



TOWN COUNCIL STUDY SESSION AGENDA
October 25, 2021
5:00 PM

I. Town Council Items

II. Study Session Items

1. RTD Update & Listening Session - Julien Bouquet - 1 hour
2. Pikes Peak Sidewalk Design - Exstrom/Feazell - 30 minutes
3. 2021 Supplemental Budget - Campbell- 15 minutes
4. Review Future Council Agendas - Hoffmann - 30 minutes



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Bob Exstrom, Project Manager
Weldy Feazell, Redevelopment Manager

DATE: October 25, 2021

SUBJECT: Pikes Peak Sidewalk Design

ISSUE:

The purpose of this Study Session item is to provide an update, review the concept designs for the Pikes Peak Sidewalk project and seek direction for the next steps for the project.

FISCAL/BUDGET IMPACT:

Capital Project Budget \$3,000,000. Funding was provided by P3.

BACKGROUND:

The Pikes Peak Sidewalk Improvement Project is part of the capital projects funded by P3.

The project generally includes widening select sidewalks, adding pedestrian lighting, improving crosswalks, improving street drainage, and undergrounding overhead power lines. The existing five-foot public sidewalks along Victorian Peaks and Parker Flats will remain unchanged.

Phase 1 involves widening existing sidewalks to a variable width of six to eight feet depending on the locations of existing healthy trees. Phase 2 involves widening to a constant width of eight feet as trees die out or as parcels redevelop.

The proposed improvements require the acquisition of permanent sidewalk and lighting easements and temporary construction easements along the route from multiple property owners. The goal is to acquire enough permanent easements today for the implementation of Phase 2 in the future. The existing right-of-way is approximately back of sidewalk and the average depth of permanent easement needed per parcel is approx. four feet. The average depth of temporary construction easement needed per parcel is approximately five feet.

RECOMMENDATION:

Staff recommends proceeding with the preferred design concept of a variable width sidewalk and beginning discussions with the property owners on necessary easements.

REQUESTED DIRECTION:

Staff is requesting direction to move forward with:

- The preferred design concept of variable width sidewalks (six to eight feet) depending upon existing conditions.

- Introducing the preferred design concept with property owners along the route and to advance the work per the proposed schedule.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Jennifer Campbell, Finance Manager
DATE: October 25, 2021
SUBJECT: 2021 Supplemental Budget

ISSUE:

Current year budget adjustments are brought forward for Council consideration.

FISCAL/BUDGET IMPACT:

The net impact for all funds is an overall cash increase of \$5,104,640. The net impact for the General Fund is an overall cash decrease of \$13,550,400.

BACKGROUND:

Budget adjustments for the current year's budget are submitted to Town Council for consideration. Supplemental amendments consist of additional/new appropriation requests that were not anticipated at the time of budget development. Section 9.12 of the Parker Municipal Code provides the authority under which these adjustments may occur. For supplemental adjustments, additional revenue or available cash is the source of funding. A short presentation will provide an overview of the supplemental requests.

RECOMMENDATION:

The presentation is being provided to Council in advance of the two readings necessary for the passage of this amendment. The first reading will be at the November 1, 2021 meeting and the second reading will be at the November 15, 2021 meeting.

REQUESTED DIRECTION:

The Study Session information provides context for the action that will be requested of Council for the two meetings in November. Please advise to move forward to include the amendment on the November Town Council Agendas.

ATTACHMENT:

None

TOWN OF PARKER COUNCIL AGENDA

November 1, 2021

Notes:

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Virtual Public Participation by Zoom Webinar: Instructions on how to participate in the public comment or public hearing part of the meeting are available by viewing the individual Town Council meeting listings on the Town's online calendar at www.parkeronline.org/calendar.

