

TOWN OF PARKER COUNCIL AGENDA
January 16, 2018

Notes:

Town Council meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Councilmembers eliminating lengthy discussions to gain a basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the part of Council.

Ordinances listed for first reading are being approved to introduce them. Public comment will be held upon second reading.

Start times for regular agenda items are tentative; some items may be held earlier than scheduled time.

1. **TOWN COUNCIL MEETING SCHEDULE**

A. **5:30 P.M. – Call to Order Town Council Meeting and Roll Call**

B. **Executive Session – Immediately following Call to Order/Roll Call – (See Attached)**

C. **Reconvene Town Council Meeting at 7:00 P.M. or as soon thereafter as the regular public meeting can be conducted.**

2. **SPECIAL PRESENTATIONS**

3. **PARKER CHAMBER OF COMMERCE UPDATES**

4. **PUBLIC COMMENTS 3 Minute Limit (No action will be taken on these items)**

5. **REPORT, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL**

6. **CONSENT AGENDA**

Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless Council votes to remove an item for individual discussion. Ordinances on the Consent Agenda are for introduction only and will not be removed for discussion.

A. *APPROVAL OF MINUTES*

B. *ORDINANCE NO. 1.447.1 - First Reading*

A Bill for an Ordinance to Repeal Chapter 2.09 of the Parker Municipal Code Concerning the Parker Creative District

Department: Cultural, Elaine Mariner

Second Reading: February 5, 2018

C. *ORDINANCE NO. 5.74.1 - First Reading*

A Bill for an Ordinance to Amend Sections 6.06.070 and 6.06.080 of the Parker Municipal Code Concerning the Restriction of Open Fires, Open Burning and Fireworks in the Town of Parker During Certain Fire Conditions

Department: Police Department, Doreen Jokerst

Second Reading: February 5, 2018

D. *ORDINANCE NO. 5.06.39.1 - First Reading*

A Bill for an Ordinance Amending Title 7 of the Parker Municipal Code Authorizing the Neighborhood Services Department to Remove or Impound Abandoned Motor Vehicles on Public Property

Department: Police Department, Doreen Jokerst

Second Reading: February 5, 2018

E. *CONTRACTS OVER \$100,000*

1. *Wayfinding Signage Phase 2 (Townwide & Douglas County)*

Amount: \$403,276.00

Contractor: Al Lenzi Group, Inc.

*Department: Public Works/Engineering, Chris Hudson
Community Development, Mary Munekata*

2. *Snow Removal Equipment Upfit for Two Cab and Chassis*

Amount: \$232,894

Contractor: Kois Brothers Equipment Co.

Department: Public Works / Engineering - Jim Gilbert

3. *Old Newlin Gulch Road Trail Connection Project (CIP 18-006)*

Amount: \$197,672.00

Contractor: Jag's Enterprises, Inc.

*Department: Public Works/Engineering, Tom Gill
Parks and Recreation, Dennis Trapp*

4. *Records Management System Hardware and Associated Software*

Amount: \$230,773

Contractor: Davenport Group

Department: Police, Ron Combs

7. **TOWN ADMINISTRATOR**

8. **ORDINANCES**

A. ORDINANCE NO. 12.05.12 - Second Reading

A Bill for an Ordinance to Amend Section 2.04.020 of the Parker Municipal Code Concerning Alternate Members for the Cultural and Scientific Commission

Department: Cultural, Elaine Mariner

B. ORDINANCE NO. 1.466.2 - Second Reading

A Bill for an Ordinance to Amend the Definitions Section and to Add a New Section 3.16 of the Town of Parker's Personnel Manual

Department: Human Resources, Tara Moore

9. ADJOURNMENT

Parker Town Council

Executive Session Agenda

January 16, 2018

“To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).”

1. *Town of Parker v. Douglas County* concerning the Intergovernmental Agreement (and the comprehensive development plan) between the Town and Douglas County
2. Section 2.1 of the Parker Home Rule Charter (Uniform Election Code)
3. Parker Senior Center
4. Carousel Farms Subdivision Agreement
5. Ironstone/Stroh Ranch HOA’s v. Town of Parker, Douglas County District Court

**TOWN OF PARKER COUNCIL
MINUTES
DECEMBER 4, 2017**

Mayor Pro Tem Josh Martin called the meeting to order at 5:35 p.m. Mayor Mike Waid was absent.

Town Attorney Jim Maloney announced the topics for discussion in Executive Session were five (5) items. Under C.R.S § 24-6-402(4)(e) there are two (2) items, the first is the Intergovernmental Agreement between the Town and Douglas County (the comprehensive development plan); and the second is Compark Village Filing Nos. 1 and 2 Subdivision Agreements and the Intergovernmental Agreement for Belford Avenue. Under C.R.S. § 24-6-402(4)(b) there are three (3) items which are C.R.S. Section 32-1-502, procedure for excluding property from a special district; the Professional Services Agreement with Logan Simpson Design, Inc.; and Section 7.02.080 of the Parker Municipal Code.

EXECUTIVE SESSION

Amy Holland moved and Joshua Rivero seconded to go into Executive Session at 5:38 p.m. to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), and to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).

The motion was approved unanimously.

Amy Holland moved and Debbie Lewis seconded to adjourn the Executive Session at 6:34 p.m.

The motion was approved unanimously.

REGULAR MEETING

Mayor Pro Tem Josh Martin reconvened the meeting at 7:00 p.m.

The Pledge of Allegiance was led by the youth in the audience.

SPECIAL PRESENTATIONS

Legend High School Softball Team was recognized for winning the 5A State Softball Championship. Mayor Pro Tem Martin presented the team with a Proclamation.

PARKER CHAMBER OF COMMERCE UPDATES

Dennis Houston reported on the Business Impact Meeting with Lockheed Martin, reminded the Council about the Community Celebration on December 14, 2017 at Wildlife Experience, reported on the Annual Leadership Retreat, and announced the new Board Members for the Chamber.

DOWNTOWN BUSINESS ALLIANCE UPDATES

Shelly Mango reported the Downtown Business Alliance received their 501-c6 status. She announced the DBA will be holding a Mixer at Vines on Friday. She also informed Council that the Alliance is working on a website called DowntownParker.com.

PUBLIC COMMENTS

None.

REPORT, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

Council reported on meetings they each attended since the last Town Council meeting.

CONSENT AGENDA**A. APPROVAL OF MINUTES**

October 2, 2017

October 16, 2017

November 6, 2017

B. ORDINANCE NO. 9.252.2 - First Reading

A Bill for an Ordinance to Approve the Second Amendment to Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas Regarding the Design, Construction and Maintenance of Belford Avenue (Peoria Street to Compark Village South) Improvement Project

Department: Engineering, Alex Mestdagh

Second Reading: December 11, 2017

C. CONTRACTS OVER \$100,000**1. Third Amendment to Agreement for Professional Services (for advertising purchased for the PACE Center)**

Amount: \$263,000

Contractor: Evolution Communications Agency

*Department: Cultural, Elaine Mariner
Cultural, Carrie Glassburn*

2. Intermountain Rural Electric Association - Parker Road at Robinson Ranch Overhead to Underground Electrical Conversion

Amount: \$641,674

Contractor: Intermountain Rural Electric Association

Department: Engineering, Chris Hudson

3. *First Amendment to Agreement for Professional Services (purchase of additional seats for Schoolhouse Theater)*

Amount: \$204,700
Contractor: Barbizon Light of the Rockies
Department: Cultural, Elaine Mariner
Cultural, Shaun Albrechtson

Joshua Rivero moved to approve items 7A through 7C on the Consent Agenda.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

TOWN ADMINISTRATOR – None.

PUBLIC HEARINGS

NEU TOWNE METROPOLITAN DISTRICT

Department: Town Attorney, Jim Maloney

- (1) RESOLUTION NO. 17-057**
A Resolution to Approve the First Amendment to Service Plan for Neu Towne Metropolitan District
- (2) RESOLUTION NO. 17-058**
A Resolution Providing Consent to the Inclusion of Property Within the Neu Towne Metropolitan District

7:20 P.M.

Jim Maloney stated there are two Resolutions before you this evening and explained Neu Towne Metropolitan District ("District") is requesting Town Council approval of a First Amendment to the District's Service Plan ("First Amendment to Service Plan") and consent to inclusion within the District of a 10.3-acre parcel of property.

The Town Council approved the Service Plan for the District in October 2004. The District subsequently issued debt in December 2004. The District Board has tentatively decided to refinance its 2004 Bonds, including all accrued interest and principal unpaid from prior periods. The District also desires to incur approximately \$1,350,000 in additional debt to fund certain public improvements, including an enhanced pool and clubhouse amenities that will be funded in part by the refinancing. The District anticipates issuing limited tax senior and subordinate general obligation bonds in the approximate total principal amount of \$10,610,000.

The Service Plan authorizes the District to incur debt up to \$8,000,000, exclusive of refundings or other refinancings. As such, the District proposes as a part of the First

Amendment to Service Plan to (a) add a community swimming pool to the list of District facilities, and (b) amend the debt limit in the Service Plan to \$11,000,000.

In addition to the First Amendment to Service Plan, the District requests the Town's consent to include into the District's boundaries the 10.3-acre parcel owned by Pacific North Enterprises ("PNE") and formerly known as the Moomah property (the "Residential Parcel"). According to the District's letter, the District and PNE have entered into a Public Improvement Agreement ("PIA") regarding the refinancing of the 2004 bonds, which is feasible, in the opinion of the District's investment banker, if PNE is willing to include its proposed residential condominium development into the District. Thus, according to the District, the inclusion of the Residential Parcel is necessary to add assessed valuation to the District tax base. Further, the inclusion will make the refinancing feasible, "thus stabilizing the District's financial condition and providing benefits to the District's residents," and the refinancing will provide additional funds for additional improvements PNE will construct. Under the PIA, PNE's inclusion of the Residential Parcel is conditioned upon the closing of the refinancing and Town approval of the inclusion and Service Plan amendments.

Given that the inclusion and refinancing are linked, the Town is requiring that the inclusion of the Residential Parcel be completed no later than 90 days after the date of the first issuance of any Debt, pursuant to the First Amendment to Service Plan. This condition further provides that the District shall not, after this first such issuance of Debt, thereafter certify its operating mill levy for the subsequent year without first completing the inclusion.

Regarding the increase in the Public Improvements' costs, the District proposes to incur \$1,350,000 in additional debt to fund certain public improvements within the District for the benefit of District residents and the enhancement of property values. In addition to the debt limit increase for this purpose, the First Amendment to Service Plan proposes revisions to the capital improvement sections of the Service Plan to add specific references to a swimming pool.

The proposed First Amendment to Service Plan does not include any proposed changes to the mill levy limitations of the approved Service Plan. Finally, once the Town consents to the inclusion and approves the First Amendment to Service Plan, and the District issues its new debt, it will then process the petition for inclusion.

Matthew Ruhland, attorney from Collins Cockrel & Cole, representing Neu Towne Metropolitan District explained that current residents will not see an increase in the property tax, but should see a difference in the area due to the improvements that are being proposed. The improvements will be an asset to the residents as well as the Town.

Public Comment: None.

Amy Holland moved and Joshua Rivero seconded the motion to approve Resolution No. 17-057.

The motion was unanimously approved.

Amy Holland moved and Joshua Rivero seconded the motion to approve Resolution No. 17-058.

The motion was unanimously approved.

ORDINANCES

ORDINANCE NO. 4.85.4 - Second Reading

A Bill for an Ordinance to Amend Sections 11.05.020, 11.05.050, 11.05.060 and 11.05.080 of the Parker Municipal Code Concerning the Parker Electrical Code

Department: Building, Dale Schmidt

Staff stated it is the Town's desires to adopt the 2017 edition of the National Electrical Code, as published by the National Fire Protection Association (NFPA 70), which is consistent with best practices in building services, plan review and construction. Staff stated they have notified Parker businesses of the adoption and have met with many of the contractors in Parker.

Public Comment: None.

John Diak moved to approve Ordinance No. 4.85.4 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

ORDINANCE NO. 1.508 - Second Reading

A Bill for an Ordinance to Levy General Property Taxes for the Year 2017 to Help Defray the Costs of Government for the Town of Parker, Colorado, for the 2018 Budget Year

Department: Finance, Mary Lou Brown

Staff explained that Council levies the tax by ordinance and authorized the Finance Director to certify the mill levy rate to the County Commissioners.

Public Comment: None.

Joshua Rivero moved to approve Ordinance No. 1.508 on second reading.

Renee Williams seconded the motion.

The motion was approved unanimously.

ORDINANCE NO. 1.289.4 - Second Reading**A Bill for an Ordinance to Approve the Amended and Restated Cooperation Agreement Between the Town of Parker, Colorado and the Parker Authority for Reinvestment for Administrative Services**

Department: Community Development, Jason Rogers

The Parker Authority for Reinvestment (PAR) and the Town of Parker (Town) have operated as two separate entities with a Cooperation Agreement since 2006.

An Amended and Restated Agreement between PAR and the Town is required at this time to clarify items in previous amendments as well as memorialize the relationship that has continued to evolve as the three (3) urban renewal plans have been implemented and dedicated PAR staff has been determined.

Public Comment: None.

Debbie Lewis moved to approve Ordinance No. 1.289.4 on second reading.

John Diak seconded the motion.

The motion was approved unanimously.

ORDINANCE NO. 5.78 - Second Reading**A Bill for an Ordinance to Amend Chapter 8.11 of the Parker Municipal Code by the Addition Thereto of a New Section 8.11.070 Concerning Matters Related to Sexually Explicit Images of a Minor**

Department: Town Attorney, Jim Maloney

Currently, when a minor engages in “sexting” behavior, the only available offense with which to charge that minor is sexual exploitation of a child, which is a class 3 felony. Under House Bill 17-1302, the Colorado General Assembly has declared that it is necessary for all law enforcement to charge lower level offenses or civil infractions, in addition to providing other diversionary programs that can more appropriately address the conduct involved in cases involving “sexting behavior” by a minor. The purpose of this ordinance is to make the exchange of sexually explicit images by a minor a municipal violation.

Public Comment: None.

Debbie Lewis moved to approve Ordinance No. 5.78 on second reading.

Amy Holland seconded the motion.

The motion was approved unanimously.

ORDINANCE NO. 1.480.4 - Second Reading**A Bill for an Ordinance to Approve the Reinstatement of and Fourth Amendment to Agreement for Sale and Purchase of Land By and Between the Town of Parker and ACG, LLC, Concerning the Gym Property**

Department: Community Development, Weldy Feazell

The developer of the approved Parker Taphouse and Distillery adjacent to The Schoolhouse on Mainstreet is awaiting final bank approval for project financing to close the purchase of this Town-owned property. As a result, the Purchase and Sale Agreement has lapsed and there is a need to reinstate it through the Fourth Amendment to Agreement for Sale and Purchase of Land By and Between the Town of Parker and ACG, LLC.

Public Comment: None.

Amy Holland moved to approve Ordinance No. 1.480.4 on second reading.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

The meeting was adjourned at 7:39 p.m.

Chris Vanderpool, Deputy Town Clerk

Mike Waid, Mayor

**TOWN OF PARKER COUNCIL
MINUTES
DECEMBER 11, 2017**

Mayor Waid called the meeting to order at 5:36 p.m. Councilmember Amy Holland was absent.

Town Attorney Jim Maloney announced the topic for discussion in Executive Session were four (4) items. Under C.R.S. § 24-6-402(4)(e) there are three (3) items, the Amended and Restated Stroh/Hess Ranch Annexation Agreement (Northern Property) dated May 5, 2014; the Amended and Restated Stroh/Hess Ranch Annexation Agreement (Southern Property) dated September 21, 2015; and the Parker Senior Center. Under C.R.S. § 24-6-402(4)(b) there is one (1) item which is the Intergovernmental Agreement between the Town and Douglas County (and the comprehensive development plan).

