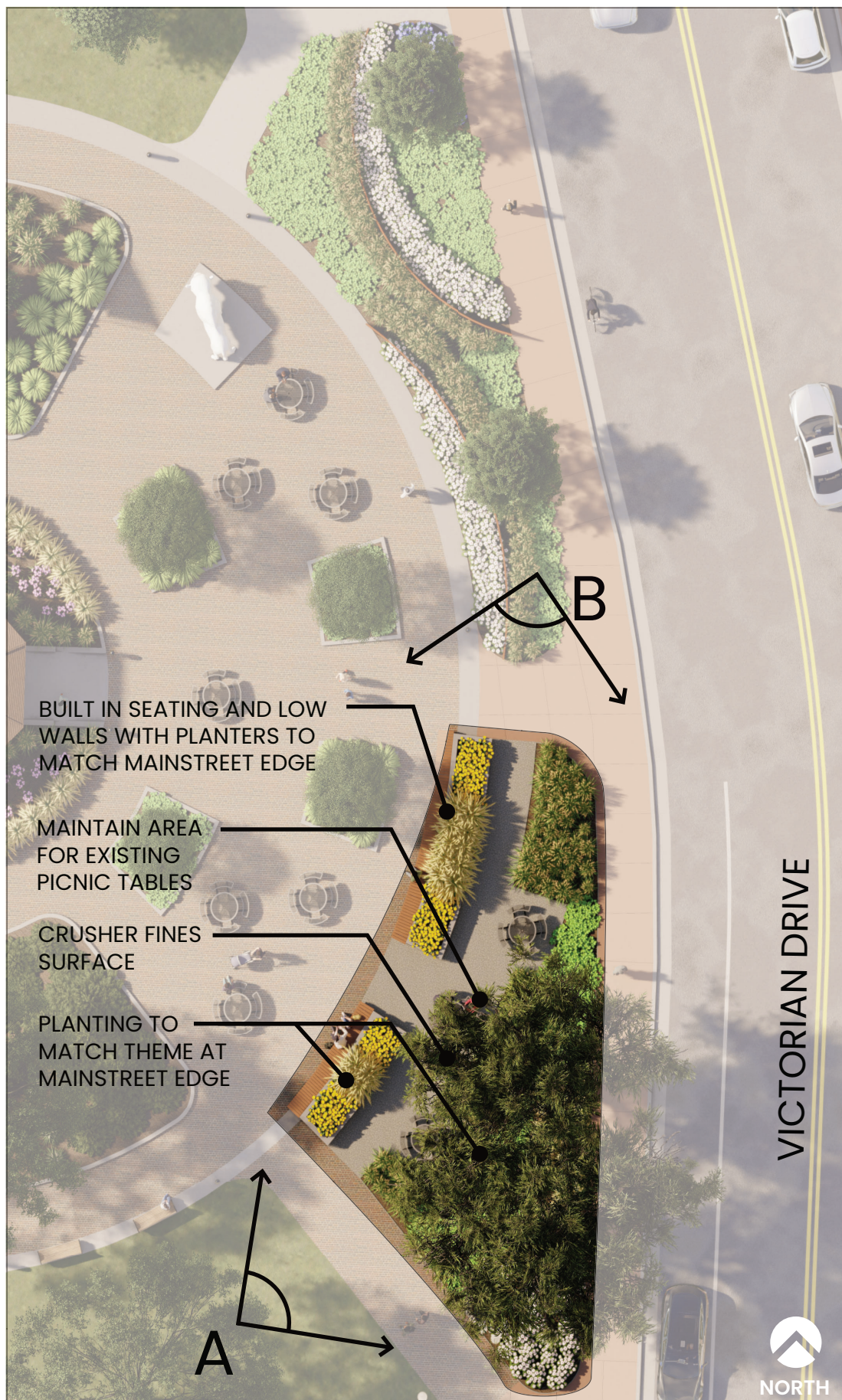
This item is for information.

