TOWN OF PARKER COUNCIL
MINUTES
MARCH 19, 2018

Mayor Mike Waid called the meeting to order at 5:37 p.m. All Councilmembers were present.

Jim Maloney announced the topics for the Executive Session were four (4) items. Under C.R.S. § 24-6-402(4)(e) there was one (1) item which was the proposed annexation of the commercial enclave property adjacent to Parker Road and Pine Lane. Under C.R.S. § 24-6-402(4)(b) there were three (3) items; the first was the Town of Parker v. Douglas County, Douglas County District Court concerning the Intergovernmental Agreement and related comprehensive development plan between the Town and Douglas County; and Section 19A of the Douglas County Zoning Resolution; the second was the Parker Senior Center (deed restrictions); and the third was the Town of Parker v. Oltmann, et al, Douglas County District Court.

EXECUTIVE SESSION
Amy Holland moved and Josh Martin seconded to go into Executive Session at 5:37 p.m., to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), and to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).

The motion was approved unanimously.

Amy Holland moved and Josh Martin seconded to adjourn the Executive Session at 6:50 p.m.

The motion was approved unanimously.

REGULAR MEETING
Mayor Waid reconvened the meeting at 7:00 p.m.

Boy Scout Troops 88 and 16 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS – None.

PARKER CHAMBER OF COMMERCE UPDATES – None.

PUBLIC COMMENTS
7:03 PM
Jim McGanon stated he is not a resident of Parker, but a neighbor. He suggested the use of more round-abouts to easy the flow of traffic and to provide for more efficiency. Traffic is terrible. Traffic on Mainstreet should be rerouted and Mainstreet should become a walkable area.

REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL – None.

CONSENT AGENDA

A. *APPROVAL OF MINUTES - March 5, 2018*

B. *ORDINANCE NO. 5.79 - First Reading*
A Bill for an Ordinance to Amend Section 5.02.660 of the Parker Municipal Code Concerning Public Notice of Liquor License Applications

Department:	*Town Attorney, Jim Maloney*
Second Reading:	*April 2, 2018*

C. *MEADOWLARK - Annexation and Zoning*

Applicant:	*Henry Design Group for Meritage Homes*
Location:	*The northeast corner of Crowfoot Valley Road and Richlawn Parkway*
Department:	*Community Development, Ryan McGee*
TRAKiT No.:	*ANX16-004 & Z16-020*
Second Reading:	*April 2, 2018*

(1) *ORDINANCE NO. 2.258 - First Reading*
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Meadowlark Property in Douglas County

(2) *ORDINANCE NO. 3.325 - First Reading*
A Bill for an Ordinance Zoning Certain Property Within the Town of Parker, Colorado, Known as the Meadowlark Property to PD-Planned Development District Pursuant to the Town of Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith

D. *ORDINANCE NO. 3.332 - First Reading*
A Bill for an Ordinance Rezoning Certain Property Within the Town of Parker, Colorado, Known As Country Meadows Square Property from PD-Planned Development to Modified Commercial District Pursuant to the Parker Land Development Ordinance and Amending the Zoning Ordinance and Map to Conform Therewith

Applicant:	*Gene Gregory, Country Meadows Development LLC*
Location:	*Northwest corner of Hess Road and Parker Road*
Department:	*Community Development, Stacey Nerger*
Trakit No.:	*Z18-002*
Second Reading:	*April 2, 2018*

E. ORDINANCE NO. 5.80 First Reading
A Bill for an Ordinance to Amend Chapter 7.01 of the Parker Municipal Code to Allow Traffic Direction, Regulation and Control by Appointed Special Police Officers
Department: Police Department, Doreen Jokerst
Second Reading: April 2, 2018

F. CONTRACTS OVER $100,000

1. 2018 Townwide Slurry/Chip Seal Program (CIP 18-004)
Amount: $1,780,327.91
Contractor: A-1 Chipseal
Department: Public Works, John Mounier

2. 2018 Townwide Pavement Markings - Long Line Project (CIP18-007)
Amount: $105,702.78
Contractor: American Striping Company
Department: Engineering, Dave Aden

Joshua Rivero moved to approve Consent Agenda Items 6A through 6F.

