



TOWN COUNCIL STUDY SESSION AGENDA
August 10, 2020
5:30 PM

I. Town Council Items

II. Study Session Items

1. Downtown Business Alliance Community Contribution Recipient Presentation - Kris Schnell - 10 minutes
2. Emergency Management Hazard Mitigation Planning - Coleman/Epp - 10 minutes
3. Development Updates - Fussa/Carlson - 1 hour
4. Private Activity Bonds Update - Fussa/Matthews - 15 minutes
5. Strategic Plan Update and Performance Measures - Robberson - 15 minutes
6. Wildlife Management Update - Colton/Fussa - 15 minutes



DOWNTOWN BUSINESS ALLIANCE OF PARKER

2020 TOWN COUNCIL PRESENTATION

Presented by
Kris Schnell, Chairman

AGENDA



DBA – By the Numbers



Accomplishments



2020 Initiatives



Partnering for Central District's Progress (PCDP¹)



Questions & Answers



DBA – BY THE NUMBERS

BY THE NUMBERS

- Membership
- Financials
 - Current Bank Balance
 - YTD Expenditures
- Marketing
 - Social Media
 - BEAT Newsletter



ACCOMPLISHMENTS

HIGHLIGHTS OF DBA ACTIVITIES SINCE LAST PRESENTATION

ACCOMPLISHMENTS

- Handling of Pine Curve Issue
- 2019 Chili Cook Off
- COVID Shutdown
 - Virus Page
 - Member Webinar & Checklists
- Project Due Diligence – Bluetooth Speakers
- Blog Page
- Hometown Holiday Marketing Campaign



2020 INITIATIVES

GOALS AND PROJECTS

2020 INITIATIVES

- DBA Organization
 - Streamline and Digitize
- Membership Growth
- Fundraising Events
 - 2020 Events Cancelled
 - Adding Spring Event for 2021
- Projects
 - Internal
 - External – Extension of Festoon Lighting
- Marketing
- Partnering



PARTNERING FOR CENTRAL DISTRICT'S PROGRESS (PCDP¹)

IMPROVING DOWNTOWN'S INFRASTRUCTURE

PARTNERING FOR CENTRAL DISTRICT'S PROGRESS (PCDP¹)

- Regular Meetings Between P3 and DBA Government Liaison Committee
- Goal: Provide DBA Insight into Proposed Town Projects in Central District
- Appreciative of Opportunity
- Happy with Current Direction



QUESTIONS?

THANK YOU, TOWN OF PARKER!



Cheri Sullivan

Town Administrator's Office

20120 E. Mainstreet

Parker, CO 80138-7335

303.805.3293 www.parkeronline.org

In 2019, the town granted us \$5000.00. The funds were used for the art walks, corn hole, chili cook-off to put on these events. We also used the funds to pay Facebook ads to promote the BEAT newsletter that we send out. Funds were also used to bring the trolley in that we tested in the summer such as the trolley, marketing, and graphics.

Thank you,

Omar Castillo

Vice President | Group Manager

Treasurer-DbA

18601 E Mainstreet, Parker, CO 80134

Office [303-805-6402](tel:303-805-6402) | Fax [855-872-2745](tel:855-872-2745)

ocastillo@cobnks.com

Balance Sheet

Downtown Business Alliance of Parker

As of 2019-12-31

ACCOUNTS	31-Dec-19
Assets	
Total Cash and Bank	\$15,731.49
Total Other Current Assets	(\$50.00)
Total Long-term Assets	\$0.00
Total Assets	\$15,681.49
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$3,999.07
Total Retained Earnings	\$11,682.42
Total Equity	\$15,681.49

Profit and Loss

Downtown Business Alliance of Parker

Date Range: 2019-01-01 to 2019-12-31

ACCOUNTS	Jan 01, 2019 to Dec 31, 2019
Income	\$14,266.76
Cost of Goods Sold	\$0.00
Gross Profit	\$14,266.76
Operating Expenses	\$6,334.17
Net Profit	\$7,932.59



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Andy Coleman, Commander
Greg Epps Patrol Sergeant

DATE: August 10, 2020

SUBJECT: Natural Hazard Mitigation Planning Partnership with Douglas County Government

ISSUE:

Natural Hazard Mitigation Plans form the foundation for a community's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction, and repeated damage. The planning process is as important as the plan itself. It creates a framework for risk-based decision making to reduce damages to lives, property, and the economy from future disasters. Hazard mitigation is sustained action taken to reduce or eliminate long-term risk to people and their property from hazards.