EXECUTIVE SESSION

Josh Martin moved and Joshua Rivero seconded to go into Executive Session at 5:40 p.m. to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), and to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b).

The motion was approved unanimously.

REGULAR MEETING

Mayor Waid reconvened the meeting at 7:00 p.m.

The Pledge of Allegiance was led by the youth in the audience.

SPECIAL PRESENTATIONS - None

PARKER CHAMBER OF COMMERCE UPDATES – None

PUBLIC COMMENTS

Diane Roth stated she was excited about the things that are going on with the Cultural and Scientific Commission. She recognized Judy Bazile who is also being recommended to be reappointed to the Cultural and Scientific Commission. Diane and Judy thanked the Town Council for their support.

REPORT, ITEMS AND COMMENTS FROM MAYOR AND COUNCIL

Council reported on meetings they each attended since the last Town Council meeting.

CONSENT AGENDA

- A. *APPROVAL OF MINUTES*
 - *November 20, 2017*

B. *RESOLUTION NO. 17-059*

A Resolution to Determine that the Kime Ranch Property Annexation Petition Substantially Complies with the Requirements of the Annexation Act of 1965 and to Set a Public Hearing Date for February 5, 2018

Department: Community Development, Paul Workman

TRAKiT No. ANX17-007

C. *RESOLUTION NO. 17-060*

A Resolution to Adopt the Town of Parker, Colorado, Three-Mile Area Plan

Department: Community Development, Carolyn Washee-Freeland

D. *RESOLUTION NO. 17-061*

A Resolution Accepting the Conveyance of a Drainage Easement from Country Meadows Development, LLC, for Country Meadows Square Lot 7

Department: Engineering, Tyler Sandt

E. *RESOLUTION NO. 17-062*

Supporting Reauthorization by the General Assembly of the Colorado Lottery Division in 2018

Department: Parks & Recreation, Dennis Trapp

F. *RESOLUTION NO. 17-063*

A Resolution to Appoint Regular Members to the Parker Cultural and Scientific Commission and to Appoint the Chair

Department: Cultural, Elaine Mariner

G. *CONTRACTS OVER \$100,000*

1. *2017 Miscellaneous Signal Repairs (CIP 17-022)*

Amount: \$201,080.00

Contractor: Paonia, Inc.

Department: Engineering, Chris Hudson

Engineering, David Aden

2. *Third Amendment to Agreement for Professional Services (for producing theater company for the PACE Center)*

Amount: \$200,000

Contractor: Inspire Creative, Inc.

Department: Cultural, Elaine Mariner

Cultural, Shaun Albrechtson

Joshua Rivero moved to approve items 6A through 6G on the Consent Agenda.

Josh Martin seconded the motion.

The motion was approved unanimously.

TOWN ADMINISTRATOR – None

PUBLIC HEARINGS

A. PARKER TECH CENTER AMD 2 LA2-12– Use by Special Review

Applicant: Jonathan Edewaard - Made for Colorado Auto
Location: 10505 S. Progress Way
Department: Community Development, Carolyn Parkinson
TRAKiT: Z17-021

7:05 P.M.

This property is zoned Light Industrial District within the Urwiller Property Planned Development (PD). A car dealership within this PD requires approval of a Use by Special Review. The unit under review is currently used as flex/office space but will soon be vacant.

The applicant is proposing a sales office and indoor showroom that will house 10 to 12 vehicles specifically equipped for the Colorado outdoors. The cars will be advertised on-line and anticipated customer activity will consist of 10 to 15 visits per week. All vehicles delivered to the site will be sale ready and no modifications or maintenance will be done on site. A condition of approval will limit the outdoor display to three vehicles and require that all vehicles be stored indoors overnight.

The proposal does not include any exterior modifications to the unit or the building.

Staff has determined that the Use by Special Review for an indoor auto sales and showroom at 10505 Progress Way Suite #105:

- is consistent with the Master Plan designation as Light Industrial, and
- is compatible with the existing flex office/light industrial uses in the area, and
- when evaluated against the nine criteria for a Use by Special Review, meets or can meet these criteria subject to reasonable conditions.

On November 30, 2017, Planning Commission recommended Town Council approve the Use by Special Review request.

Public Comment: None.

John Diak moved to approve, based on staff findings, with the following conditions:

1. That the Use by Special Review materials submitted to the Community Development Department on November 9, 2017, via eTRAKiT shall be the approved Use by Special Review materials.

2. This approval DOES NOT include signage. A separate sign permit is required from the Community Development Department. The applicant shall also contact the Building Division regarding sign permit requirements.

3. A building permit is required prior to any work or vehicle storage on site.

4. A maximum of three vehicles may be displayed outdoors in striped parking spaces in the parking lot at any given time and there will be no outdoor storage of vehicles overnight.

Joshua Rivero seconded the motion.

The motion was approved unanimously.

B. SULPHUR SUBSTATION & TRANSMISSION RIGHT-OF-WAY 1ST AMENDMENT LOT 2 BLOCK 1 – Use by Special Review

Applicant: Larry Claxton, Xcel Energy
Location: Northeast Corner of Motsenbocker Road and Todd Drive
Department: Community Development, Paul Workman
TRAKiT: Z17-012

7:14 P.M.

The subject property is currently developed as an electrical substation that is part of PSCo's power transmission corridor through Parker. The proposed wireless communications facility is one of many that PSCo, operating as Xcel Energy, is installing throughout the Denver metropolitan region as part of its new Field Area Network (FAN). The proposed tower is the first step to provide PSCo's new grid called the "Advanced Grid." The Advanced Grid is designed to allow PSCo to shorten and better manage outages.

On November 30, 2017, the Planning Commission recommended Town Council approve the Use by Special Review request.

Public Comment: None.

Debbie Lewis moved to approve the Use by Special Review, subject to the following seven (7) conditions:

1. Within 30 days of approval, the applicant shall provide a landscape plan that shows compliance with the previously approved landscape plan and staff shall have the ability to require the installation of additional landscaping including evergreen trees for screening of adjacent properties and streets in coordination with the applicant. All landscaping shall be installed prior to project completion.

2. The location for the proposed monopole and accessory equipment shall be located in accordance with the provided site plan.
3. The height of the monopole shall not exceed 125 feet.
4. The approval is granted for a noncommercial monopole. Any future co-locations on the monopole for commercial wireless communication facilities must obtain approval through the process outlined in the Town's Land Development Ordinance in effect at that time.
5. Prior to construction, the applicant must submit approval from the Federal Aviation Administration for the height of the structure.
6. Prior to construction, the applicant must submit approval from the Federal Communication Commission.
7. Any additional changes to the previously approved Site Plan will need to receive approval in accordance with the Town's Land Development Ordinance in effect at that time.

Josh Martin seconded the motion.

The motion was approved unanimously.

COMPARK VILLAGE SOUTH FILING NO. 1

A. ORDINANCE NO. 9.252.2 - Second Reading

A Bill for an Ordinance to Approve the Second Amendment to Intergovernmental Agreement Between the Town of Parker and the Board of County Commissioners of the County of Douglas Regarding the Design, Construction and Maintenance of Belford Avenue (Peoria Street to Compark Village South) Improvement Project

Department: Engineering, Alex Mestdagh

7:19 P.M.

The Developer is requesting a second extension to the terms of an IGA associated with Compark Village South Filing No. 1. The extension is being requested to allow additional time for the Developer to complete Federal permitting for the project.

Public Comment: None

Joshua Rivero moved to approve Ordinance No. 9.252.2 on second reading.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

B. RESOLUTION NO. 17-020.2

A Resolution to Amend Resolution No. 17-020.1 to Extend the Expiration Date of the Minor Development Plat for Compark Village South Filing No. 1 Through December 31, 2018, and Approve the Extension of the Completion Date for the Public Improvements and Replace Exhibit C to the Subdivision Agreement for Compark Village South Filing No. 1

Department: Engineering, Alex Mestdagh

The Town Council approved the Minor Development Plat and Subdivision Agreement for Compark Village South Filing No. 1 on September 19, 2016. Per Town Code, a Developer has 90 days from the date of approval to record a plat and associated agreements before the approvals expire. The Developer of Compark Village South Filing No. 1 has previously requested and received three extensions of this expiration date.

The latest extension, which was granted by Town Council in September 2017, extended this expiration date to December 31, 2017. This was requested to allow the Developer time to reinstate an expired determination from the Army Corps of Engineers necessary to construct drainageway improvements with the project. The Town cannot grant construction permits for this project without this determination, or alternate Corps permits if required, in place.

The Developer has been working with the Corps on this issue and is still awaiting a determination. The Developer has requested that the expiration date for the Minor Development Plat and Subdivision Agreement be extended to December 31, 2018, to allow for additional time to complete this process with the Corps and to subsequently secure any permits that the Corps may require. The associated Subdivision Improvement Agreement has been restated to revise the completion date of the Public Improvements to October 31, 2019, and to revise the Public Improvements Cost Estimate to reflect increases in construction costs since the original estimate.

If this extension is not granted, the Developer will have until December 31, 2017 to record the Minor Development Plat and Subdivision Agreement before they expire.

John Diak moved to approve Resolution No. 17-020.2.

Josh Martin seconded the motion.

The motion was approved unanimously.

C. RESOLUTION NO. 17-064

A Resolution to Extend the Expiration Date of the Final Plats for Compark Village South Filing No. 2 and Compark Village South Filing No. 2 - Amendment 1, Through December 31, 2018

Department: Engineering, Alex Mestdagh

The Town Council approved the Final Plats for Compark Village South Filing No. 2 and Compark Village South Filing No. 2, Amendment No. 1 on April 23, 2017. Per Town Code, a

Developer has 90 days from the date of approval to record a plat and associated agreements before the approvals expire. The Developer has previously requested and received one extension of this expiration date, which extended this expiration date to December 21, 2017.

These two projects are dependent on the infrastructure required to be constructed with Compark Village South Filing No. 1. Filing No. 1 requires the construction of the major roadway, drainage, and utility improvements needed serve Filing No. 2 and Filing No. 2, Amendment No. 1, so these projects cannot move forward before Filing No. 1. As discussed in Agenda Item 9.B., Filing No. 1 has been approved but has not moved into construction, as permitting issues with the Army Corps of Engineers have delayed construction. The Developer has requested that the expiration dates for the Final Plats for Filing No. 2 and Filing No. 2, Amendment No. 1 be extended to December 31, 2018, matching the expiration date requested for Filing No. 1.

If this extension is not granted, the Developer will have until December 21, 2017 to record the Minor Development Plat and Subdivision Agreement before they expire.

Joshua Rivero moved to approve Resolution No. 17-064.

Debbie Lewis seconded the motion.

The motion was approved unanimously.

Public Comment: None.

The meeting adjourned at 7:28 p.m.

Chris Vanderpool, Deputy Town Clerk

Mike Waid, Mayor



Request for Town Council Action

Date: January 16, 2018

Submitted By: Elaine Mariner, Cultural Director

Reviewed By: Michelle Kivela, Town Administrator

Title: **ORDINANCE NO. 1.447.1 - First Reading**
A Bill for an Ordinance to Repeal Chapter 2.09 of the Parker Municipal Code Concerning the Parker Creative District

Department: Cultural, Elaine Mariner
Second Reading: February 5, 2018

EXECUTIVE SUMMARY

The Creative District Executive Committee recommends that Ordinance No. 1.447.1, which established the Parker Creative District and the Creative District Executive Committee, be repealed. Downtown art activities and related promotional efforts formerly fostered and supported through the Creative District Executive Committee will be absorbed within the mission and activities of the Downtown Business Alliance (the "DBA").

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

In the 2018 budget, the Town has reduced funding support for the Creative District from \$15,000 to \$5,000. The Creative District Executive Committee has agreed that cost savings and efficiencies could be achieved if the responsibility to enhance, develop and promote downtown art activities was included within the mission and activities of the DBA. This would eliminate the need for the Creative District Ordinance and Executive Committee. For example, the DBA is already developing new marketing materials and a website that prominently promote downtown Parker as a destination for arts, culture and creative activity.

FINANCIAL IMPACT

For 2018, the Council has already approved a budget of \$5,000 to support Creative District activities and promotion. Now that the DBA has achieved non-profit status, these funds can be re-directed to support art activities and related promotional efforts developed and managed by the DBA. The primary criterion for release of the funds to the DBA will be that the activities for

which they seek funding support must enhance, develop and promote arts, culture and creative activity within downtown Parker.

STRATEGIC GOAL(S)



**FOSTER COMMUNITY
CREATIVITY AND
ENGAGEMENT**



**ENHANCE ECONOMIC
VITALITY**

ATTACHMENTS

1. Ordinance No. 1.477.1

RECOMMENDED MOTION

I move to approve Ordinance No. 1.447.1 on first reading as part of the consent agenda, and to schedule second reading for February 5, 2018.

ORDINANCE NO. 1.447.1, Series of 2017

TITLE: A BILL FOR AN ORDINANCE TO REPEAL CHAPTER 2.09 OF THE PARKER MUNICIPAL CODE CONCERNING THE PARKER CREATIVE DISTRICT

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Chapter 2.09 of the Parker Municipal Code is repealed in its entirety.

Section 2. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 3. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2017.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2017.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

APPROVED AS TO FORM:

James S. Maloney, Town Attorney



Request for Town Council Action

Date: January 16, 2018

Submitted By: Doreen Jokerst, Commander

Reviewed By: Michelle Kivela, Town Administrator

Title: **ORDINANCE NO. 5.74.1 - First Reading**
A Bill for an Ordinance to Amend Sections 6.06.070 and 6.06.080 of the Parker Municipal Code Concerning the Restriction of Open Fires, Open Burning and Fireworks in the Town of Parker During Certain Fire Conditions

Department: Police Department, Doreen Jokerst
Second Reading: February 5, 2018

EXECUTIVE SUMMARY

Amend Section 6.06.080 of the Parker Municipal Code to allow for commercial fireworks during a Stage 2 Fire Ban.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

Currently, professional commercial fireworks shows are not permitted during a Stage 2 Fire Ban. The Town of Parker staff recommends allowing a professional commercial fireworks show during a Stage 2 Fire Ban when additional safety provisions and mitigation measures are provided during the show. Under the proposed Ordinance, a professional commercial fireworks show during a Stage 2 Fire Ban is allowed if approved by the Emergency Manager after consultation with South Metro Fire Rescue Authority.

FINANCIAL IMPACT

None

STRATEGIC GOAL(S)



ATTACHMENTS

1. Ordinance No. 5.74.1

RECOMMENDED MOTION

I move to approve Ordinance No. 5.74.1 on first reading and to schedule second reading for February 5, 2018, as part of the consent agenda.

ORDINANCE NO. 5.74.1, Series of 2017

TITLE: A BILL FOR AN ORDINANCE TO AMEND SECTIONS 6.06.070 AND 6.06.080 OF THE PARKER MUNICIPAL CODE CONCERNING THE RESTRICTION OF OPEN FIRES, OPEN BURNING AND FIREWORKS IN THE TOWN OF PARKER DURING CERTAIN FIRE CONDITIONS

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Section 6.06.070 of the Parker Municipal Code is amended to read as follows:

6.06.070 Stage 1 Exceptions.

Except where the Emergency Manager has elevated Fire and Burning restrictions to Stage 2 (enacted in cases of most extreme fire danger), the following shall be excepted from Section 6.06.060 during Stage 1 restrictions:

* * *

(6) Professional fireworks displays. If permitted ~~according to C.R.S. § 12-28-103~~ by the Emergency Manager, following consultation with the South Metro Fire Rescue Authority, subject to C.R.S. § 24-33.5-2003, and any mitigation measures required by the Emergency Manager.