Renee Williams seconded the motion.

The motion was approved unanimously.

PUBLIC HEARINGS

A. TWENTY MILE INDUSTRIAL PARK FILING NO. 2, FIRST AMENDMENT SUBDIVISION EXCEPTION LOT 2A - Parker Racquet Club Site Plan
Applicant: Christa Plaza, Essenza Architecture for Parker Tennis
Location: South of Plaza Drive between Twenty Mile Road and Championship Drive
Department: Community Development, Paul Workman
TRAKit No.: SP17-044

(1) Site Plan

(2) Development Agreement

7:08 PM
The Town of Parker, as property owner, and Parker Tennis, as operator, are proposing a public-private partnership for a new indoor/outdoor racquet and activities facility. The subject property has a total area of 4.9 acres and is located directly west of the Parker Fieldhouse at the southeastern corner of Twenty Mile Road and Plaza Drive.

The proposed facility will include six indoor tennis courts, a welcome center with social area, locker rooms and offices in the first phase. A future phase will create outdoor tennis courts with the potential for an expanded building if the need arises.

The subject property is owned by the Town of Parker and per the Land Development Ordinance, all site plan applications for Town-owned property are required to obtain Town Council approval upon a recommendation from Planning Commission. This project has public improvements on Championship Drive. Since there is no plat associated with this project, these improvements are being secured via a Development Agreement.

The Planning Commission recommended approval on March 8, 2018, with the two conditions noted in the staff report.

The applicants were present and spoke. Steve Prosowski, 4808 S. Granby, stated the project is the first public/private partnership project for the Town. Once built, it will provide programming for all ages.

Craig Marshall, 1164 Cambridge Court, stated the facility will be public but with many private perks. He added the location is great and will bring additional commerce in Parker.

Christa Plaza, 501 E. Cannon St., Layfette, Colorado, Essenza Architecture, stated it will enhance the site but will also compliment the buildings in the area.

Public Comment: None.

John Diak moved to approve the site plan based on staff findings with the two conditions noted in the staff report:

1. The applicant shall be required to work with the Town's Parks and Recreation and/or Cultural Department staff to incorporate public art at the northwest corner of the site prior to issuance of a certificate of occupancy.
2. Any substantial changes to the approved site plan, as determined by Town staff, shall require approval by Town Council after recommendation from Planning Commission.

Amy Holland seconded the motion.

The motion was approved unanimously.

Joshua Rivero moved to approve the Development Agreement attached in the staff report.

Renee Williams seconded the motion.

The motion was approved unanimously.

B. PINE BLUFFS FILING NO. 4, Stand-Alone Emergency Room - Use by Special Review

Applicant:	**Wendi Birchler, Norris Design for Mustang Development Company**
Location:	**Southeast corner of Parker Road and Shady Ridge Parkway**
Department:	**Community Development, Paul Workman**
TRAKiT No.:	**Z17-016**

7:27 PM

The applicant, on behalf of Mustang Development Company, is requesting a Use by Special Review (UbSR) to allow a free-standing emergency room facility located in Pine Bluffs. The subject property is located in the commercially zoned section of the Pine Bluffs Planned Development (PD) at the southeast corner of Parker Road and Hess Road adjacent to the Shady Ridge Parkway entrance. The property has a total area of 1.7 acres and is currently undeveloped.

The PD zoning requires that hospitals and emergency care facilities obtain approval for a Use by Special Review. The applicant has deferred the required site plan application pending a Town Council decision on the Use by Special Review application.

Staff stated for Council to approve the Use by Special Review application, 9 criteria must be met. He added that the facilities hours of operation will be 24/7. They expect 15 patients per day with 40 employees. Staff reported the Town, the HOA, and the developer have worked together to come up with a traffic plan that is acceptable and addresses concerns of the neighborhood. Staff stated this project is consistent with the Town's Master Plan. The Planning Commission heard the case on March 8, 2018, and recommended that Town Council approve the application.

The applicant, Wendy Birchler, Norris Design for Mustang Development Company, 1101Bannock St., Denver, Colorado, read a letter of support from Dennis Houston of the Parker Chamber. The letter was also provided for Council's review.

