



TOWN COUNCIL STUDY SESSION AGENDA
March 8, 2021
5:00 PM

I. Town Council Items

II. Study Session Items

1. Parks and Recreation Contracts Over \$100,000 - Exstrom/Trapp/Colton - 20 minutes
2. Updated Engineering and Planning Fees - Mestdagh/Matthews - 15 minutes
3. Residential Sign Kiosk Program - Fussa/Munekata/Gorman, 20 minutes
4. Draft Noise Ordinance - Fussa/Wynn/Tsurapas, 15 minutes
5. Parks, Recreation and Open Space Department Update - Colton - 45 minutes
6. Council Meetings - General Public - Kivela - 15 minutes
7. Review Future Council Agendas - Hoffmann - 30 minutes



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Bob Exstrom, Project Manager
Dennis Trapp, Projects Administrator
Mary Colton, Parks and Recreation Director

DATE: March 8, 2021

SUBJECT: Parks and Recreation Contracts Over \$100,000

ISSUE:

Engineering/Public Works and Parks, Recreation and Open Space are presenting three separate project summaries and information related to four contracts over \$100,000. 1 - Two contracts for the Jordan Road Undercrossing Project, 2 - One contract for Lemon Gulch Trail low-water crossing, 3 - One contract for the Rueter-Hess Recreation Authority Annual Assessment. These contracts are scheduled for award and approval by Town Council as part of the March 15, 2021 consent agenda that is planned for continuation on March 22, 2021. A PowerPoint presentation will be utilized at the Study Session to provide more information on the projects and contracts.

FISCAL/BUDGET IMPACT:

1. Funding for both contracts (HEI Civil and EST) has been appropriated in the 2021 East/West Trail at Jordan Road Under Crossing fund (203-4520) including a \$1,300,000 contribution from Public Service Company.
2. Funding for both the Lemon Gulch Trail low-water crossing (Muller Engineering) and Rueter-Hess Recreation Authority annual assessment has been appropriated in the 2021 budget in fund (203-4520).

BACKGROUND:

HEI Civil and EST Contracts

This is one of six projects identified by staff back in the summer of 2016 as effective mitigation strategy concerning the Pawnee Daniels Park 345k Transmission Project. The focus of the mitigation effort was to establish projects or initiatives which directly address the impacts by virtue of proximity to the Public Service Company (PSCo) right-of-way providing benefit to multiple neighbors through the corridor and improving community integration where fragmentation has previously occurred.

This project specifically addresses the at-grade condition along the East/West Regional Trail at Jordan Road. The trail currently crosses Jordan Road at-grade adjacent to the PSCo right-of-way with limited bike/pedestrian improvements. A grade separated under-crossing at Jordan Road will provide a safer and more convenient route for pedestrians and bicyclists using the trail within the PSCo corridor. The trail is ultimately planned to run from the Cherry Creek Trail

to Chatfield State Park increasing the number of users in the years to come.

There are two contracts remaining over \$100,000 that staff must procure to complete this project. One is for general contracting services and other is for construction management services.

Staff competitively bid the contract for general contracting services in January/February 2021 and 15 bids were received. Hudick Excavating Inc. dba HEI Civil (HEI) was the lowest responsible bidder coming in at \$1,765,000. A breakdown of all fifteen bid results will be provided with the PowerPoint presentation at the Study Session. HEI has successfully completed projects for the Town in the past including their most recent Town project, Kings Point Way, which included a 5-foot high by 12-foot wide drainage concrete box culvert that they did a good job on.

Staff requested statements of qualifications from the Town's three on-call construction management firms for construction management services and EST was selected. EST has the qualifications, expertise and available resources necessary to perform the work and has successfully completed work for the Town including the Schoolhouse Plaza and Parking Lot Project. Their proposed fee is \$209,998.

Lemon Gulch Trail Contract

The Lemon Gulch Trail contract with Muller Engineering will allow specific design and engineering analysis and documentation to proceed prior to actual construction of the anticipated low-water crossing of the Lemon Gulch drainageway. The specific fee for these services is \$129,783 and includes a number of subconsultants authorized to perform specific technical analysis to facilitate the completion of this project. These include, Aztec Consultants (surveying), Goodbee Associates (subsurface utility engineering), CTL | Thompson (geotechnical investigation), and ERO Resources (environmental permitting and ecological design). As part of the design and engineering for the northern reach of the Lemon Gulch Trail, staff will subsequently be selecting a separate engineering design firm to perform this work. Staff will be seeking approval of this contract over \$100,000 at the March 15, 2021 Town Council meeting.

Rueter-Hess Recreation Authority

Annually, the Town approves a contribution of \$210,000 to the Rueter-Hess Recreation Authority (per an IGA) along with other members of the Authority (PWSD, Castle Rock, Lone Tree, Castle Pines and Douglas County) for the purposes of capital recreation improvements based on the Rueter-Hess Reservoir Recreation Master Plan. Moving forward, the Rueter-Hess Recreation Authority's budget will be presented to Town Council for approval in advance of formal budget approval by the Authority Board. Staff will be seeking approval of this contract over \$100,000 at the March 15, 2021 Town Council meeting.

RECOMMENDATION:

Approve staff placing the contracts with HEI Civil and EST, Lemon Gulch Trail low-water crossing (Muller Engineering), and Rueter-Hess Recreation Authority on the March 15, 2021 Town Council Meeting consent agenda for award.

REQUESTED DIRECTION:

Approve staff placing the HEI Civil and EST contracts along with Lemon Gulch Trail low-water crossing (Muller Engineering) and Rueter-Hess contracts on the March 15, 2021 Town Council

Meeting consent agenda for award.

ATTACHMENT:

1. Rueter-Hess Recreation Authority 2021 approved budget

**RESOLUTION
TO ADOPT 2021 BUDGET AND APPROPRIATE SUMS OF MONEY
RUETER-HESS RECREATION AUTHORITY**

A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND, ADOPTING A BUDGET, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR RUETER-HESS RECREATION AUTHORITY, DOUGLAS COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021, AND ENDING ON THE LAST DAY OF DECEMBER, 2021,

WHEREAS, the Board of Directors of the Rueter-Hess Recreation Authority has authorized its consultants to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was available for inspection by the public at a designated public office, a public hearing was held on December 11, 2020, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves or fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RUETER-HESS RECREATION AUTHORITY OF DOUGLAS COUNTY, COLORADO:

Section 1. Adoption of Budget. That the budget as submitted, and attached hereto and incorporated herein by this reference, and if amended, then as amended, is hereby approved and adopted as the budget of the Rueter-Hess Recreation Authority for calendar year 2021.

