

**SPECIAL LICENSING AUTHORITY
MINUTES
SEPTEMBER 16, 2021**

Chair David Chung called the meeting to order at 6:30 p.m. Kelli Narde, Mike Appleby, Jon Brusco, Bryan Campbell and David Chung were present. Alternate Member Brandi Wilks was also present. Alternate Member Greg Simpson was absent. Staff present were Acting Town Clerk Chris Vanderpool, Town Clerk Administrative Specialist Mandy Denny, and Acting Authority Attorney Evin King.

Chair Chung led the Pledge of Allegiance.

PUBLIC COMMENTS – None.

APPROVAL OF MINUTES

Jon Brusco moved to approve the August 19, 2021 Special Licensing Authority meeting minutes.

Kelli Narde seconded the motion and was approved unanimously.

PUBLIC HEARINGS

A. SPECIAL EVENT PERMIT APPLICATION (MALT, VINOUS AND SPIRITUOUS LIQUOR)

Applicant:	Adoption Options
Event:	40th Anniversary and Fundraiser
Location:	18301 Linocln Meadows Parkway
Date:	November 6, 2021

Event Manager, Melissa Estepp was present on behalf of Adoption Options. She described the event to the Authority. Melissa stated that this would be a fundraiser with raffles, drawings and silent auctions.

Melissa requested an amendment to the application due to COVID-19, to allow an additional area that will be outside. The event begins at 5:30 p.m. There will be approximately 100 -150 people in attendance. This will be an adult-only event. Vehicle Vault will be providing security for the event. There will be appetizers, a dinner buffet and a cash bar. Occasions Catering bartenders will serve the alcohol as they are TIPS certified.

Mike Appleby moved to approve the Special Events Permit Application (Malt, Vinous and Spirituous Liquor) for the Adoption Options 40th Anniversary and Fundraiser Event on November 6, 2021, at 18301 Lincoln Meadows Parkway.

Jon Brusco seconded the motion and was approved unanimously.

B. SPECIAL EVENT PERMIT APPLICATION (MALT, VINOUS AND SPIRITUOUS LIQUOR)

Applicant: Meeting Professionals International, Rocky Mountain Chapter
Event: Fundraiser
Location: 18301 Lincoln Meadows Parkway
Date: November 12, 2021

Executive Director and Event Manager, Freddie Templeton, was present on behalf of Meeting Professionals International, Rocky Mountain Chapter. She described the event to the Authority. This will be a fundraising event for education for the Meeting Professionals International members. This will be an adult-only event and identification will be checked. There will be approximately 100 people. Peak Beverages will serve the alcohol as they are TIPS certified. There are two drinks included with the price of admission and there will also be a cash bar available for additional drinks. Off-duty police officers will provide the security for this event.

Kelli Narde moved to approve the Special Events Permit Application (Malt, Vinous and Spirituous Liquor) for the Meeting Professionals International, Rocky Mountain Chapter Fundraiser Event on November 12, 2021, at 18301 Lincoln Meadows Parkway.

Bryan Campbell seconded the motion and was approved unanimously.

REQUEST TO SET PUBLIC HEARING DATE AND PETITIONING BOUNDARIES

License Type: Hotel and Restaurant
Applicant: Chang Noi Inc.
d/b/a Chang Noi Thai Cuisine
Location: 18366 E. Lincoln Avenue, #109

Jon Brusco moved to approve a Public Hearing date of October 21, 2021, for a Hotel and Restaurant license for Chang Noi Inc., d/b/a Chang Noi Thai Cuisine, 18366 E. Lincoln Avenue, #109, and to establish the neighborhood petitioning boundaries included as part of the staff memorandum.

Kelli Narde seconded the motion and was approved unanimously.

OTHER BUSINESS**A. Draft Revised Penalty Guidelines**

Acting Authority Attorney Evin King reviewed the draft of the revised penalty guidelines with the Authority that was provided by Authority Attorney Corey Hoffmann.

The Authority requested to have "up to" added to the language for the first violation fine limits for additional clarification. Attorney King stated that the changes would be made for the next meeting.

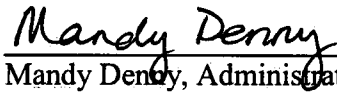
B. Authority Member Term Expiration

Acting Town Clerk Chris Vanderpool addressed the Authority members whose terms are expiring at the end of this year and asked if they wished to remain on the Authority. They all responded that they would like to continue to serve on the Authority.

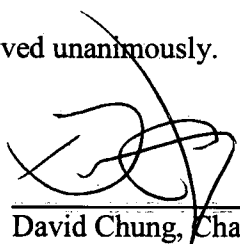
ADJOURNMENT

Kelli Narde moved to adjourn the meeting at 6:56 p.m.

Mike Appleby seconded the motion and was approved unanimously.



Mandy Denny, Administrative Specialist



David Chung, Chair