Paul McCartney, CEO and a nurse, 41875 Deerfield Loop, Elizabeth Colorado, stated patients are transported from this location to the closest facility based on the needs of the patient. He also noted for Council that a letter was sent from the HOA regarding the support of the entryway plan.

Public Comment:

Rox Shain 12098 S. Majestic Way, Pine Bluff, stated he was not happy with access even as proposed. It will increase traffic into the neighborhood. He also stated it could impact home resale values.

Debbie Lewis moved to approve, based on staff findings, with the four (4) conditions contained in the staff report:

1. The facility shall be required to comply with all South Metro Fire Rescue protocols for ambulances that may service this facility.
2. The applicant shall be required to work with staff during the site plan process to ensure that the facility reflects high-quality architecture that exceeds the Town's requirements.
3. The future site plan shall comply with all of the Town's development standards prior to the approval of any building permit.
4. The property owner is required to continue to work with Town staff in order to develop and construct a revised intersection for Shady Ridge Parkway and Shady Ridge Road/Crooked Pine Circle that is substantially similar to the configuration discussed in Section VI of the Planning Commission Staff Report.

Josh Martin seconded the motion.

The motion was approved unanimously.

C. SERVICE PLANS FOR BELFORD SOUTH AND BELFORD NORTH METROPOLITAN DISTRICTS (continued from March 5, 2018)

Department: Town Attorney, Jim Maloney

(1) RESOLUTION NO. 18-030

A Resolution to Approve the First Amended and Restated Service Plan for Belford South Metropolitan District

(2) RESOLUTION NO. 18-031

A Resolution to Approve the Formation of a Title 32 Special District for Belford North Metropolitan District

7:48 PM

The purpose of Resolution No. 18-030 is to approve the request by the Belford South Metropolitan District ("BSMD") to amend and restate its service plan. The purpose of Resolution No. 18-031 is to approve the proposed service plan for the Belford North Metropolitan District ("BNMD"). Both resolutions are being considered as a part of one public hearing for the reason that the service plans for these districts (the "Service Plans") are essentially the same, except that BSMD serves as the residential district and BNMD serves as the commercial district.

On March 21, 2016, the Town Council, by Resolution No. 16-022, approved the original service plan for BSMD, which was subsequently organized and is an existing special district. BSMD contains the residential portions of the Belford project south of Belford Avenue as depicted on the attached vicinity map. The proposed BNMD contains the commercial portions of the project north of Belford Avenue as depicted on the attached vicinity map. The Service

Plans propose that BSMD and BNMD (collectively, "the Districts") will cooperatively complete public improvements for the Project.

With this application, BSMD proposes to amend and restate its service plan so that the Service Plans for the Districts are essentially the same, but with BSMD serving as the residential district and BNMD serving as the commercial district. The Service Plans contain a singular Capital Plan and Financial Plan, showing shared costs and financing by the Districts. The report attached to the staff memorandum summarizes key information regarding the Service Plans, which report is applicable to both Districts, except where indicated otherwise in the report.

The Applicant, Emily Murphy, with McGeady Becher Special District Law, 450 E. 17th Ave., Suite 400, Denver, Colorado 80203-1254, was available for questions.

Public Comments: None.

Josh Martin moved to approve Resolution Nos. 18-030 and 18-031.

Joshua Rivero seconded the motion.

The motion was approved unanimously.

D. SALISBURY EQUESTRIAN PARK LOT 1, Parker Water and Sanitation - Bulk Water Distribution Station - Site Plan Amendment

Applicant:	**Black and Veatch for Parker Water and Sanitation District**
Location:	**12010 Motsenbocker Road**
Department:	**Community Development, Carolyn Parkinson**
TRAKit No.:	**SP17-107**

(1) Site Plan

(2) ORDINANCE NO. 1.509 - Second Reading
A Bill for an Ordinance Conveying Certain Real Property by Easement to Parker Water and Sanitation District for Salisbury Equestrian Park Minor Development

7:58 PM

A land use proposal located on Town-owned property requires a public hearing before the Planning Commission and Town Council per Land Development Ordinance Section 13.06.040.