Section 2. Section 6.06.080 of the Parker Municipal Code is amended to read as follows:

6.06.080 Stage 2 Exceptions.

The Emergency Manager may impose Stage 2 Fire and Burning restrictions in cases of the most extreme fire danger. When Stage 2 restrictions are imposed, the only exceptions to Section 6.06.060 are:

* * *

(6) Professional fireworks displays. If permitted by the Emergency Manager, following consultation with the South Metro Fire Rescue Authority, subject to C.R.S. § 24-33.5-2003, and any mitigation measures required by the Emergency Manager.

Section 3. **Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to

the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 4. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 5. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2017.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2017.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

APPROVED AS TO FORM:

James S. Maloney, Town Attorney



Request for Town Council Action

Date: January 16, 2018

Submitted By: Doreen Jokerst, Commander

Reviewed By: Michelle Kivela, Town Administrator

Title: **ORDINANCE NO. 5.06.39.1 - First Reading**
A Bill for an Ordinance Amending Title 7 of the Parker Municipal Code Authorizing the Neighborhood Services Department to Remove or Impound Abandoned Motor Vehicles on Public Property

Department: Police Department, Doreen Jokerst
Second Reading: February 5, 2018

EXECUTIVE SUMMARY

This amendment will allow Neighborhood Services to impound an abandoned vehicle without requesting a response from a police officer.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

Currently, a Neighborhood Services officer must call a police officer to stand by when towing an abandoned vehicle, tying up two resources. The proposed Ordinance would allow Neighborhood Services to authorize the towing of vehicles without calling a police officer.

FINANCIAL IMPACT

None

STRATEGIC GOAL(S)



ATTACHMENTS

1. Ordinance No. 5.06.39.1

RECOMMENDED MOTION

I move to approve Ordinance No. 5.06.39.1 on first reading and to schedule second reading for February 5, 2018, as part of the consent agenda.

ORDINANCE NO. 5.06.39.1, Series of 2017

TITLE: A BILL FOR AN ORDINANCE AMENDING TITLE 7 OF THE PARKER MUNICIPAL CODE AUTHORIZING THE NEIGHBORHOOD SERVICES DEPARTMENT TO REMOVE OR IMPOUND ABANDONED MOTOR VEHICLES ON PUBLIC PROPERTY

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Section 7.01.020 of the Parker Municipal Code is hereby amended by the addition thereto of a new Paragraph (b)(47.5) to read as follows:

7.01.020 Adoption of Model Traffic Code.

* * *

(b) Amendments. The 2010 edition of the *Model Traffic Code* is adopted as if set out at length, save and except the following additions, deletions or modifications:

* * *

(47.5) Subsection 1803, Subsections (1)(a) and (2), of the *Model Traffic Code* is modified to read as follows:

“(1)(a) No person shall abandon any motor vehicle upon public property. Any sheriff, undersheriff, deputy sheriff, police officer, **Parker Community Service Officer**, marshal, Colorado state patrol officer, or agent of the Colorado bureau of investigation who finds a motor vehicle, that such officer has reasonable grounds to believe has been abandoned, shall require such motor vehicle to be removed or cause the same to be removed and placed in storage in any impound lot designated or maintained by the law enforcement agency employing such officer.

“(2) Whenever any sheriff, undersheriff, deputy sheriff, police officer, **Parker Community Service Officer**, marshal, Colorado state patrol officer, agent of the Colorado bureau of investigation, or agency employee finds a motor vehicle, vehicle, cargo, or debris, attended or unattended, standing upon any portion of a highway right-of-way in such a manner as to constitute an obstruction to traffic or proper highway maintenance, such officer or agency employee is authorized to cause the motor vehicle, vehicle, cargo, or debris to be moved to eliminate any such obstruction; and neither the officer, the agency employee, nor anyone acting under the direction of such officer or employee shall be liable for any damage to such motor vehicle, vehicle, cargo, or debris occasioned by such removal. The removal process is intended to clear the obstruction, but such activity should create as little damage as possible to the vehicle,

or cargo, or both. No agency employee shall cause any motor vehicle to be moved unless such employee has obtained approval from a local law enforcement agency of a municipality, county, or city and county, the Colorado bureau of investigation, or the Colorado state patrol.”

Section 2. **Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e of the Town of Parker Home Rule Charter.

Section 3. **Severability.** If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. The provisions of this Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2017.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2017.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

APPROVED AS TO FORM:

James S. Maloney, Town Attorney



Request for Town Council Action

Date: January 16, 2018

Submitted By: Chris Hudson, Public Works Manager
Mary Munekata, Associate Planner

Reviewed By: Michelle Kivela, Town Administrator

Title: Wayfinding Signage Phase 2 (Townwide & Douglas County)

Amount: \$403,276.00

Contractor: Al Lenzi Group, Inc.

Department: Public Works/Engineering, Chris Hudson
Community Development, Mary Munekata

EXECUTIVE SUMMARY

Award of a trade contractor agreement with Al Lenzi Group, Inc., for the Wayfinding Signage Phase 2 (Townwide & Douglas County) Project for \$403,276.00.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

On January 2, 2018, Town Council approved Resolution 18-002 as part of the consent agenda. Based upon the justification provided as part of the Resolution, Town staff has negotiated the Wayfinding Signage Phase 2 (Townwide & Douglas County) Project with Al Lenzi Group. The negotiated total for this next phase is \$403,276.

This project will complete the next phase (Phase 2) of the Townwide Wayfinding Signage Program by installing 53 signs or kiosks on or adjacent to various Town of Parker and/or Douglas County streets. Al Lenzi Group completed the Phase 1 work in 2017 which focused on the downtown area. Phase 2 of this program focuses on areas outside of the downtown area and a future phase to complete the proposed signage on Parker Road will be forthcoming following approval by the Colorado Department of Transportation.

FINANCIAL IMPACT

Funding for this project's construction has been appropriated in the Highway and Streets Capital Fund for 2017 which will be carried over to 2018.

STRATEGIC GOAL(S)



DEVELOP A VISIONARY
COMMUNITY THROUGH
BALANCED GROWTH



ENHANCE ECONOMIC
VITALITY

ATTACHMENTS

None

RECOMMENDED MOTION

I move to approve the staff recommendation, as a part of the consent agenda.



Request for Town Council Action

Date: January 16, 2018

Submitted By: Traci Gorman, Procurement Officer
Jim Gilbert, Fleet/Facilities Manager

Reviewed By: Michelle Kivela, Town Administrator

Title: **Snow Removal Equipment Upfit for Two Cab and Chassis**

Amount: \$232,894

Contractor: Kois Brothers Equipment Co.

Department: Finance, Traci Gorman
Public Works / Engineering - Jim Gilbert

EXECUTIVE SUMMARY

Staff is requesting permission to purchase two dump bodies and snow and ice removal equipment for installation on two 2018 International cab and chassis, based on a Waiver of Standardization to maintain continuity of equipment.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

Parker's Financial and Budget Policy includes provisions for the Town to acquire goods and services without competition using contracts based on competitive solicitations received by other government agencies or national cooperatives. The Town of Parker Fleet Division has acquired the snow and ice removal equipment from Layton (Auto Truck Group) in the past, based on Colorado Department of Transportation awards with subpar results, such as several month-long delays in delivery, incorrect invoicing, etc., which created a negative impact on our internal and external customers. While Kois Brothers Equipment Co. has not been awarded a contract under a competitive solicitation, based on the issues with Layton, the Fleet Division has purchased from Kois Brothers for the past few years and is requesting a Waiver of Standardization to continue to maintain the continuity of equipment, maintenance, and service.

FINANCIAL IMPACT

Funding for these items was approved as part of the 2018 budget.

STRATEGIC GOAL(S)



**PROMOTE A SAFE AND
HEALTHY COMMUNITY**

ATTACHMENTS

1. Snow Removal Equipment Quote
2. Waiver

RECOMMENDED MOTION

I move to approve the staff recommendation, as a part of the consent agenda.



PARKER
C O L O R A D O

REQUEST FOR QUOTATION
Materials / Supplies / Equipment

To: Kois Brothers Equipment CO., Inc

Address: 5200 Colorado Blvd

City: Commerce City

State: CO

Zip: 80022

ATTN: Gary Kois

Phone: 303-298-8527

Email: gkois@koisbrothers.com

Requesting Dept: Fleet

Date Issued: 12-21-17

Date & Time Due: 12-31-17

Town Contact: DJ Smith

Phone: 303-961-0227

Email: dsmith@parkeronline.org

Additional Notes or Instructions:

Part Number (if applicable):

Description: 15' Dump & Snow Removal Equipment

☐ No Quote

Quantities	1 - 4	5 - 9	10 - 24	25 - 49	50 - 99	100 - 249	250 - 999	1000 - 2499	2500 - 4999
Price									

Please provide additional charges per the requirement:

Description	Cost	UOM	Comments

Notes:

FOB Destination

Payment Terms: Net 30

Quote Valid for: 45 Days

Quote #: 17-1-1478

Delivery Timeline: 90 to 120 Days
After Receipt of Chassis

12/21/2013

Date

Signature and Title

Gary G Kois President

Print Name and Title

KOIS EQUIPMENT CO., INC.

BROTHERS

5200 COLORADO BLVD. COMMERCE CITY, CO 80022
 PHONE: 303-298-7370 FAX: 303-298-8527
 www.koisbrothers.com

DATE
 12/13/17
 QUOTE

PAGE
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 17-1-1478

SOLD TO:

TOWN OF PARKER

20120 E. MAIN STREET
 PARKER CO 80138

SHIP TO:

TOWN OF PARKER
 MR. DJ SMITH
 12010 NORTH MOTSENBOCKER ROAD
 PARKER CO 80134

CUSTOMER PO QUOTE	CUSTOMER NUM	SHIP VIA	SALESMAN	TERMS	CUSTOMER PHONE
	16177	DELIVER	3	NET 30	303-961-0227
PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
071511MJK	*WHELEN LED LIGHTING SYSTEM	1.00	EA	6,350.00	6,350.00

INCLUDES (2) LED BEACONS ON CAB SHIELD FRONT CORNERS (1) AMBER & (1) BLUE-WITH AMBER REPLACEMENT FOR NON-WINTER PLOWING USEAGE. STAINLESS STEEL LIGHT BOXES RECESSED IN DUMP BODY REAR TAIL POST, WITH RECESSED LED STOP, TAIL, TURN, AND BACK-UP LIGHTS, (1) AMBER & (1) BLUE-WITH AMBER REPLACEMENT FOR NON-WINTER PLOWING USEAGE. LICENSE PLATE MOUNTING BRACKET AND LIGHT ON CAB SHIELD.

1400 LUMEN LED WORK LIGHT MOUNTED TO COMBO V-BOX / ANTI-ICE SPAYER.

FENDER MOUNTED HALOGEN PLOW LIGHTS WITH INTEGRATED TURN SIGNALS MOUNTED ON STAINLESS STEEL BRACKETS WITH CONVEX REAR VIEW MIRRORS.

STAINLESS STEEL LIGHT BAR WITH RECESSED STOP, TAIL, TURN AND MARKER LIGHTS ON UPPER REAR OF COMBO UNIT.

ELECTRICAL WIRING USING DUETSCH ENVIRONMENTALLY SEALED CONNECTORS ON ALL CONNECTIONS. RUBBER GROMMET ON ALL HOLES THAT WIRE RUNS THROUGH.

ALL LIGHTS SWITCH FROM INTERNATIONAL OEM DASH SWITCHES.

PRO COMP / DRIVING	*LIGHTS WITH HELLA BULBS	1.00	EA	571.00	571.00
15-4850 CDOT HD DUMP	*15' DUMP BODY 13-16YD CAPACITY	1.00	EA	28,516.00	28,516.00

STRAIGHT - STYLE TAILGATE, I-BEAM LONG SILLS, 3/16" AR400 FLOOR, 10 GAUGE AR400 INNER SIDES, DOUBLE PANEL SIDES 10 GAUGE EXTERIOR

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KOIS EQUIPMENT CO., INC.

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QUOTE	16177	DELIVER	3	NET 30	303-961-0227

PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
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SIDES WITH FORMED HORIZONTAL SIDE BRACE, SLOPED TOP AND LOWER RAIL, 1" REBAR WALK WAY BOTH SIDES, LADDERS ON BODY SIDES, SLIDE OUT FOLD DOWN LADDER BOTH SIDES OF BODY. STAINLESS STEEL FRONT & REAR CORNER POSTS, 32" STAINLESS STEEL CAB SHIELD. (4) RATCHET TIE DOWN WINCHES FOR SANDER / COMBO UNIT, ELECTRIC TARP SYSTEM WITH TARP TAMER, REMOVABLE ASPHALT TARP, 18"X18"X24" UNDERBODY TOOLBOX, 3/4" PINTLE PLATE, WITH PINTLE HITCH - BUILT TO PARKER SPECIFICATIONS. DUMP BODY PRIMED AND FINISHED PAINTED WHITE, UNDERSTUCTURE PAINTED BLACK.

43R11J, PLP, SSTE	*HENKE REVERIBLE SNOWPLOW	1.00	EA	18,002.00	18,002.00 /
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3/16" STEEL "J" MOLDBOARD, HYDRAULIC POWER REVERSE CUSHION VALVE, SQUARE SPRING TRIP EDGE, 1/2"X8" STEEL CUTTING EDGE, 8" WRAP AROUND GUARDS RIGHT AND LEFT SIDES, RUBBER DEFLECTOR ANGLE MOUNTED, 24" ROD MARKERS. PARALLEL LIFT SYSTEM FOR PLOW WITH (3) 4"X2"X15-1/8" HYDRAULIC CYLINDERS, ONE FOR RAISE, TWO FOR POWER ANGLE, CYLINDERS ARE INNER-CHANGABLE. FLAT PLATE TRUCK HITCH FOR PARALLEL LIFT SNOWPLOW, CHECK PLATES FOR TRUCK FRAME MOUNTING. PLOW AND HITCH PAINTED BLACK.

6100 FORCE AMERICA	*CENTRAL HYDRAULIC SYSTEM	1.00	EA	28,629.00	28,629.00 /
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VT-35 VALVE TANK COMBINATION, TEMP AND LEVEL SIGHT GLASS ON RESERVOIR, FRONT MOUNT ENGINE DRIVEN PRESSURE COMPENSATED LOAD SENSING PISTON HYDRAULIC PUMP, CAN BUS INPUTS, INCAB CONTROLS

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KOIS EQUIPMENT CO., INC.

BROTHERS

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CUSTOMER PO QUOTE	CUSTOMER NUM	SHIP VIA	SALESMAN	TERMS	CUSTOMER PHONE
	16177	DELIVER	3	NET 30	303-961-0227
PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
	JOY STICK TYPE, LED DISPLAY, STAINLESS STEEL LINES SECURED ON TOP OF TRUCK FRAME TO SANDER, RUBBER HYDRAULIC LINES WITH QUICK DISCONNECTS, FRONT TO SNOWPLOW, HYDRAULIC LINES WITH QUICK DISCONNECTS IN RECESSED BOX IN REAR DUMP BODY APRON TO COMBO UNIT WITH COVER PLATES FOR SUMMER USAGE.				
ULTRA SEAT MOUNTED	*FORCE CONTROLS & ARM REST	1.00	EA	444.00	444.00 ✓
MSF849-1241-000	*ROAD WATCH SENSOR KIT	1.00	EA	651.00	651.00 ✓
SWENSON EV14-82-56	*14' COMBINATION SANDER/DEICER	1.00	EA	36,245.00	36,245.00 ✓
	201 STAINLESS STEEL CONSTRUCTION 9 CUBIC YARD, 800 GALLON CAPACITY, "SINGLE CENTER LANE SPRAYER", CENTER RUBBER FLAP, SELF LOADING LEG STANDS, SIDE MOUNTED MATERIAL DEFLECTORS, FRONT MOUNTED TARP COVER SHIELD, (4) NYLON TIE DOWN STRAPS, TAILGATE LOCK BAR KIT				
MISCELLANEOUS PARTS,	*HYDRAULIC, ELECTRIC & STEEL	1.00	1	0.00	0.00
LABOR INSTALL	INSTALLATION LABOR	1.00	EA	0.00	0.00
LABOR PAINT	ASSEMBLE & COMPLETE TRUCK PAINT LABOR	1.00	EA	0.00	0.00
	OUTSIDE CONTRACTOR				

All returned goods must be accompanied by invoice and are subject to handling charge after 30 days.