Our collaboration with Douglas County in the creation of this plan will help the area to better prepare for, respond to and recover from hazard events and disasters, and allow the County and the Town to maintain their eligibility for federal mitigation grant funding from the Federal Emergency Management Agency (FEMA). This is an opportunity for the County and the Town to create a detailed plan that will address a variety of potential hazards that could affect our residents, businesses and other institutions.

FISCAL/BUDGET IMPACT:

None – staff time only

BACKGROUND:

Hazard mitigation planning reduces the risk to people and property, and reduces the cost of recovering from a disaster. A hazard mitigation plan can help communities become more sustainable and disaster-resistant by focusing efforts on the hazards, disaster-prone areas and identifying appropriate mitigation actions. Effective mitigation planning and efforts can break the cycle of disaster damage, reconstruction, and repeated damage.

RECOMMENDATION:

Partner with Douglas County Government to identify projects that can reduce damages from future natural hazards. The plan will include a risk assessment and a hazard-mitigation strategy. This plan will address the County's and the Town's risk to flooding, severe storms,

severe winter storms, extreme temperatures, wildfires and other natural hazards. Mitigation projects and initiatives will be addressed to identify these risks to both public and private property.

REQUESTED DIRECTION:

Staff is seeking approval from Council to participate in the Douglas County 2020/2021 Local Natural Hazard Mitigation Plan Update.

ATTACHMENT:

1. Planning Partner Expectations 7 30 2020
2. Participation Letter of Intent 7 30 2020

PLANNING PARTNER EXPECTATIONS

ACHIEVING DMA COMPLIANCE FOR ALL PLANNING PARTNERS

GROUPS INVOLVED IN THE PLANNING PROCESS

One of the goals of the multi-jurisdictional approach to hazard mitigation planning is to achieve compliance with the Disaster Mitigation Act (DMA) for all participating members in the planning effort. There are several distinct groups who will be involved in this process at various levels. To provide clarity, the following is a general breakdown of those groups:

- **The Project Management Team (PMT)**—The PMT includes the Douglas County Office of Emergency Management Director who will function as the Hazard Mitigation Planning Coordinator (HMPC); and appropriate personnel from Douglas County along with the Project Manager and discipline leads from Douglas County’s contract consultant, Tetra tech, Inc. The PMT will ensure project management and the 5-year update process by scheduling meetings, distributing agendas, preparing information/presentations, documenting meeting summaries, and generally seek to facilitate the planning activities. In addition, the PMT will develop and organize the content of the Douglas County Hazard Mitigation Plan (HMP or Plan). This content will be reviewed by each Local Planning Team (LPC) and approved by the Local Planning Committee (LPC) before being posted to the public website or recommended for adoption.
- **The Local Planning Committee (LPC)** — The LPC serves as a “coordinating entity” to assist with the development of the entire planning area. The origination of the LPC is such that interests of all planning partners is represented as well as those of identified stakeholders within the planning area that are not participating as full planning partners. The organization of the LPC will strive to follow the guidance of FEMA’s Community Rating System (CRS) activity 510, step 2 protocol, but will not be the total basis for the organization of the LPC. The organization will strive for a balance between planning partners that can commit time to the LPC and non-governmental stakeholders that have a clearly defined stake in the outcomes of this planning process. The size of the LPC will be managed so that achievable quorums can be established. At a minimum, the makeup of the LPC will strive to include the following representation:
 - At least 1 representative from Douglas County
 - Douglas County Flood Plain Administrator
 - Representatives from each of planning partners
 - Non-governmental stakeholder’s such as; academia, business interests, advocacy groups, private non-profits, and residents.