The Parker Water and Sanitation District (PWSD) is proposing to construct a bulk potable water station on Town property to provide an option for their bulk water customers and reduce the number of customers using hydrants for their bulk water needs. Hydrant use is wasteful and can stir up naturally occurring mineral sediment in the distribution system resulting in "brown-water" events.

The proposed facility will be located east of the Operations Maintenance Facility in Salisbury Equestrian Park in an open staging area that is currently used by large maintenance vehicles and equipment. The total disturbed area will be less than .1 acres. The structure itself will be located approximately 115 feet from the nearest property line and be screened from adjacent residential properties by a berm. The building will have a footprint of approximately 40 square feet and be 7 feet in height when completed.

PWSD envisions that this facility will be utilized by customers with small water trucks (<1,500 gallons) that use 30,000 gallons of water or less per month. Currently, PWSD has 118 existing customers that are bulk-fill users. The fill-station will also be used by the Town including the Engineering/Public Works Department and the Parks and Recreation Department. The facility will be monitored by PWSD staff and equipped with security cameras to ensure proper use. The hours of operation will be 5 a.m. to 7 p.m. daily.

Staff has determined that no landscaping, lighting or parking improvements are required due to the isolated location and small size of the proposal.

To accommodate the project, PWSD has requested that a nonexclusive waterline easement be granted over the project area within Salisbury Park. The Engineering/Public Works Department has reviewed and approved the proposed easement in conjunction with the Parks and Recreation Department. The nonexclusive nature of this easement will allow the easement area to be utilized for most purposes if future improvements are ever contemplated in the park. This easement is proposed to be granted as part of an easement swap between the Town and PWSD; in return, the District has agreed to dedicate right-of-way and easements on a PWSD-owned property necessary for the Town to construct a future expansion of Stroh Road and a segment of the Lemon Gulch Trail.

The application was heard before the Planning Commission on March 8, 2018. After conducting the public hearing, Planning Commission approved a motion to recommend the addition of a ninth condition limiting the hours of operation.

The Applicant, Rebecca Tejada, with PWSD, 18100 E. Woodman Dr., was present to answer questions. She was asked how many trips per day were made to the site which she responded there were 10 to 20 trucks. Councilmember Rivero suggested that a sign be placed stating, "No Idling While Filling."

Public Comment: None.

Joshua Rivero moved to approve, based on staff findings and Planning Commission's recommendation, with the following nine (9) conditions and one (1) additional condition added:

A. The Site Plan Amendment exhibit dated July 10, 2017, and submitted to the Community Development Department (via Trakit) on December 20, 2017, together with the prefabricated building specifications submitted (via Trakit) on February 23, 2018, shall be the approved plans. ANY ALTERATION, MODIFICATION, SUBSTITUTION, OR REVISION, INCLUDING (BUT NOT LIMITED TO), COLORS, MATERIALS, OR PLACEMENT SHALL BE AT THE DISCRETION OF THE COMMUNITY DEVELOPMENT DIRECTOR, WHO RESERVES THE RIGHT TO REQUIRE SAID PROPOSED CHANGES TO BE REVIEWED AND APPROVED BY THE PLANNING COMMISSION.
B. This approval has been based upon the review of information submitted to our office as part of your request for site plan approval and SHALL REMAIN IN EFFECT FOR TWELVE (12) MONTHS FROM THE DATE OF TOWN COUNCIL APPROVAL. If a grading permit or building permit is not issued within the twelve months, this approval becomes null and void. The Community Development Director, upon written request, may grant a 90-day extension.
C. Approval of this site plan DOES NOT INCLUDE SIGNAGE. All signage for this site and building will be required to meet the Town of Parker Sign Code Chapter 13.09 and may require a separate sign permit application submittal.
D. The applicant will be required to comply with eTRAKiT comments from Engineering dated January 22, 2018, prior to the issuance of a building permit. These comments pertain to the addition of protection for the portable toilet and a concrete washout.
E. A building permit is required prior to the start of any work on site.
F. An electrical permit is required prior to the start of any work on site.
G. All conditions of the original site plan approval shall remain in effect.
H. All public notice signs posted on the property must be removed within ten business days from the date of receipt of the site plan approval letter.
I. Hours of operation will be limited to 6 a.m. to 7 p.m. daily.
M. A sign be placed at the station stating, "No Idling While Filling."