NO RETURNS AFTER 90 DAYS

A SERVICE CHARGE OF 2% PER MONTH, 24% PER ANNUM WILL BE ADDED TO ANY INVOICE NOT PAID BY THE LAST DAY OF THE MONTH IN WHICH IT IS DUE. WE ARE CONFORMING WITH THE FAIR LABOR STANDARDS ACT OF 1938 AS AMENDED NOT RESPONSIBLE FOR TIME LOST DUE TO FIRE, STRIKE OR CAUSES BEYOND OUR CONTROL. STENOGRAPHICAL AND CLERICAL ERRORS SUBJECT TO CORRECTION
 THANK YOU FOR ALLOWING US TO QUOTE THESE ITEMS. YOUR COST IS

Sub Total	119,408.00
Sales Tax	0.00
F.E.T.	0.00
Freight	0.00
TOTAL	119,408.00

KOIS EQUIPMENT CO., INC.

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20120 E. MAIN STREET
PARKER CO 80138

SHIP TO:
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12010 NORTH MOTSENBOCKER ROAD
PARKER CO 80134

CUSTOMER PO QUOTE	CUSTOMER NUM	SHIP VIA	SALESMAN	TERMS	CUSTOMER PHONE
	16177	DELIVER	3	NET 30	303-961-0227

PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
071511MJK	*WHELEN LED LIGHTING SYSTEM	1.00	EA	6,350.00	6,350.00

INCLUDES (2) LED BEACONS ON CAB SHIELD FRONT CORNERS (1) AMBER & (1) BLUE-WITH AMBER REPLACEMENT FOR NON-WINTER PLOWING USEAGE. STAINLESS STEEL LIGHT BOXES RECESSED IN DUMP BODY REAR TAIL POST, WITH RECESSED LED STOP, TAIL, TURN, AND BACK-UP LIGHTS, (1) AMBER & (1) BLUE-WITH AMBER REPLACEMENT FOR NON-WINTER PLOWING USEAGE. LICENSE PLATE MOUNTING BRACKET AND LIGHT ON CAB SHIELD.

1400 LUMEN LED WORK LIGHT MOUNTED TO COMBO V-BOX / ANTI-ICE SPAYER.

FENDER MOUNTED HALOGEN FLOW LIGHTS WITH INTEGRATED TURN SIGNALS MOUNTED ON STAINLESS STEEL BRACKETS WITH CONVEX REAR VIEW MIRRORS.

STAINLESS STEEL LIGHT BAR WITH RECESSED STOP, TAIL, TURN AND MARKER LIGHTS ON UPPER REAR OF COMBO UNIT.

ELECTRICAL WIRING USING DUETSCH ENVIRONMENTALLY SEALED CONNECTORS ON ALL CONNECTIONS. RUBBER GROMMET ON ALL HOLES THAT WIRE RUNS THROUGH.

ALL LIGHTS SWITCH FROM INTERNATIONAL OEM DASH SWITCHES.

PRO COMP / DRIVING	*LIGHTS WITH HELLA BULBS	1.00	EA	571.00	571.00
10-2632 CDOT HD DUMP	*10' DUMP BODY 5/7 CUBIC YARD	1.00	EA	24,640.00	24,640.00

STRAIGHT - STYLE TAILGATE, I-BEAM LONG SILLS, 3/16" AR400 FLOOR, 10 GAUGE AR400 INNER SIDES, DOUBLE PANEL SIDES 10 GAUGE EXTERIOR

*** CONTINUED NEXT PAGE ***

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QUOTE	16177	DELIVER	3	NET 30	303-961-0227

PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
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SIDES WITH FORMED HORIZONTAL SIDE BRACE, SLOPED TOP AND LOWER RAIL, 1" REBAR WALK WAY BOTH SIDES, LADDERS ON BODY SIDES, SLIDE OUT FOLD DOWN LADDER BOTH SIDES OF BODY. STAINLESS STEEL FRONT & REAR CORNER POSTS, 32" STAINLESS STEEL CAB SHIELD. (4) RATCHET TIE DOWN WINCHES FOR SANDER / COMBO UNIT, ELECTRIC TARP SYSTEM WITH TARP TAMER, REMOVABLE ASPHALT TARP, 18"X18"X24" UNDERBODY TOOLBOX, 3/4" PINTLE PLATE, WITH PINTLE HITCH - BUILT TO PARKER SPECIFICATIONS. DUMP BODY PRIMED AND FINISHED PAINTED WHITE, UNDERSTUCTURE PAINTED BLACK.

43R11J, PLP, SSTE	*HENKE REVERIBLE SNOWPLOW	1.00	EA	18,002.00	18,002.00
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3/16" STEEL "J" MOLDBOARD, HYDRAULIC POWER REVERSE CUSHION VALVE, SQUARE SPRING TRIP EDGE, 1/2"X8" STEEL CUTTING EDGE, 8" WRAP AROUND GUARDS RIGHT AND LEFT SIDES, RUBBER DEFLECTOR ANGLE MOUNTED, 24" ROD MARKERS. PARALLEL LIFT SYSTEM FOR PLOW WITH (3) 4"X2"X15-1/8" HYDRAULIC CYLINDERS, ONE FOR RAISE, TWO FOR POWER ANGLE, CYLINDERS ARE INNER-CHANGABLE. FLAT PLATE TRUCK HITCH FOR PARALLEL LIFT SNOWPLOW, CHECK PLATES FOR TRUCK FRAME MOUNTING. PLOW AND HITCH PAINTED BLACK.

6100 FORCE AMERICA	*CENTRAL HYDRAULIC SYSTEM	1.00	EA	28,629.00	28,629.00
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VT-35 VALVE TANK COMBINATION, TEMP AND LEVEL SIGHT GLASS ON RESERVOIR, FRONT MOUNT ENGINE DRIVEN PRESSURE COMPENSATED LOAD SENSING PISTON HYDRAULIC PUMP, CAN BUS INPUTS, INCAB CONTROLS

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 PARKER CO 80134

CUSTOMER PO QUOTE	CUSTOMER NUM 16177	SHIP VIA DELIVER	SALESMAN 3	TERMS NET 30	CUSTOMER PHONE 303-961-0227
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PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
	JOY STICK TYPE, LED DISPLAY, STAINLESS STEEL LINES SECURED ON TOP OF TRUCK FRAME TO SANDER, RUBBER HYDRAULIC LINES WITH QUICK DISCONNECTS, FRONT TO SNOWPLOW, HYDRAULIC LINES WITH QUICK DISCONNECTS IN RECESSED BOX IN REAR DUMP BODY APRON TO COMBO UNIT WITH COVER PLATES FOR SUMMER USAGE.				
ULTRA SEAT MOUNTED	*FORCE CONTROLS & ARM REST	1.00	EA	444.00	444.00
MSF849-1241-000	*ROAD WATCH SENSOR KIT	1.00	EA	651.00	651.00
SWENSON EV10-82-56	*10' COMBINATION SANDER/DEICER	1.00	EA	34,199.00	34,199.00
	201 STAINLESS STEEL CONSTRUCTION 6.7 CUBIC YARD, 400 GALLON LIQUID CAPACITY, "SINGLE CENTER LANE SPRAYER", CENTER RUBBER FLAP, SELF LOADING LEG STANDS, SIDE MOUNTED MATERIAL DEFLECTORS, FRONT MOUNTED TARP COVER SHIELD, (4) NYLON TIE DOWN STRAPS, TAILGATE LOCK BAR KIT				
MISCELLANEOUS PARTS,	*HYDRAULIC, ELECTRIC & STEEL	1.00	1	0.00	0.00
LABOR INSTALL	INSTALLATION LABOR	1.00	EA	0.00	0.00
LABOR PAINT	ASSEMBLE & COMPLETE TRUCK PAINT LABOR	1.00	EA	0.00	0.00
	OUTSIDE CONTRACTOR				

All returned goods must be accompanied by invoice and are subject to handling charge after 30 days.

NO RETURNS AFTER 90 DAYS

A SERVICE CHARGE OF 2% PER MONTH, 24% PER ANNUM WILL BE ADDED TO ANY INVOICE NOT PAID BY THE LAST DAY OF THE MONTH IN WHICH IT IS DUE. WE ARE CONFORMING WITH THE FAIR LABOR STANDARDS ACT OF 1938 AS AMENDED NOT RESPONSIBLE FOR TIME LOST DUE TO FIRE, STRIKE OR CAUSES BEYOND OUR CONTROL. STENOGRAPHICAL AND CLERICAL ERRORS SUBJECT TO CORRECTION
 THANK YOU FOR ALLOWING US TO QUOTE THESE ITEMS. YOUR COST IS

Sub Total	113,486.00
Sales Tax	0.00
F.E.T.	0.00
Freight	0.00
TOTAL	113,486.00



Town of Parker
Finance Department
20120 East Mainstreet
Parker, Colorado 80138

WAIVER OF COMPETITION REQUEST

To support a request for Waiver of Competition, this form must be completed prior to initiating any purchase request. The completed Waiver must accompany the purchase requisition (AFE) for the purchase of goods and/or services in excess of the bid limits without engaging in a competitive process. Please check the applicable box that explains the rationale for the requested Waiver.

- ☐ **Waiver of Quote (\$5,000 - \$20,000);** Request to forego Section 3.2.3, Purchases under \$20,000 of the Operations Manual.
- ☐ **Waiver of Solicitation (above \$20,000);** Request to forego Section 3.2.3 Purchases of \$20,000 or more of the Operation Manual.
- ☐ **Sole Source;** A Sole Source justification exists if the goods and/or services required to satisfy the Town's needs are only available from one vendor. A Letter of Sole Source from the vendor must accompany this request (any dollar amount above \$5,000).
- ☐ **Select Source;** A Select Source justification exists if purchases for goods and/or services are directed to a single vendor based on warranty, prior experience/knowledge of the project, shortened timeframe, analysis process, or other factors that justify the selection of the vendor in the best interest of the Town (ny dollar amount above \$5,000).
- ☐ **Proprietary Purchase;** A proprietary purchase exists when a vendor holds the patent on the product. A letter from the vendor must accompany this request (any dollar amount above \$5,000).
- ☒ **Standardization;** A standardized purchase exists when the Town has determined a particular product will be the product of choice of the Town and that product can only be purchased from a specified vendor. I.e. – if the Town were to standardize with Dell Computers, then only Dell computers can be purchased.
- ☐ **Emergency;** An Emergency justification exists if the goods and/or services are required to 1) Correct or prevent unforeseen events which present a threat to life, health, property, or an emergency health, environmental or safety hazard or occurrence which requires immediate attention and which would reflect poorly on the Town if not immediately acted upon or; 2) Enable the emergency repair/replacement of existing equipment essential for daily operations (any dollar amount above \$5,000).

Department / Division: Public Works / Fleet Maintenance	Requestor/Title: DJ Smith / Fleet Maintenance Supervisor
Phone: 303-961-0227	Email: dsmith@parkeronline.org
Authorization for Expenditure (AFE): #6029	Account Code: 601-4194-7410

Vendor: Kois Brothers Equipment Co	Contact/Title: Gary Kois / Owner
Address: 5200 Colorado Blvd	City/State/Zip: Commerce City/CO/80022
Phone: 303-298-7370	Email: gkois@koisbrothers.com
Product / Service: Up fitting of Heavy Duty Dump truck including snow plow and combination spreader/mag system	Amount of Purchase (if this is a one-time purchase, please put the total amount of that purchase / if purchasing multiple times from a single vendor, please put the estimated costs for the year with that vendor): 232894.00

Explain why this service provider, supplier or manufacturer is the best available source from which to obtain the product/service requested. Be specific with regard to unique specifications, features, characteristics, requirements, capabilities and compatibility. Describe what steps have been undertaken to make this determination and justify how it was determined to be in the best interest of the Town of Parker to go outside of the Purchasing Policy outlined in the Operations Manual.

Thee Town has been equipping their heavy duty snow removal trucks with products from Kois Brothers for five (5) years now since when Kois Brothers had the CDOT award for such equipment. The Town wants to continue using these products for standardization of our heavy duty snow plow fleet. Standardization with the trucks/equipment creates a more efficient operation. Multiple trucks with the same equipment and controls allows operators to use different trucks without

delays for training. This also allows the Fleet Department to have the same types of equipment to repair and keep parts on hand for.

Please respond to the following questions:

1. Will this purchase obligate the Town to a particular vendor for future purchases (either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will the Town need more "like" items in the future to match this one). If "yes," please explain.

☐ Yes ☒ No

No. This purchase will not obligate the Town to future purchases

2. Explain why the price for this product/service is considered to be fair and reasonable and any negotiation efforts made to obtain the best possible price.

We have used Kois Brothers in the past when they were awarded the CDOT contract. Even though they do not currently have the CDOT contract they have kept their pricing competitive

3. If this Waiver is not approved, what are the consequences?

The consequences could be more training needed on different equipment. Operators who can only operator one type of equipment. More parts to be kept on hand and another type of equipment/vendor to work with when service or repairs are needed

I certify that there is no real or potential conflict of interest in recommending this product and/or service as a purchase and that the data supporting the recommended purchase outside of other than full and open competition is accurate and complete to the best of my knowledge and belief.

Requestor's Signature:

 1/3/18

Date: _____

Department Director's Signature:

 for T.W. 01/03/2018

Date: _____

FOR PURCHASING DIVISION USE ONLY



Waiver of Competition Request **APPROVED** - Complete an AFE (requisition)

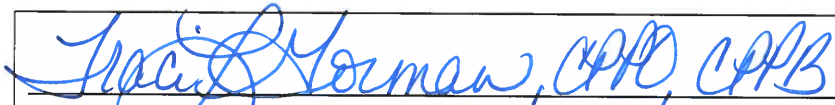
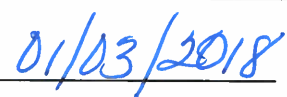
☐ Approved for a **one-time purchase Waiver**

☐ Approved for a **1-year Waiver**

☒ Approved for a **multi-year Waiver** as justified and discussed with the submitting Department/Division.
(1-year with the option to renew for 4 additional 1-year terms) *Standardization*

Waiver of Competition Request **NOT APPROVED** - Work with Purchasing to issue a solicitation, obtain three quotes, or find a cooperative or piggyback solicitation to use.

Justification for decision to not approve: _____

 Procurement Officer Signature	 Date
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Request for Town Council Action

Date: January 16, 2018

Submitted By: Tom Gill, Project Manager
Dennis Trapp, Projects Administrator

Reviewed By: Michelle Kivela, Town Administrator

Title: **Old Newlin Gulch Road Trail Connection Project (CIP 18-006)**

Amount: **\$197,672.00**

Contractor: **Jag's Enterprises, Inc.**

Department: **Public Works/Engineering, Tom Gill
Parks and Recreation, Dennis Trapp**

EXECUTIVE SUMMARY

Award of a trade contractor agreement with Jag's Enterprises, Inc., for the Old Newlin Gulch Road Trail Connection Project (CIP 18-006) for \$197,672.00.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

The Town publicly opened competitive bids on December 21, 2017, for the Old Newlin Gulch Road Trail Connection project (CIP 18-006). The work will include construction of a 10-foot wide concrete trail from Mainstreet to the south approximately 1,700 feet on the old Newlin Gulch Road alignment. Following completion, the trail will be hard-surfaced from Mainstreet to the East-West Trail.

