



TOWN COUNCIL STUDY SESSION AGENDA
August 9, 2021
5:00 PM

I. Town Council Items

II. Study Session Items

1. Private Activity Bonds - 2021 Allocation Assignment - Matthews - 15 minutes
2. E-Bikes, Electric Vehicles, and Parks Code Updates Discussion - Colton/Musil/Shiple/Wynn - 30 minutes
3. Parks, Recreation and Open Space Department Update - Colton - 45 minutes
4. Review Future Council Agendas - Hoffmann - 30 minutes

III. Follow-Up Items to Council

1. Parks and Recreation Median Maintenance Memorandum
2. Motsenbocker Traffic Enforcement - Jake Brake Enforcement
3. Motsenbocker Road Construction Traffic Concerns Follow Up



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Bryce Matthews, Planning Manager
DATE: August 9, 2021
SUBJECT: Private Activity Bonds - 2021 Allocation Assignment

ISSUE:

The Town of Parker receives an allocation of Colorado's Private Activity Bond (PAB) allotment each year. In 2021, the Town was allocated \$3,197,640 in PAB capacity. PAB's are tax exempt bonds that are issued for specific private purposes that have a public benefit as described by the IRS in the tax code. Generally, the Town has three options for the PAB capacity:

1. Take no action by the September 15, 2021 deadline and let the capacity revert back to the state;
2. Rollover and assign the capacity to a type of project (if the Town had an eligible project prior to assigning the capacity); or
3. Assign the capacity to another eligible issuing authority, such as the Douglas County Housing Partnership.

FISCAL/BUDGET IMPACT:

None.

BACKGROUND:

Private Activity Bonds are tax-exempt bonds issued on behalf of local or state governments for the purpose of providing special funding benefiting qualified private projects. The Town cannot use this capacity for public projects and does not pledge our credit when these bonds are issued.

Since 2013, the Town Council has given staff direction to assign the Town's PAB capacity to the Douglas County Housing Partnership on an annual basis. The Douglas County Housing Partnership uses this allocation to help finance workforce and affordable housing for low- and moderate-income residents of Douglas County. The other municipalities that are members of the Housing Partnership have also assigned their PAB capacity to it in past years.

There are three (3) benefits to assigning the Town's PAB capacity to Douglas County Housing Partnership:

1. The funding stays local;

2. The Town has representation on the Douglas County Housing Partnership Board and has a say in how the capacity is used; and
3. The Town's capacity will provide another financing tool to support workforce and affordable housing in Douglas County, including the Parker area.

RECOMMENDATION:

Staff recommends assigning the PAB capacity to the Douglas County Housing Partnership, consistent with prior years.

REQUESTED DIRECTION:

Informational purposes regarding an upcoming agenda item.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Mary Colton, Parks and Recreation Director
Jared Musil, Parks and Open Space Manager
Jamie Wynn, Assistant Town Attorney
Ben Shipley

DATE: August 9, 2021

SUBJECT: E-Bikes, Electric Vehicles, and Parks Code Updates Discussion

ISSUE:

With the increase in public usage of devices such as electrical assisted bicycles (e-bikes), electric skateboards, electric scooters, and other similar electric devices, Town Staff is looking at updating the Municipal Code provisions to be consistent with other municipalities and to adapt to the changing nature of outdoor recreation. Additionally, it has come to the attention of staff that while the Parks Rules and Regulations specifies that the speed limit on trails is fifteen (15) miles per hour, the Municipal Code provision only includes the fifteen (15) mile per hour speed limit on "all roadways and parking areas within park lands...."

FISCAL/BUDGET IMPACT:

None.

BACKGROUND:

The usage of the Town of Parker park lands and trails has changed since the original Municipal Code provisions were passed in 1989, and while there have been some updates to those sections, there is a need to revisit the provision of the Municipal Code. This will ensure that the Town's Code provisions related to the use of park lands reasonably conform with the actual usage of those lands, is consistent with similar provisions throughout Colorado's municipalities, and yet, still maintains the necessary restrictions for the health and safety of our citizens.