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1. TOWN COUNCIL MEETING SCHEDULE

- A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call**
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)**
- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

2. PARKER CHAMBER OF COMMERCE UPDATES

3. DOWNTOWN BUSINESS ALLIANCE UPDATES

- ### **4. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

5. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

6. **CONSENT AGENDA**

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. *APPROVAL OF MINUTES - October 25, 2021*

B. *ORDINANCE NO. 1.547.2 - First Reading*

A Bill for an Ordinance to Adopt the 2021 Revised Budget for the Town of Parker and to Make Appropriations for the Same

Department: Finance, Jennifer Campbell

Second Reading: November 15, 2021

C. *ORDINANCE NO. 1.552 - First Reading*

A Bill for an Ordinance to Levy General Property Taxes for the Year 2021 to Help Defray the Costs of Government for the Town of Parker, Colorado, for the 2022 Budget Year

Department: Finance, Mary Lou Brown

Second Reading: November 15, 2021

D. *ORDINANCE NO. 1.554 - First Reading*

A Bill for an Ordinance Stating the Intent of the Town of Parker to Acquire Certain Property Interests for the Purpose of Constructing and Improving the North Sidewalk on East Mainstreet, a Town Roadway, Through the Utilization of the Town's Power of Eminent Domain, and Directing the Town's Staff and Town Attorney to Notify All Persons Affected Thereby of the Above-Stated Intent of the Town, and Thereafter to Comply with All Pertinent Provisions of C.R.S. § 38-1-101, et seq., Relating to Good Faith Negotiations

Department: Engineering and Public Works, Chris Hudson

Second Reading: November 15, 2021

E. *ORDINANCE NO. 1.551 – First Reading*

A Bill for an Ordinance Vacating a Public Sidewalk Easement Agreement Conveyed to the Town of Parker by Parker Water and Sanitation District

Department: Engineering and Public Works, Chris Hudson

Second Reading: November 15, 2021

F. *PINE DRIVE ANNEXATION*

Department: Community Development, Stacey Nerger

Second Reading: November 15, 2021

1. *ORDINANCE NO. 2.279 – First Reading*

A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Pine Drive Property in Douglas County

2. *ORDINANCE NO. 3.241.2 – First Reading*

A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado,

Known as the Pine Drive Property to PF-Public Facilities District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith

G. ORDINANCE NO. 9.342 – First Reading

A Bill for an Ordinance to approve the Intergovernmental Agreement By and Between the Douglas County School District and the Town of Parker Regarding an MS4 Participation Agreement

Department: Engineering and Public Works, Michael Grabczyk

Second Reading: November 15, 2021

H. ORDINANCE NO. 3.193.6 – First Reading

A Bill for an Ordinance Amending the Parker Auto Plaza Development Guide Pursuant to the Town of Parker Land Development Ordinance

Department: Community Development, Julia Duncan

Second Reading: November 15, 2021

I. BUILDING CODE UPDATES

Department: Community Development, Randy Sale

Second Reading: November 15, 2021

1. ORDINANCE NO. 4.85.5 - First Reading

A Bill for an Ordinance to Amend Sections 11.05.020, 11.05.050, 11.05.060 and 11.05.080 of the Parker Municipal Code Concerning the Parker Electrical Code

2. ORDINANCE NO. 4.89.7 - First Reading

A Bill for an Ordinance to Amend Sections 11.01.030, 11.01.060 and 11.01.080 of the Parker Municipal Code Concerning the Parker Administrative Code

3. ORDINANCE NO. 4.91.7 - First Reading

A Bill for an Ordinance to Amend Sections 11.02.020, 11.02.050, 11.02.060 and 11.02.080 of the Parker Municipal Code Concerning the Parker Residential Code for One- and Two-Family Dwellings Building Code

4. ORDINANCE NO. 4.92.6 - First Reading

A Bill for an Ordinance to Amend Sections 11.03.020, 11.03.050, 11.03.060 and 11.03.080 of the Parker Municipal Code Concerning the Parker Building Code

5. ORDINANCE NO. 4.93.6 - First Reading

A Bill for an Ordinance to Amend Sections 11.04.020, 11.04.050, 11.04.060 and 11.04.080 of the Parker Municipal Code Concerning the Parker Fire Protection Code