The LPC is responsible for building consensus and developing and approving key planning process milestones that address that address the entire planning area. The LPC is chaired by the Hazard Mitigation Planning Coordinator (HMPC) and operated under a Charter approved at the 1st LPC organizational meeting. All LPC meetings will be open to the public and advertised as such during the plan update process. The LPC will meet according to a defined schedule that will be posted on the Douglas County website, located at <https://www.douglas.co.us/natural-hazard-mitigation-plan/>, as part of the public engagement strategy for this plan update process.

- **The planning partners**—those jurisdictions or special purpose districts that are developing an annex to the county plan.

- **The planning stakeholders**—the individuals, groups, businesses, academia, private non-profits, etc., from which the planning team gains information to support the various elements of the plan. For this plan update process, 2 types of stakeholders have been defined:
 - **Participatory Stakeholders**- These are identified stakeholders that are willing to participate in this planning process as a member of the LPC.
 - **Coordinating Stakeholders**- These are stakeholders that will not actually participate in the process but have requested to be kept apprised of plan development milestones and are provided the opportunity to comment on key planning milestones.

DEFINITION OF PARTICIPATION

DMA compliance requires that participation be defined in order to maintain eligibility with respect to meeting the requirements that allow a jurisdiction or special purpose district to develop an annex to the base plan. To achieve compliance for *all* planning partners, the plan must clearly document how each planning partner that is seeking linkage to the plan participated in the plan's development. The best way to do this is to clearly define "participation." For this planning process, "participation" is defined by the following criteria:

Estimated Level of Effort

It is estimated that the total time commitment to meet the "participation" requirements for a planning partner not participating on the LPC approximately 36 to 46 hours over the 10-12-month period. Most of this time will be devoted to completing the jurisdictional annex template described below. This time may be reduced somewhat for special purpose districts.

Duration of the Planning Process

This process is expected to take 10-12 months to complete. It will be easy to become disconnected with the process objectives if you do not participate in some of the LPC meetings to some degree.

Participate in the Process

As indicated, it must be documented in the plan that each planning partner "participated" in the process to the best of its capabilities. There is flexibility in defining "participation," which can vary based on the type of planning partner involved (i.e.: city or county vs. a special purpose district). However, the level of participation must be defined at the on-set of the planning process and demonstrate the extent to which this level of participation has been met for each planning partner.

- **Complete administrative tasks.** Participation in this plan includes the following administrative tasks:
 - **Complete a letter of intent.** Provide a "Letter of Intent to participate" to the Project Management Team (PMT). (See exhibit A).
 - **Identification of a Local Mitigation Planning Team.** Each participating jurisdiction will establish a jurisdiction-specific Local Mitigation Planning Team (LMPT). The LMPT is responsible for the development of a jurisdictional annex to the Mitigation Action Plan. LMPT membership should consist of agencies with authority to regulate development and enforce local ordinances or regulatory standards for the participating jurisdiction. This may include any of the following agencies involved in hazard mitigation activities, such as building/fire code enforcement, emergency management, emergency services, floodplain management, parks and recreation, planning/community development, public information, public works/engineering, stormwater management, transportation, or infrastructure. LMPTs will ensure tasks and responsibilities are completed as required for each participating jurisdiction.
 - **Designate points of contact.** Designate a primary and secondary point of contact for this effort. These designees will be listed as the hazard mitigation points of contact for your jurisdiction in the plan and should be able to attend the LPC meetings.