Section 2. Budget Revenues. That the estimated revenues for each fund as more specifically set out in the budget attached hereto are accepted and approved.

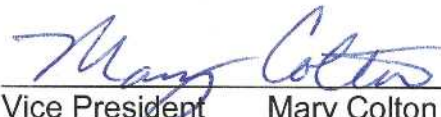
Section 3. Budget Expenditures. That the estimated expenditures for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 4. Property Tax and Fiscal Year Spending Limits. That, being fully informed, the Board finds that the foregoing budget and mill levies do not result in a violation of any applicable property tax or fiscal year spending limitation.

Section 5. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

ADOPTED this 11th day of December, 2020.

RUETER-HESS
RECREATION AUTHORITY



Vice President Mary Colton

ATTEST:



Rueter Hess Recreation Authority

2021 Consolidated Budget

	2020					
	2019	Jan-Oct	Oct-Dec	Total	2020	2021
	Actual	Actual	Projection	Projection	Budget	Budget
Revenue:			3			
40100 · General Assessments	140,000	140,000	-	140,000	140,000	350,000
40200 · Capital Assessments	789,000	741,000	-	741,000	747,000	531,000
40300 · Recreational Income	16,015	8,204	-	8,204	20,000	60,000
40400 · Application Fee Income	400	-	-	-	2,000	500
40500 · Interest & Other Income	25,897	7,953	440	8,393	20,000	10,000
45000 · Misc. Income	-	-	-	-	-	-
Total Revenue	971,312	897,157	440	897,597	929,000	951,500
Operating Expenses:						
51100 · Management	17,000	20,000	-	20,000	20,000	50,000
51200 · Operations	14,810	14,756	-	14,756	25,000	300,000
51300 · Repairs & Maint	30,960	44,960	30,000	74,960	35,000	35,000
51400 · Accounting	12,379	10,125	1,800	11,925	17,500	20,000
51500 · Audit	4,300	4,400	-	4,400	4,500	4,750
51600 · Legal	11,407	13,854	2,771	16,625	25,000	25,000
51700 · Consulting Fees	-	-	-	-	4,500	40,000
51800 · Insurance	2,013	4,434	-	4,434	2,500	2,500
51900 · Membership Dues	-	376	-	-	380	380
52000 · General & Administrative	1,832	1,776	100	1,876	2,000	2,000
52100 · Depreciation Expense	-	-	-	-	-	-
59000 · Contingency	-	-	-	-	10,000	10,000
Total Operating Expenditures	94,702	114,681	34,671	149,351	146,380	489,630
Capital Projects:						
70110 · CIP - Master Plan	119,128	-	-	-	-	-
70120 · CIP - RHR Lower Parking Lot "E"	-	-	-	-	-	-
70130 · CIP - RHR Entry Fence/Drive	-	-	-	-	-	-
70140 · CIP - RHR Entry Station/Bldg	-	-	-	-	-	-
70150 · CIP - RHR Entry Road Trail	-	-	-	-	250,000	15,000
70160 · CIP - RHR Upper Parking Lot	-	-	-	-	-	70,000
70170 · CIP - RHR Shade Structure	-	-	-	-	45,000	-
70180 · CIP - RHR WS Shoreline Dest.	-	-	-	-	60,000	126,500
70190 · CIP - RHR Trails	765	177,101	35,923	213,024	900,000	458,700
70200 · CIP - RHR ADA Parking Lot	-	-	-	-	-	-
70210 · CIP - RHR ADA Trail Loop	-	-	-	-	-	-
70220 · CIP - RHR South Overlook (3-Adit, Pelican, P.	-	-	-	-	12,000	-
70230 · CIP - RHR Upper Lot Picnic	-	-	-	-	-	-
70240 · CIP - RHR Overlook Arrow Point	-	371,913	21,676	393,589	4,000	27,500
70250 · CIP - RHR Overflow Parking Percy Hess Lot	-	-	-	-	-	20,000
70260 · CIP - RHR Camping - Woodstone	-	-	-	-	-	-
70270 · CIP - RHR Camping - Prospectors	-	-	-	-	-	-
70280 · CIP - RHR Concessions	-	-	-	-	-	-
70290 · CIP - N420 Hess Road Trails and Parking Lot	-	112,302	42,942	155,245	-	100,000
70300 · CIP - N420 Rosie Rueter Trails	-	90,869	17,548	108,416	450,000	50,000
70310 · CIP - N420 Hess Rd Picnic Area	-	-	-	-	-	-
70320 · CIP - N420 R. Rueter Picnic Area	-	114,898	41,405	156,303	-	-
70330 · CIP - N420 Incline Challenge	-	444,823	84,010	528,834	250,000	101,750
70340 · CIP - N420 Xeriscape Garden	-	-	-	-	-	-
70350 · CIP - N420 Interpretive & Trail Signage	-	-	-	-	30,000	20,000
70360 · CIP - N420 Archery Facility	-	-	-	-	-	-
70370 · CIP - N420 Trails	-	84,881	31,496	116,377	40,000	-
70380 · CIP - N420 Sledding Hill	-	-	-	-	-	-
70390 · CIP - RHR Fish Stocking	-	-	-	-	-	50,000
70400 · CIP - Other Rec Improvements	6,329	-	-	-	50,000	95,000
70900 · CIP - Contingency - Capital	-	-	-	-	450,000	300,000
Total Capital Projects Expenditures	126,222	1,396,788	275,000	1,671,788	2,541,000	1,434,450
Total Expenditures	220,924	1,511,468	309,671	1,821,139	2,687,380	1,924,080
Revenue in Excess of Expenditures	750,388	(614,311)	(309,231)	(923,542)	(1,758,380)	(972,580)
Fund Balance Beginning of Period	1,383,500	2,133,888		2,133,888	2,133,888	1,210,346
Fund Balance End of Period	2,133,888	1,519,577	(309,231)	1,210,346	375,508	237,766



MEMORANDUM

TO: The Honorable Mayor and Members of Town Council

FROM: Alex Mestdagh, Engineering Service Manager
Bryce Matthews, Planning Manager

DATE: March 8, 2021

SUBJECT: Development Fee Schedule

ISSUE:

Staff wishes to provide information on a proposed resolution that would add new fees to the Town's Development Fee Schedule. The proposed changes include the addition of a fee to fund additional development inspection assistance anticipated to be necessary in 2021, and the addition of fees for two land use applications.