6. ORDINANCE NO. 4.94.5 - First Reading

A Bill for an Ordinance to Amend Sections 11.06.020, 11.06.050, 11.06.060 and 11.06.080 of the Parker Municipal Code Concerning the Parker Mechanical Code

7. *ORDINANCE NO. 4.95.5 - First Reading
A Bill for an Ordinance to Amend Sections 11.07.020, 11.07.050, 11.07.060 and 11.07.080 of the Parker Municipal Code Concerning the Parker Plumbing Code*
8. *ORDINANCE NO. 4.96.5- First Reading
A Bill for an Ordinance to Amend Sections 11.14.020, 11.14.050, 11.14.060 and 11.14.080 of the Parker Municipal Code Concerning the Parker Energy Code*
9. *ORDINANCE NO. 4.97.5 - First Reading
A Bill for an Ordinance to Amend Sections 11.15.020, 11.15.050, 11.15.060 and 11.15.080 of the Parker Municipal Code Concerning the Parker Fuel Gas Code*
10. *ORDINANCE NO. 4.101.6 - First Reading
A Bill for an Ordinance to Amend Sections 11.16.020, 11.16.050, 11.16.060 and 11.16.080 of the Parker Municipal Code Concerning the Parker Property Maintenance Code*
11. *ORDINANCE NO. 4.105.3 - First Reading
A Bill for an Ordinance to Amend Sections 11.08.020, 11.08.050, 11.08.060 and 11.08.080 of the Parker Municipal Code Concerning the Parker Existing Building Code*
12. *ORDINANCE NO. 4.106.3 - First Reading
A Bill for an Ordinance to Amend Sections 11.09.020, 11.09.050, 11.09.060 and 11.09.080 of the Parker Municipal Code Concerning the Parker Swimming Pool and Spa Code*
- J. *CONTRACTS OVER \$100,000*
 1. *Professional Services Agreement - Give 5 Productions, Inc.*
Amount: Not to exceed \$130,000
Contractor: Give 5 Productions, Inc.
Department: Cultural, Carrie Glassburn
 2. *Professional Services Agreement - Inspire Creative, d/b/a Inspire Theater Company*
Amount: Not to exceed \$130,000
Contractor: Inspire Creative, d/b/a Inspire Theater Company
Department: Cultural, Carrie Glassburn
 3. *2021 Townwide Concrete Replacement Program (CIP21-006) Contract Modification*
Amount: \$1,207,509.31
Contractor: Stone & Concrete, Inc
Department: Engineering and Public Works, Danny Smith

7. **PUBLIC HEARINGS**

ORDINANCE NO. 1.553 - First Reading

A Bill for an Ordinance to Adopt the 2022 Budget and to Make Appropriations for the Same

Department: Finance, Mary Lou Brown

Second Reading: November 15, 2021

8. ORDINANCES

A. OPIOID ITEMS

**Department: Town Attorney, Jim Maloney
Town Attorney, Jamie Wynn**

1. ORDINANCE NO. 9.341 – Second Reading

A Bill for an Ordinance to Approve the Colorado Opioids Settlement Memorandum of Understanding between the State of Colorado Acting through its Attorney General and the Colorado Department of Law, and the Participating Local Governments, including the Town of Parker

**Department: Town Attorney, Jim Maloney
Town Attorney, Jamie Wynn**

2. RESOLUTION NO. 21-047

A Resolution to Approve the Subdivision Settlement Participation Form, Settlement Participation Form, and Colorado Subdivision Escrow Agreement, Concerning the Nationwide Opioid Settlement

B. ORDINANCE NO. 5.28.27 – Second Reading

A Bill for an Ordinance to Amend Chapter 5.02 of the Parker Municipal Code Relating to Takeout and Delivery Permit Notification

Department: Town Attorney, Jim Maloney

C. ORDINANCE NO. 5.28.28 – Second Reading

A Bill for an Ordinance to Amend Chapter 5.02 of the Parker Municipal Code Authorizing Communal Outdoor Dining Areas