- **Approve the Local Planning Committee.** The Local Planning Committee will be approved via an email vote.
- **Participate, as able, in additional opportunities.** Attendance or participation in the following opportunities will also be recorded. These records will be used to document participation for each planning partner. No thresholds will be established as minimum levels of participation for these events. However, each planning partner should attempt to attend all possible meetings and events:
 - **Attend local planning committee meetings.**
 - **Attend or host public meetings or open houses.**
 - **Participate in and advertise the public survey; and review draft of the plan for the comment period prior to adoption.**
- **Support the local planning committee.** This planning process will utilize a Local Planning Committee that will assume responsibility for many of the planning milestones prescribed for this process to help reduce the burden of time required by each planning partner. This committee will be representative of the whole body. This committee will meet periodically (frequency to be determined by the committee, but likely to be monthly) throughout the process and provide direction and guidance to the planning team. Local Planning Committee meetings are not mandatory meetings for all planning partners. If you are not on the Local Planning Committee, your attendance is not required; however, it is our hope that all planning partners will remain engaged with this process and attend meetings from time to time.
- **Support the public involvement strategy.** The Project Management Team will also request support from the partnership during the implementation of the public involvement strategy developed by the Local Planning Committee. Support could be in the form of providing venues for public meetings, attending these meetings as meeting participants, providing technical support, providing access to mailing lists, providing existing public information materials, promoting the planning process, etc.
- **Participate in the critical facility update.** The primary source of building inventory is from the Douglas County Appraisal District's parcel data and certified tax roll. Each planning partner will be asked to update their facilities list for use during the risk assessment. If the list is not updated, HAZUS default data will be utilized. Updating this list provides a much more detailed analysis.
- **Complete the jurisdictional annex template.*** Each planning partner must complete a jurisdictional annex template. This template will be distributed to the planning partnership in a phased approach (3 Phases) to extend the level of effort over a series of months. Key components of the annex include the following:
 - **Attend Two (2) mandatory workshops.** There will be two *mandatory* workshops that all planning partners will be required to attend. These workshops will cover the proper completion of the jurisdictional annex template, which is the basis for each partner's jurisdictional chapter in the plan. The three phase are defined as follows:
 1. Phase 1- Jurisdictional profile and the review of the status of prior action (Kick-off Meeting)
 2. Phase 2- Capability Assessment – Instructions to be provided via e-mail
 3. Phase 3- Hazard Risk Ranking and Mitigation Strategy development/Confirmation

Failure to have a representative at these workshops will result in one-on one outreach from members of the PMT to assist the jurisdiction in the completion of that phase. The schedule for these workshops will be such that all committed planning partners will be able to attend. After participation in each of these mandatory workshops, each partner will be required to complete their template and provide it to the PMT

in the time frame established. Failure to complete the template in the required time frame may lead to disqualification from the partnership.

- **Perform a capability assessment.** All planning partners will conduct a capability assessment. This assessment will require a review of existing documents (plans, studies and ordinances) as well as technical and financial capabilities pertinent to each jurisdiction that can support hazard mitigation. It should be noted that it is a viable mitigation action to increase a jurisdiction's capability.
 - **Review the risk assessment.** Each partner will be asked to review the risk assessment and identify hazards and vulnerabilities specific to its jurisdiction. The Project Management Team will provide the jurisdiction specific mapping and technical consultation to aid in this task, but the determination of risk and vulnerability will be up to each partner (through a facilitated process during the mandatory workshop).
 - **Review county-wide mitigation recommendations.** Each partner will be asked to review and determine if the mitigation recommendations chosen in the base plan will meet the needs of its jurisdiction.
 - **Develop a mitigation strategy.** All planning partners will develop an action plan that identifies each project, who will oversee the task, how it will be financed and when it is estimated to occur. Projects within each jurisdiction consistent with the base plan recommendations will need to be identified and prioritized and reviewed to determine their benefits vs. costs.
- **Adopt the plan.** ** The hazard mitigation plan must be formally adopted by each jurisdiction.

**Note: Templates and instructions to aid in the compilation and development of this information will be provided to all committed planning partners. Each partner will be asked to complete their templates in a timely manner and according to the timeline specified by the Local Planning Committee and the Project Management Team.*

*** Note: Once this plan is completed, and FEMA approval has been received for each partner, maintaining that eligibility will be dependent upon each partner implementing the plan implementation-maintenance protocol identified in the plan.*



Your kind of place.