Amy Holland seconded the motion.

The motion was approved unanimously.

Joshua Rivero moved to approve Ordinance No. 1.509 on second reading.

Josh Martin seconded the motion.

The motion was approved unanimously.

E. VILLAGE CENTER DRIVE RIGHT-OF-WAY PROPERTY - Annexation

Applicant:	**Town of Parker**
Location:	**Generally located south of Lincoln Avenue and east of Jordan Road**
Department:	**Community Development, Carolyn Parkinson** **Engineering, Chris Hudson**
TRAKit No.:	**ANX17-006**

(1) RESOLUTION NO. 18-024
A Resolution to Set Forth the Town Council's Finding of Fact and Conclusions as the Eligibility of Village Center Drive Right-of-Way Property in Douglas County

(2) ORDINANCE NO. 2.257 - Second Reading
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as Village Center Drive Right-of-Way Property of Douglas County

8:12 PM
Village Center Drive was constructed in the mid-1990s as part of the Stonegate mixed-use development in unincorporated Douglas County. During the early 2000s, the Town annexed three (3) of the four (4) commercial parcels that utilize Village Center Drive for access. The Town did not annex the roadway at that time.

Douglas County has had a long-standing request that Parker accept ownership and assume maintenance responsibility for Village Center Drive because most parcels that access the roadway are located within the Town's incorporated boundary. Staff requested repairs to the roadway as a condition of the Town accepting ownership and maintenance responsibility. In 2016, the County repaved Village Center Drive and completed the requested repairs. The Town subsequently accepted ownership of the roadway from the county in December 2017.

This proposal meets the statutory requirements for annexation into Parker and is consistent with the Parker 2035 Master Plan because it is located within the Town's Urban Growth Boundary.

Public Comment: None.

Debbie Lewis moved to approve Resolution No. 18-024.

Renee Williams seconded the motion.

The motion was approved unanimously.

Debbie Lewis moved to approve Ordinance No. 2.257 on seconded reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

F. HEIRLOOM PARKWAY SERIAL I AND SERIAL II RIGHT-OF-WAY PROPERTY - Annexation

Applicant:	**Town of Parker**
Location:	**Generally located north of Hess Road and west of Chambers Road**
Department:	**Community Development, Carolyn Parkinson Engineering, Chris Hudson**
TRAKiT No.:	**ANX17-004 and ANX17-005**

(1) RESOLUTION NO. 18-022
A Resolution to Set Forth Town Council's Findings of Fact and Conclusions as to the Eligibility of the Heirloom Parkway Serial I Right-of-Way Property for Annexation into the Town of Parker

(2) ORDINANCE NO. 2.255 - Second Reading
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Heirloom Parkway Property Serial I Located in Douglas County

(3) RESOLUTION NO. 18-023
A Resolution to Set Forth Town Council's Findings of Fact and Conclusions as to the Eligibility of Heirloom Parkway Serial II Right-of-Way Property for Annexation into the Town of Parker

(4) ORDINANCE NO. 2.256 - Second Reading
A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Heirloom Parkway Property Serial II Located in Douglas County

8:14 PM

The Town proposes to annex Heirloom Parkway right-of-way (ROW) between Hess Road and Chambers Road. The Town has owned and maintained this roadway since it was accepted from the developer in 2016. To meet statutory requirements for contiguity a serial annexation that is done in two sections is required. Serial I is located between the Town boundary and a point approximately 109 feet north of the intersection of Heirloom Parkway and Hess Road. Serial II is the remaining 109-foot section of Heirloom Parkway. Approval of Serial I and Serial II will allow for annexation of the full length of Heirloom Parkway into the Town.

Public Comment: None.

John Diak moved to approve Resolution No. 18-022.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

John Diak moved to approve Ordinance No. 2.255 on second reading.

Joshua Rivero seconded the motion.

The motion was approved unanimously.

John Dial moved to approve Resolution No. 18-023.

Joshua Rivero seconded the motion.