Department: Town Attorney, Jim Maloney

D. ORDINANCE NO. 5.28.29 – Second Reading

A Bill for an Ordinance to Amend Chapter 5.02 of the Parker Municipal Code Relating to Festival Permits

Department: Town Attorney, Jim Maloney

9. RESOLUTIONS

A. ANTHOLOGY NORTH PROJECT

Department: Engineering and Public Works, Tom Williams

1. **Fourth Amendment to Amended and Restated Stroh Ranch/Hess Annexation Agreement (Northern Property)**
2. **RESOLUTION NO. 21-022.1**
A Resolution to Amend Resolution No. 19-023, Series of 2019, to Allow, Subject to the Satisfaction of Certain Conditions, a Partial Waiver to Defer Compliance with Certain Requirements of Sections 13.07.060 and 13.07.070 of the Parker Land Development Ordinance as Amended, Associated with the Processing of the Sketch and Preliminary Plan for Certain Segments of the Real Property Commonly Known as the Anthology North Property until those Segments are Ready for Development

B. TOWN OF PARKER POLICY MANUAL

Department: Town Administrator, Michelle Kivela

1. **RESOLUTION NO. 21-051**
A Resolution to Adopt an Amended Town of Parker Policy Statement Number 1-12 Concerning the Council Liaison Policy
2. **RESOLUTION NO. 21-052**
A Resolution to Amend Resolution No. 18-054, Series of 2018, Concerning the Town of Parker Policy Manual by the Adoption of a New Town of Parker Policy Statement Number 1-13 Concerning the Consent Agenda

C. GREATER PARKER FOUNDATION

1. **RESOLUTION NO. 21-044**
A Resolution to Approve the Amended and Restated Articles of Incorporation and the Amended and Restated Bylaws of the Greater Parker Foundation
Department: Town Attorney, Jim Maloney
2. **RESOLUTION NO. 21-015**
A Resolution to Appoint the Board of Directors to the Greater Parker Foundation
Department: Town Attorney, Jim Maloney

10. PUBLIC COMMENTS CONTINUED IF NECESSARY

11. ADJOURNMENT

TOWN OF PARKER COUNCIL AGENDA

November 15, 2021

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2. SPECIAL PRESENTATIONS

- **2021 Fall Police Department Citizen's Academy Participant Recognition**

- 3. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

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A. APPROVAL OF MINUTES

B. ORDINANCE NO. 3.01.126 - First Reading

A Bill for an Ordinance to Amend Ordinance No. 3.01.125 Amending Section 13.03.030 of the Parker Municipal Code concerning Planning Department Adjustments

Department: Town Attorney, Jim Maloney

Second Reading: December 6, 2021

C. KIME RANCH ANNEXATION

Department: Community Development, Julia Duncan

Second Reading: December 6, 2021

1. ORDINANCE NO. 2.278 – First Reading

A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Kime Ranch Property in Douglas County

2. ORDINANCE NO. 3.360 – First Reading

A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Kime Ranch Property to PD-Planned Development District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith

D. CONTRACTS OVER \$100,000

1. Lasso Digital Media

Amount: Not to exceed \$259,000

Contractor: Lasso Digital

Department: Cultural, Carrie Glassburn

2. Motsenbocker Road & Hess Road Widening and Intersection Improvements (CIP 21-001) - Contract Modification

Amount: \$103,050

Contractor: Villalobos Concrete, Inc.