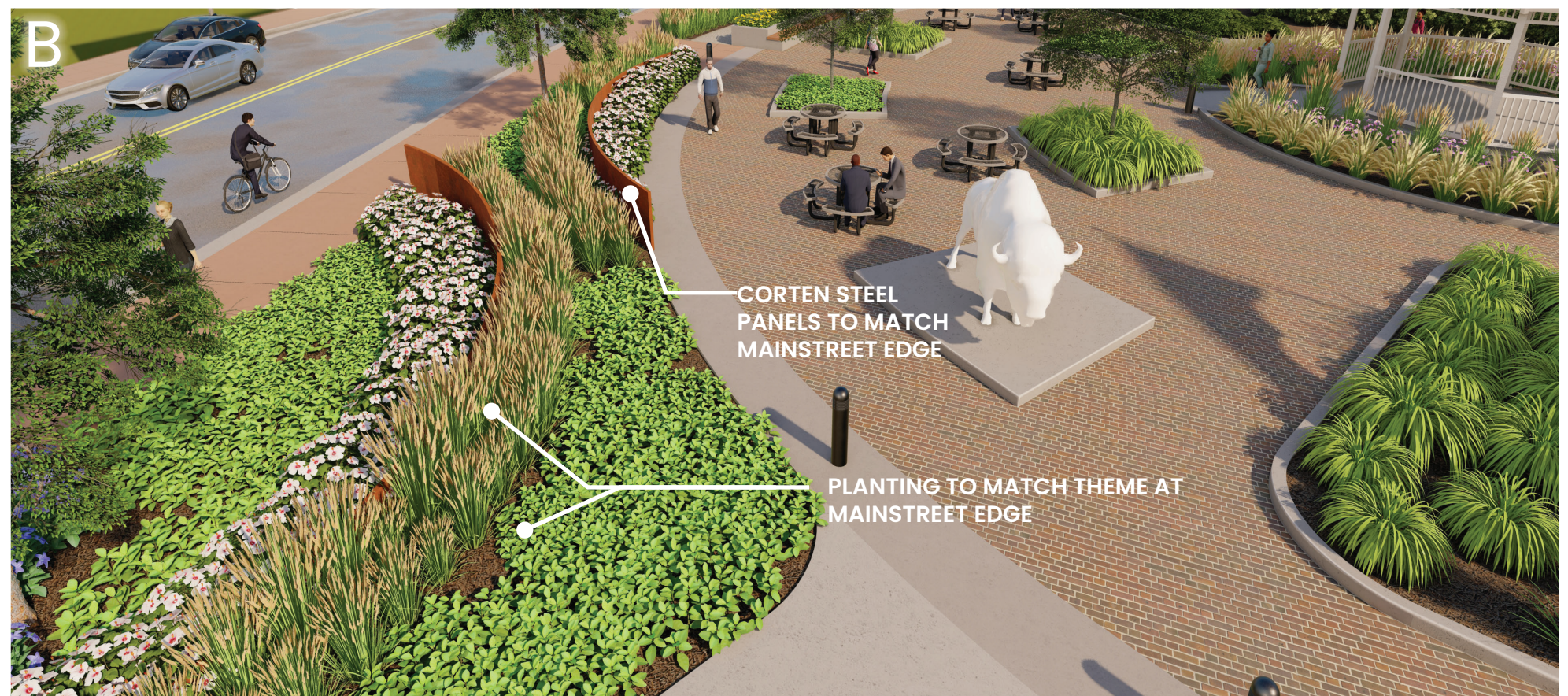
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