



PLANNING COMMISSION MINUTES

February 11, 2021

Chair Gary Poole called the meeting to order at 7:00 p.m.

The Planning Commission and audience joined in saying the Pledge of Allegiance.

Also, present and seated were Commissioners Kimberly Rodell, Richard Foerster, Ruth Ann Nelson, John Howe, Traci Manske, and Eliana Burke. Alternate Anthony Matthews was present.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

APPROVAL OF MINUTES

Commissioner John Howe moved to approve the January 14, 2021 meeting minutes.

Commissioner Eliana Burke seconded; a vote was taken and passed 7:0.

Chair Gary Poole advised the public of the role of the Planning Commission and to join the Zoom webinar link if they wished to make public comments using the “Raise your Hand” feature; and that those watching on Facebook Live would not be able to make public comments.

PUBLIC HEARING: OPENED: 7:04 P.M. SALISBURY EQUESTRIAN PARK LOT 1 – Site Plan Amendment

The applicant, the Town of Parker, has submitted a Site Plan Amendment for the Salisbury Equestrian Park, which will allow the addition of parking lot lighting at the Town owned facility for increased safety. The site is generally located east of Motsenbocker Road and north of Hess Road with an address of 12010 Motsenbocker Road.

Department: Community Development, BrieAnna Simon

BrieAnna Simon, staff planner, presented the staff report for Salisbury Equestrian Park Lot 1 – Site Plan Amendment concerning the addition of parking lot lighting at the Town owned facility for increased safety. Ms. Simon concluded with the determinations in the staff report recommended the Planning Commission recommend Town Council approve the site plan amendment.

Commissioners discussed with staff:

- Concerns about shielding due to close proximity to residential neighborhoods; *(staff said lighting was shielded and will only light the parking lot, foot candles for the lighting do not exceed the Town's lighting code, the light will not go past the property line.)*
- What are the hours for the lights, will the lights be on a timer or remote *(Chris Hudson with the Town's Public Works and Engineering Department said the lights will be on from dusk to dawn.)*
- What will happen if the residents nearby complain about the lighting *(Chris Hudson with the Town's Public Works and Engineering Department said there have been a series of lighting improvements to Salisbury Park over the past 21 years and there have been some occasional complaints and they have worked on shielding with some of those luminaires and they will continue to work with the residents if there are new complaints concerning the new lighting. Since the lights are L.E.D., they have very good control and he is not expecting a lot of trespass lighting.)*

APPLICANT PRESENTATION

Town staff presentation only.

Chair Gary Poole stated this is the time where citizens are encouraged to speak publicly. The use of video conference technology can be challenging when inviting public comment. Therefore, to help us proceed in an organized fashion, we request that you use the "Raise Your Hand" feature to indicate you would like to speak. We will acknowledge speakers in the order they are received. When you are acknowledged for your turn to speak, we request that you introduce yourself by stating your name and address and speak respectfully. Your comments will be limited to three (3) minutes.

PUBLIC COMMENT OPENED

None

PUBLIC COMMENT CLOSED

PUBLIC HEARING: CLOSED: 7:09 P.M. SALISBURY EQUESTRIAN PARK LOT 1 – Site Plan Amendment

PLANNING COMMISSION DISCUSSION

Planning Commissioners discussed that the lighting is needed and important for the safety of the neighborhoods and Town employees and that it should not present any lighting problems for the nearby residents. Planning Commissioners felt assured that the Town would work with residents should issues arise.

Commissioner John Howe moved the Planning Commission recommend Town Council approve the Salisbury Equestrian Park Lot 1 – Site Plan Amendment concerning the addition of parking lot lighting at the Town owned facility for increased safety. Commissioner Richard Foerster seconded; a vote was taken and passed 7:0.

PLANNING COMMISSION ITEMS

None

STAFF ITEMS

Bryce Matthews thanked Jeff Miller for stepping in due to Rosemary Sietsema's departure and helping to get the Planning Commission meeting setup and organized. Mr. Matthews also stated that Rosemary will certainly be missed as a long time Executive Assistant for the Community Development department and the Planning Commission.

ADJOURNMENT

The meeting was adjourned at 7:13 p.m.



Jeff Miller
Recording Secretary



Gary Poole
Chair