



PLANNING COMMISSION MINUTES

January 14, 2021

Chair Gary Poole called the meeting to order at 7:00 p.m.

The Planning Commission and audience joined in saying the Pledge of Allegiance.

Also, present were Commissioners Kimberly Rodell, Richard Foerster, Ruth Ann Nelson, John Howe, Erik Frandsen and Eliana Burke. Alternates Susan Caudill, Tracie Manske and Anthony Matthews were present.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

APPROVAL OF MINUTES

Commissioner John Howe moved to approve the November 12, 2020 meeting minutes.

Commissioner Erik Frandsen seconded; a vote was taken and passed 7:0.

Chair Gary Poole advised the public of the role of the Planning Commission and to join the Zoom webinar link if they wished to make public comments using the "Raise your Hand" feature; and that those watching on Facebook Live would not be able to make public comments.

PUBLIC HEARING: OPENED: 7:03 P.M. ORDINANCE NO. 3.324.2 - A Bill for an Ordinance to Amend Section 13.09.040 of the Parker Municipal Code to Add a New Paragraph 13.09.040(b)(4) Concerning the Registration of Temporary Signs Between March 20 and May 1 of Each Calendar Year

Department: Community Development, Bryce Matthews

Bryce Matthews, Planning Manager, presented the staff report for Ordinance 3.324.2 amending Section 13.09.040 of the Parker Municipal Code adding paragraph 13.09.040(b)(4) concerning the registration of temporary signs between March 20 and May 1 of each calendar year. Mr. Matthews concluded with the determinations in the staff report recommended the Planning Commission recommend Town Council approve the ordinance.

Commissioners discussed with staff:

- the requirements for removing signs; (*Staff said the temporary election signs remaining from the November election and after November 15, 2020 need to be removed or registered and enforcement is handled by Community Services; unless the signs are less than two-square feet, as those don't need to be registered. Homeowners' Associations may have stricter regulations. Election signs up as of March 2021, need to be removed by May 1, 2021 for the special election.*)
- who is the responsible party for enforcement action; (*Staff said election signs are not permitted on Town owned property and will be removed by Community Services; signs on private property are the responsibility of the property owner.*)
- action that may be taken against the property owner; (*Staff said initial contact is made by Community Services to explain the requirement to remove signage; the next step is a formal complaint with a summons to court and fines up to \$499 day.*)
- that the Town takes the action against the offender; (*Staff said yes but didn't believe that action had ever needed to be taken.*)

APPLICANT PRESENTATION

Town staff presentation only.

Chair Gary Poole stated this is the time where citizens are encouraged to speak publicly. The use of video conference technology can be challenging when inviting public comment. Therefore, to help us proceed in an organized fashion, we request that you use the "Raise Your Hand" feature to indicate you would like to speak. We will acknowledge speakers in the order they are received. When you are acknowledged for your turn to speak, we request that you introduce yourself by stating your name and address and speak respectfully. Your comments will be limited to three (3) minutes.

PUBLIC COMMENT OPENED

None

PUBLIC COMMENT CLOSED

PUBLIC HEARING: CLOSED: 7:10 P.M. ORDINANCE NO. 3.324.2 - A Bill for an Ordinance to Amend Section 13.09.040 of the Parker Municipal Code to Add a New Paragraph 13.09.040(b)(4) Concerning the Registration of Temporary Signs Between March 20 and May 1 of Each Calendar Year

PLANNING COMMISSION DISCUSSION

Planning Commissioners discussed and agreed the request is necessary to accommodate the upcoming special election and encouraged follow-up to have the signs removed by May 1, 2021.

Commissioner John Howe moved the Planning Commission recommend Town Council approve an ordinance to amend the Parker Municipal Code regarding suspending registration of temporary signs between March 20 and May 1. Commissioner Richard Foerster seconded; a vote was taken and passed 7:0.

PLANNING COMMISSION ITEMS

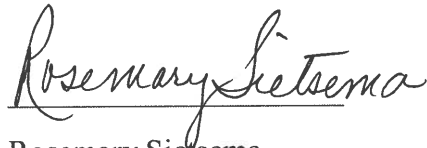
None

STAFF ITEMS

None

ADJOURNMENT

The meeting was adjourned at 7:13 p.m.



Rosemary Sietsema
Recording Secretary



Gary Poole
Chair