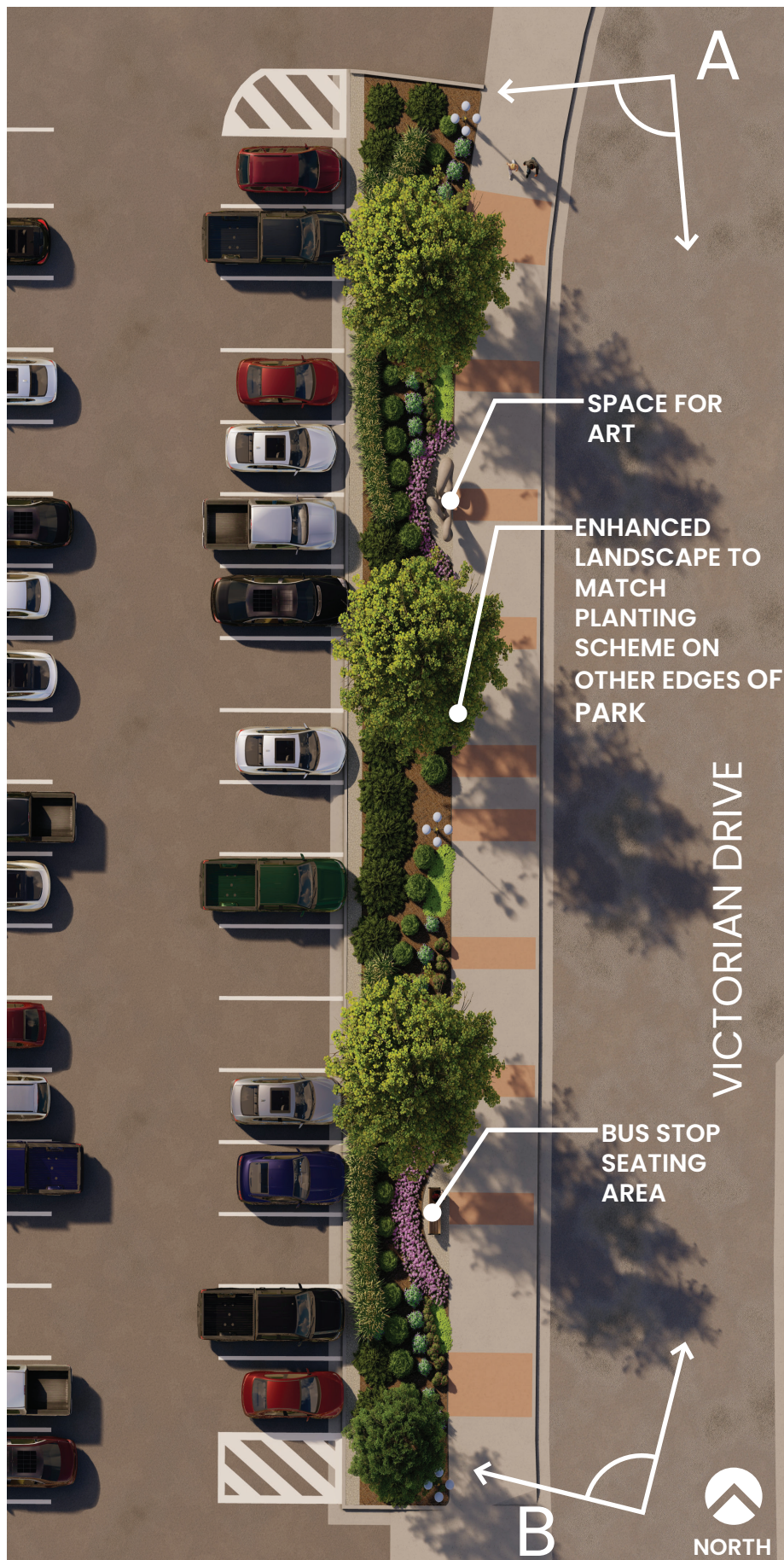
1. O'Brien Park Streetscape Conceptual Design Package_June2022