The motion was approved unanimously.

Amy Holland moved to approve Ordinance No. 2.256 on second reading.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

G. ORDINANCE NO. 1.507.1 - Second Reading
A Bill for an Ordinance to Adopt the 2018 Revised Budget for the Town of Parker and to Make Appropriations for the Same
Department: Finance, Mary Lou Brown
Finance, Rhonda Willey

<u>8:20 PM</u>
The purpose of this budget revision is to appropriate funds to carryover unspent 2017 appropriations and to appropriate additional funds for 2018. The total carry-over from 2017 is $17,009,720 which includes $3,256,629 in the General Fund, $1,947,860 in the Parks and Recreation Fund, $505,460 in the Cultural Fund, $257,390 in the Recreation Fund, $10,530,206 in the Capital Improvement Fund, $203,675 in the Stormwater Fund, and $308,500 in the Information Technology Fund.

The total supplemental appropriation for 2018 is $1,657,361 offset by $1,810,900 revenue for a net $153,539 increase in revenue. The expenditures include $208,410 in the General Fund, $719 in the Parks and Recreation Fund, $4,300 in the Cultural Fund, $1,500 in the Recreation Fund, $157,432 in the Capital Improvement Fund, $35,000 in the Stormwater Fund, and $1,250,000 in the Information Technology Fund. The revenue includes

$1,534,100 in the General Fund, $48,800 in the Cultural Fund, $195,000 in the Recreation Fund, $18,000 in the Stormwater Fund, and $15,000 in the Fleet Services Fund. The detail list of items can be found in Exhibit A attached to the budget Ordinance.

Public Comment: None.

Josh Martin moved to approve Ordinance No. 1.507.1 on second reading.

Josh Rivero seconded the motion.

The motion was approved unanimously.

ORDINANCES

A. ORDINANCE NO. 1.510 - Second Reading
A Bill for an Ordinance Conveying Certain Real Property by Easement to Parker Water and Sanitation District for Tract T, Reata North Filing No. 1
Department: Engineering/Public Works, Alex Mestdagh

8:24 PM
This ordinance proposes to convey a waterline easement to Parker Water and Sanitation District (PWSD) to allow for the installation of an underground waterline across Tract T, Reata North Filing No. 1. The waterline is proposed as a part of PWSD's Water Resource Centralization Project.

Public Comment: None.

Debbie Lewis moved to approve Ordinance No. 1.510 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

B. ORDINANCE NO. 9.262.1 - Second Reading
A Bill for an Ordinance Approving the Agreement Regarding Design and Construction of Drainage and Flood Control Improvements for Newlin Gulch Downstream of Heirloom Parkway By and Between Urban Drainage and Flood Control District and the Town of Parker (Agreement No. 16-11.23A Project No. 106484)

Department: Engineering/Public Works, Jacob James

8:28 PM

Ordinance No. 9.262 and Agreement No. 16-11.23 were approved by Town Council on February 6, 2017, to provide funding for the design of improvements to Newlin Gulch at Heirloom Parkway (extended). The engineering design has been completed and the purpose of this Ordinance is to approve the IGA to add funding for construction of the improvements.

The approved Stormwater budget for 2018 included a capital improvement project line item for $200,000 for Newlin Gulch. The Urban Drainage and Flood Control District will provide a funding match of $200,000. This amendment to the IGA will also allow Urban Drainage and Flood Control District to re-appropriate remaining funds from the Crown Point Detention Pond Project which was funded in 2015 through Agreement No. 15-02.04. The financial breakdown is as follows:

Town of Parker: $40,000 (Original) + $200,000 (This Amendment)
Urban Drainage: $40,000 (Original) + $200,000 (This Amendment)
Urban Drainage Fund Transfer: $279,117.66 (This Amendment)

Public Comment: None.

Joshua Rivero moved to approve Ordinance No. 9.262.1 on second reading.

Amy Holland seconded the motion.

The motion was approved unanimously.

The Regular Town Council meeting was adjourned at 8:31 p.m.

Carol Baumgartner, Town Clerk

Mike Waid, Mayor

Prepared by: Chris Vanderpool, Deputy Town Clerk