The Town received bids from seven (7) contractors, with Jag's Enterprises, Inc., being the lowest responsible bidder. Jag's Enterprises, Inc., has not bid Town capital improvement projects in the past. The Contractor provided references from three (3) municipalities and all shared similar positive opinions. Attributes listed by all three references were that Jag's Enterprises, Inc., is very responsive, does quality work, and completes work on time with no or few change orders. Therefore, Town staff recommends moving forward with the contract award. The bids were as follows:

- 1) Jag's Enterprises -\$197,672.00
- 2) Energes Services - \$202,661.00
- 3) Plm Ashpalt & Concrete - \$216,628.10
- 4) Hudspeth Environmental - \$250,316.02
- 5) Esco Construction - \$263,010.85
- 6) Colt & Steel - \$266,541.24
- 7) Noraa Concrete - \$276,618.00

Engineer's Estimate - \$238,000

FINANCIAL IMPACT

Funding for this project's construction has been appropriated in the Parks, Recreation & Open Space fund for 2017 which will be carried over to 2018.

STRATEGIC GOAL(S)



ATTACHMENTS

None

RECOMMENDED MOTION

I move to approve the staff recommendation, as a part of the consent agenda.



Request for Town Council Action

Date: January 16, 2018
Submitted By: Ron Combs, Commander
Reviewed By: Michelle Kivela, Town Administrator
Title: **Records Management System Hardware and Associated Software**

Amount: \$230,773
Contractor: Davenport Group
Department: Police, Ron Combs

EXECUTIVE SUMMARY

On September 21, 2017, Town Council approved the purchase of a new Records Management and Field Reporting System (RMS) for the Police Department. Implementation of this system has now reached a point where necessary hardware and hardware-related software need to be purchased.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

On September 21, 2017, Town Council approved a contract with Tritech Software Systems for the purchase of a Records Management and Field Reporting system (RMS). Implementation of this project has now progressed to a place where data center hardware and associated software need to be purchased. This purchase will provide needed hardware items, such as chassis, servers, switches, etc., and will also provide needed software, such as SQL Server, Windows Server, and VM Ware. These items are all necessary to operate the RMS and its individual modules.

FINANCIAL IMPACT

Funding for this project was appropriated by Town Council and was reflected in the 2017 Police Records Budget. These funds will be carried over to the 2018 Police Records Budget.

STRATEGIC GOAL(S)



PROMOTE A SAFE AND
HEALTHY COMMUNITY

ATTACHMENTS

1. Davenport Group Contract and Statement of Work

RECOMMENDED MOTION

I move to approve the staff recommendation, as a part of the consent agenda.



davenportgroup

Town of Parker, CO

Statement of Work **VxRail Implementation**

January 2, 2018

**Presented by:
Ben Gremillion**

Davenport Group Statement of Work

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Davenport Group Statement of Work

1 Client Information

Client Name	Town of Parker, CO
Client Contact	Matt Lynch mlynch@parkeronline.org (303) 805-3122
Client Address	20120 E. Mainstreet Parker, CO 80138-7335
Additional Sites (if applicable)	

Davenport Group Statement of Work

2 Statement of Work

This Statement of Work defines the tasks to be performed for Town of Parker, CO, herein after referred to as ("Client"). Tasks to be performed, as well as the responsibilities of Client, are included in the Statement of Work.

2.1 Scope

- Install and Configure Dell EMC VxRail Cluster

2.2 Assumptions

Davenport Group has made the following assumptions while specifying the Services detailed in this Statement of Work:

- The provision of the Services does not include the development of any intellectual property created solely and specifically for the Customer under this SOW.
- Normal business hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. local Client time. Services will be performed during normal business hours, unless mutually agreed upon.
- Service engagements will utilize full contiguous business days, unless mutually planned and agreed upon.
- Client's network infrastructure is stable and is the same across all its sites.
- This Statement of Work includes travel to one domestic location within the continental United States. Travel to other locations is out of scope unless otherwise stipulated within this Statement of Work.
- Davenport Group is not responsible for resolving compatibility or other types of issues that cannot be resolved by the manufacturer, or for configuring hardware or software in contradiction to the settings supported by the manufacturer.
- For a timely and successful implementation to occur both the Client and Davenport Group must work together and requests for assistance by Davenport Group need to be responded to in a timely manner. Client will work with Davenport Group to ensure that the necessary Client information, appropriate documentation, and the ability to gain access to the necessary Client resources, personnel, and facilities happen as promptly as possible.
- If issues present themselves that prevent the Client from meeting its obligations as set forth in this Statement of Work, Davenport Group may adjust the timeline or costs as necessary and will provide the Client notice of any changes.
- Davenport Group is not responsible for application malfunctions or conflicts between Client applications.

Davenport Group Statement of Work

- Davenport Group engineers shall not perform engineering and/or consulting tasks that are outside their skill sets and experience. Davenport Group engineers may decline a service request if the request falls outside the scope of their experience and expertise.

3 Services

3.1 Planning

- Dialog with Client's IT staff to determine design goals and project requirements that are agreed to by Davenport Group and the Client.
- Review existing environment for technical readiness requirements.
- Review installation requirements.
- Review network configuration.
- Review operating systems and application versions.
- Make recommendations for any environmental changes that may be required to ensure work herein is completed successfully.
- Create a timeline and task list.
- Ensure Client reviews, accepts and abides by the terms and conditions.

3.2 Dell EMC VxRail Services

- Implement a fully functioning VxRail environment
 - **Installation and configuration of Top of Rack switching**
 - Mount switch(es) in appropriate rack and cable switch(es) with supplied power cables and customer provided Ethernet cables
 - Perform basic layer 2 switch configuration
 - Configure up to 10 vLANs for storage and virtualization environment
 - Network Switch Basic Administration Training
 - Review basic administration and configuration functions with the customer
 - Ensure the customer understands the Dell Switch configuration(s), how to manage the system, and make changes on their own
 - Ensure the customer knows when and how to contact Dell Support
 - **Installation and configuration of VxRail node(s)**
 - Mount node(s) in appropriate rack and cable node(s) based on approved VxRail physical design
 - Configure VxRail cluster per customer requirements
 - Verify all node(s) are added to the VxRail cluster
 - Upgrade all node(s) to the latest software version

Davenport Group Statement of Work

- **Installation and configuration of EMC Secure Remote Support (ESRS)**
 - Perform setup and verify activation is successful
 - Ensure support connectivity
- **VxRail administration knowledge transfer**
 - Install and explore VxRail Manager
 - Review vCenter Management Interface
 - Review Storage Policy Based Management (SPBM) settings
 - Explore vMotion, HA, and DRS configuration/administration
 - Ensure customer knows how to create and manage VMs
 - Ensure customer knows how to contact support

Davenport Group Statement of Work

4 Out of Scope

4.1 *Excluded Services*

Both Davenport Group and the Client acknowledge that only the services outlined in this Statement of Work will be performed by Davenport Group.

4.2 *Change Management*

The Change Management Process (“Change Management Process”) is the process that governs changes to the scope of the Service during the Term of this SOW, as described below. The Change Management Process may be used to modify the Scope, Assumptions, and Services described in this SOW.

Changes to scope beyond what is listed within this Statement of Work, must be documented in writing with a Request for Change Form (see Attachment B), and signed and approved by both parties as an amendment to this Statement of Work. If additional costs are applicable, they will be noted in the amendment.

Davenport Group Statement of Work

5 Client Responsibilities

- Client will promptly notify Davenport Group in writing of a) any changes Client makes to its information technology environment ("Environment") that may impact Davenport Group's performance of the Services; and b) if Client becomes aware that any of the Assumptions set forth herein are incorrect.
- Client will maintain a backup of all data and programs on affected systems prior to Reseller performing the Services and during the term of the SOW. Davenport Group will have no liability for loss or recovery of data, programs or loss of use of system(s) arising out of or in connection with the Services provided under this SOW.
- Prior to the start of this SOW, Client will provide to Reseller in writing contact information for a single point of contact (the "Client Contact") who will ensure that all tasks can be completed within the specified time period. All Services communications will be addressed to such point of contact. Failure to do so might result in an increase in project hours and/or length in schedule.
- Client will provide technical points-of-contact, who have a working knowledge of the enterprise components to be considered during the Services ("Technical Contacts"). Davenport Group may request that meetings be scheduled with Technical Contacts.
- The Client Contact will have the authority to act for Client in all aspects of the Service including bringing issues to the attention of the appropriate persons within Client's organization and resolving conflicting requirements.
- The Client Contact will ensure that any communication between Client and Davenport Group, including any scope-related questions or requests, are made through the appropriate Davenport Group project management personnel.
- The Client Contact will provide timely access to technical and business points of contact and required data/information for matters related to the scope of Service.
- The Client Contact will ensure attendance by key Client contacts at Client meetings and deliverable presentations.
- The Client Contact will obtain and provide project requirements, information, data, decisions and approvals within one working day of the request, unless both parties agree to a different response time.
- Client may be responsible for developing or providing documentation, materials and assistance to Davenport Group and agrees to do so in a timely manner. Davenport Group shall not be responsible for any delays in completing its assigned tasks to the extent that they result from Client's failure to provide such timely documentation, materials and assistance.
- Client will ensure the Services personnel have reasonable and safe access to the Project site, a safe working environment, an adequate office space, and parking as required.
- Client will inform Davenport Group of all access issues and security measures, and provide access to all necessary hardware and facilities.

Davenport Group Statement of Work

- Client is responsible for providing access to all hardware, software, internet access, and facilities for the successful completion of the Services. Facilities and power must meet Dell's requirements for the products and Services purchased.
- Client will secure applicable and appropriate data center rack space, electrical capacity, network capacity and required third-party hardware, software or documentation **in advance** of the installation date.
- It is the Client's responsibility to obtain any and all prerequisite software licenses, certificates, codes, etc.
- If applicable, Client will have procured any required OS media, certificates, and product keys.
- If applicable, Client will locate OS certificates and register them online in order to generate appropriate license keys.
- If applicable, Client will ensure all required and/or appropriate Windows' licenses have been purchased prior to doing any P2V conversion. Windows' licenses purchased OEM with a physical server **cannot** be transferred to another server, physical or virtual.
- Client is responsible for all elements of system security. Industry best practices should be used for creating, issuing, managing, disabling, and revoking user IDs and passwords for Davenport Group personnel.
- Client will provide Davenport Group in writing with any restrictions or requirements regarding the Davenport Group consultant's use of personal equipment in advance of the commencement of the project.
- Client will provide access to telephone if cellular phone service is not operational within the datacenter and/or work area.
- Client will provide a computer connected to Client's network for the purpose of administration and testing. This computer needs to be freely available throughout the entire installation process.
- Client will load any patches or updates that may have been released subsequently after this Service is complete.

Davenport Group Statement of Work

6 Acceptance and Authorization

This Statement of Work is approved by:

Town of Parker, CO

Davenport Group

Approver signature

Signature

Approver name (printed)

Name (printed)

Approver title

Title

Date

Date

Davenport Group Statement of Work

7 Attachment A: General Terms and Conditions

1. SERVICE

The following states the general terms and conditions under which we agree to perform certain services as described in the Statement of Work attached hereto. Signature of the Statement of Work by the parties, incorporate by reference these general terms and conditions and form the entire Agreement between the parties.

2. TAXES

Client agrees to pay all applicable taxes, which result from any transaction under this Agreement, excluding taxes based on net income of Davenport Group. If Client claims exemption from any such taxes, Client will provide Davenport Group with the documentation required, by the taxing authority, at point of purchase to support the exemption.

3. DISCLAIMER OF WARRANTY AND LIMITATION OF LIABILITY

DAVENPORT GROUP WARRANTS THAT SERVICE WILL BE PERFORMED IN A GOOD AND WORKMANLIKE MANNER. IF ANY FAILURE TO MEET THE FOREGOING WARRANTY APPEARS WITHIN THIRTY (30) DAYS FROM THE DATE SUCH SERVICE IS FURNISHED, DAVENPORT GROUP SHALL RE-PERFORM THE SERVICE, INCLUDING REPLACEMENT OF FAILED PARTS PROVIDED AND INSTALLED BY DAVENPORT GROUP, OR REFUND THE AMOUNT PAID FOR SUCH SERVICE. THE FOREGOING SETS FORTH THE EXCLUSIVE REMEDIES AGAINST DAVENPORT GROUP FOR CLAIMS BASED ON A DEFECT IN SERVICES. DAVENPORT GROUP MAKES NO OTHER WARRANTIES, WHETHER WRITTEN, ORAL OR STATUTORY, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE, INFRINGEMENT OR THE LIKE. DAVENPORT GROUP'S ENTIRE LIABILITY FOR ANY CLAIM, REGARDLESS OF LEGAL THEORY, SHALL NOT EXCEED \$10,000.00 OR THE AMOUNT PAID FOR THE SERVICE PROVIDED, WHICHEVER IS LESS. IN NO EVENT WILL DAVENPORT GROUP BE LIABLE FOR ANY INCIDENTAL, SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, THIRD PARTY CLAIMS, LOSS OF USE, LOSS OF DATA, LOSS OF INCOME OR PROFIT, LOSS OF VALUE TO EQUIPMENT OR AFFILIATED COMPONENTS. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS FOR PERSONAL INJURY OR PHYSICAL DAMAGE TO REAL OR TANGIBLE PERSONAL PROPERTY CAUSED BY THE NEGLIGENCE OR WILLFUL MISCONDUCT.

4. INSURANCE

Each party agrees to maintain reasonable insurance to cover the activities set forth in the Agreement to insure against any and all claims, losses, liability, costs, or expenses associated with the parties' activities hereunder. In no event will such liability of any kind include any special, incidental, or consequential damages. Each party is required to name the other party as an additional insured.

5. CONFIDENTIALITY

Each party agrees to utilize reasonable efforts in preserving the confidentiality of proprietary data or information that is designated confidential and is submitted pursuant to this Agreement. Each party will be liable to the other party only in the event of a willful and material disclosure of such proprietary data or information.

6. NON-SOLICITATION

Each party agrees not to hire, contract, or take away or cause to be hired, contracted, or taken away, any employee or independent contractor from the other party, for a period of two years following termination of this agreement.

7. TERMINATION

Either party, upon thirty days prior written notice, may terminate this Agreement for failure of the other to materially comply with its Terms and Conditions.

8. GENERAL PROVISIONS

- a. Neither party may assign or otherwise transfer their obligations under this Agreement except with the written consent of the other, which shall not be unreasonably withheld.
- b. Customer's environment is as represented to Reseller at the time of execution of this SOW.
- c. Davenport Group shall exercise commercially reasonable efforts to perform the services in a timely manner, but shall not be responsible for delays or failures to perform, which are due to causes beyond its reasonable control.
- d. Neither party may bring an action against the other under this Agreement more than one year after the cause of action has accrued.
- e. If a court of competent jurisdiction deems any provision of this Agreement, invalid or unenforceable, such judgment shall not invalidate or render unenforceable the remainder of the Agreement.
- f. Any notice, under this Agreement, shall be in writing and shall be effective upon receipt via certified United States Mail or nationally recognized courier. All changes to this Agreement must be in writing and executed by both parties.