July 30, 2020

Douglas County Office of Emergency Management
Attn: Tim Johnson, Emergency Management Director
4000 Justice Way
Castle Rock, CO 80109

Re: Letter of Commitment as participating jurisdiction in the Douglas County Hazard Mitigation Plan Update

Dear Mr. Johnson:

1. As the Federal Emergency Management Agency's (FEMA) Local Mitigation Plan requirements under 44 CFR §201.6 specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level, the Town of Parker is submitting this letter of commitment to confirm that the Town of Parker has agreed to participate in the Douglas County Hazard Mitigation Planning Project.
2. Further, as a condition to participating in the mitigation planning process; the Town of Parker agrees to participate in meeting the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary and in a timely manner to the Douglas County Office of Emergency Management to complete the plan in conformance with FEMA requirements.
3. The Town of Parker understands that it must engage in the following planning process, as more fully described in FEMA's Local Mitigation Plan Review Guide dated October 1, 2011, including, but not limited to:
 - Identify municipal representatives to serve as the planning point of contacts (POC), below. These people will be responsible for representing their community and assuring that these participation expectations are met by their community.
 - Provide representation Local Planning Committee meetings (~ 6 meetings over 6-8 months, including a Kick-Off Meeting and a Mitigation Strategy Workshop).
 - Identification of hazards unique to the jurisdiction and not addressed in the master planning document;
 - The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
 - The formulation of mitigation goals and objectives responsive to public input.

- Provide data and information about your community as requested by the Project Management Team or the contract consultant, including:
 - Structure and facility inventory data
 - Identification of new development and anticipated development
 - Identification of natural hazard risk areas
 - Identification of natural hazard events and losses that have impacted your community in the last five years
 - Identification of plans, studies, reports and ordinances addressing natural hazard risk
 - Identify mitigation activity in your community in the last five years, including progress on previously identified mitigation actions.
- Support public outreach efforts in your community which may include:
 - Providing notices of the planning project on your municipal website with links to a County project website
 - Providing notice of the planning project, the availability of Plan documents, and notice of public meetings via available local media (e.g. newsletters, flyers, email blasts, social media, etc.)
 - Advertising and supporting public meetings in your area
 - Supporting outreach to National Flood Insurance Program (NFIP) Repetitive Loss and Severe Repetitive Loss property owners in your community.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Completing data and information collection survey forms in a timely manner.
- Identify specific mitigation actions to address each of the natural hazards posing significant [or high or medium] risk to your community.
- Involve your local NFIP Floodplain Administrator in the planning process.
- Review draft Plan sections when requested and provide comment and input as appropriate.
- Formal adoption of the Local Hazard Mitigation Plan by the jurisdiction's governing body (each jurisdiction must officially adopt the plan).

4. Assigns the following persons to be the Points of Contact for our jurisdiction. We understand that these POCs are responsible for assuring municipal representation at municipal Planning Committee meetings and assuring that the other minimum requirements of jurisdictional participation, as detailed in the Planning Partner Expectations above, are met.

Primary POC:	Position/Department:
Commander Andrew Coleman	Emergency Manager/Police Department
Phone Number:	Email Address:
303.805.6512	acoleman@parkeronline.org

Alternate/Secondary POC:	Position/Department:
Sergeant Greg Epp	Administrative Sergeant/Police Dept.
Phone Number:	Email Address:
303.805.6532	gepp@parkeronline.org

5. Our designated local Floodplain Administrator (FPA) under the NFIP is:

Name of NFIP FPA:	Position/Department:
Danny Smith	Operations Manager/Public Works – Engineering and Streets
Phone Number:	Email Address:
303.805.3229	pdsmith@parkeronline.org

6. Recognizes that failure to meet the minimum participation expectations and deadlines, as determined by the Local Planning Committee will result in our municipality being excluded from the planning process.
7. Therefore, with a full understanding of the requirements of participating in the FEMA hazard mitigation planning process as a participant in a multi-jurisdictional plan; I, Mike Waid, commit the Town of Parker to the Douglas County Hazard Mitigation Planning effort.

Executed this ____ day of _____



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: John Fussa, Community Development Director
Matt Carlson, Business Recruitment Manager

DATE: August 10, 2020

SUBJECT: Development Updates

ISSUE:

The Community Development and Economic Development Departments last provided Town Council with a general update in 2019. There have been significant changes in 2020 at a regional and national level arising from the COVID-19 pandemic, economic recession and other factors that influence growth and development. Each Department would like to update Council about local development, their on-going work and answer comments and questions.