FISCAL/BUDGET IMPACT:

The Inspection Surplus Fee is anticipated to generate approximately \$82,000 in 2021. The Town also anticipates collecting approximately \$56,000 in standard Engineering inspection fees in excess of that representing the efforts of Town Staff. These sums are proposed to be used to fund a consultant inspector at the cost of development.

Each waiver/extension takes an average of 5 hours of Planning staff time which amounts to approximately \$208 in direct staff costs. As with the current fee schedule, staff is recommending an application fee of \$104 for extensions/waiver applications which is 50% of the direct staff costs. For Plat Corrections, staff is recommending an application fee of \$50.

BACKGROUND:

The Town of Parker's current Development Fee Schedule was approved by Town Council in June 2020. This new fee schedule was the product of a User Fee Study that was performed by the Town Administrator's office. The schedule set forth revised fees for all development-related services performed by Engineering, Community Development, Parks and Recreation, and the Town Attorney's Office. These fees are paid by applicants submitting a development request to the Town.

Staff is proposing three additions to the fee schedule in order to adequately recover the Town's costs for several development tasks:

A new "Inspection Surplus Fee" for development construction inspection is proposed by the Engineering/Public Works Department. In order to effectively inspect the extensive amount of development-related construction anticipated in 2021, Staff has identified a need to supplement the Town's inspection staff with a consultant inspector. Because the Town's inspection fees are based on our staff performing the inspections rather than consultants, additional funding beyond that generated by our fees is needed to fund a consultant contract. The proposed fee would be

collected from all development projects that will need infrastructure inspections in 2021, including projects already under construction, and the fees would be used to fund the consultant inspector. This consultant will perform inspections of development projects at the direction of Town Staff to ensure that construction is done in accordance with Town standards. While it is anticipated that the consultant inspector will focus on only a few projects, an additional fee of 27% of each project's calculated inspection fee is proposed to be collected from all projects to fairly spread the cost among all developers. This fee is estimated to generate the additional funds (beyond the standard inspection fees anticipated to be collected) necessary to fund a consultant through inspector through the construction season. If this fee is approved, the subsequent contract for the consultant will come before Town Council for review. This fee would be revisited prior to 2022 to determine if inspection help would be needed again.

Fees are also being proposed by Community Development for Plat Corrections and Waivers/Extensions. These applications have rarely been used in the past, and thus were not included in the original fee schedule adopted by Town Council. However, over the past year their frequency have increased markedly, in part due to challenges presented by COVID. Fees are now proposed to be added for these applications. Staff is proposing a flat fee of \$104 for Waiver/Extension requests, and \$50 for Plat Corrections.

RECOMMENDATION:

Staff recommends proceeding with the proposed revisions to the Development Fee Schedule.

REQUESTED DIRECTION:

Staff requests Council feedback on the proposed revisions.

ATTACHMENT:

None



MEMORANDUM

TO: The Honorable Mayor and Members of Town Council

FROM: John Fussa, Community Development Director
Mary Munekata, Senior Planner
Traci Gorman, Procurement Officer

DATE: March 8, 2021

SUBJECT: Residential Sign Kiosk Program

ISSUE:

Staff from the Community Development and Finance Departments wish to update the Town Council about the Residential Sign Kiosk Program.

FISCAL/BUDGET IMPACT:

Revenue positive: \$17,100 first year and \$42,750 annual thereafter (estimated)

BACKGROUND:

The Residential Sign Kiosk Program is intended to provide a comprehensive, planned approach to residential homebuilder signage throughout Town. The benefits of the Sign Kiosk Program include allowing homebuilder signage in Town approved locations only, promoting a desirable visual environment through coordination of such signage and mitigating against a proliferation of unauthorized signage advertising new residential development. This Program is intended to be operated by a private vendor and replaces a prior Town administered effort dating to 2007 that was unsuccessful and ultimately ended by Town Council action in 2017.

For background, Town Council is advised of the following dates as they relate to the the Residential Sign Kiosk Program:

- February 26, 2007: Town Council approves, establishes the Residential Sign Kiosk Program
- July 22, 2013: Town Council approves revisions to the Residential Sign Kiosk Program requested by the Homebuilder's Association (HBA)
- June 25, 2018: Town Council approves staff recommendation to discontinue Town operated Residential Sign Kiosk Program
- October 21, 2019: Town Council approves ordinance amendment allowing private vendors to participate in the Residential Sign Kiosk Program
- November 12, 2019: Town Council directs staff to proceed with updated Residential Sign Kiosk Program using private vendors

Staff received direction to proceed with the planned Residential Sign Kiosk Program from Town Council on November 12, 2019. We attempted to proceed with implementation in 2020 but the

effort has been delayed by the impacts of the COVID-19 pandemic, staffing limitations and an unsuccessful Request for Proposal (RFP) Process in 2020. The need for a coordinated approach to homebuilder signage has only increased since last year due to continued residential development, the proliferation of homebuilder signage advertising new residential subdivisions and the lack of a Town approved alternative to the ad hoc placement of such signage by homebuilders throughout the community.

Staff plans to proceed with implementation of the Residential Sign Kiosk Program in 2021 and has recently completed a successful competitive RFP process. However, staff believes there is a need to update the current Town Council, provide information about the Sign Kiosk Program and affirm the direction to proceed given in late 2019. The Program will have the following major elements to be handled by the recommended private vendor:

- A comprehensive plan for the future location of homebuilder signage in appropriate locations throughout Town. The signs will be in Town approved locations along municipal roads and rights-of-way.
- A sign design and typology approved by the Town including color scheme, design elements, height and materials.
- Installation and maintenance of all signs and the sign system by the private vendor.
- Updating of signs and the sign system as necessary to address new residential development as it is constructed and completed.
- Annual payment to the Town by the private vendor for the right to operate the Program and use of municipal roads and rights-of-way.

