



TOWN COUNCIL STUDY SESSION AGENDA
February 28, 2022
5:00 PM

I. Town Council Items

II. Study Session Items

1. 2021 Carryovers - Campbell - 20 minutes
2. Emergency Management and Wildfire Management Update - PD/SMFR - 45 minutes
3. Cultural Department Update - Glassburn - 45 minutes
4. Review Future Council Agendas - Hoffmann - 30 minutes



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Mary Lou Brown, Finance Director
DATE: February 28, 2022
SUBJECT: 2021 Carryovers

ISSUE:

Each year, as the last step in the budget process, adjustments are brought forward for Council consideration.

FISCAL/BUDGET IMPACT:

Carryover Total: \$35,113,314; Supplemental Total: \$914,000

BACKGROUND:

Budget adjustments for the current year are submitted to Council for consideration several times per year, as needed.

Adjustments fall into two categories, carryovers and supplemental amendments. Carryovers are the reappropriation of unspent, budgeted funds from the prior year into the current year. They include multi-year capital projects for which the full project cost is budgeted in the first year, as well as unforeseen delays in prior year project completion. Supplemental amendments consist of additional or new appropriation requests that were not anticipated at the time of the development of the budget.

Section 9.12 of the Parker Municipal Code provides the authority under which these adjustments may occur. In the case of carryover requests, the available cash from the previous year is the source of funding. For supplemental amendments, new revenue or available cash is the source of funding.

A short presentation will clarify the process.

RECOMMENDATION:

This presentation is being provided to Council in advance of the two readings necessary for passage of this budget amendment. The readings will be on March 7th and 21st.

REQUESTED DIRECTION:

This study session information is meant to provide a context for the action to be requested of Council at the two meetings in March. The requested action is to move this budget amendment forward to the Council meetings in March.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Jim Tsurapas, Chief of Police
Andy Coleman, Commander

DATE: February 28, 2022

SUBJECT: Emergency Management and Wildfire Management Update

ISSUE:

Emergency Management and Wildfire Management Update

FISCAL/BUDGET IMPACT:

There is no fiscal impact associated with this presentation.

BACKGROUND:

Emergency Managers think of disasters as recurring events with four phases: mitigation, preparedness, response and recovery. In collaboration with SMFR, the Town of Parker engages in a whole community response with a diverse set of stakeholders to develop capabilities and plans to reduce long-term risks to people and property from natural hazards such as wildfires, tornadoes, blizzards and flooding.

RECOMMENDATION:

This presentation is for informational purposes only.

REQUESTED DIRECTION:

For informational purposes only. No action is required.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Town Council
FROM: Carrie Glassburn, Cultural Director
DATE: February 28, 2022
SUBJECT: Cultural Department Update

ISSUE:

The Cultural Department will present an overview of 2021 accomplishments and provide an update of 2022 programming and projects.

FISCAL/BUDGET IMPACT:

No Additional budget requested

BACKGROUND:

The Cultural Department will present an overview of 2021 accomplishments and provide an update of 2022 programming and projects.

RECOMMENDATION:

None

REQUESTED DIRECTION:

Informal Presentation

ATTACHMENT:

None

TOWN OF PARKER COUNCIL AGENDA

March 7, 2022

Notes:

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Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Start times for regular agenda items are tentative; some items may be held earlier than scheduled time.

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Virtual Public Participation by Zoom Webinar: Instructions on how to participate in the public comment or public hearing part of the meeting are available by viewing the individual Town Council meeting listings on the Town's online calendar at www.parkeronline.org/calendar.

Public Viewing Only - Facebook Live: Town Council meetings may be viewed through Facebook Live from the Town of Parker website: www.facebook.com/townofparkerco.

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1. TOWN COUNCIL MEETING SCHEDULE

- A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call**
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)**
- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

2. SPECIAL PRESENTATIONS

- **Tony Young Recognition**

3. PARKER CHAMBER OF COMMERCE UPDATES

- ### **4. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

5. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

6. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. APPROVAL OF MINUTES - February 22, 2022

B. ORDINANCE NO. 9.286.3 – First Reading

A Bill for an Ordinance to Approve the Third Amendment to an Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas, State of Colorado, Regarding Cost Sharing for the Dransfeldt Road Extension

Department: Engineering and Public Works, Chris Hudson

Second Reading: March 21, 2022

C. ORDINANCE NO. 9.346 – First Reading

A Bill for an Ordinance to Approve the Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas, State of Colorado, Regarding Ownership, Maintenance, and Operation of Traffic Signals At and Near Shared Jurisdictional Boundaries