The Parks and Open Space Division has been looking at this issue for the last couple of years, as well as reviewing rules, regulations, and code provisions from other local jurisdictions.

Based on the available information and how the usage of the trails and park lands has changed over the last few years, staff is recommending updates to various sections of the Parker Municipal Code.

Specifically, staff is proposing updates to the Municipal Code, specifically under Title 12, Chapter 12.02, for the purpose of adding definitions specific to that Title, to update the speed limits provision under 12.02.190 to include trails in addition to the already included roadways and parking areas, as well as to address specific devices, equipment and/or vehicles that can be used on the Town's trails. The updates will also require one modification to 7.01.020, which is the provision adopting the Model Traffic Code, to amend the language specific to the use of

mobility devices for persons with mobility disabilities.

The added and updated definitions under Chapter 12.02, may vary slightly from similar definitions included in Sections 7.03.010, 7.04.010, 7.07.050; however, since each of these provisions is specific to their individual Chapters, and to keep the necessary provisions in the relevant Chapters for ease of reference, staff recommends that the definitions related to the updates be specifically included in Chapter 12.02.

RECOMMENDATION:

Council direction regarding staff's proposed updates to the Municipal Code, Chapter 12.02

REQUESTED DIRECTION:

For informational purposes, discussion, and Council direction.

ATTACHMENT:

1. Draft Ordinance

CHAPTER 12.02 Park Regulations

12.02.010 Title.

The provisions of this Chapter shall be known and cited as the Town park regulations.

12.02.020 Definitions.

As used in this Chapter:

Director refers to the **Parks, Recreation, and Open Space** Director. The Director shall make and publish such regulations, not inconsistent with the terms of this Chapter, as he or she deems necessary for the orderly use and management of the Town's park and recreation facilities and programs.

Electric-powered wheeled device means, other than any other vehicles specifically defined in this Chapter, a non-gas powered electrical mobility device such as an electric single-wheeled skateboard-type ride on device, an electric stand-on scooter, or an electric recumbent bicycle or tricycle. Such devices would not include electric-powered golf carts, quad bikes, all-terrain vehicles, utility task vehicles, or other similar types of devices. For purposes of this Chapter, Electric-powered wheeled devices include what are commonly known as "Electric Personal Assistive Mobility Devices or EPAMDs," which are self-balancing, nontandem two-wheeled device, designed to transport only one person, that is powered solely by an electric propulsion system producing an average power output of no more than seven hundred fifty watts.

Electrical assisted bicycles or e-bikes, means a vehicle having two or three wheels, fully operable pedals, and an electric motor not exceeding seven hundred fifty watts of power. Electrical assisted bicycles are further defined under one of three classes as follows:

(a) Class 1 electrical assisted bicycle means an electrical assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of twenty miles per hour.

(b) Class 2 electrical assisted bicycle means an electrical assisted bicycle equipped with a motor that provides assistance regardless of whether the rider is pedaling but ceases to provide assistance when the bicycle reaches a speed of twenty miles per hour. A class 2 electrical assisted bicycle must operate in a manner so that the electric motor is disengaged or ceases to function when the brakes are applied.

(c) Class 3 electrical assisted bicycle means an electrical assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of twenty-eight miles per hour. A Class 3 electrical assisted bicycle must be equipped with a speedometer that displays, in miles per hour, the speed the electrical assisted bicycle is traveling.

Other Power-Driven Mobility Devices or OPDMD means any mobility device powered by batteries, fuel, or other engines that is used by individuals with mobility disabilities for the purpose of locomotion, but it not a wheelchair as otherwise defined in the 2010 Model Traffic Code, which has been adopted pursuant to Section 7.01.020 of this Municipal Code, and may include EPAMDs as defined in this Chapter.

Law enforcement officers means all authorized officers of the Police Department.