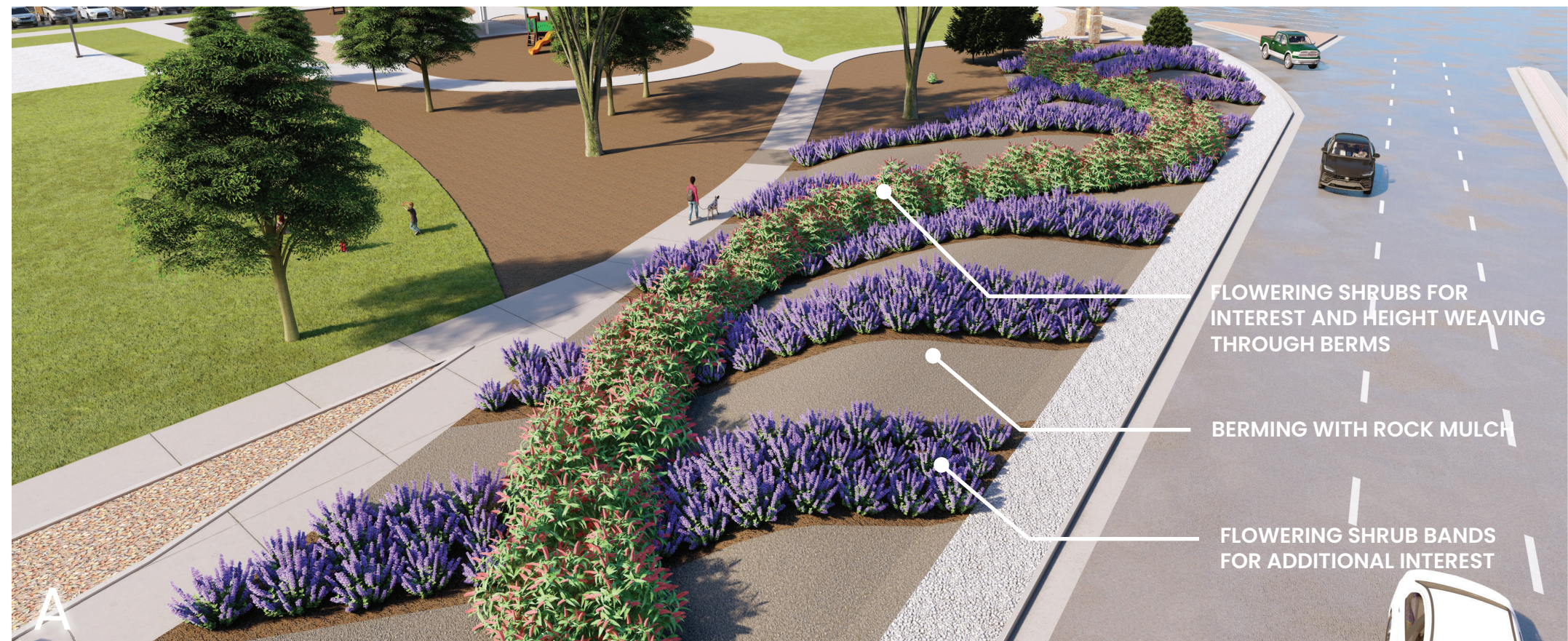












TOWN OF PARKER COUNCIL AGENDA

June 27, 2022

Notes:

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Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

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Virtual Public Participation by Zoom Webinar: Instructions on how to participate in the public comment or public hearing part of the meeting are available by viewing the individual Town Council meeting listings on the Town's online calendar at www.parkeronline.org/calendar.

Public Viewing Only - Facebook Live: Town Council meetings may be viewed through Facebook Live from the Town of Parker website: www.facebook.com/townofparkerco.

PLEASE NOTE: Public participation is NOT available through Facebook Live.

1. TOWN COUNCIL MEETING SCHEDULE

- A. 6:00 P.M. – Call to Order Town Council Meeting and Roll Call
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)
- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.

2. SPECIAL PRESENTATIONS

- Recognition of Jessica Gates of Dragonfly Pediatric Speech Therapy

3. DOWNTOWN BUSINESS ALLIANCE UPDATES

- 4. **PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

5. **REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL**

6. **CONSENT AGENDA**

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. *APPROVAL OF MINUTES - June 6, 2022*

B. *ORDINANCE NO. 12.10 - First Reading*

A Bill for an Ordinance to Amend Title 12 of the Parker Municipal Code By the Addition Thereto of a New Chapter 12.01 Concerning the Creation of the Parker Parks, Recreation and Open Space Advisory Commission

Department: Parks, Trails and Open Space, Mary Colton

Second Reading: July 11, 2022

C. *ORDINANCE NO. 3.216.1 First Reading*

A Bill for an Ordinance to Amend the Challenger Park Estates Planned Development, Development Guide (1st amendment), Pursuant to the Parker Land Development Ordinance, and Amending the Zoning Ordinance and Map to Conform Therewith

Department: Community Development, Julia Duncan

Second Reading: July 11, 2022

D. *ORDINANCE NO. 1.562 – First Reading (Tentative)*

A Bill for an Ordinance to Approve the Memorandum of Understanding for Prequalified Building Departments for Public School Construction Pursuant to C.R.S. §§ 22-32-124 and 23-71-122 Between the Colorado Department of Public Safety, Division of Fire Prevention and Control and the Town of Parker

Department: Building, Randy Sale

Second Reading: July 11, 2022

E. *CONTRACTS OVER \$100,000*

1. *Ice Slicer Solid Deicing Material Purchase*

Amount: \$149,796.92

Contractor: Envirotech, Inc.