Staff is prepared to negotiate an agreement with the recommended private vendor, National Sign Plazas, Inc., that has been identified through the competitive RFP process assuming the Town Council continues to support the Residential Sign Kiosk Program. They have experience with operating similar homebuilder signage programs for municipalities throughout the western U.S. including for the Town of Castle Rock. Procurement Officer Traci Gorman will be available at the meeting to address questions about the RFP process and the submitted proposal by the recommended private vendor.

Staff will update the Town Council periodically regarding the implementation of the Residential Sign Kiosk Program including the planning and design of the sign system and coordination with residential developers as well as the Home Builders Association of Metro Denver.

Staff has attached a copy of the previous staff memorandum and presentation provided to the Town Council for the November 12, 2019 Town Council Study Session at which the Council gave direction to proceed with the implementation of the Residential Sign Kiosk Program using a private vendor.

RECOMMENDATION:

Proceed with implementation of the Residential Sign Kiosk Program

REQUESTED DIRECTION:

Staff update and request for direction to proceed

ATTACHMENT:

1. Overview Town Sign Kiosk Program TC SS 11.12.2019 (2)



MEMORANDUM

TO: Mayor and Town Council

FROM: Carolyn Washee-Freeland, Associate Planner
Bryce Matthews, Planning Manager
Jason Rogers, Deputy Community Development Director
John Fussa, Community Development Director

DATE: November 12, 2019

SUBJECT: Updated Sign Kiosk Program Follow-up

ISSUE:

The Town Council recently approved Ordinance 5.77.1, amending Section 10.13.080 of the Parker Municipal Code concerning the Sign Kiosk Program, at the October 20, 2019 meeting. Prior to the meeting, Council requested additional information about the Kiosk Program and potential next steps during agenda review. Staff will present additional information and discuss next steps at the Study Session.

FISCAL/BUDGET IMPACT:

None

BACKGROUND:

On October 20, 2019, Town Council approved Ordinance 5.77.1 which updates the Town's Sign Kiosk Program. The Ordinance Amendment allows the Town to work with third party vendors as part of the Town's way-finding sign program for homebuilders seeking to market their developments. It is intended to provide for an orderly approach to homebuilder marketing signage which if unaddressed may result in the proliferation of marketing signs throughout Town given the substantial residential development that will occur in the future.

The Sign Kiosk Program is intended preserve the Town's desirable visual environment and mitigate sign clutter. The Program would achieve this through the installation of coordinated kiosks with signage providing directional information to homebuyers wishing to visit new residential developments in Town. It would be administered through the Community Development Department if Town Council directs staff to proceed with implementation.

There are several communities in the area that operate a Sign Kiosk Program utilizing third party vendors including Castle Rock and Aurora. The benefits of this approach include:

1. The Program would generate revenue from a third party vendor(s) for the right to operate it and use Town right-of-way
2. The responsibility for operation of the Program and maintenance of Sign Kiosks would be

shifted to a third party vendor(s)

3. The Town would maintain control over the design, location and permitting of Sign Kiosks

A Request for Proposals (RFP) to third party vendors would be prepared by the Finance Department Procurement Office if the Town Council directs staff to proceed with implementation of an updated Sign Kiosk Program.

RECOMMENDATION:

Staff requests that Town Council support the updated Sign Kiosk Program and direct the preparation of a RFP to third party vendors for implementation.

REQUESTED DIRECTION:

Staff requests direction from Town Council with respect to the implementation of an updated Sign Kiosk Program.

ATTACHMENT:

1. Overview of the Sign Kiosk Program Presentation



Overview of the Kiosk Program – Ordinance 5.77.1

Town Council Study Session
November 12, 2019



COMMUNITY DEVELOPMENT
DEPARTMENT



PARKER
COLORADO

Project Background

Original Kiosk Program

- The Town established a sign kiosk program in 2007; administered by Community Development - Neighborhood Services
- Program was discontinued in 2017 due to lack of homebuilder interest
- All existing builder sign kiosks were removed by the Town in 2018

New Kiosk Program

- New program proposed to be reinstated due to increased activity in the Town's housing market
- A number of new subdivisions under construction & planned over the next 10 years
- Homebuilders have expressed interest in participating in a wayfinding kiosk program in Town
- Other communities have established programs such as Castle Rock & Aurora



Benefits for the Town

**Allows
Town to
Effectively
Manage &
Approve:**

- Process to promote a desirable visual environment & reduce sign clutter
- Style & design of sign panels
- Process for builder to participate in program
- License agreements for kiosk locations in Town-owned Rights-of-Way
- Designee oversight for administration of Kiosk Program for the Town; and
- Designee will share part of the total revenues from the program with the Town



Town Council Direction & Next Steps

- Town Council provides direction to Staff
- Procurement Office to issue RFP in first Quarter 2020
- Successful vendor selected under contract by the end of the second Quarter 2020
- Staff to update Town Council periodically



Questions?



COMMUNITY DEVELOPMENT
DEPARTMENT



PARKER
COLORADO



MEMORANDUM

TO: The Honorable Mayor and Members of Town Council

FROM: John Fussa, Community Development Director
Jim Tsurapas, Chief of Police
Chris Hudson, Deputy Director of Engineering
Jamie Wynn, Assistant Town Attorney

DATE: March 8, 2021

SUBJECT: Discussion of Amendments to Municipal Code Noise Regulations

ISSUE:

Information related to and amendments to the current Municipal Code Noise Regulations have been previously discussed with Town Council. Based upon recent discussions and considerations, the proposed draft that was most recently discussed with Town Council has been further amended and updated. This Study Session item is to further discuss the most recent amendments and updates with Town Council.

FISCAL/BUDGET IMPACT:

If necessary, depending on any approved language amending the Town's Noise Regulations, there will be costs associated with the purchase, training, software, and maintenance, of sound level meters necessary for any enforcement actions.