Motorized Vehicle, for purposes of this Chapter 12.02, has the same definition as specified in this Code, Section 7.07.050.

Park lands means all public recreation lands, waters or facilities owned, leased or operated by the Town.

Town means the Town of Parker, Colorado.

12.02.100 Use of motorized vehicles.

- (a) It is unlawful for any unauthorized person to operate any motorized vehicle on any park lands, except on designated roadways which are open to public use.
- (b) It is unlawful for any unauthorized person to operate a motorized vehicle upon any roadway located upon any park lands which is designated as a "service road."

(c) Exceptions to this Section are only as specifically authorized by a valid permit issued by the Parker Police Department, or as otherwise specifically authorized in this Chapter 12.02 or in Chapter 7.03.

(Ord. 12.03.4 §3, 2004; Ord. 12.03 §1(10), 1989)

12.02.190 Speed limits.

The speed limit on all roadways, trails, and parking areas within park lands is fifteen (15) miles per hour.

12.02.210 Types of vehicles allowed on Town trails.

The following specific types of vehicles or devices are allowed on the Town's trails subject to any restrictions specified in this Code, or any Town rules and regulations, adopted pursuant to Section 12.02.220:

(a) Any fully human-powered wheeled device, such as a stroller, wagon, skateboard, bicycle, recumbent bicycle, or other similar types of devices;

(b) Class 1 and Class 2 electrical assisted bicycles. Class 3 electrical assisted bicycles are prohibited on Town trails;

(c) Other Power-Driven Mobility Devices ("OPDMD"), subject to the following provisions and restrictions:

(1) The operator or passenger of an OPDMD must be a person with a mobility disability and Town personnel may ask patrons if they are using the OPDMD because of a disability in accordance with Americans with Disabilities Act (ADA) regulations;

(2) The operator of an OPDMD must remain in control of the device at all times;

(3) An OPDMD is allowed only in areas of park lands, hard surface trails, or facilities in which the general public is allowed;

(4) The operator of an OPDMD must abide by all speed limits either as specified in this Code, or as otherwise posted on park lands;

(5) All OPDMD devices shall be driven, to the extent possible, on the right side of the circulation route;

(5) An OPDMD shall not exceed more than one-half the width of any trail;

(6) An OPDMD shall not weigh more than 500 pounds;

(7) The operator of an OPDMD shall not use such a device on any park lands if the use of the device will cause damage to the land, infrastructure or facilities;

(8) The operator of an OPDMD shall not use the device while intoxicated;

(9) The operator of an OPDMD is prohibited from carrying another person on the device, unless it is specifically made to carry more than one passenger;

(10) The operator of an OPDMD is prohibited from carrying any object on the device that may make the device less stable;

(11) The operator of an OPDMD shall not operate the device in a dangerous or reckless manner;

(12) An OPDMD may not be operated on park lands or Town trails between dusk and dawn;

(13) The parking of an OPDMD shall not impede normal pedestrian or other vehicle/device movements;

(14) An individual without a mobility disability is prohibited from using an OPDMD, unless they are the operator of an OPDMD on which a person with a mobility disability is a passenger and the device is specifically manufactured for more than one individual;

(15) An operator of an OPDMD must abide by any other Town rules and regulations adopted pursuant to Section 12.02.220.

(d) Electric personal assistive mobility devices (EPAMD) or electric-powered wheeled devices, subject to the following provisions and restrictions:

(1) The operator of such a device must remain in control of the device at all times;

(2) The operator of an EPAMD or electric-powered wheeled device must abide by all speed limits either as specified in this Code, or as otherwise posted on park lands;

(3) All EPAMD or electric-powered wheeled devices shall be driven or ridden, to the extent possible, on the right side of the circulation route;

(4) An EPAMD or electric-powered wheeled device shall not exceed more than one-half the width of any trail;

(5) An EPAMD or electric-powered wheeled device shall not weigh more than 500 pounds;