FISCAL/BUDGET IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

None, for informational purposes only.

REQUESTED DIRECTION:

For informational purposes only.

ATTACHMENT:

1. Draft_CD_Update_TC_8-10-20

Town Council Study Session Community Development Update

August 10, 2020

COMMUNITY DEVELOPMENT
DEPARTMENT



PARKER
C O L O R A D O

2020 Mid-Year Summary

- Temp. Patio Extensions: 15 (0 pending)
- Single-Family Permits: 154 (<2019)
- Multi-Family Permits: 9 for 204 MFR (<2019)
- Commercial Permits: 401 (>2019)
- Total Permits: 2,023 (>2019)
- Total Valuation: \$90,967,265 (<2019)
- Total Inspections: 14,195 (<2019)
- Development Applications: 80 (<2019)
- Development Approvals: 66 (>2019)

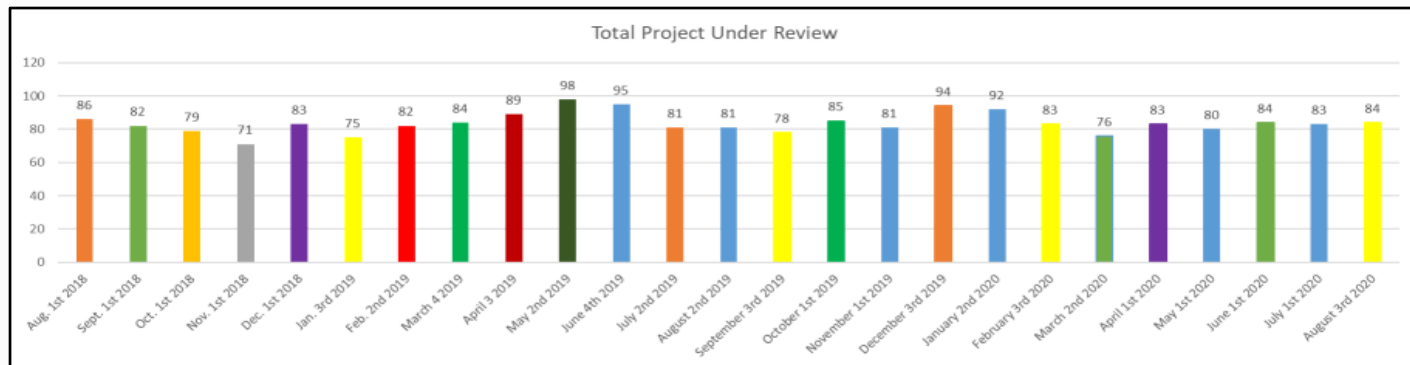


COMMUNITY DEVELOPMENT
DEPARTMENT



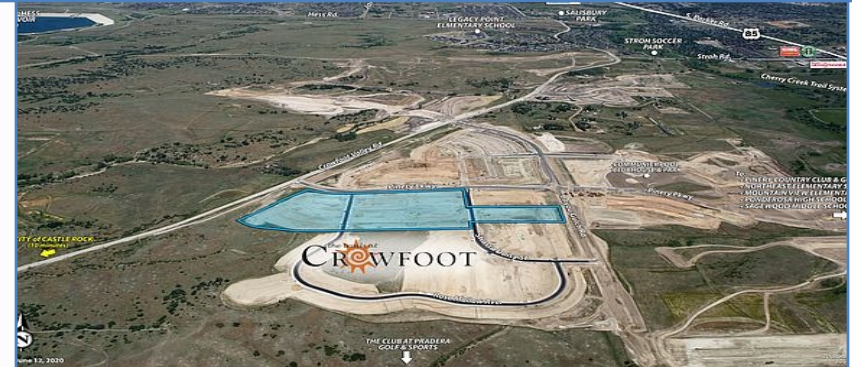
2020 Mid-Year Trends

- National recession impacting CO
- Impact on development trends uncertain
- All active construction projects continue
- Most approved development projects advancing
- Most submitted development projects advancing
- Continued development interest
- Residential: activity remains strong
- Commercial: activity weakening
- Lt. Industrial: activity weak