Davenport Group Statement of Work

8 Attachment B: Request for Change Form

GENERAL INFORMATION			
RFC Number:		Revision Number:	
Create Date:		Revision Date:	
RFC Title:			
SOW/Contract Title:			
Customer Name:	Name:	Email:	Phone:
Change Initiator: (prepared by)	Name:	Email:	Phone:
SCOPE OF CHANGE			
Reason for Change:			
Description of Desired Change:			
Effect of Change:			
	<i>In the fields below, identify impact to Budget, Schedule, Quality, Quantity, Resources, and Cost ; insert n/a if not applicable</i>		
	Budget:	Schedule:	Quality:
	Quantity:	Resources:	Cost:
	Cost to be paid by:		
TERMS & CONDITIONS AND SIGNATURE			
This Request for Change Form ("RFC") is governed by and subject to the terms and conditions specified in the associated SOW. If applicable, the Agreement is incorporated by reference in its entirety into this RFC and the parties acknowledge having read and agree to be bound by the Agreement. In the event of a conflict or inconsistency between the provisions of this RFC and the provisions of the SOW or the Agreement, as the case may be, the provisions of this RFC will take precedence. Unless specified otherwise in the Reason for Change section, this RFC shall take effect on the latest signature date. Signatures below evidence acceptance of the change detailed above.			
Davenport Group		Client	
Signature:		Signature:	
Printed Name:		Printed Name:	
Title:		Title:	
Date:		Date:	

Please fax/email signed copy to your Davenport Group Account Executive



Town Administrator's Report

Winter 2018



PARKER
C O L O R A D O

Town of Parker
20120 E. Mainstreet
Parker, CO 80138

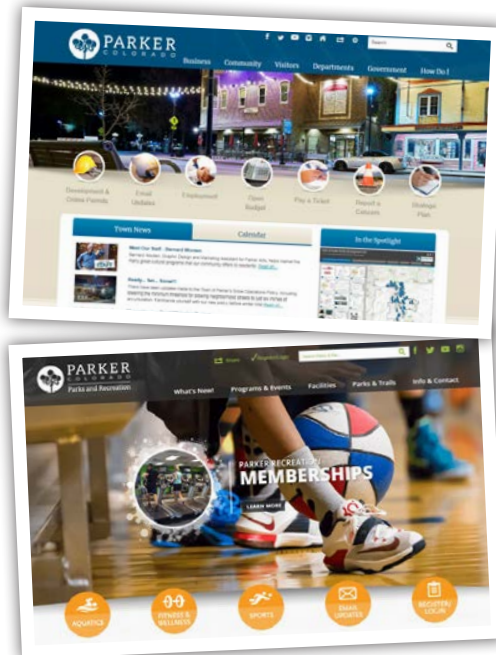
Tel: 303.841.0353
Fax: 303.805.3153
townadministrator@parkeronline.org



Communications

Website Redesign

We are excited to be kicking off the redesign of the Town of Parker and Parker Parks and Recreation websites, and we'd like to invite the community to give input on this process. If you'd like to provide feedback on your experience using one of these two websites, we'd love to have you participate! Options for providing feedback will include in-person meetings and an online survey. We're finishing up the last details of our outreach process, so be sure to check our website at www.ParkerOnline.org/WebsiteRedesign for more details and links to the survey. Have questions? Feel free to call Communications Director Elise Pennington at 303.805.3113 or email epenington@parkeronline.org for more information.



Visit Parker Videos

The Communications Department has been working on a series of "Visit Parker" videos featuring our own local celebrity, Kathy Sabine! The first two videos rolled out in 2017, and we'll be rolling out two additional videos in early 2018! Watch for the videos on the Town website and social media platforms over the next several months.



Holiday Events Recap

Our community enjoyed the Hometown Holiday Weekend Nov. 24 through Nov. 26, which consisted of the Mayor's Holiday Lighting, Free Holiday Carriage Rides, holiday activities and ice skating at the Parker Ice Trail at Discovery Park, as well as the 33rd annual Christmas Carriage Parade on Dec. 9.

We were able to expand our holiday activities at each of the events and provide more overall seats, as well as additional hours, for our Free Holiday Carriage Ride Program. The season's festivities were well attended and the weather was terrific. We estimate around 4,000 people attended the Mayor's Holiday Lighting and over 5,000 came to the Carriage Parade. We were able to provide 2,200 free carriage rides to our community over the three days of the program. A big thanks to all of the Town departments that helped make our community events a success!

2018 Calendar/ 2017 Annual Report

Our 2018 Calendar/2017 Annual Report is now available for free pickup at most Town facilities.

Among the winners of our 2017 Photo Contest who saw their entries published were the following photographers who had images featured on the cover: Amanda Brauchler, Steve Martin, John Ott, Rebecca Reis and Lindsey Zimmerman.



Community Development

Building Division Statistics - 4th Quarter 2017

Single-Family Permits: 95 \$35,613,070 4th Q valuation ----- 421 total in 2017 \$154,363,845 total valuation ----- 291 / \$104,587,047 in 2016	Commercial Permits (Remodel): 238 \$2,521,802 4th Q valuation ----- 989 total in 2017 \$16,885,393 total valuation ----- 752 / \$23,883,237 in 2016
Multi-Family Permits: 0 \$0 4th Q valuation ----- 19 total for 358 units in 2017 \$48,540,272 total valuation ----- 38 / \$46,291,379 in 2016	Other Permits: 501 \$3,131,362 4th Q valuation ----- 2,219 total in 2017 \$11,718,073 total valuation ----- 2,132 / \$10,479,436 in 2016
Commercial Permits (New): 4 \$4,391,393 4th Q valuation ----- 35 total in 2017 \$39,382,927 total valuation ----- 27 / \$50,979,177 in 2016	Total Permits: 838 \$45,657,627 4th Q valuation ----- 3,683 total in 2017 \$270,890,510 total valuation ----- 3,241 / \$236,220,275 in 2016

Inspection: 9,922

 33,972 total in 2017
 27,707 total in 2016

Project Focus: Light Industrial Multi-Tenant

Currently under review at the southeast corner of Twenty Mile Road and Lincoln Meadows Parkway, south of Lowe's, is a new light industrial multi-tenant complex. The project proposes six new light industrial multi-tenant buildings for a total of 131,704 square feet of building as well as supporting parking and landscaping.



Comprehensive Planning

Development Design Standards Rewrite

The Town's architectural consultants, Urban Design Associates and Dig Studio, continue to develop the new development design standards for Multi-Family, Commercial, Industrial and Mixed Use developments. Staff and the consultant are currently reviewing public feedback on the first component of the project, the Multi-Family design standards, and will make appropriate changes to the proposed draft. The second component, standards for Commercial, Industrial and Mixed Use sites, is also well underway. The consultant has completed data collection and analysis and is drafting the standards into an effective, easy-to-use document for use with developers, urban designers, Town staff and community members. For more information, visit www.ParkerOnline.org/DevelopmentDesignStandards.

Downtown Parking Study and Plan

In an effort to help free up more on-street parking in downtown Parker, the Town implemented a two-hour parking program in May 2017 to help increase parking turnover and utilization of key parking spaces. The results of a parking analysis conducted in late August show that the two-hour parking program is achieving the objectives from the Downtown Parking Study and Plan:

- The average number of parking spaces occupied in the study area dropped from 33 percent in 2016 to 25 percent in 2017
- The average length of time that vehicles are parked in two-hour parking spaces dropped from 114 minutes in 2016 to 75 minutes per vehicle in 2017
- The percentage of vehicles parking longer than two hours in the same spot dropped from 19 percent in 2016 to 7 percent in 2017

Based on the results, no modifications to the parking program are needed at this time. For more information, visit www.ParkerOnline.org/DowntownParkingStudy.

Land Development Ordinance Modernization

All properties in Town are subject to the Town's Land Development Ordinance (LDO). The LDO sets standards for zoning, land development, signage, land development processes and more. The Community Development Department released a Request for Expression of Interest (RFEI) in December 2017 seeking a consultant to help rewrite the LDO, which will be about a two-year process. By updating the LDO, the Town hopes to improve the zoning district's consistency with the Master Plan, improve the land development process, create more consistent outcomes and update our regulations to be in-line with current planning principles.

Community Development - cont'd

Development Review - Project Updates

Top-10 Development Projects of Interest Under Review

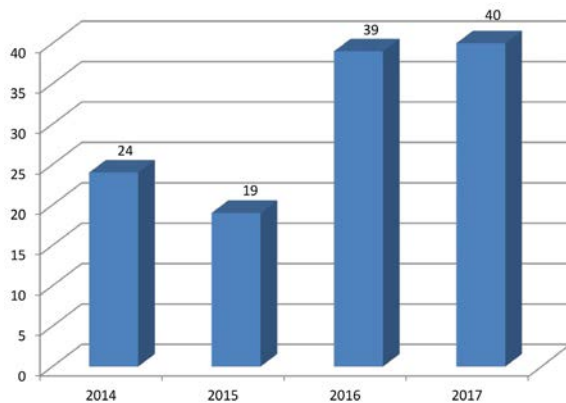
See the Development Tour Map at www.ParkerOnline.org/Development for information on all projects in Town.

Project Description	Project Type
Pine Bluffs Multi-Tenant Retail	Site Plan
Parker Pointe	Annexation, Zoning, Subdivision and Site Plan
Compark Village Filing 3 Amendments 3 & 4	Final Plats
Harvie Open Space	Annexation and Zoning
Parker Auto Plaza Multi-Tenant Retail	Site Plan
Twenty Mile Village Hotel	Site Plan and Use by Special Review
Lincoln Meadows Light Industrial	Site Plan
Trails at Crowfoot (Hess Ranch)	Final Plats
Westcreek Hotel	Site Plan and Replat
Westcreek Multifamily	Site Plan and Replat

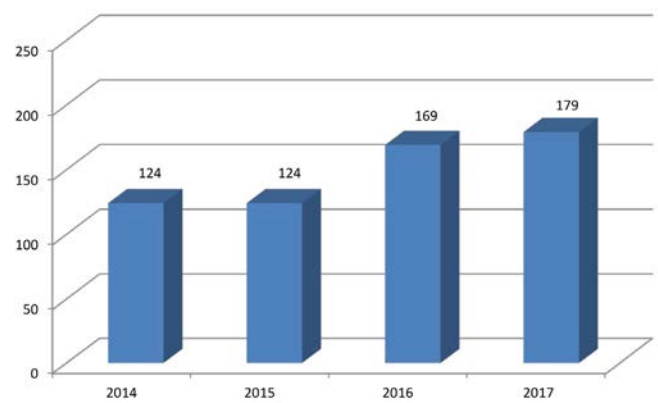
Major New Projects Submitted in November 2017

Project Description	Project Type
Twenty Mile Village Hotel	Site Plan, Use by Special Review
Country Meadows Discount Tire	Site Plan
Crossroads Church Addition	Site Plan
Parker Pointe	Annexation, Zoning, Subdivision and Site Plan
Lincoln Meadows Light Industrial	Site Plan

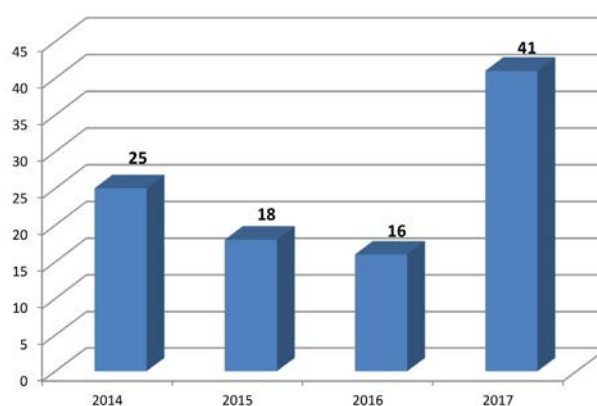
Development Review Submittals*-2017 4th Quarter



Development Review Submittals*-2017 Total



Development Review Approvals*-2017 4th Quarter



* Annexation, Site Plan, Subdivision and Zoning



Cultural Department

Box Office Highlights

- The final attendance for South Pacific (which closed Oct. 15; pictured at top right) reached 72 percent of capacity.
- Wonderbound: "Celestial Navigation" with the Ian Cooke Band achieved 74 percent of capacity.
- Parker Symphony Orchestra: Sounds of the Deep reached 76 percent of capacity.
- The Uncharted Series: GENTRI (pictured at right) reached 91 percent of capacity, a new record for an Uncharted Series offering!
- Take 6 and Nnenna Freelon achieved 80 percent of capacity.
- Scotty McCreery, Billy Gardell, Family Discovery Series: Opera Colorado's touring production of "Cinderella," Big Bad Voodoo Daddy (pictured at right), three performances of "A Classic Parker Holiday," Tanya Tucker (pictured at bottom right) and six performances of "The Nutcracker of Parker" were all virtual SELL-OUTS!

Concessions Fun Fact

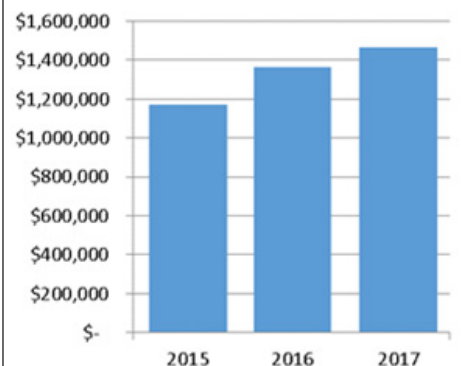
- The PACE Center sold 6,453 items in December. This included art sales, holiday merchandise and yes... lots of M&M's during the run of "The Nutcracker."



Education Highlights

- This past quarter, Parker Arts Family Discovery Series presented three unique, cultural programs for Parker residents to experience magic, bats and opera! Over 860 guests attended the PACE Center for Connie Elstun's Magic Made in America, Bat Encounters and Opera Colorado's Cinderella by Gioachino Rossini.
- Parker Arts and Inspire Creative unveiled a series of theater training for all ages. The new series offered: Beginning, Advanced and Intermediate Broadway Showcase focusing on musical theater training; Maximum Harmony show-choir for teens; Beginning Broadway offering an introduction to musical theater for kids; Musical Theater Dance and Adult Acting for working actors; and, finally, a series of master classes with renowned professional actors. These sequential classes aim to advance actors' craft and prepare them for future auditions and performances at school and professionally.

2017 Ticket Revenue - Year End



Cultural Department - cont'd

Production Spotlight - "Disney's The Little Mermaid"

Over the last few months, the production team has been creating the scenery for the Parker Arts/Inspire Creative production of "Disney's The Little Mermaid." Now in the last few weeks of the build, the production team is adding the finishing touches on one of the most artistic and professional scenic designs Parker residents have been able to enjoy.

The scenery, designed by Metropolitan State Theatre Department faculty member Michael Duran features a mixture of two- and three-dimensional scenery that offered fun challenges

for Cultural Department staff. One particularly special piece is the entrance to Ursula, the Sea Witch's lair (pictured below). This small unit features lumber, carved foam and painted fabrics in order to create the image of an octopus wrapping its tentacles around the cave entrance. Kelsi Silva, a stagehand in the Cultural Department, came up with unique techniques (using hot glue to create the octopus's suction cups) to add a high level of detail and artistry. A 2014 graduate from the Rocky Mountain College of Art and Design, Kelsi enjoys working in the theatre. "I enjoy the

teamwork it takes to create large pieces of art," she said. "It's nice to take someone else's art on paper (the scenic design) and make it a reality."

Kelsi, along with the entire scenery construction team, has succeeded at creating a special landscape for the actors to use and the patrons to enjoy. Running Jan. 19 through Feb. 11, Disney's The Little Mermaid is this season's largest event. Tickets are still available at www.ParkerArts.org, but they are selling fast!



Development Highlights

- On Oct. 24, Parker Arts hosted a Dinner on the Stage at the PACE Center (pictured at right and below). Patrons enjoyed cocktails and backstage tours and were treated to a catered dinner on the stage. This intimate event gave patrons a unique perspective of the PACE Center Mainstage Theater.
- Parker Arts would like to thank Bonfils Blood Center and Dan Farland from State Farm Insurance for sponsoring "A Classic Parker Holiday" Dec. 1 through 3, as well as Mike Ward Infinity and Southeast Christian Church for sponsoring "The Nutcracker of Parker" Dec. 14 through 17. Any business interested in becoming a Parker Arts Business Member should contact Sara Crowe at 303.805.3377.
- Parker Arts held its first house party on Nov. 19 at the home of one of our Producers Circle Members. This event, hosted by members for members, is one of the many Family Circle membership engagement and recruitment events that are held throughout the year.