(6) The operator of an EPAMD or electric-powered wheeled device shall not use such a device on any park lands if the use of the device will cause damage to the land, infrastructure or facilities;

(7) The operator of an EPAMD or electric-powered wheeled device shall not use the device while intoxicated;

(8) The operator of an EPAMD or electric-powered wheeled device is prohibited from carrying another person on the device, unless the device is specifically manufactured for more than one individual, and any operator is prohibited from carrying any object on the device that may make the device less stable;

(9) The operator of an EPAMD or electric-powered wheeled device shall not operate the device in a dangerous or reckless manner;

(10) The parking of an EPAMD or electric-powered wheeled device shall not impede normal pedestrian or other vehicle/device movements;

(11) An operator of an EPAMD or electric-powered wheeled device must abide by any other Town rules and regulations adopted pursuant to Section 12.02.220.

(e) No gas-powered device shall be allowed on Town trails.

12.02.210220 Rules and regulations.

- (a) The Director may adopt rules and regulations governing the specific use of parks and recreational facilities within the Town. Such rules and regulations may be adopted as are reasonable and necessary to ensure the safe, orderly and efficient use of the public parks and recreational facilities in accordance with the laws of the Town.

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- (b) Upon adoption of such rules and regulations, three (3) copies thereof shall be filed in the office of the Town Clerk and shall be kept available for public inspection during regular business hours.

(Ord. 12.03.4 §5, 2004)

12.02.-220230 Town employees.

These regulations shall neither apply to nor prohibit any act by an officer or employee of the Town who is engaged in the performance of any act within the scope of his or her employment.

12.02.-230240 Violation; penalty.

- (a) A violation of this Chapter shall be civil in nature and punishable by civil penalties of not more than four hundred ninety-nine dollars (\$499.00) to be determined and assessed at the discretion of the Municipal Judge. No jail sentence shall be available as a possible penalty for a violation of this Chapter, except Sections 12.02.080 and 12.02.090 of this Chapter.
- (b) Any person who violates any of the provisions of Sections 12.02.080 and 12.02.090 of this Chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined the sum of not more than nine hundred ninety-nine dollars (\$999.00) or by imprisonment for not more than one (1) year, or by both such fine and imprisonment, for each such violation.

(Ord. 5.76 §8, 2015; Ord. 12.03.4 §7, 2004; Ord. 5.30.1 §28, 1993; Ord. 12.03 §2, 1989)



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Mary Colton, Parks and Recreation Director
DATE: August 9, 2021
SUBJECT: Parks, Recreation and Open Space Department Update

ISSUE:

The Parks and Recreation Department staff will provide a quarterly 45-minute Department update using PowerPoint to Town Council at the August 09, 2021 Study Session.

FISCAL/BUDGET IMPACT:

Presentation only, there is no budget impact associated with this update.

BACKGROUND:

Parks and Recreation Department staff will provide an update on relevant topics for the Mayor and Town Council. As part of this quarterly update, staff will present on parks projects, capital projects, recreation highlights, department restructure and cost recovery.

RECOMMENDATION:

Presentation for informational purposes only.

REQUESTED DIRECTION:

For information only, no action needing to be taken

ATTACHMENT:

None

TOWN OF PARKER COUNCIL AGENDA
August 16, 2021

Notes:

Town Council meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Councilmembers eliminating lengthy discussions to gain a basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the part of Council.

Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Start times for regular agenda items are tentative; some items may be held earlier than scheduled time.