Department: Engineering & Public Works, Danny Smith

2. *Parker Road (SH83) Multi-Use Trail (West Side) (CIP-017) - Contract Modification*

Amount: \$80,000 Addition to Contract

Contractor: Rumler Civil Construction, Inc.

Department: Engineering & Public Works, Tom Gill

7. **PUBLIC HEARINGS**

A. TWENTY MILE VILLAGE F2 AMD 1 L9 B1 – Gas Station - Use by Special Review

Applicant: LAI Design Group

Location: The site is located at the southeast corner of Twenty Mile Road and Pony Express Drive

Department: Community Development, Carson Byerhof

TRAKiT No.: Z22-003

8. PUBLIC COMMENTS CONTINUED IF NECESSARY

9. ADJOURNMENT

TOWN OF PARKER COUNCIL AGENDA

July 11, 2022

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1. TOWN COUNCIL MEETING SCHEDULE

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2. SPECIAL PRESENTATIONS

- 3. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

4. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

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introduction only and will not be removed for discussion.

A. APPROVAL OF MINUTES - June 27, 2022

6. PUBLIC HEARINGS

A. ORDINANCE NO. 3.216.1 Second Reading

A Bill for an Ordinance to Amend the Challenger Park Estates Planned Development, Development Guide (1st amendment), Pursuant to the Parker Land Development Ordinance, and Amending the Zoning Ordinance and Map to Conform Therewith

Department: Community Development, Julia Duncan

B. AUBURN HILLS CENTRE L4 - Circle K Gas Station – Use by Special Review

Applicant: Land Development Consultants

Location: The site is located southwest of the intersection of Mainstreet and Jordan Road

Department: Community Development, Julia Duncan

TRAKiT No.: Z22-009

C. RESOLUTION NO. 22-037

A Resolution to Adopt the 2022 Update for the Open Space, Trails and Greenways Master Plan as a Part of the Town of Parker Master Plan

Department: Community Development, Jeremiah Fettig

7. ORDINANCES

A. Recreation and Open Space Advisory Commission

Department: Parks, Recreation and Open Space, Mary Colton

1. ORDINANCE NO. 12.10 - Second Reading

A Bill for an Ordinance to Amend Title 12 of the Parker Municipal Code By the Addition Thereto of a New Chapter 12.01 Concerning the Creation of the Parker Parks, Recreation and Open Space Advisory Commission

2. RESOLUTION NO. 22-025

A Resolution Adopting the Bylaws for the Parks, Recreation and Open Space Advisory Commission Dated July 11, 2022

B. ORDINANCE NO. 1.562 – Second Reading

A Bill for an Ordinance to Approve the Memorandum of Understanding for Prequalified Building Departments for Public School Construction Pursuant to C.R.S. §§ 22-32-124 and 23-71-122 Between the Colorado Department of Public Safety, Division of Fire Prevention and Control and the Town of Parker

Department: Building, Randy Sale

8. **PUBLIC COMMENTS CONTINUED IF NECESSARY**

9. **ADJOURNMENT**



MEMORANDUM

TO: Mayor and Town Council

FROM: Tom Williams, PE, Director of Engineering/Public Works 

THROUGH: Michelle Kivela, Town Administrator 

DATE: May 9, 2022

SUBJECT: April Contracts

The following contracts (over \$50,000 under \$100,000) were approved in April 2022:

Professional Services Agreement for Harvie Open Space Access Improvements-2022 Resubmittal/SUE (CIP18-012-SUE) with Stanley Consultants dated April 4, 2022.

Professional services agreement to complete the subsurface utility engineering and final design for the Harvie Open Space Access Improvements project.

Project Cost: \$59,255.00

Professional Services Agreement for Mainstreet (West) Sidewalk-Dransfeldt to Twenty Mile-Preliminary Design (CIP22-025-PE) with Stanley Consultants dated April 8, 2022.

Professional services agreement to complete the preliminary engineering for the proposed Mainstreet sidewalk improvements between Twenty Mile Road (west limit) and Dransfeldt Road (east limit). This is a PAR/P3 funded project.

Project Cost: \$75,423.00

Professional Services Agreement for Harvie Open Space-95% and Final Construction Documents (CIP18-012-FE-P) with DHM Design dated April 19, 2022.

Professional services agreement to complete the final design/construction documents associated with the Harvie Open Space park project.

Project Cost: \$64,555.00