Department: Engineering and Public Works, Chris Hudson

Second Reading: March 21, 2022

D. ORDINANCE NO. 4.91.8 – First Reading

A Bill for an Ordinance to Amend Section 11.02.050 of the Parker Municipal Code Concerning Amendments to the Parker Residential Code for One- and Two-Family Dwellings Building Code Related to Secondary Family Space

Department: Community Development, Randy Sale

Second Reading: March 21, 2022

E. ORDINANCE NO. 1.553.1 - First Reading

A Bill for an Ordinance to Adopt the 2022 Revised Budget for the Town of Parker and to Make Appropriations for the Same

Department: Finance, Jennifer Campbell

Second Reading: March 21, 2021

F. ORDINANCE NO. 9.347 - First Reading

A Bill for an Ordinance to Approve the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions

Department: Town Attorney, Jim Maloney

Second Reading: March 21, 2022

G. RESOLUTION NO. 22-013

A Resolution to Appoint Members to the Investment Advisory Committee

Department: Finance Department, Mary Lou Brown

H. CONTRACTS OVER \$100,000

1. *2022 Fleet Replacement - Swap Loader with Plow*
Amount: \$225,486.00
Contractor: OJ Watson
Department: Engineering and Public Works, Jim Gilbert
2. *Traffic Control Truck with Crash Attenuator*
Amount: \$152,205.84
Contractor: McCandless International
Department: Engineering and Public Works, Jim Gilbert
3. *Parker Road (SH83) Multi-Use Trail (West Side) CIP 21-017 Professional Services Agreement – Contract Modification*
Amount: \$70,000
Contractor: Felsburg Holt & Ullevig
Department: Engineering and Public Works, Tom Gill
4. *ESRI Small Municipal and County Government Enterprise Agreement*
Amount: \$106,700.00
Contractor: ESRI
Department: Finance/Information Technology, Matt Lynch

7. PUBLIC HEARINGS

A. ANTHOLOGY NORTH - Segments 1b/1c Preliminary Plan

Applicant:

Location:

Department: Community Development, BrieAnna Simon

TRAKiT No.:

1. **Fifth Amendment to Amended and Restated Stroh Ranch/Hess Annexation Agreement**
2. **RESOLUTION NO. 22-014**
A Resolution to Amend Resolution No. 19-023, Series of 2019, to Allow, Subject to the Satisfaction of Certain Conditions, a Partial Waiver to Defer Compliance with Certain Requirements of Sections 13.07.060 and 13.07.070 of the Parker Land Development Ordinance as Amended, Associated with the Processing of the Sketch and Preliminary Plan for Certain Segments of the Real Property Commonly Known as the Anthology North Property Until Those Segments are Ready for Development

B. CHAMBERS HIGHPOINT AND COMPARK *(Continued from February 22, 2022)*

Applicant: Jeff Robinson, Compark 190, LLC
Location: Southwest corner of Chambers Road and E-470
Department: Community Development, Stacey Nerger
TRAKiT No.: SUB19-048

1. Chambers Highpoint

a. Minor Development Plat

b. Subdivision Agreement

2. Compark

a. 1st Amendment to Compark Subdivision Agreement

8. PUBLIC COMMENTS CONTINUED IF NECESSARY

9. ADJOURNMENT

TOWN OF PARKER COUNCIL AGENDA

March 21, 2022

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2. SPECIAL PRESENTATIONS

3. PARKER CHAMBER OF COMMERCE UPDATES

4. DOWNTOWN BUSINESS ALLIANCE UPDATES (First Meeting of Month)

- 5. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

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A. *APPROVAL OF MINUTES*

B. *RESOLUTION NO. 22-015*

A Resolution to Approve the Town Attorney Employment Agreement

Department: Human Resources, Amber Moreno

C. *CONTRACTS OVER \$100,000*

1. *2022 Townwide Roadway Reconstruction Program (CIP22-014)*

Amount:

Contractor:

Department: Engineering and Public Works, Tom Gill

2. *SavATree Contract for Holiday Lighting*

Amount:

Contractor: SavATree

Department: Parks, Recreation and Open Space, Mary Colton

8. **PUBLIC HEARINGS**

ORDINANCE NO. 1.553.1 - Second Reading

A Bill for an Ordinance to Adopt the 2022 Revised Budget for the Town of Parker and to Make Appropriations for the Same

Department: Finance, Jennifer Campbell

9. **ORDINANCES**

A. **ORDINANCE NO. 9.346 – Second Reading**

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Department: Engineering and Public Works, Chris Hudson

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10. PUBLIC COMMENTS CONTINUED IF NECESSARY

11. ADJOURNMENT