1. TOWN COUNCIL MEETING SCHEDULE

- A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call**
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)**
- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

2. SPECIAL PRESENTATIONS

- **Teen Court Recognition – 911 Flag of Honor Across American Memorial**

3. PUBLIC COMMENTS (No action will be taken on these items.) *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

4. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

5. PRESENTATION OF FINANCIAL STATEMENTS BY CLIFTONLARSONALLEN LLP

6. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. APPROVAL OF MINUTES

- B. Parker North, 1st Amendment, Tract D Property Annexation**
Department: Community Development, Bryce Matthews
Second Reading: September 7, 2021

1. *ORDINANCE NO. 2.277 - First Reading*
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Town Parker North, 1st Amendment, Tract D Property
2. *ORDINANCE NO. 3.359 - First Reading*
A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Town Parker North, 1st Amendment, Tract D Property to PF-Public Facilities District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith
- C. *ORDINANCE NO. 3.308.3 - First Reading*
A Bill for an Ordinance to Amend the Anthology North Development Plan Second Amendment Pursuant to the Town of Parker Land Development Ordinance, and Amending the Zoning Ordinance and Map to Conform Therewith
Department: Community Development, BrieAnna Simon
Second Reading: September 7, 2021
- D. *CONTRACTS OVER \$100,000*
 1. *Parker Downtown Circulation Improvements (CIP21-018)*
Amount:
Contractor:
Department: Engineering and Public Works, Tom Gill
 2. *Motsenbocker Road and Hess Road Widening and Intersection Improvements (CIP21-001)*
Amount:
Contractor:
Department: Engineering and Public Works, Tom Gill

7. **PUBLIC HEARINGS**

A. **OLDE TOWN AT PARKER F2 - Sketch and Preliminary Plan**

Applicant: Bill Mahar, Norris Design
Location: Generally located south side of Mainstreet between Jordan Road and Motsenbocker Road
Department: Community Development, Stacey Nerger
TRAKiT No.: SUB20-038 and SUB20-039

B. **OLDE TOWN 1A AMD 2 LOT 4A - Use By Special Review**

Applicant: Advanced Pet Care of Parker
Location: East of Jordan Road, North of Cedar Gulch

Department:
TRAKiT No.:

Parkway
Community Development, BrieAnna Simon
Z21-009

8. ORDINANCES

9. RESOLUTIONS

A. RESOLUTION NO. 21-035

A Resolution Assigning and Transferring to Douglas County Housing Partnership All of the Town of Parker's 2021 Private Activity Bond Volume Cap Allocation from the State Ceiling for Private Activity Bonds, and Authorizing the Execution and Delivery of an Assignment and Other Documents in Connection Therewith

Department: Community Development, Bryce Matthews

B. RESOLUTION NO. 21-033

A Resolution to Consent to the Assignment and Assumption Agreement (Looking Glass) By and Between JEN Colorado 18, LLC, and DFH Mandarin, LLC

Department: Town Attorney, Jim Maloney

10. PUBLIC COMMENTS CONTINUED IF NECESSARY

11. ADJOURNMENT

TOWN OF PARKER COUNCIL AGENDA
September 7, 2021

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2. PARKER CHAMBER OF COMMERCE UPDATES

3. DOWNTOWN BUSINESS ALLIANCE UPDATES

- 4. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

5. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

6. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. APPROVAL OF MINUTES

- B. ORDINANCE NO. 9.332 - First Reading**
A Bill for an Ordinance to Approve the Intergovernmental Agreement By and Among Arapahoe County, the Town of Parker, and the City of Aurora Regarding High Plains Regional Trail Maintenance

Department: Parks, Recreation and Open Space, Brett Collins

Second Reading: September 20, 2021

C. *CONTRACT OVER \$100,000*

1. *Professional Services Agreement for Conceptual/Preliminary Design for Lincoln Avenue Widening Project*

Amount:

Contractor: *Felsburg Holt & Ullevig*

Department: *Engineering and Public Works, Bob Exstrom*

7. **PUBLIC HEARINGS**

A. **PARKER NORTH, 1ST AMENDMENT, TRACT D PROPERTY ANNEXATION**

Applicant: **Town of Parker**

Location: **The east side of Parker Road, north of Parkglenn Way**

Department: **Community Development, Bryce Matthews**

TRAKiT No.: **ANX21-003 and Z21-001**

1. **RESOLUTION NO. 21-036**

A Resolution to Establish the Findings of Fact and Conclusions Thereon Concerning the Eligibility of the Town Parker North, 1st Amendment, Tract D Property for Annexation