Major Project Update – Construction

- Compark: EDGE 470
- Crown Point: Parker Adventist MOB, St. Johns Hotel
- Downtown: No activity
- Parker Rd: Compass CU, Big Tool Box
- Stroh Ranch: Lemn Academy, South Range Crossing, Sunmarke
- Southwest: Meadowlark, Trails@Crowfoot, Looking Glass
- Westcreek: Century Condos



COMMUNITY DEVELOPMENT
DEPARTMENT



PARKER
COLORADO

Planned Commercial Projects

- Douglas 234
- Eisenberg MXD
- E-470 Service Plaza
- Horseshoe Ridge Commercial
- Kaiser Permanente MOB
- NE Corner Parker/Ponderosa
- Havana Café
- Wild Goose Saloon
- QuikTrip Convenience/Gas
- West End MXD
- Chase Bank



Planned Residential Projects

- Anthology North
- Compark Village South
- Chambers Highpoint
- Looking Glass Segment 2
- Newlin Crossing: SFR
- On Hold: Kime Ranch, Vantage Pt. Phase 2, Senderos Creek North



Community Development Projects

- Land Development Ordinance Modernization
- Chambers-Hess Subarea Plan
- Parker/Pine Subarea Plan
- Updated Parks Dedication Ordinance
- Bowey Annexation
- Noise Ordinance Amendment: consultant procurement
- Parking Fee In-Lieu Ordinance



Environmental Assessment (EA)

- Discussed w/Town Council 2019-2020
- Issue(s): Growth, development is impacting wildlife, wildlife habitat and natural features
- Options Discussed:
 - No action
 - Increased Coordination w/CPW,USFW
 - **Environmental Assessment**
 - Environmental Impact Statement
- Council directed staff to refine EA concept and return for discussion, direction
- Issues:
 - Applicability? Recommend private development only
 - How Broad? Recommend apply to priority issues only
 - Goal(s)? Recommend identification/mitigation of impacts
 - Next Steps?: Draft ordinance, discuss w/DLC, follow-up w/Council in Sept-Oct.



Looking Ahead

- DCSD School Opening: Temporary bldgs.
- LDO Modernization
- Master Plan Update
- Bike/Ped Plan Update
- Parker Rd. Corridor Plan Follow-up



Title 13

Land Development Ordinance (LDO)

Installment #2: Development Standards
June 2020

CLARION

COMMUNITY DEVELOPMENT
DEPARTMENT



PARKER
COLORADO

Comments, Questions, Follow-up???





MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: Bryce Matthews, Planning Manager
John Fussa, Community Development Director

DATE: August 10, 2020

SUBJECT: Private Activity Bonds Update

ISSUE:

The Town of Parker receives an allocation of Colorado's Private Activity Bond (PAB) allotment each year. In 2020, the Town was allocated \$2,960,733 in PAB capacity. PAB's are tax exempt bonds that are issued for specific private purposes that have a public benefit as described by the IRS in the tax code. Generally, the Town has three options for the PAB capacity:

1. Take no action by the September 15, 2020 deadline and let the capacity revert back to the state;
2. Rollover and assign the capacity to a type of project (if the Town had an eligible project prior to assigning the capacity); or
3. Assign the capacity to another eligible, issuing authority such as the Douglas County Housing Partnership.

FISCAL/BUDGET IMPACT:

None

BACKGROUND:

Since 2013, the Town Council has given staff direction to assign the Town's PAB capacity to the Douglas County Housing Partnership on an annual basis. The Douglas County Housing Partnership uses this allocation to help finance workforce and affordable housing for low- and moderate-income residents of Douglas County. The other municipalities that are members of the Housing Partnership have also assigned their PAB capacity to it in past years.

There are three (3) benefits to assigning the Town's PAB capacity to Douglas County Housing Partnership:

1. The funding stays local;
2. The Town has representation on the Douglas County Housing Partnership Board and has a say in how the capacity is used; and
3. The Town's capacity will provide another financing tool to support workforce and affordable housing in Douglas County, including the Parker area.