BACKGROUND:

The Town has regulations to address the emission of sounds, noise and vibration at Chapter 6.03, Noise Regulations, of the Municipal Code. The purpose of the regulations is "...to prevent excessive sound and vibration which may jeopardize the health and welfare or safety of its citizens or degrade the quality of life." The regulations primarily address outdoor loudspeakers/public address systems and construction by limiting the times of day when these activities may occur.

When the Town Council directed an amendment to the Noise Ordinance, it also directed that the amendment include standards to regulate sound and noise by decibel levels. Staff researched this aspect of the project and determined that it was necessary to retain an acoustic/sound expert because of the specialized nature of this field. Staff subsequently engaged in a competitive procurement process during the summer and selected CENSEO AV+Acoustics to assist the Town with the project and CENSEO appeared before the prior Town Council on November 9, 2020 with a presentation to discuss the ambient sound levels in various areas of the Town of Parker as well as to demonstrate the sound level for various decibel levels. CENSEO also discussed their review of Ordinances from the municipalities around the Parker area, from around other areas in Colorado, the State statute, and some ordinances from around the Country.

Staff has updated the Parker Municipal Code with staff recommendations related to noise disturbances in types of areas within the Town of Parker, to include specific recommendations for distance measurement and decibel levels. Staff is recommending that the measurements be taken from the source of the sound, and not from the area of the receiver of the sound. Staff has made additional modifications to the prior sections of Chapter 6.03 based upon discussions with Town Council, and the most recent version of the drafted amendments are attached to further discuss with Town Council prior to the Code provisions being presented for second reading for formal Town Council approval.

RECOMMENDATION:

Staff is recommending approval of the current amended Noise Regulations.

REQUESTED DIRECTION:

Staff is recommending that Town Council approve the current version of the Noise Regulations, as amended.

ATTACHMENT:

1. Draft Noise Regulations-Amended Ch 6

ORDINANCE NO. 5.59.2, Series of 2021

TITLE: A BILL FOR AN ORDINANCE TO AMEND CHAPTERS 6.01 AND 6.03 OF THE PARKER MUNICIPAL CODE CONCERNING NOISE REGULATIONS

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Chapter 6.01 of the Parker Municipal Code is amended by the addition of a new Section 6.01.330, Noise regulation violations, to read as follows:

6.01.330 Noise regulation violations.

It is unlawful and deemed a nuisance for any person to violate the Noise Regulations set forth in Chapter 6.03 of this Code.

Section 2. Section 6.03.020 of the Parker Municipal Code is amended by the addition of the following definitions (inserted alphabetically) to read as follows:

6.03.020 Definitions.

* * *

Commercial / mixed-use area means an area with local shopping and service establishments; areas containing offices, retail businesses, commercial enterprises; and/or mixed-use areas with commercial and multiple-dwelling units.

Development permit, for purposes of this Chapter, means any building permit, grading permit, or approval for development, as defined in Section 13.02.010 of this Code, including but not limited to, site plans, subdivisions, and uses by special review.

Decibel means a logarithmic unit of measure often used in measuring magnitudes of sound. The symbol for decibel is dB. Decibels are generally measured in sound pressure levels on either the A-weighted scale or the C-weighted scale. The A-weighted scale is generally used for judging loudness that corresponds to the hearing threshold of the human ear. For purposes of this Chapter, sound levels will be measured in decibels on the A-weighted scale. The standard notation is dB(A).

Greater Downtown District, for purposes of this Chapter only, means the Greater Downtown District of the Town of Parker, east of Parker Road, and as otherwise designated in Section 13.04.110 of this Code and the Town's official zoning maps.

“Leq” means the equivalent sound level, which is the constant sound level in a given time period that conveys the same sound energy as the actual time-varying A-weighted sound. The applicable time period for the Leq must be specified.

Summer season means the Friday before Memorial Day through Labor Day.

Section 3. Section 6.03.030 of the Parker Municipal Code is amended to read as follows:

6.03.030 General prohibitions.

It shall be unlawful for any person to make, continue or cause to be made or continued, any noise disturbance **resulting from the use of a loudspeaker, public address system, sound system or similar device,** ~~including, but not limited to, the or any of the other~~ specific prohibitions described in **Section 6.03.040 below this Chapter.** Noncommercial public speaking and public assembly activities conducted on any public space or public right-of-way, public events held on Town property with the consent of the Town, and the operation of emergency vehicles are exempt from the operation of this Chapter. **The regulation of aviation and aviation-generated noise is under federal jurisdiction and is not subject to Town regulation.**

Section 4. Chapter 6.03 of the Parker Municipal Code is amended by the addition of new Sections 6.03.040 and 6.03.050 to read as follows:

6.03.040 Measurements.

(a) Distance for measurements.

(1) Noise occurring within the jurisdiction of the Town in a commercial or mixed-use area shall be measured one hundred (100) feet from the property line on which the noise source is generated.

(2) Noise occurring within the jurisdiction of the Town in the Greater Downtown District, as defined in Section 6.03.020 of this Chapter, shall be measured fifty (50) feet from the property line on which the noise source is generated.

(b) Method of sound measurements.

(1) Noise shall be measured on the A-weighted scale with a calibrated sound level meter of standard design and quality having characteristics established by the American National Standards Institute.

(2) Permissible sound levels are based on the Leq during the measurement interval, using a minimum of one (1) minute for a constant

sound source, or a minimum of five (5) minutes for a noncontinuous sound source.

6.03.050 Permissible sound levels on the dB(A) scale.

(a) Commercial / mixed-use.

(1) During daytime hours, 7:00 a.m. to 7:00 p.m. on the same day, the sound measurements must measure at or below 60 dB(A).

(2) During nighttime/quiet hours, 7:00 p.m. to 7:00 a.m. on the next consecutive day, the sound measurements must measure at or below 55 dB(A).

(b) Greater Downtown District.

(1) During daytime hours, 10:00 a.m. to 7:00 p.m. on the same day, the sound measurements must measure at or below 70 dB(A) from Monday through Thursday, and 75 dB(A) from Friday through Sunday.

(2) During Greater Downtown District evening hours, 7:00 p.m. to 10:00 p.m. on the same day, the sound measurements must measure at or below 65 dB(A) Monday through Thursday, and 70 dB(A) from Friday through Sunday.

a. During the Summer Season, as defined in this Chapter, the use of outdoor loudspeakers, public address systems, sound systems, or similar devices shall be extended by one (1) hour in the evening, on both Friday and Saturday, at the decibel levels set forth in this subsection (b)(2) and shall modify the hours set forth in subsection (b)(3) accordingly.