2. **ORDINANCE NO. 2.277 - Second Reading**

A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Town Parker North, 1st Amendment, Tract D Property

3. **ORDINANCE NO. 3.359 - Second Reading**

A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Town Parker North, 1st Amendment, Tract D Property to PF-Public Facilities District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith

B. **ANTHOLOGY NORTH - Planned Development Amendment No. 3**

Applicant: **PCS Group**

Location: **Generally located on the south side of Hess Road between Chambers Road and Motsenbocker Road**

Department: **Community Development, BrieAnna Simon**

TRAKiT No.: **Z21-008**

ORDINANCE NO. 3.308.3 - Second Reading

A Bill for an Ordinance to Amend the Anthology North Development Plan Second Amendment Pursuant to the Town of Parker Land Development Ordinance, and Amending the Zoning Ordinance and Map to Conform Therewith

8. **ORDINANCES**
9. **PUBLIC COMMENTS CONTINUED IF NECESSARY**
10. **ADJOURNMENT**

TO: Michelle Kivela, Town Administrator

FROM: Mary Colton, Director of Parks, Recreation and Open Space

DATE: August 9, 2021

SUBJECT: Town Median Maintenance

ISSUE

During the March 8 Study Session, Council Member Poage inquired as to why the Parks Division provides maintenance on Town roadway medians, and subsequently why the dedicated half-cent sales tax collected by Parks and Recreation is seemingly used to fund such maintenance.

BACKGROUND

The Parks staff has been managing the maintenance of the Town's landscaped medians for numerous years. In 2011, the Parks Division transitioned from Public Works to Parks and Recreation and has continued to manage the Town's medians to date. The funding for Parks Operations has remained the same with 75% of funds coming from the General Fund and 25% coming from the Parks and Recreation fund (half-cent sales tax).

History of Median Maintenance

The Parks Division has managed median maintenance primarily through outside landscape maintenance contractors (mowing, trimming, weed management) and our Parks staff internally maintains the median irrigation and tree related issues and improvements. Due to the level of expertise with irrigation, landscape design and maintenance, plant healthcare, urban forestry and current equipment availability, median maintenance oversight is best suited for Parks Division staff.

The Streets Division in Public Works is heavily involved in many additional roadway median maintenance efforts, to include Right of Way (ROW), native median and hardscape maintenance (decorative, concrete pavers, etc.). Through successful collaboration, the Parks and Streets Divisions oversee and maintain the Town's medians and ROW areas, and jointly fund and manage the current median maintenance contract.

Town Departments often collaborate to provide maintenance and services for specific improvements that aren't necessarily owned/operated by the same Department. For example, the Streets Division performs routine maintenance of all Town parking lots to include Parks and Recreation facilities even though the facilities are owned/operated by the Parks and Recreation Department. Another example is the Parks Division maintains all landscaping/irrigation for the PACE Center and School House properties, even though the facilities and associated improvements are owned/operated by the Cultural

Department. This type of collaboration allows the Town to efficiently share resources and staff expertise without creating redundancy or additional costs.

While only 25% of the Parks Division budget (around \$1.3 million) comes from the Parks and Recreation fund and the remaining 75% comes from the general fund, those funds are not earmarked for median maintenance and are directed primarily to parks, recreation and open space maintenance management. The cost of the median maintenance represents less than 1% of the Parks and Recreation fund transfer and as previously mentioned requires the oversight of the subject matter experts in the Parks Division.

CONCLUSION

Landscape medians, right of way and hardscape maintenance management represents an important collaboration and function of both the Parks and Streets Divisions. My staff and I recommend continuing this current practice.