RECOMMENDATION:

Staff recommends assigning the PAB capacity to the Douglas County Housing Partnership, consistent with prior years.

REQUESTED DIRECTION:

Informational purposes regarding upcoming agenda item.

ATTACHMENT:

None



MEMORANDUM

TO: Honorable Mayor and Members of Town Council
FROM: Dannette Robberson, Assistant to the Town Administrator
DATE: August 10, 2020
SUBJECT: Strategic Plan Update and Performance Measures

ISSUE:

Staff is requesting Council feedback on applying for a University of Colorado Denver School of Public Affairs graduate student capstone project to update the Town's strategic plan and develop associated performance measures.

FISCAL/BUDGET IMPACT:

None

BACKGROUND:

The Town of Parker strategic plan was first adopted in 2016 and is in need of updating along with developing associated performance measures. The project is ideal for a master of public administration graduate capstone project. The Town has previously hosted capstone projects including the 2015 Parker Square Redevelopment Plan, 2016 Parker Park-n-Ride Transit Oriented Development, Parker Bike and Pedestrian Report and the 2017 Cottonwood Neighborhood Outreach.

At the September budget retreat, staff plans to discuss procurement of a performance measurement dashboard.

RECOMMENDATION:

Proceed with hosting a University of Colorado at Denver School of Public Affairs graduate capstone project for a strategic plan update and performance measures development.

REQUESTED DIRECTION:

Direction to proceed with an application for a CU Denver School of Public Affairs capstone project to update the Town's strategic plan and develop associated performance measures.

ATTACHMENT:

1. CU Denver Capstone Project Information



Let our students put their skills to work for you!

As the top-ranked public affairs school in Colorado and among the best in the nation, the University of Colorado Denver School of Public Affairs is creating the next generation of visionary leaders in the government and nonprofit sectors. Let our students put their skills to work for you by hosting a capstone project.

About capstone projects

A capstone project is a client-based research and consulting project that allows master's-level students to put into practice the competencies gained throughout their education at the CU Denver School of Public Affairs.

Examples of types of projects include program and procedure evaluations, community or organizational needs assessments, performance measurement, strategic plan development, stakeholder surveys, best practices research, employee retention studies and many more.

Over a period of three to four months of working with a client, students help to define the issue and its context, gain client input on priorities and available data, conduct independent research, complete a final written project that includes findings and recommendations, and present their work to a committee of faculty members and the client.

No payment or fee is required for organizations to request a capstone student, and organizations and students are matched by mutual agreement.

Previous capstone students

"Working on my capstone allowed me to get a hands-on approach toward data collection and analysis. It was a culmination of everything I have learned in the Master of Criminal Justice program, requiring me to utilize my research, networking and organizational skills to demonstrate my growth as a young professional."

- Daniel Caballero, MCJ '19, Capstone Client: Denver County Court Probation

"Researching a topic deeply and then designing a project and methodology for a real-life client organization was a challenging and rewarding process. I gained so much by putting experiences from my coursework into practice, with guidance from my committee. Conducting and completing the project not only increased my ability to think critically about research but sparked a new interest in further exploring research opportunities within the public sector field."

- Christina McClelland, MPA '19, Capstone Client: Bonfils-Stanton Foundation



MEMORANDUM

TO: Honorable Mayor and Members of Town Council

FROM: John Fussa, Community Development Director
Mary Colton, Parks and Recreation Director

DATE: August 10, 2020

SUBJECT: Wildlife Management Update

ISSUE:

The Town Council adopted a Prairie Dog Management Ordinance on April 6, 2020. The Ordinance is now in effect and certain development applications for land where prairie dogs are established will be subject to it. It encourages the relocation of prairie dogs and requires the use of humane extermination where relocation is infeasible.

The Community Development and Parks and Recreation Departments have become aware of certain issues related to relocation and would like to discuss them with the Council.

FISCAL/BUDGET IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

N/A

REQUESTED DIRECTION:

For discussion and direction

ATTACHMENT:

None