Department: Engineering and Public Works, Tom Gill

E. PROCLAMATION - Small Business Saturday in Parker

6. PUBLIC HEARINGS

- A. ORDINANCE NO. 1.547.2 - Second Reading**
A Bill for an Ordinance to Adopt the 2021 Revised Budget for the Town of Parker and to Make Appropriations for the Same
Department: Finance, Jennifer Campbell
- B. ORDINANCE NO. 1.553 - Second Reading**
A Bill for an Ordinance to Adopt the 2022 Budget and to Make Appropriations for the Same
Department: Finance, Mary Lou Brown
- C. PINE DRIVE ANNEXATION**
Department: Community Development, Stacey Nerger
- 1. RESOLUTION NO. 21-048**
A Resolution to Set Forth Town Council's Findings of Fact and Conclusions as to the Eligibility of the Pine Drive Property for Annexation into the Town of Parker
 - 2. ORDINANCE NO. 2.279 – Second Reading**
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Pine Drive Property in Douglas County
 - 3. ORDINANCE NO. 3.241.2 – Second Reading**
A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Pine Drive Property to PF-Public Facilities District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith
 - 4. Amended and Restated Annexation Agreement**
 - 5. RESOLUTION NO. 21-049**
A Resolution to Allow a Partial Waiver of Section 13.07.100(c)(12) of the Parker Municipal Code, Which Requires a Two-Week Delay Between a Planning Commission Public Hearing and a Town Council Public Hearing, Concerning the Minor Development Plat for a Douglas County School District Project
 - 6. RESOLUTION NO. 21-052**
A Resolution to Allow a Partial Waiver of Subsections 13.07.100(g)(8) and (13) of the Parker Municipal Code, Which Require Submission of Construction Cost Estimates and Final Landscape Plan, Concerning the Minor Development Plat for Douglas County School District Project
 - 7. Minor Development Plat**
 - 8. Subdivision Agreement**

- D. ORDINANCE NO. 3.193.6 Second Reading**
A Bill for an Ordinance Amending the Parker Auto Plaza Development Guide Pursuant to the Town of Parker Land Development Ordinance
Department: Community Development, Julia Duncan

7. ORDINANCES

- A. ORDINANCE NO. 1.552 - Second Reading**
A Bill for an Ordinance to Levy General Property Taxes for the Year 2021 to Help Defray the Costs of Government for the Town of Parker, Colorado, for the 2022 Budget Year
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Department: Engineering and Public Works, Chris Hudson
- D. ORDINANCE NO. 9.342 – Second Reading**
A Bill for an Ordinance to approve the Intergovernmental Agreement By and Between the Douglas County School District and the Town of Parker Regarding an MS4 Participation Agreement
Department: Engineering and Public Works, Michael Grabczyk
- E. BUILDING CODE UPDATES**
Department: Community Development, Randy Sale
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3. **ORDINANCE NO. 4.92.6 - Second Reading**
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A Bill for an Ordinance to Amend Sections 11.14.020, 11.14.050, 11.14.060 and 11.14.080 of the Parker Municipal Code Concerning the Parker Energy Code
8. **ORDINANCE NO. 4.97.5 - Second Reading**
A Bill for an Ordinance to Amend Sections 11.15.020, 11.15.050, 11.15.060 and 11.15.080 of the Parker Municipal Code Concerning the Parker Fuel Gas Code
9. **ORDINANCE NO. 4.101.6 - Second Reading**
A Bill for an Ordinance to Amend Sections 11.16.020, 11.16.050, 11.16.060 and 11.16.080 of the Parker Municipal Code Concerning the Parker Property Maintenance Code
10. **ORDINANCE NO. 4.105.3 - Second Reading**
A Bill for an Ordinance to Amend Sections 11.08.020, 11.08.050, 11.08.060 and 11.08.080 of the Parker Municipal Code Concerning the Parker Existing Building Code
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A Bill for an Ordinance to Amend Sections 11.09.020, 11.09.050, 11.09.060 and 11.09.080 of the Parker Municipal Code Concerning the Parker Swimming Pool and Spa Code
12. **ORDINANCE NO. 4.89.7 - Second Reading**
A Bill for an Ordinance to Amend Sections 11.01.030, 11.01.060 and 11.01.080 of the Parker Municipal Code Concerning the Parker Administrative Code

8. **RESOLUTIONS**

9. **PUBLIC COMMENTS CONTINUED IF NECESSARY**

10. ADJOURNMENT