POLICE DEPARTMENT

MEMORANDUM

TO: Chief Tsurapas, Commander Coleman
FROM: Sgt Epp
DATE: 7/26/2021
SUBJECT: Motsenbocker Traffic Enforcement

Chief Tsurapas;

As per your request, beginning on May 24th, 2021 to today Parker Officers have been conducting increased traffic enforcement in the area of Crowfoot Valley Rd, Stroh Rd and Motsenbocker Rd, south of Hess Rd. in regard to Speed and the use of Engine Compression Brakes (Jake Brakes). With the assistance of the Towns Engineering Dept. a variable message board has been intermittently placed on Motsenbocker, advising the use of Jake Brakes prohibited on May 26th, 2021 as well.

From June 4th to today Parker Officers have conducted 49 separate instances of Traffic Enforcement in the area with specific guidance for speed and Jake brake enforcement. Out of the 49 traffic enforcement details 19 traffic stops were initiated. Of the 19 stops, 5 citations were issued for speed, 11 warnings for speed, 1 warning for a registration violation, 1 Jake brake citation, and 1 red light warning.

Several patrol officers and Sergeants have been in the area conducting traffic enforcement with only 1 violation of Jake Brakes being heard.

The increased enforcement will continue into the following weeks and a follow up with additional updates will be sent to you later.

Thank you.

Sgt Greg Epp



MEMORANDUM

TO: Mayor and Town Council

FROM: Michelle Kivela, Town Administrator

DATE: August 9, 2021

SUBJECT: Motsenbocker Road Construction Traffic Concerns Follow Up

The Town has received General Public Comment for the Town Council Meeting via the online form regarding construction traffic and truck traffic on Motsenbocker Road south of Hess Road. Several of the comments contain questions and comments that I believe Mayor and Council would benefit from additional information/response from Chief Tsurapas and Engineering/Public Works Director Tom Williams. Please see the information below provided by staff.

- Motsenbocker Road is routinely inspected and evaluated by our Streets Division. Although Motsenbocker Road was constructed over twenty years ago, it is performing as well (if not better) compared to most other concrete roadway sections in Town given similar age/condition. Unfortunately, concrete roads can create additional road noise (wheel slap) compared to asphalt roads. The Town will consider replacing this concrete section with asphalt if economically viable when it is due for reconstruction. Most of the concrete roads the Town has recently reconstructed has been replaced with asphalt.
- The electronic message board has been moved further south on Crowfoot for the time being as we have received numerous speeding complaints about traffic traveling northbound. Officers are also conducting traffic enforcement between Hess Rd. on Motsenbocker and Crowfoot south to the Town limits for both speeding and compression brake violations. It appears from the focused enforcement efforts that the truck's downshifting is being confused as the use of compression brakes.
- There have been comments regarding that it appears auto traffic speeds are very fast on Motsenbocker. It was asked if speed monitoring could be done along this stretch of roadway and if signs for a school zone be placed along sides of the road with a lower speed. Based on adopted standards, school zones are only appropriated for roadways that abut school properties. Motsenbocker Road in this area would not qualify for a school zone designation. We are still concentrating our enforcement efforts in the area for speeding and compression brake violations. In addition, we will be coordinating with The Colorado State Patrol for weight and safety inspections of commercial vehicles traveling in the area.

- There was an inquiry as to if monitoring has been set up to count number of vehicles traveling on this road. The Town performed vehicle counts on Motsenbocker road approximately 18 months ago. We are scheduled to perform another vehicle count study this fall.
- There have been requests to install a stoplight at French Creek and Motsenbocker intersection. Based on the vehicle count study conducted this fall, the Town will perform the warrant analysis (study) associated with the Traffic Signal at French Creek and Motsenbocker Road. In anticipation of this warrant analysis, staff has requested the funding necessary to install this signal in the 2022 budget.
- Regarding the status of the Chambers extension, we are continuing to explore options with the developer of the Anthology North property and should have an update on the status within the next couple months. The construction of Chambers Road between Hess Road and Crowfoot Valley Road are development obligations. The developers are required to complete Chambers Road as part of their development projects. Our hope is that we can find a solution with the developers to provide more certainty on the associated timelines for construction.