Economic Development

New and Improved Web Intelligence Components

Our department has new tools! The Economic Development website has been enhanced with interactive intelligence components that allow easier access to a wide range of information. Site selectors and other parties interested in doing business in

Parker can obtain detailed, visual and interactive demographics, mapping, business searches, community comparisons and community profile infographics (example below). Visit www.ParkerED.org to check out Parker's Community Profile.



Small Business Program Usage

Small Business Scholarships		
	2017	2016
Amount Awarded	\$ 2,844.00	\$ 1,229.00
# of Businesses Assisted	8	4

Capital Project Grant Program		
	2017	2016
Amount Awarded	\$ 69,856.00	\$ 43,113.00
# of Businesses Assisted	12	8

Parker Flies with American Airlines

This spring (February/March), Parker will be one of the communities that travelers on American Airlines' domestic flights are invited to "get to know."

With only six days and a shoestring budget, the Economic Development and Communications departments worked together to produce a two-minute promotional video that highlights reasons businesses and individuals looking to relocate would find Parker appealing. Videographers and Town staff spent a day visiting sites throughout Parker to capture video footage to highlight area businesses, schools and amenities.

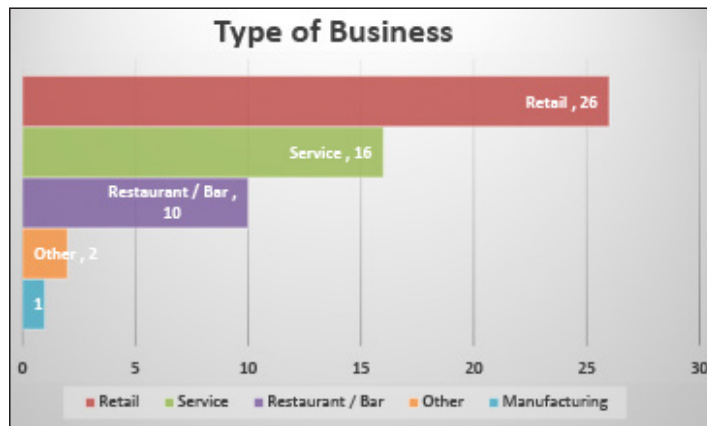
Special thanks goes out to Stage 2 Studios for committing their Thanksgiving holiday to making this video a success. We would also like to thank the many companies/ individuals who welcomed us into their organizations and accommodated the many crazy requests that come with producing this kind of video. Specifically, we would like to thank Parker Adventist Hospital (Rachel Robinson), Lutheran High School (David Ness and Alicia Oates), Rocky Vista University (Julie Rosenthal), The Solomon Foundation, Oralabs (Brett Boness) and various Town staff members.

For an inside peek at the video, go to "In the Spotlight" section on the ParkerOnline.org home page.

Economic Development - cont'd

2017 Business Retention Visits

Councilmembers joined in on several of the 55 total Business Retention Visits conducted throughout 2017. Sales performance and profitability trends continued to increase for most companies.



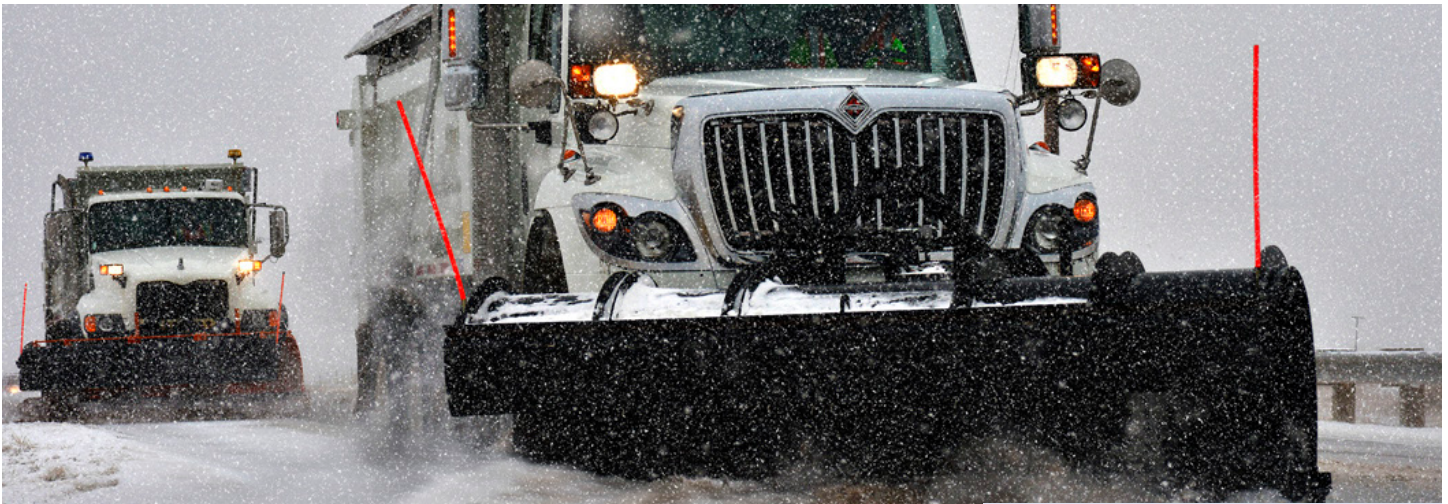
Geographical Areas Visited	# of Visits
Cottonwood Retail Area	5
Crown Point Retail Area	5
Lincoln Ave & Jordan Rd	6
Parker Rd & Lincoln Ave	4
Mainstreet & Parker Rd	16
Flatacres Retail Area	5
Stroh Ranch Retail Area	4
Other Areas	10
Total	55

Economic Indicators - 3rd Quarter 2017

	Parker		Southeast Metro		Metro Denver	
	2017 - Q3	2016 - Q3	2017 - Q3	2016 - Q3	2017 - Q3	2016 - Q3
Total Existing Office Square Footage	1,061,551	1,061,551	24,896,953	24,332,336	167,988,489	165,429,107
Office Vacancy Rate	5.40%	10.70%	12.70%	12.10%	10.20%	9.70%
Office Rental Rate - median	\$19.87	\$18.80	\$22.28	\$21.64	\$21.84	\$20.98
Total Existing Retail Square Footage	4,337,964	4,276,448	14,972,294	14,844,758	167,717,349	165,005,389
Retail Vacancy Rate	4.70%	4.20%	4.80%	4.00%	10.30%	9.60%
Retail Rental Rate - median	\$18.99	\$17.46	\$20.85	\$18.64	\$17.79	\$16.07
Total Existing Industrial/ Flex Square Footage	819,677	819,677	14,715,061	14,581,851	233,732,110	229,201,709
Industrial/ Flex Vacancy Rate	3.20%	3.80%	5.50%	6.20%	4.50%	3.90%
Industrial/Flex Rental Rate- median	\$9.40	\$11.33	\$11.07	\$10.59	\$8.03	\$7.67

Residential and Labor Force				
	Parker		Metro Denver	
	2017 - Q3	2016 - Q3	2017 - Q3	2016 - Q3
Residential Building Permits:	172	89	5,516	5,099
- Single Family	156	89	2,862	2,588
- Multi Family	16	0	2,654	2,511
	344			
Median Home Price	\$466,000	\$439,000	\$420,000	\$387,000
Median Condo/Townhome Price	\$263,250	\$234,000	\$320,000	\$290,000
Labor Force	29,277	28,225	1,608,479	1,554,590
Unemployment Rate	2.10%	2.40%	2.20%	2.80%

Sources - Costar, Real Estate Center Texas A & M, US Bureau of Labor Statistics, Denver Metro Association of Realtors



Engineering and Public Works

Roadway Capital Improvement Projects

Jordan Road Widening

- Hess Road to Bradbury Parkway

Roadway widening construction on the project commenced in late June and is anticipated to be completed in the first half of 2018. Initial work on the retaining walls and storm drainage infrastructure is substantially complete with roadway work now underway. Median landscaping is anticipated to be completed in 2018 pending approval of the 2018 budget by Town Council.

Cottonwood Drive Widening

- Jordan Road to Cottonwood Way

Design work has commenced, and it is anticipated that the design will be completed by early 2018. Due to budget constraints, the funding for the widening construction is not anticipated to be available until 2019. Construction is currently expected to begin in 2019 pending approval of the 2019 budget in late 2018.

Summerset Lane Extension

- Summerset Lane east of Pine Drive

Construction is complete and the Town is working to close out the contract on this project (pictured at right).

Motsenbocker Road Widening

- Clarke Farms subdivision to Todd Drive intersection

Final design for this widening project commenced in August of 2017. Funding for construction is dependent on adjacent development providing its portion of the project funding per respective development agreements. The construction timetable has not been established at this time due to this variable, but it is currently anticipated that construction may potentially begin in 2018.

Kings Point Way

- Cottonwood Drive to Aurora Parkway

Town staff has engaged a consultant to complete the design of the project. Kings Point Way is a proposed collector roadway on the east side of Parker Road (State Highway 83) between Cottonwood Way and the proposed Aurora Parkway. Construction is anticipated for 2018.



Annual Roadway Maintenance Projects

Townwide Concrete Repair

- Work consists of miscellaneous sidewalk, concrete pavement and curb and gutter repairs

The 2017 project is complete. Work for 2018 will be announced soon.

Roadway Reconstruction

- Street repairs to various locations in Town

The 2017 reconstruction project included J. Morgan Boulevard between Parker Road to near Cody Avenue plus a Town parking lot at the Town Hall campus. The J. Morgan Boulevard reconstruction removed the 30-plus-year-old concrete pavement and replaced it with an asphalt/aggregate base course pavement section. Reconstruction of J. Morgan Boulevard portion of the project is complete. Reconstruction and reconfiguration of the old Town Hall parking lot pavement is complete as is the landscaping restoration. Work for 2018 will be announced soon.

Roadway Resurfacing

- Thin overlays, chip seal and slurry seal (pavement preservation) work in various locations in Town

The 2017 project is complete. Work for 2018 will be announced soon.

Engineering and Public Works - cont'd

Facility CIP Projects

Schoolhouse Restoration

- Restoration of the 100-year-old historical portion of the Schoolhouse building

Phase 3 work consisting of the exterior and upstairs restoration work is substantially complete. The historic portion of the Schoolhouse will remain closed until the Schoolhouse Annex renovation project is completed due to fire code considerations. Partial funding for the restoration work is from the Colorado State Historical Fund via a grant that was approved by Town Council.



Schoolhouse Annex Renovation

- Remodel the existing non-historic annex interior space including a concession area, box office and office addition; restroom upgrades; fire protection upgrades; and various interior upgrades

The project is currently underway with anticipated completion in February.

Schoolhouse Plaza and Parking Lot Renovation

- Renovation of the parking lot between the Schoolhouse and Ruth Chapel into an interactive plaza and reconfiguration of the south parking lot

The project is currently in the design phase with construction scheduled to begin in summer 2018.

Recreation Improvements

East-West Trail - Phase III

- Construction of a multi-use recreational concrete trail between the Motsenbocker/Todd intersection to the Cherry Creek Trail within and adjacent to the PSCo/Xcel powerline corridor

This project is substantially complete.

Salisbury Park Connection Trail

- Construction of a concrete trail to connect Salisbury Park ballfields with the Cherry Creek Trail

The design for this project is complete. The Town recently received approval for the design from the U.S. Fish & Wildlife Service due to impacts to the Preble's jumping mouse habitat. Competitive bidding of the project is complete, and construction is anticipated for the spring of 2018.

Harvie Open Space Redevelopment

- Redevelopment of the 70-plus acres located north of Canterbury Parkway and Mainstreet into a passive open space use area

Site clean-up is complete (pictured at right). The project is currently in the design phase with construction scheduled to begin in spring 2019.

Harvie Open Space Access Project

- Addition of a left turn lane to eastbound Mainstreet at Canterbury Parkway and associated traffic signal modifications

Design for the project commenced in January with construction tentatively scheduled for the summer/fall of 2018.

Sulphur Gulch Trail Crossing Realignment

- Relocation of the Sulphur Gulch Trail crossing of Pikes Peak Drive to the south

The concrete portion of this project is complete. Irrigation improvements commenced in the fall with landscaping anticipated to begin in the spring.



Stormwater CIP Projects

Newlin Gulch at Heirloom Parkway

- Channel and bank stabilization between Chambers Road and the East/West Trail crossing

This project is currently in the design phase with permitting and construction projected for the first quarter of 2018.

Cherry Creek at Hess Road

- Channel and bank stabilization between Hess Road and McCabe Meadows trailhead parking lot

This project is a partial reconstruction of the previous capital improvement project to repair storm damage that occurred in the reach after construction of the original project. The repair is anticipated to be complete in February, weather dependent.

Cherry Creek at KOA

- Channel and bank stabilization between McCabe Meadows trailhead parking lot and Twenty Mile Road extended

This project is currently in the design phase with permitting and construction projected for the fourth quarter of 2018.

McCabe Meadows Detention Pond Retrofit

- Retrofit of existing detention pond to current Town criteria and standards

This project is currently in the design phase with permitting and construction projected for the first quarter of 2018.



Information Technology/GIS

IT Department Projects

- A number of security-related projects are completed:
 - * PCI compliance redesign for PACE Center point of sale system
 - * Server patch management policies and procedures
 - * Security log file aggregation
 - * Network endpoint detection and automated policy application
 - * Network switch hardening
 - * Mobile Device Management project
- Disaster Recovery/Business Continuity "warm site" at Co-Location facility
- New virtual server cluster replacement in secondary datacenter at Town Hall

Technology Projects for Town Departments

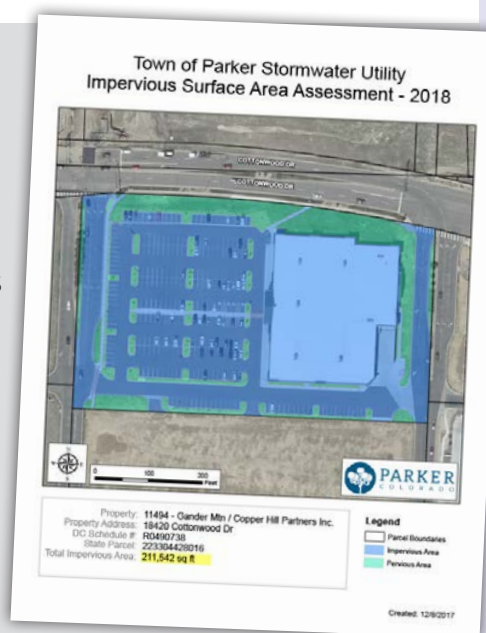
- Completed the traffic signal system network redesign
- Hardware selection and configuration is completed for the Records Management System replacement project for the Police Department
- Computer Aided Dispatch to Body Worn Camera integration for the Police Department
- Capital Projects – Schoolhouse and Fieldhouse remodel
- Assisting Town Clerk team with Agenda Management Software project

TRAKiT Statistics 2017 Fourth Quarter

- **1,135 permit applications** were submitted with 96 percent received via eTRAKiT. Permit types included: Commercial; Single-Family Dwelling; Electrical; Plumbing; Mechanical; Residential Over-the-Counter; Permanent and Temporary Signs; Right-of-Way; and Community Event.
- **61 project applications** were submitted with 62 percent received via eTRAKiT. Project types included Capital Improvement, Site Plan, Subdivision and Zoning.
- **129 license applications** were submitted with 90 percent received via eTRAKiT. License types included Contractor, Special Event, Liquor and Peddler/Solicitor.
- **253 CRM issues** were submitted with 57 percent received via eTRAKiT. Issues included potholes, graffiti, ice, traffic signals, trash/debris, concrete issues and street signs.