(3) During nighttime/quiet hours, 10:00 p.m. to 10:00 a.m. on the next consecutive day, the sound measurements must measure at or below 55 dB(A).

(c) Commercial / mixed-use venues (not located within the Greater Downtown District) with a development permit for an outdoor sound system, loudspeaker, or public address system.

(1) During daytime hours, 7:00 a.m. to 7:00 p.m. on the same day, the sound measurements must measure at or below 70 dB(A).

a. During the Summer Season, as defined in this Chapter, the use of outdoor loudspeakers, public address systems, sound systems, or similar devices shall be extended by one (1) hour, on both Friday and Saturday, at the decibel levels set forth in this subsection (c)(1) and shall modify the hours set forth in subsection (c)(2) accordingly.

(2) During nighttime/quiet hours, 7:00 p.m. to 7:00 a.m. on the next consecutive day, the sound measurements must measure at or below 55 dB(A).

Section 5. Section 6.03.040 of the Parker Municipal Code is renumbered as Section 6.03.060 and amended to read as follows:

6.03.040060 Specific prohibitions; time of day.

The following acts and the causing thereof are declared to be in violation of this Chapter:

(1) Outdoor loudspeakers/public address systems.

(a) Using or operating any loudspeaker, public address system or similar device in a residential or commercial/mixed-use area is prohibited between the hours of 10:00 p.m. and 7:00 a.m. the following day.

(b) Using or operating any loudspeaker, public address system or similar device in the Greater Downtown District, as defined in Section 6.03.020 of this Chapter, is prohibited between the hours of 10:00 p.m. and 10:00 a.m. the following day.

(c) Using or operating any loudspeaker, public address system or similar device (i) in violation of any specific provision contained within Title 11 or Title 13 of this Code; (ii) in violation of any approved development permit to include, but not be limited to, building permits, grading permits, site plan, subdivision or use by special review approvals; or (iii) in violation of, or a failure to meet, any specific requirements contained within a development permit, including performing sound studies and/or sound mitigation, is prohibited.

(2) Construction. Operating or permitting the operating of any tools or equipment in connection with construction, drilling or demolition work **is prohibited** between the hours of 7:00 p.m. and 7:00 a.m. the following day on weekdays, between the hours of 7:00 p.m. **on Fridays** and 8:00 a.m. on Saturdays, and between the hours of 7:00 p.m. **on Saturdays** and 10:00 a.m. on Sundays, from 7:00 p.m. Sunday through 7:00 a.m. Monday, and before 10:00 a.m. and after 7:00 p.m. on holidays, except for emergency work on public service utilities or emergency work by Town personnel or by special variance issued by the Director of Engineering, **Chief Building Official**, or designee.

Section 6. Section 6.03.050 of the Parker Municipal Code is renumbered as Section 6.03.070 and amended to read as follows:

6.03.050070 Violations; penalty.

(a) It is unlawful to violate the provisions of this Chapter. Any violation of this Chapter is considered to be a public nuisance under Chapter 6.01.

(b) Any person who is convicted of a violation of the provisions of this Chapter shall be punished by a fine of not more than four hundred ninety-nine dollars (\$499.00). Each day of a continuing violation shall be deemed to be a separate violation.

(c) Any person who is convicted of a violation of the provisions of this Chapter may be subjected to other penalties and actions as set forth in Chapter 6.01.

Section 7. **Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 8. **Severability.** If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 9. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2021.

ATTEST:

Jeff Toborg, Mayor

Carol Baumgartner, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2021.

Jeff Toborg, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

APPROVED AS TO FORM:

James S. Maloney, Town Attorney

DRAFT



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Mary Colton, Parks and Recreation Director
DATE: March 8, 2021
SUBJECT: Parks, Recreation and Open Space Department Update

ISSUE:

The Parks and Recreation Department staff will provide a quarterly 45-minute Department update using PowerPoint to Town Council at the March 8, 2021 Study session.

FISCAL/BUDGET IMPACT:

Presentation only, there is no budget impact associated with this update.

BACKGROUND:

Staff from the Parks and Recreation Department will be providing an update on a few topics to the Mayor and Town Council. As part of this quarterly update, staff will present on the Department's 2020 operational highlights and activities and provide some insight on the effects of the pandemic. The presentation will also include an update on current capital projects, department-wide projects and a look ahead at potential future projects.

RECOMMENDATION:

This is for informational purposes only.

REQUESTED DIRECTION:

For information only, no action needing to be taken

ATTACHMENT:

None



MEMORANDUM

TO: The Honorable Mayor and Members of Town Council
FROM: Michelle Kivela, Town Administrator
DATE: March 8, 2021
SUBJECT: Council Meetings - General Public Comment Process & Public Access during COVID-19

ISSUE:

This Study Session item is to discuss:

1. The current General Public Comment process at Council Meetings which was modified to address the COVID-19 restrictions when Council meetings went “virtual” and then “hybrid”. The question is whether we should allow General Public Comment via Zoom (in addition to the online form), similar to Public Comment via Zoom for Public Hearing items.
2. When should the Town transition back to in-person public at Council meetings and what is currently allowed under the State Orders?

FISCAL/BUDGET IMPACT:

No Budget Impact

BACKGROUND:

Under the State’s COVID-19 Orders and Dial Framework, there are capacity restrictions and distancing requirements that the Town, as Critical Government Function, must comply with regard to meetings. “Distancing Requirements” include (among other things) maintaining a six-foot distance from other individuals and face coverings are required in public indoor settings, with very limited exceptions (such as giving a speech for broadcast or an audience).

Currently, the Council meetings and Study Session meetings are under a “hybrid” model in which the Mayor, Council and some staff are in-person and outside presenters, applicants and general public are “virtual” via Zoom and Facebook. The Council elected to transition to this model from the 100% virtual meetings when the various Orders and Dial allowed us to do so.

Staff has been asked to look at the following:

1. The current General Public Comment process at Council Meetings which was modified to address the COVID-19 restrictions when Council meetings went “virtual” and then “hybrid”. The question is whether we should allow General Public Comment via Zoom (in addition to the online form), similar to Public Comment via Zoom for Public Hearing items.

2. When should the Town transition back to in-person public at Council meetings and what is currently allowed under the State Orders?

Current COVID-19 Orders Impact:

Although Douglas County is progressing along the State Covid19 Dial 2.0 to less restrictive social distancing requirements, the Seventh Amended PHO 20-36 requires the use of the Distancing Calculator to determine indoor capacities. With that, the lessening of restrictions on the dial does not translate into increased capacities for Council Chambers. It is not until Douglas County enters Level Green on the Dial, that any capacity changes are expected. Level Green equates to no more than 15 Covid19 cases per 100,000 in one week.

Current Town of Parker Town Council meeting structure:

- Mayor, Council and staff are present (“in-person”) for all Town Council meetings (including the Town Clerk and/or Deputy Town Clerk, Town Attorney, Deputy Town Attorney, Town Administrator, Deputy Town Administrator, and Assistant Town Administrator).
- Staff presenters with items on the regular agenda are required to present in person unless they have made previous arrangements with their supervisor or director to present virtually.
- Facebook Live Streaming – Members of the public who wish only to view the meeting and not participate. They are not able to provide public comment during public hearings through Facebook Live.
- Zoom for Public Hearings – Members of the public who wish to participate in the meetings may join the meeting via a Zoom link posted on the Town’s website.

What others in Douglas County are doing with their meetings as of Feb. 2021:

Castle Rock – Council meetings are hybrid, with usually at least one councilmember participating remotely. Staff with agenda items are usually present, same as applicants (although some applicants/staff participate remotely). They have some public in attendance and have “socially-distanced” chairs for approximately 12 citizens. They consistently have had public participation remotely. They had one agenda item since their “hybrid” model began (under public health restrictions) that drew a large in-person crowd and they accommodated the overflow in the 1st floor lobby area with a video connection so they could watch the meeting. Castle Rock has a sign-up sheet for the public to speak at their meetings and a staff person helps with monitoring capacity in the room. Their social-distanced capacity for their meeting room, which accounts for staff, Mayor, Council, and citizens is approximately 30 people (versus 140 for fire occupancy). Staff usually wears masks, except when speaking. Mayor and Councilmembers at the dais usually do not wear masks, but have installed clear Plexiglas type shields between where the Council sits to help with the distancing. Most everyone is wearing a mask when they are moving around, leaving Town Hall, etc.

Lone Tree – Their meetings have been entirely virtual since November, 2020. The City Manager believes they will begin a “hybrid” meeting format this month, in which key staff and Council will be in a large room at the Art Center and all others will join virtually. All attendees will wear masks most of the time.

Castle Pines – They are not allowing the public at meetings at this time. There is a concern of having to turn away citizens once they exceed the room occupancy. The Council supported this decision due to the increased participation with Zoom versus solely in person. Masks are required for all in the Council meeting and are to be kept on unless speaking. The Mayor keeps hers off due to the fact she's running the meeting and would be taking it on and off constantly. The City Manager doesn't anticipate opening up their meetings to the public until the mask order is lifted and the occupancy increases.

Douglas County - The public has been allowed at their meetings in the Hearing Room. They removed chairs to be compliant and have not run into a situation where more public/staff wished to attend than capacity allowed (demand to be in-person has been much less than they expected). Their Planning Commission meetings are still all virtual. Most of the applicants, developers etc. (60%) choose remote rather than attending in-person. All attendees wear masks except for the Commissioners once at the dias as there is plenty of spacing.

Council Options:

General Public Comment

When the Town first went to "virtual" and then "hybrid" meetings, it was decided to not have General Public Comment via Zoom as there were concerns about incidents occurring nationwide of Zoom being "hijacked" at public meetings. This concern and issue has since been resolved. Castle Rock now offers both options – Zoom and the online form for General Public Comment. If the Council chooses to, staff can set up Zoom for General Public Comment consistent with the public hearings.

Public Access at Council at Meetings

Under the State Orders, we have to comply with the "Distancing Requirements" which would apply not only to members of the public, but the Mayor, Council and Staff, in the calculation of capacity for the Council Chambers. At any given meeting, in addition to the Mayor and Council, we typically have 10-15 staff members which places us at the upper limits of our allowable capacity under current Public Health Orders. If Council decides to allow the public in-person at Council meetings and Study Sessions, staff recommends prioritizing the Mayor, Council and staff for in person attendance when setting the maximum number of public allowed at all meetings.

- There are several considerations with allowing public access at this time, such as, We will need to create a process for, if and when, we reach capacity in the Council Chambers for meeting and do we turn people away, no exceptions or create an "overflow" area? If we allow public in-person, do we allow applicants, developers and consultants to attend in-person also? Do we "pull" back staff to allow for more public attendees? Do we determine a standard or set number of "public seats" available for meetings? Do we have a staff seating area and public seating area? (We will have to tape off areas for the required social distancing). If the public is in attendance, ALL will need to wear masks and how and who enforces that rule?

RECOMMENDATION:

Seeking direction from Council

REQUESTED DIRECTION:

Direction from Town Council on General Public Comment at Council Meetings and Public Access at Council Meetings during COVID-19.

ATTACHMENT:

None

TOWN OF PARKER COUNCIL AGENDA
March 15, 2021
(TO BE CONTINUED TO MARCH 22, 2021 DUE TO A LACK OF A QUORUM)

Notes:

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Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Start times for regular agenda items are tentative; some items may be held earlier than scheduled time.