GIS Projects Update

- 2017-18 Snow Removal Priorities Map
- Impervious Area Assessments (map pictured at right)
- Recreation Accreditation Analysis
- 2018 Roadwork Budgeting
- Address Locator Creation for PD RMS Project
- Building Permit Statistics for Douglas County
- Server Setup and TRAKiT 17.2 Test Installation
- Annexation/Redistricting for Lone Tree PD
- Active Development Web App Updates
- Mobile Mapping Update for PD





Municipal Court

Teen Court News

Fourth-Quarter Highlights

- Teen Court held a Silent Auction on Nov. 12 as a fundraiser in support of the program. Almost \$1,000 was raised thanks to the event.
- Teen Court would like to thank the following businesses for providing items for our Silent Auction: Portofino Restaurant, Texas Roadhouse, Boondock's Food & Fun, Hair Junkyz, PetSmart, Hand and Stone, the Colorado Avalanche, A-Basin Ski Resort, Rocket Fizz and Fika Coffee House, as well as anonymous donors who provided wines and a July 4th wreath.
- Teen Court accepts applications year round! If you know a teen who would be interested in participating, visit www.ParkerOnline.org/TeenCourt or contact Teen Court Coordinator Carolyn Sheridan at csheridan@parkeronline.org or 303.805.3171.

2017 Teen Court Statistics

- Teen Court heard 63 charges
- Teen Court volunteers donated 1,254 hours of their own time
- Three volunteers logged more than 100 hours of volunteer time
- Teen Court sanctioned 901 community service hours
- Teen Court had 35 volunteers, of which 13 are attorneys, including five judges



Department News

- The Municipal Court is currently exploring more ways to become a paper-on-demand operation. This includes laptop computers for the judge and prosecutors. This additional technology will allow them access to court records for the purpose of updating and viewing information in real time. The goal is the ability to eliminate the amount of paperwork necessary in a court file.
- The Court is also working with Police Records in an attempt to scan documents directly to the Court system without printing any paper.
- Teen Court Coordinator Carolyn Sheridan will complete training in probation with the 18th Judicial District in March 2018. This training will assist her in dealing with respondents in Teen Court. She will also be instrumental as the Municipal Court anticipates incorporating probation into current procedures.



Parks and Recreation

Therapeutic Recreation

- Therapeutic Recreation hosted 10 Adult Dances in the fourth quarter of 2017 (pictured at right). A total of 136 participants and their caregivers attended these events.
- Eleven game nights were offered in 2017 with participation increasing 200 percent since January 2017.
- Arthritis Foundation classes saw an increase in attendance of over 45 percent compared to when the classes started in January 2017.
- For the year, nearly 2,500 individuals with disabilities received direct benefits from Therapeutic Recreation programs either through direct participation in special events, group classes or our scholarship program.



Fieldhouse Events

- The Parker Fieldhouse hosted the Yuletide Bazaar with the Mountain Pine Woman's Club on Nov. 11. This event had 92 vendors and approximately 2,500 shoppers.
- The Jr. Colorado Mammoth Lacrosse Tournament took place at the Parker Fieldhouse on Nov. 18 and 19 for the fourth year in a row. This event hosted 10 teams from around the Denver metro area.

2017 Membership Totals

Pass Type	Sold
3 Months	655
6 Months	697
6-Month Fitness	110
Annual	2,382
Annual Fitness	159
Annual Plus H2O	598
H2O Season Passes	59
10-Visit	1,272
20-Visit	2,500
Silversneakers/PRIME	828
Cancerfit	75
2017 Total Passes	9,335

Aquatics

- Concrete repair and replacement took place at H2O'Brien Pool to prepare for the 2018 season. This concrete work will help drainage, reduce any tripping hazards and eliminate sinking concrete slabs and general deterioration of the pool deck.
- Swim lessons will now be offered on Sundays beginning Jan. 7. This new offering, which has been needed for some time, should help to accommodate many who have been on waitlists.



Parks and Recreation - cont'd

Ice Trail at Discovery Park

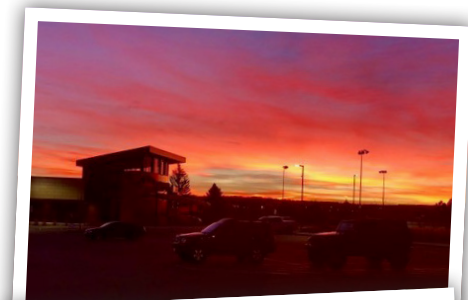
The Ice Trail at Discovery Park is having a great year in its second season of operation. Since opening in mid-November, the Ice Trail has seen almost 11,000 visitors. The winter attraction has become a destination in Downtown Parker, and we look forward to a great rest of the season.



Turkey Day 5K Fun Run/Walk

The 2017 Turkey Day 5K Fun Run/Walk was another successful installment of the Parker Recreation Run Series. Here are a few highlights from the event:

- 2,211 participants (over 400 more than last year)
- 28 states were represented (Hawaii was the furthest)
- Oldest participant was 99 from Elizabeth, Colo.
- 282 teams participated in the Family/Team competition, and the largest team had 48 members
- 45 gallons of coffee, 15 gallons of hot chocolate, 15 gallons of spiced cider and over 75 gallons of water were consumed
- Over 100 prizes were given out
- The website event page featured 23,000 views
- Approximately 400 food items were collected for the Parker Task Force
- Over 30 volunteers helped with setup, on the course, cleanup, drinks and parking
- Over 25 full-time and part-time staff members helped make the event possible on race day, and many others helped leading up to the event
- Supplies used: over 8,000 safety pins, 80 yards of duct tape for course markings, 3,000 cups, 130 signs, 16 water coolers and 100 cones
- 11 local sponsors supported the event





Police Department

Cram the Cruiser Recap

Our annual food drive, Cram the Cruiser to Prevent Hunger, was a huge success. Whether it was filling the donation bins at Town of Parker facilities, our drive-up donation line or at the Mayor's Tree Lighting event, we collectively had a huge impact on the Parker Task Force's Backpack Program. The Parker Task Force told us they nearly received enough donations to sustain the Backpack Program for Parker school kids through the end of the school year!



Shop with a Cop

We hosted 22 kids in our annual Shop with a Cop event. Each child was able to shop for items for family members and themselves. Once shopping was completed, there was a wrapping station that allowed the kids to prepare gifts to be placed under their tree for their family members.

All of the participants were nominated by our officers after interacting with them throughout the year. Shop with a Cop allows children to have a positive relationship with law enforcement and provide gifts for family members they wouldn't otherwise be able to afford.

Denver Bronco Cody Latimer joined us and helped the kids shop.



Tip-a-Cop

The Parker Police Department participated in two Tip-a-Cop events in the fourth quarter of 2017. We raised the most money state-wide at the Red Robin event to retain the Highest Tip Raiser Hamburger trophy. We had more than 10 PD employees at the Texas Road House event in early December. In total, we raised nearly \$10,000 between these two events and more than \$22,000 for Special Olympics Colorado throughout 2017.



Coffee with a Cop

Our fourth quarter Coffee with a Cop had a fun twist... we had Santa! This December event saw a lot of young people and adults turn out at the Parker Library. In addition to many members of the PD staff, we also had Councilmembers John Diak, Amy Holland and Josh Rivero in attendance. Watch our Facebook page and website to see when our first Coffee with a Cop for 2018 is scheduled.

Police Department - cont'd



9-1-1 for Kids Education

Our 9-1-1 for Kids Education continues to be a successful program. In early December, we hosted nearly 50 Parker-area youth who learned about when and how to call 911. The group discussed important things to keep in mind when you call in an emergency, like knowing your address, staying on the line until the dispatcher says you can hang up and how to speak clearly so you can be heard.



Cops Fighting Cancer

More than a dozen officers delivered toys during the annual Cops Fighting Cancer Long Blue Line. The opportunity to deliver toys, and more importantly smiles, to the faces of the kids at Children's Hospital Colorado was humbling. The kids, parents and employees were truly an inspiration to our officers.



PD – Apartment Managers Meeting

Property managers from many of the Town's multi-family developments joined Chief of Police David King and several members of the PD staff to discuss areas of concern, including increases in wildlife sightings, safety issues with homeless populations and complex easement and median maintenance issues. We look forward to continuing to work with this great group of property managers to expand our relationship with the residents they represent.

New Police Officers

Officers Josh Cunningham and Eric Schroeder graduated from the Highlands Ranch Law Enforcement Training Academy in December and were sworn-in to duty on Jan. 10. Officer Schroeder won the Top Gun Award for his class and Officer Cunningham was within 1 percentage point of the Outstanding Academic Achievement Award. For the next 16 weeks, our new officers will be in the Patrol Officer Training program before they achieve solo status.





Town Clerk's Office

Year-to-Date Statistics – 2017 End of Year

Community Event Permits

- 2015 Total - 55
- 2016 Total - 63
- 2017 Total - 68

Special Events Permits Processed (Events with Liquor)

- 2015 Total - 5
- 2016 Total - 17
- 2017 Total - 33

Active Liquor Licenses

- 2015 Total - 92
- 2016 Total - 96
- 2017 Total - 100

Open Records Request

- 2015 Total - 146
- 2016 Total - 170
- 2017 Total - 120

Peddlers and Solicitors Permits

- 2015 Total - 25
- 2016 Total - 19
- 2017 Total - 30



Request for Town Council Action

Date: January 16, 2018

Submitted By: Elaine Mariner, Cultural Director

Reviewed By: Michelle Kivela, Town Administrator

Title: **ORDINANCE NO. 12.05.12 - Second Reading**
A Bill for an Ordinance to Amend Section 2.04.020 of the
Parker Municipal Code Concerning Alternate Members for
the Cultural and Scientific Commission

Department: Cultural, Elaine Mariner

EXECUTIVE SUMMARY

The Parker Cultural and Scientific Commission recommends that the alternate member positions be eliminated from the Commission. Now that there are eleven regular Commission members, they feel there will be sufficient community representation at all Commission meetings, so there is no longer a need to have alternates appointed in addition to the regular voting members.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

In June 2017, Town Council approved Resolution No. 17-031 which increased the number of regular, voting members of the Parker Cultural and Scientific Commission from seven to eleven. This was based on the Commission's recommendation to expand membership to allow more diverse community representation on the Commission. The Ordinance that created the Commission included two alternate, non-voting positions who would vote only if a regular member was absent from a Commission meeting. With the expanded number of Commissioners, there is no longer a need to supplement the regular membership with non-voting alternates, so the Commission is now recommending that the Ordinance be amended to eliminate the alternate positions.

FINANCIAL IMPACT

None

STRATEGIC GOAL(S)



FOSTER COMMUNITY
CREATIVITY AND
ENGAGEMENT

ATTACHMENTS

1. Ordinance No. 12.05.12

RECOMMENDED MOTION

I move to approve Ordinance No. 12.05.12 on second reading.

ORDINANCE NO. 12.05.12, Series of 2018

TITLE: A BILL FOR AN ORDINANCE TO AMEND SECTION 2.04.020 OF THE PARKER MUNICIPAL CODE CONCERNING ALTERNATE MEMBERS FOR THE CULTURAL AND SCIENTIFIC COMMISSION

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. Section 2.04.020 of the Parker Municipal Code is amended to read as follows:

2.04.020 Parker Cultural and Scientific Commission created; membership; compensation.

The Town Council shall appoint a Cultural and Scientific Commission composed of as many members ~~and as many alternates~~ as the Town Council may determine sufficient by resolution and a member of the Town Council to serve as an ex officio member of the Cultural and Scientific Commission. The Town Council shall appoint the chair of the Cultural and Scientific Commission to serve as the chair for a term which is at the discretion of the Town Council. The Chair will usually be appointed when board members are appointed, as provided in this Section. After the membership of the Cultural and Scientific Commission is determined by the Town Council, it may be expanded or contracted from time to time at the discretion of the Town Council by resolution. Board members serve at the pleasure of the Town Council and may be removed at any time with or without cause by vote of the Council. All board members serve without compensation. At the Town Council's discretion, compensation may be established by resolution. Board members and representatives of the Cultural and Scientific Commission need not reside within the boundaries of the Town.

Section 2. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 3. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2018.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2018.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

APPROVED AS TO FORM:

James S. Maloney, Town Attorney



Request for Town Council Action

Date: January 16, 2018

Submitted By: Tara Moore, Acting HR Director

Reviewed By: Michelle Kivela, Town Administrator

Title: **ORDINANCE NO. 1.466.2 - Second Reading**
A Bill for an Ordinance to Amend the Definitions Section and to Add a New Section 3.16 of the Town of Parker's Personnel Manual

Department: Human Resources, Tara Moore

EXECUTIVE SUMMARY

This ordinance is to amend the definitions section and add a new section (3.16) of the Town of Parker Personnel Manual.

STAFF RECOMMENDATION

Approve

BACKGROUND/DISCUSSION

Town Council gave staff direction to create an ordinance to amend the Personnel Manual to address compensation of exempt employees for emergency deployment.

Town Council approved the first reading of this Ordinance on the Consent Agenda on January 2, 2018.

FINANCIAL IMPACT

None

STRATEGIC GOAL(S)



ATTACHMENTS

1. Ordinance 1.466.2

RECOMMENDED MOTION

I move to approve Ordinance No. 1.466.2 on second reading.

ORDINANCE NO. 1.466.2, Series of 2018

TITLE: A BILL FOR AN ORDINANCE TO AMEND THE DEFINITIONS SECTION AND TO ADD A NEW SECTION 3.16 OF THE TOWN OF PARKER PERSONNEL MANUAL

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF PARKER, COLORADO, ORDAINS:

Section 1. The Definitions section of the Parker Personnel Manual is amended by the addition of the definition for Premium Pay for Exempt Employees to read as follows:

DEFINITIONS

* * *

Premium Pay for Exempt Employees: Compensation paid to an exempt employee based on the equivalent hourly rate of an exempt employee (calculated by dividing an exempt employees salary by 2080 hours), which compensation is in addition to an exempt employees salary, the payment of which is limited to those extraordinary circumstances specifically provided for in this Manual, and authorized by the Town Administrator in the exercise of the Town Administrator's sole discretion.

Section 2. The Parker Personnel Manual is amended by the addition thereto of a new Section 3.16, Emergency Deployment for Major Disaster Declaration, to read as follows, and by renumbering Section 3.16 to 3.17:

3.16 – Emergency Deployment for Major Disaster Declaration

Purpose: To establish a policy to address those situations where there is a Major Disaster Declaration by the federal/state government and there is a need to deploy certain full-time employees to provide assistance to those areas located within a federal/state disaster area.

Policy: Application of this policy to full-time employees, including exempt full-time employees, is at the discretion of the Department Director, subject to review by the Human Resources Director and the Finance Director and approval by the Town Administrator. Decisions made by the Town Administrator in the application and interpretation of this policy are final.

Major Disaster Declaration: In the event of a Major Disaster Declaration, the Town may request that certain employees with the appropriate training and experience volunteer to provide assistance to those areas that are located within a disaster area; provided that the Town is fully reimbursed by the federal/state government for compensation paid to such volunteers while deployed in a manner that complies with the Fair Labor Standards Act. Exempt employees will be paid their regular salary for normal

hours worked during the applicable work week or work period while deployed. Exempt employees may also qualify for Premium Pay for Exempt Employees while deployed, as special consideration for volunteering for the deployment, for all hours worked that are in excess of the normal work hours during the applicable work week or work period. The amount of the premium pay will be determined by the Town Administrator.

Section 3. **Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Parker, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. The Town Council further finds that the title to this Ordinance was posted in two public places two days before the Town Council meeting, as provided by Section 7.5e. of the Town of Parker Home Rule Charter.

Section 4. **Severability.** If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 22. This Ordinance shall become effective ten (10) days after final publication.

INTRODUCED AND PASSED ON FIRST READING this ____ day of _____, 2018.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

ADOPTED ON SECOND AND FINAL READING this ____ day of _____, 2018.

Mike Waid, Mayor

ATTEST:

Carol Baumgartner, Town Clerk

APPROVED AS TO FORM:

James S. Maloney, Town Attorney