1. TOWN COUNCIL MEETING SCHEDULE

- A. 5:00 P.M. – Call to Order Town Council Meeting and Roll Call**
- B. Executive Session – Immediately following Call to Order/Roll Call – (See Attached)**
- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

- 2. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

3. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

4. CONSENT AGENDA

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. APPROVAL OF MINUTES

B. CONTRACTS OVER \$100,000

- 1. Jordan Road Underpass (CIP 20-012) Agreement for Construction Management Services**
 - Amount:** \$209,997.75
 - Contractor:** EST, Inc.
 - Department:** Engineering and Public Works, Bob Exstrom
- 2. Jordan Road Underpass (CIP 20-012) Agreement for General Contracting Services**
 - Amount:** \$1,765,000
 - Contractor:** Hudick Excavating Inc. dba HEI Civil

Department: Engineering and Public Works, Bob Exstrom

3. *Lemon Gulch Trail Low-Water Crossing*

Amount: \$129,783

Contractor: Muller Engineering Company

*Department: Parks, Recreation and Open Space, Dennis Trapp
Engineering and Public Works, Bob Exstrom*

4. *Rueter-Hess Recreation Authority Annual Assessment*

Amount: \$210,000

Payee: Rueter-Hess Recreation Authority

Department: Parks, Recreation and Open Space, Mary Colton

5. **PUBLIC HEARINGS**

A. **Compark Boulevard at Upland Drive Annexation**

Applicant:

Location:

Department: Community Development, Mary Munekata

TRAKiT No.: ANX-003

1. **RESOLUTION NO. 21-016**

A Resolution to Establish the Findings of Fact and Conclusions Thereon Concerning the Eligibility of the Town Compark Boulevard at Upland Drive Space Property for Annexation

2. **ORDINANCE NO. 2.275 - Second Reading**

A Bill for an Ordinance Approving and Accomplishing the Annexation of Contiguous Unincorporated Territory Known as the Compark Boulevard at Upland Drive Property in Douglas County

B. **ORDINANCE NO. 1.547.1 - Second Reading**

A Bill for an Ordinance to Adopt the 2021 Revised Budget for the Town of Parker and to Make Appropriations for the Same

Department: Finance, Rhonda Willey

6. ORDINANCES

- A. ORDINANCE NO. 9.136.4 - Second Reading (Continued from February 16, 2021 and to be continued to April 5, 2021)**
A Bill for an Ordinance to Approve the Addendum to Amended and Restated Funding Agreement By and Between the Town of Parker and the Douglas County Emergency Telephone Service Authority Concerning the Hosted 911 NICE Recording Services
Department: Town Attorney, Jamie Wynn
- B. ORDINANCE NO. 5.59.2 - Second Reading**
A Bill for an Ordinance to Amend Chapters 6.01 and 6.03 of the Parker Municipal Code Concerning Noise Regulations
Department: Community Development, John Fussa
Town Attorney, Jamie Wynn
- C. ORDINANCE NO. 9.286.2 - Second Reading**
A Bill for an Ordinance Approving the Second Amendment to Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas County Concerning the Dransfeldt Extension
Department: Engineering and Public Works, Chris Hudson
- D. ORDINANCE NO. 9.307.1 - Second Reading**
A Bill for an Ordinance Approving the First Amendment to Agreement Regarding Construction of Fee-In-Lieu Drainage and Flood Control Improvements for Lemon Gulch Upstream of Crowfoot Valley Road Town of Parker (Agreement No. 20-01.13A, Project No. 107087) By and Between Urban Drainage and Flood Control District d/b/a Mile High Flood District and the Town of Parker
Department: Engineering and Public Works, Alex Mestdagh
- E. ORDINANCE NO. 1.455.1 - Second Reading**
A Bill for an Ordinance to Amend Section 2.06.030 of the Parker Municipal Code Concerning the Affidavit of Intent for Write-In Candidates for Municipal Office and Cancelling Election
Department: Town Attorney, Jim Maloney
- F. ORDINANCE NO. 9.320.1 - Second Reading**
A Bill for an Ordinance to Approve the Amended and Restated Intergovernmental Agreement By and Between the Board of County Commissioners of Douglas County, the Town of Castle Rock, the Town of Parker, the City of Lone Tree, the City of Castle Pines, and the Town of Larkspur Concerning Local Governmental Distribution Under the CARES Act
Department: Town Attorney, Jim Maloney

7. **RESOLUTIONS**

RESOLUTION NO. 21-017

A Resolution to Amend Resolution No. 20-028.1, Series of 2020, Concerning the Adoption of the Development-Related User Fee Schedule and Administrative Code Fee Schedule

**Department: Community Development, Bryce Matthews
Engineering and Public Works, Alex Mestdagh**

8. **ADJOURNMENT**

TOWN OF PARKER COUNCIL AGENDA
April 5, 2021

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- C. Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

2. SPECIAL PRESENTATIONS

3. PARKER CHAMBER OF COMMERCE UPDATES

4. DOWNTOWN BUSINESS ALLIANCE UPDATES

- 5. PUBLIC COMMENTS (No action will be taken on these items.)** *Public Comment is an opportunity for Town residents and other interested individuals to speak about items that are NOT on the agenda. This comment period is limited to 30 minutes total time, with each individual allowed a maximum of 3 minutes to speak. You must sign up ahead of time in order to comment, and that sign up begins 30 minutes before the start of the meeting. The Council will accommodate as many speakers as possible during this time—with preference to Town residents—but if public comment extends beyond the allotted 30 minutes, Town Council will continue the comment period at the end of the meeting, prior to adjourning for those who signed up before the meeting.*

6. REPORTS, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

7. TOWN ADMINISTRATOR

8. CONSENT AGENDA

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A. APPROVAL OF MINUTES - March 15, 2021 and March 22, 2021

B. ORDINANCE NO. 9.328 - First Reading

A Bill for an Ordinance Approving the Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas County Concerning Lincoln Avenue (Jordan to Parker Road)

Department: Engineering and Public Works, Chris Hudson

Second Reading: April 19, 2021

C. CONTRACTS OVER \$100,000

1. 2021 Townwide Pavement Markings-Crosswalks/Symbols (CIP21-007)

Amount:

Contractor:

Department: Engineering and Public Works, Spencer Raish

2. 2021 Facility Master Plan

Amount: \$330,000

Contractor: Stantex

Department: Engineering and Public Works, Jim Gilbert

D. PROCLAMATION - Building Safety Month

9. PUBLIC HEARINGS

LINCOLN PROFESSIONAL PARK - Annexation Eligibility Hearing

Applicant:

Location:

Department: Community Development, Stacey Nerger

TRAKiT No.:

1. RESOLUTION NO. 21-018

A Resolution to Set Forth Town Council's Findings of Fact and Conclusions as to the Eligibility of the Lincoln Professional Park Property for Annexation into the Town of Parker

10. ORDINANCES

11. RESOLUTIONS

12. ADJOURNMENT